

GUIDELINES FOR APPLICANTS

Bite-sized Grants

Northern and Yorke 2025-2026

Northern and Yorke Landscape Board Bite-sized Grants program	
Applications open	Available from August until May unless funding is exceeded earlier.
Funding available per grant	\$200 - \$2,000
Number of submissions permitted per financial year	One successful application per group
Project completion	Within 3 months of receiving funds or unless negotiated otherwise
Eligibility	Incorporated not-for-profit groups including, but not limited to Land, Coast, and Bushcare groups, Friends of groups, farming groups and schools. Eligible projects will contribute to one or more of the priorities of the Northern and Yorke Landscape Board: • Pest Plant and Animal Control • Sustainable Agriculture • Water Management • Biodiversity • Communities Individual landholders are not eligible to apply.
Grant objectives	Increasing awareness and positive action for groups in project areas such as weed control, revegetation etc. Funds may be used for training events, where aligned with Landscape Board priorities.
Application form	Bite-sized Grant application

1. What are Bite-sized Grants?

The Northern and Yorke Landscape Board Grants program funds community groups and non-profit organisations for projects that create positive environmental outcomes across the region. The Bite-sized Grants program supports small, short-term projects with funding between \$200 and \$2,000. Projects must be completed, funds acquitted, and a report submitted within 3 months of receiving the grant. All projects must be finished and acquitted by 30 July, 2026.

2. When are Bite-sized Grants available?

Bite-sized Grants are available from approximately August through until May, with applications assessed and grants allocated monthly. The program is designed to give groups an opportunity to apply for small amounts of funding when it is needed throughout spring, summer and autumn.

There is a fixed amount of funding allocated in support of this program each financial year. A group may only receive funding once per financial year, however a group may reapply if their application was unsuccessful.

3. Who can apply?

Applicants must be an incorporated, not-for-profit organisation or volunteer group (including but not limited to Land, Coast, and Bushcare groups, Friends of groups, farming groups and schools, etc.). Applicants must hold valid public liability insurance and be able to provide a certificate of currency from their insurer.

- Individual landholders **cannot** apply, although groups of 3 or more landholders may apply with the support of an incorporated sponsor such as a Local Government or ag bureau)

All applicants are required to be either a 'legal entity' as listed below or have a sponsor who is a 'legal entity':

- Associations – incorporated under the Associations Incorporation Act 1985 (have "Inc." after their name)
- Local Government – under *Local Government Act 1999*
- Most Australian universities
- Some private schools. Some private schools are incorporated or companies, however, many are not.
- Public schools are not an individual legal entity, however the Minister of Education and Child Development, is a legal entity.

Applicants who are not a legal entity will need to seek an eligible sponsor.

4. Who can be a sponsor? When is a sponsor required?

If an applicant does not hold public liability insurance, the applicant may nominate a sponsor who is able to accept legal and financial responsibility for the project or activity. Sponsors can be peak bodies, such as Landcare SA, Primary Producers SA, Grain Producers SA, or can be local government or local community organisations such as Landcare Groups, Lions Clubs, Rotary Clubs or Friends of National Parks.

Sponsors are only required when the applicant is not a 'legal entity' as defined above (i.e. not incorporated/do not have an ABN or an individual landholder) and does not have suitable public liability insurance.

5. What can be funded?

A diverse range of activities can be funded which contribute to increasing awareness and positive action by communities in landscape management. This may include purchasing tools, equipment or consumables, hiring contractors, design or printing costs, presenter fees, purchasing native plants, and purchasing safety gear etc.

All activities funded by a Bite-sized Grant must align with the priorities of the Landscape Board which includes, pest plant and animal control, water management and water course health, protecting or conserving biodiversity, First Nations engagement and support, and sustainable agriculture practices.

Grants cannot be used for:

- sensory or nature play gardens
- fulfilling your obligations as a landholder under the *Landscapes South Australia Act 2019*.
- activities that are causing or likely to cause environmental damage, either directly or indirectly
- establishment of new agricultural production sites or facilities
- activities that would create beneficial monetary profits for the applicant or sponsoring body
- administration and finance costs (unless paid to sponsor organisations)
- preparation of the grant application and grant reporting purchase of assets that could be considered for personal use
- purchase of assets that could be obtained by other means i.e. hire, loan etc.
- retrospective funding of completed activities-
- existing debts or shortfalls
- marketing and promotion of the organisation or existing services (unless directly associated with the project and educational in nature)
- activities that are unlawful.

- If a final report and financial acquittal is outstanding from a previous round of grant program funding, the grantee will be considered ineligible to submit a grant application.

6. How to apply?

Applicants must access the online platform [Smarty Grants](#) to complete a Bite-sized Grants application.

For further information or to discuss your project, please contact the Northern and Yorke Landscape Board on ny.landscapeboard@sa.gov.au or 8841 3444.

7. What happens once an application is submitted?

Applications are assessed by a small committee with representatives from the Northern and Yorke Landscape Board, and when needed, specialist advisors. Applications are considered within 4 weeks of receipt and if successful, grant payments can be made within 15 days of the grant agreement being signed.

All applicants will be notified of the outcome of their application and offered an opportunity for feedback.

8. Can I apply more than once?

Groups may only apply for one Bite-sized Grant per financial year, even if the grant is less than the \$2,000 maximum amount.

9. Does GST apply?

Grant funds are provided without GST (GST exclusive).

If you're GST registered, you cannot add GST to your invoice. The ATO advises that Bite-sized Grants do not involve the 'supply' of goods or services.

Please consider whether your organisation will have to pay GST on the goods or services being purchased by grant funding. If so, increase your grant funding request accordingly when you apply. The grant value cannot be amended to cover the cost of GST after the application has been submitted.

10. Receipt of funds and acquittals

Funding will be released on production of a Tax Invoice.

Acquittals must include a summary of expenses outlining works completed, together with photographic evidence.

Top tip: PhotoPoint monitoring (before and after photographs) demonstrating the impactful benefit of the activity are highly valued.