# Weed Collection and Reporting Sheet

Please provide as much information as possible in pencil. \* = essential information

**\***Person recording plant details: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Specimen collected: Y / N

**\***Phone number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**\***Date sighted/collected (dd/mm/yyyy):\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_\_\_\_Number of photos taken: \_\_\_\_\_

**WEED LOCATION**

|  |  |
| --- | --- |
| **\***Location details (nearest road, landmark etc. distance & direction in words) Optional: mud map on back |  |
| GPS reading or map reference (note if near edge or centre of infestation) | Grid Ref: Zone \_\_ \_\_ \_\_ E \_\_ \_\_ \_\_ \_\_ \_\_ \_\_ N \_\_ \_\_ \_\_ \_\_ \_\_ \_\_ \_\_ Latitude \_\_ \_\_° \_\_ \_\_, \_\_ \_\_ S Longitude \_\_ \_\_ \_\_ °\_\_ \_\_, \_\_ \_\_ E Comments: |
| Datum used with GPS | WGS84 🞎 GDA94 🞎 Other: |
| Land tenure (if known) | Private 🞎 Public 🞎 Roadside 🞎 Unsure 🞎  Comments: |
| Land use (if known) | Agriculture 🞎 Forestry 🞎 Horticulture 🞎 Garden 🞎 Urban 🞎 Roadside 🞎 Conservation 🞎 Aquatic 🞎  Comments / associated plants : |
| Soil type (if known) |  |
| Name / contact details of land owner/ manager (if known) |  |

**WEED CHARACTERISTICS**

|  |  |  |
| --- | --- | --- |
| Botanical name (if known) |  | |
| Common name(s) |  | |
| **\***Number of plants present  (be as accurate as possible) | 1 🞎 1-10 🞎 10 – 50 🞎 50+ 🞎 100+ 🞎 500+ 🞎 1000+ 🞎 Comments: | |
| \*Approximate area of infestation | <1m2 🞎 1-5m2 🞎 5-10m2 🞎 >10m2 🞎 >100m2 🞎  Comments: | |
| \*Plant form | Tree 🞎 Shrub 🞎 Vine/climber 🞎 Herb 🞎 Grass/sedge 🞎 Bulb 🞎 Aquatic 🞎 Other:  Height & width:  Comments: | |
| \*Reproductive state (tick one or more, collect all) | No flowers 🞎 Flower bud 🞎 Flowering 🞎 Fruiting 🞎 Seeding 🞎 Flower size & colour:  Fruit / Seed / Berry size & colour:  Comments: | |
| \*Growth stages present (tick one or more, collect all) | Seedling 🞎 Juvenile 🞎 Mature 🞎 Dead 🞎 Unknown 🞎  Comments: | |
| **Additional comments and/or drawings:** | |

**LOCATION MUD MAP**

|  |
| --- |
| **N** |

**Please deliver completed reporting sheets, specimens and photos to:**

Natural Resources South East

c/o Weed Spotters Regional Coordinator: Aidan Laslett

**Physical Address:** 11 Helen Street, Mount Gambier

**Postal Address:** PO Box 1046, Mt Gambier, SA 5290

**Telephone:** 8735 1112 **Mobile:** 0429 685 401 **Email:** [aidan.laslett@sa.gov.au](mailto:aidan.laslett@sa.gov.au)

**Or**

Your local Natural Resources South East Authorised Officer (<http://www.naturalresources.sa.gov.au/southeast/plants-and-animals/pest-plants-and-animals/Authorised-Officers>)

**OFFICE USE ONLY** \* Report received by: \* Date Received: \_\_\_\_/\_\_\_\_/\_\_\_\_\_\_

\* Entered into Database: YES NO Specimen sent to State Herbarium: YES NO

Action: ID confirmed by: