

# Northern and Yorke Landscape Board

## Minutes

### Acknowledgement of Country

We acknowledge and respect the traditional custodians whose ancestral lands we are meeting upon here today. We acknowledge the deep feelings of attachment and relationship of Aboriginal peoples to Country. We also pay respects to the cultural authority of Aboriginal peoples visiting / attending from other areas of South Australia

<b>Meeting Title: Board Meeting</b>		<b>NY Landscape Board Meeting #2</b>	
<b>Date: 22 June 2020</b>			
<b>Start Time:</b>	1002	<b>Finish Time:</b>	1534
<b>Location:</b>	Clare	<b>Room:</b>	Board room
<b>Attendees:</b>	Caroline Schaefer (Presiding Member), Sarah Barrett, Anna Baum, Geoffrey White, Phillip Heaslip, Peter Angus, Jane Greenslade (Community Board Members)		
<b>Staff:</b>	Tony Fox (Regional Manager), Andy Sharp (Manager Planning and Programs), Rebecca Howard (Manager, Business Services), Rosemary McDowell (Regional Executive Support Officer) M Turner (Aboriginal Partnership Officer), Hannah Ling (Community Planning Officer), Terry Boyce (Landscape Operations Manager) and Chris Martin (Business and Finance Services Coordinator)		
<b>Visitors / Guests:</b>	Heather Miller - State Wide Dog Coordinator, PIRSA Dr John Virtue – Manager Strategy, Policy and Invasive Species, PIRSA		
<b>Apologies:</b>			
<b>Item</b>	<b>Meeting Standing Items</b>		
1	<b>Welcome, Apologies, Acceptance of Agenda</b>		
1.1	<b>Conflict of Interest Disclosures</b> S Barrett declared a potential conflict of interest for item 3.9 for Community Grants being a successful grant recipient with her work with Barossa Grape and Wine.		
1.2	<b>Minutes from the previous meeting</b> The minutes from meeting No 1 held on 25 May 2020, were accepted as a true and accurate record of the meeting <p style="text-align: right;">S Barrett / P Heaslip <b>CARRIED</b></p>		
1.3	<b>Action List</b> Reviewed and updated		

**2. Deputations and Presentations**

2.1 Guest Speakers Heather Miller and John Virtue presented to the Board on the SA Wild Dog Policy review which has been completed.

**That the Northern and Yorke Landscape Board:**

- **endorse the draft SA wild dog policy before it is directed to the Ministers office**

**as presented to the Northern and Yorke Landscape Board Meeting of 22 June 2020.**  
P Heaslip / P Angus **CARRIED**

2.2 Guest Speaker Hannah Ling presented on the Community Action Planning (CAP), for the proposal for five local landscape forums to be held in the districts including the Rangelands in the Northern and Yorke region.

**(1047 A Baum joined the meeting)**

The Board was requested to note the details of the proposal. This will be presented at the 27 July 2020 meeting and the Board will be required to make a decision.

- Board representation at the forums would be required
- A suggestion of holding virtual meetings was raised.

**Note** – it was suggested the expenditure could be allocated to a different budget line into the future.

**3. Items for Decision / Discussion**

3.1 **Adoption of policies**

The Board was requested to roll over the existing Department and former board policies until landscape policies are drafted and prepared for the Board to endorse.

**That the Northern and Yorke Landscape Board**

- **adopt the Department for Environment and Water (DEW) policies and former Northern and Yorke NRM Board policies as listed in Attachment 1 as an interim measure while the transition process is finalised**
- **note that when referencing adopted DEW or NRM policies, the position of Chief Executive or Regional NRM Manager should be replaced with the Northern and Yorke Landscape Board General Manager.**
- **note that these policies will be reviewed and updated, where required to meet the needs of the Board**

**as presented at the Northern and Yorke Landscape Board meeting 22 June 2020**  
P Angus / G White **CARRIED**

<p>3.2</p>	<p><b>Board meeting schedule for 2020</b></p> <p>For meeting locations for the calendar year of 2021, an option paper will be presented. Should more board meetings be required, this may be requested.</p> <p><b><i>That the Northern and Yorke Landscape Board:</i></b></p> <ul style="list-style-type: none"> <li>• <b><i>endorse the Board and Committee meeting schedule for 2020</i></b></li> </ul> <p><b><i>as presented to the Northern and Yorke Landscape Board Meeting of 22 June 2020</i></b> G White / P Angus <b>CARRIED</b></p>
<p>3.3</p>	<p><b>Establishment of board subcommittees</b></p> <p>Following a brief discussion, it was agreed that a board member chair the committee meetings and the presented motion was amended to reflect the change. At present the Board is asked to endorse the establishment of committees and a briefing will be sent to the Minister seeking approval.</p> <p><b><i>That the Northern and Yorke Landscape Board:</i></b></p> <ul style="list-style-type: none"> <li>• <b><i>endorse the continuation of three subcommittees under Section 36 of the Landscape SA Act 2019: Governance and Finance Committee, Planning and Performance Committee and Aboriginal Engagement Committee.</i></b></li> <li>• <b><i>endorse that the committees shall consist of a member of the Regional Management Team and three board members.</i></b></li> <li>• <b><i>endorse that a board member shall be the chair of each committee</i></b></li> </ul> <p><b><i>as presented to the NY Landscape Board Meeting of 22 June 2020</i></b> A Baum / G White <b>CARRIED</b></p>
<p>3.4</p>	<p><b>Appointment of an accredited freedom of information officer</b></p> <p><b><i>That the Northern and Yorke Landscape Board:</i></b></p> <ul style="list-style-type: none"> <li>• <b><i>approve the appointment of an Accredited Freedom of Information Officer;</i></b></li> <li>• <b><i>authorises the Presiding Member and General Manager to sign the Instrument of Designation as Accredited Freedom of Information Officer for Mr John Peet; and</i></b></li> <li>• <b><i>authorise the use of the Board’s common seal so that it may be affixed to the associated Instrument of Designation</i></b></li> </ul> <p><b><i>as presented to the Northern and Yorke Landscape Board Meeting of 22 June 2020</i></b> P Heaslip / S Barrett <b>CARRIED</b></p>

3.5	<p><b>Freedom of Information Statement</b></p> <p><i>That the Northern and Yorke Landscape Board:</i></p> <ul style="list-style-type: none"> <li>• endorse the Board’s Freedom of Information Statement</li> <li>• note that following approval, the Freedom of Information Statement will be made available on the Northern and Yorke Landscape Board website</li> </ul> <p><i>as presented to the NY Landscape Board Meeting of 22 June 2020</i></p> <p style="text-align: right;">P Heaslip / S Barrett <b>CARRIED</b></p>
3.6	<p><b>Authorisation of Delegations</b></p> <p><i>That the Northern and Yorke Landscape Board:</i></p> <ul style="list-style-type: none"> <li>• approve the granting of the financial authorisations (contract execution, contract authorisation, purchase cards and disposal), debt write-off authorisation and affixing of the common seal authorisation, upon receipt of sub-delegation authority from the Minister for Environment and Water and Chief Executive, Department for Environment and Water.</li> </ul> <p><i>as presented to the NY Landscape Board Meeting of 22 June 2020.</i></p> <p style="text-align: right;">P Heaslip / S Barrett <b>CARRIED</b></p>
3.7	<p><b>Instrument for Landscape SA Act 2019 Delegations</b></p> <p>The delegation of authorities under the Landscape SA Act 2019 was briefly discussed. The sub-delegation of authorities under the Act have been approved by the Minister but were not received in time to make this agenda. An out of session decision will be sought prior to 1 July 2020.</p>
3.8	<p><b>2020-21 Community Action Grants</b></p> <p>The Board were presented with a list of potential projects and recommendations. A decision on the selected five projects was discussed.</p> <p><b>Note</b> - S Barrett abstained from discussions and voting due to a potential conflict of interest, but was not required to leave the meeting.</p> <p><i>That the Northern and Yorke Landscape Board:</i></p> <ul style="list-style-type: none"> <li>• endorse the proposed list of projects under the Community Action Grant program.</li> </ul> <p><i>as presented to the Northern and Yorke Landscape Board Meeting of 22 June 2020</i></p> <p style="text-align: right;">P Heaslip / P Angus <b>CARRIED</b></p>

<p>3.9</p>	<p><b>Grassroots and Community Grants Programs</b></p> <p>A short discussion on the different types of grants that were available previously and at present under the Landscape Board.</p> <p>The Grassroots Grants program is a state-wide program and the Board will have two members on the selection panel to select successful recipients of the grants.</p> <p><b>Note</b> – Geoff White and Peter Angus nominated as board representatives for the selection panel.</p> <p><b>That the Northern and Yorke Landscape Board:</b></p> <ul style="list-style-type: none"> <li>• <i>endorse the Northern and Yorke Grassroots Grants Guidelines for publication on the Northern and Yorke Landscape Website upon the Ministerial launch of the Grassroots Grants Program;</i></li> <li>• <i>approve the allocation of not more than \$50,000 from the 2020/2021 budget for the purpose of community grants through the Bite-Size and Back to Basics Grant Programs;</i></li> <li>• <i>adopt the existing Northern and Yorke Natural Resource Management Board Community Grants Policy and Panel Terms of Reference for the purpose of governing the Bite-Size and Back to Basic Grant Programs only, until such time as the policy can be reviewed and updated in accordance with the Landscape South Australia Act and presented to the Board for adoption.</i></li> </ul> <p><i>as presented to the NY Landscape Board Meeting of 22 June 2020</i></p> <p style="text-align: right;">P Heaslip / S Barrett <b>CARRIED</b></p>
<p>3.10</p>	<p><b>NY Landscape Region Transition Communication Plan</b></p> <p>Noted</p> <p><b>That the Northern and Yorke Landscape Board:</b></p> <ul style="list-style-type: none"> <li>• <i>note the communication plan that will be implemented to ensure that the community within the expanded Northern &amp; Yorke region is positively engaged with the new Northern &amp; Yorke Landscape Board.</i></li> </ul>
<p>3.11</p>	<p><b>Allocation of carryover funds to support the Marna Banggara rewilding project</b></p> <p>The risk of introducing bettongs to the Marna Banggara project and the requirement to ensure that all precautions have been addressed prior to their release was briefly discussed.</p> <p>A suggestion was raised that staff from the Botanic Gardens have extensive expertise on native orchids and could assist with issues that present for the rewilding project.</p>

	<p><b><i>That the Northern and Yorke Landscape Board:</i></b></p> <ul style="list-style-type: none"> <li>• <b><i>approve the allocation of \$18,000 of unallocated funds towards the collection of baseline data on threatened orchid and Western Whipbird populations on southern Yorke Peninsula.</i></b></li> </ul> <p><b><i>as presented to the Northern and Yorke Landscape Board Meeting of 22 June 2020</i></b>  P Angus / S Barrett <b>CARRIED</b></p>
3.12	<p><b>Out of Session Approval</b></p> <p><b><i>That the Northern and Yorke Landscape Board:</i></b></p> <ul style="list-style-type: none"> <li>• <b><i>ratify the out of session briefing for the interim budget for the period 2020/2021 through to 2023/2024</i></b></li> </ul> <p><b><i>as presented to the Northern and Yorke Landscape Board Meeting of 22 June 2020</i></b>  A Baum / G White <b>CARRIED</b></p>
3.13	<p><b>Deer Compliance</b></p> <p><b><i>That the Northern and Yorke Landscape Board:</i></b></p> <ul style="list-style-type: none"> <li>• <b><i>note the deferment for enforcing the tagging of farmed deer to commence from 1 February 2021</i></b></li> <li>• <b><i>note the approach for communicating the changed enforcement timing with deer farmers</i></b></li> </ul> <p><b><i>as presented to the Northern and Yorke Landscape Board Meeting of 22 June 2020</i></b></p>
3.14	<p><b>Financial reports</b></p> <p>The financial reports will be presented during the induction section at item 4.3.</p>
3.15	<p><b>Transfer of NY NRMB assets and liabilities to Landscape Board</b></p> <p><b><i>That the Northern and Yorke Landscape Board:</i></b></p> <ul style="list-style-type: none"> <li>• <b><i>note the process that will be implemented to transfer Natural Resources Management (NRM) Board assets and liabilities as at 30 June 2020 to the NY Landscape Board on 1 July 2020</i></b></li> </ul>
3.16	<p><b>Independent Review into the 2019-20 SA Bushfire season – Native Vegetation Council</b></p> <p><b><i>That the Northern and Yorke NRM Board:</i></b></p> <ul style="list-style-type: none"> <li>• <b><i>note the correspondence from the SA Native Vegetation Council (NVC) for their information only.</i></b></li> </ul>

3.17	<p><b>Revised list of declared animals and plants</b></p> <p>A native weed issue was raised and it was suggested we enquire about its status as it is believed to have spread through some of our council areas. The name of the weed is prickly acacia – <i>paradoxa</i></p> <p><b>Action</b></p> <p>To seek clarification of landholders ability to control the native plant prickly acacia - <i>paradoxa</i></p> <p><b>That the Northern and Yorke Landscape Board:</b></p> <ul style="list-style-type: none"> <li>• <b>note the draft list of declared animals and plants from PIRSA</b></li> <li>• <b>note the new and emerging introduced animal policy ahead of finalization by the Minister for Environment and Water</b></li> </ul> <p><b>as presented to the Northern and Yorke Landscape Board Meeting of 22 June 2020</b></p>
4	<b>Strategic Items</b>
4.1	<p><b><u>Induction program:</u></b></p> <p><b>Local Aboriginal partnerships and Regional Aboriginal and cultural matters</b></p> <p>The Aboriginal Partnership Officer joined the meeting and addressed the Board on the subject of an Aboriginal Engagement Committee (AEC).</p> <p>Previously this committee comprised of board members, however, it was proposed that Aboriginal First Nations people become members of the AEC and a representative from both Legatus and Regional Development Australia (RDA be invited to join the committee on a cost sharing basis. It was further proposed that four committee meetings be held per year with two held on Country.</p> <p>A discussion ensued and items raised included:</p> <ul style="list-style-type: none"> <li>• Achievements</li> <li>• A forward agenda for key deliverables</li> <li>• A 12 month establishment and then reviewed</li> </ul> <p><b>Action</b></p> <p>Interest by and potential financial contribution from Legatus and Regional Development Australia towards the operating costs for the Aboriginal Engagement Committee (AEC) to be clarified. This information to be included in the briefing to be presented at the 27 July 2020, landscape board meeting for a decision.</p> <p>4.2 <b>Current staffing model</b></p> <p>The organisational chart of the Northern and Yorke region depicting the three groups, Business Services, Planning and Programs and Operational was presented to the Board</p> <p>4.3 <b>Budget and finance update</b></p> <p>The Business and Finance Services Coordinator joined the meeting and presented the finances as at 31 May 2020. An overview of the annual budget process and a breakdown of allocated funds in 2020/21 regional budget was undertaken.</p>

4.4 & 4.5	<p><b>Local partnerships and contracts</b></p> <p>The partnerships the Board is currently engaged in, were explained to the Board. It is intended that these will remain pivotal to the work of the Board, and expanded to involve other organisations.</p> <p>The 'Regional Alliance' comprises of the Presiding Members and CEs of NY Landscape, RDA, Legatus and RDA Barossa will be joining the group. Some of the projects driven through the Alliance include a sustainability hub project, Regional Reconciliation Action Plan, Coastal Action Plan (on ground work), Drought Resilience Project and Climate Sector Agreement.</p> <p>The region enjoys working collaboratively with local councils, Greening Australia, Sporting Shooters and other organisations and project partners.</p> <p><i>(1502 J Greenslade left the meeting)</i></p>
<b>5 Standing items for noting (to be discussed only if required)</b>	
5.1	<b>Presiding members report</b>
5.2	<b>Board Member report</b>
5.3	<b>Regional Management Team report</b>
5.4	<b>Communications and Engagement report</b>
5.5	<p><b>Correspondence</b></p> <p>The Northern and Yorke Landscape Board noted all items from 5.1 to 5.5 inclusive.</p>
<b>6 In Camera Session</b>	
	<p>A brief discussion on the in camera / in confidence section of the meeting. Board member feedback is encouraged as to the future preferred direction.</p>
<b>7 Meeting Closure</b>	
	11.1 - Invitations for next meeting
	11.2 - Next meeting details - 27 July 2020 in Clare
	11.3 - Meeting closed

Signed



**Caroline Schaefer**  
**PRESIDING MEMBER**