

LIMESTONE COAST LANDSCAPE BOARD

Meeting 6, 26 November 2020,  
Via Microsoft Teams  
Confirmed Minutes (Formal Session)

BOARD MEETING at 1:00pm	
1.0	PROCEDURAL
1.1	<b>Opening/Welcome by Kerry DeGaris (Chair)</b>
1.2	<b>Acknowledgment of Country by Kerry DeGaris (Chair)</b>  We acknowledge and respect the traditional owners of the ancestral lands that we are meeting upon here today. We acknowledge Elders past and present and we respect the deep feelings of attachment and relationship of Aboriginal peoples to country.
1.3	<b>Board Attendance:</b> Kerry DeGaris (KD) (Chair), Ben Hood (BH), Bruce Wood (BW), Mark Bachmann (MB), Miles Hannemann (MH), Penny Schulz (PS) and Robbie Davis (RD).  <b>Apologies:</b> Nil.  <b>Staff Attendance:</b> Steve Bourne (SB), Le-Anne Thomson (LT), Liz Perkins (LP), Nat Mistic (NM), Matt Sinkunas (MS) - item 4.5, David New (DN) - item 4.6, & Anya Karsten (AK) (Minute-taker).
1.4	<b>Declarations of Interest</b>  Consistent with the Code of Conduct, board members and staff, in the interests of transparency, are required to declare any personal or pecuniary interests in any item forming part of the agenda as modified. The declaration of interest may become a conflict of interest if the matter has direct personal or pecuniary benefit or dis-benefit that would not be generally experienced by the wider community. At this point, the person must not take further part in the agenda item and must absent themselves from the meeting.  RD advised of her appointment as a Director to the board of Invasive Animals Ltd in Canberra.
1.5	<b>Agenda Check</b>  Additional agenda items:

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	<p>Nil</p> <p>Order of items amended as follows:</p> <p>Address section 3.0(A) “Closed Session” after section 6.0 “Standing Items”.</p> <p>Pursuant to section 23(5) of the <i>Landscape South Australia Act 2019</i>, it was resolved that the following items be determined by the board in the session <i>closed to the public</i>, for the reasons prescribed in section 7(3) of the <i>Landscape South Australia (General) Regulations 2020</i> (regulations):</p> <table border="0"> <thead> <tr> <th align="left"><u>Item</u></th> <th align="left"><u>Prescribed reason</u></th> </tr> </thead> <tbody> <tr> <td>3.1 Corporate Service Delivery Model</td> <td>(g)(j)</td> </tr> <tr> <td>3.2 LCLB Board – Closed session minutes for endorsement (5, 22/10/2020)</td> <td>(g)</td> </tr> <tr> <td>3.3 GFAC – Closed session minutes (2, 06/10/20)</td> <td>(g)</td> </tr> <tr> <td>3.4 Business arising</td> <td>(g)(j)</td> </tr> <tr> <td>3.5 Closed session action list</td> <td>(g)</td> </tr> <tr> <td>3.6 Enforcement and Compliance Register</td> <td>(e)(f)(g)</td> </tr> <tr> <td>3.7 General Manager performance agreement</td> <td>(g)</td> </tr> </tbody> </table>	<u>Item</u>	<u>Prescribed reason</u>	3.1 Corporate Service Delivery Model	(g)(j)	3.2 LCLB Board – Closed session minutes for endorsement (5, 22/10/2020)	(g)	3.3 GFAC – Closed session minutes (2, 06/10/20)	(g)	3.4 Business arising	(g)(j)	3.5 Closed session action list	(g)	3.6 Enforcement and Compliance Register	(e)(f)(g)	3.7 General Manager performance agreement	(g)
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<b>2.0</b>	<b>PUBLIC GALLERY</b>																
<b>2.1</b>	<p><b>Public Gallery</b></p> <p>Nil</p>																
<b>4.0</b>	<b>MEETING ITEMS</b>																
<b>4.1</b>	<p><b>Water Affecting Activity Control Policy</b></p> <p><b>Presenter: Liz Perkins</b></p> <p><b>Points of Discussion:</b></p> <ul style="list-style-type: none"> <li>• Board members discussed that they found the policy to be lengthy and requested that an executive summary be added prior to release for public consultation to aid readability.</li> <li>• There was a broad discussion about the process of applying for Water Affecting Activities permits and that it can be difficult to understand where a permit applies and what the requirements are. It was suggested that an online tool decision support tool that guides applicants to the relevant section of the policy would make compliance easier for members of the public. It is unlikely that this could be developed prior to public consultation.</li> <li>• Timeline for the policy adoption is 1 July 2021.</li> </ul> <p><b>Resolution - The board:</b></p>																



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	<ol style="list-style-type: none"><li>1. Noted the attached draft water affecting activity control policy.</li><li>2. Approved the release of the document of the attached Water Affecting Activity Control Policy for public consultation once the executive summary is available.</li><li>3. Requested that a decision making matrix is developed and promoted when available.</li></ol> <p><b>Carried.</b></p>
<p><b>4.2</b></p>	<p><b>Informing the Limestone Coast Landscape Board of communication statistics</b></p> <p><b>Presenter: Liz Perkins</b></p> <p><b>Resolution - The board:</b></p> <ol style="list-style-type: none"><li>1. Identified the preferred report format - infographics.</li><li>2. Identified the frequency that reports will be provided to the board - bi-monthly.</li></ol> <p><b>Carried.</b></p>
<p><b>4.3</b></p>	<p><b>Upgrading the Limestone Coast Landscape Boards Automated Weather Station Network beyond the 3G network</b></p> <p><b>Presenter: Nat Mistic</b></p> <p><b>Points of Discussion:</b></p> <ul style="list-style-type: none"><li>• The board discussed the options at length and identified the current usage and awareness of the weather station network is not known. It was noted that many landholders have their own weather stations and do not rely on the board's network. The proposed survey would provide an opportunity to explore this further.</li><li>• While weather station data may have short-term value for landholders, we should consider the long-term value of data for measuring climate change over time. If the network is decommissioned, there is a risk that this long-term opportunity is lost with no alternative. A challenge here is whether the data is accurate enough to use for this purpose. An idea was proposed that the board could facilitate landholders to share their data, and provide assistance to cover any gaps across the region in exchange for sharing of data and commitment to maintain privately owned weather stations. The issue of data accuracy would still need to be addressed. It is presently unclear how the data is archived, and whether it is shared with other</li></ul>



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	<p>agencies, eg Bureau of Meterology. A data modeller may be able to provide more information to the board, and the board might consider inviting the BOM to provide more information on how data can be shared and used.</p> <ul style="list-style-type: none"><li>• The current weather stations are dated technology. The board is keen to understand the total cost of ownership, including maintenance costs and staff time to undertake maintenance. The current condition of each weather station will impact the maintenance required.</li></ul> <p><b>Resolution - The board:</b></p> <ol style="list-style-type: none"><li>1. Noted the management options for the Weather Station Network post 2024 when the Telstra 3G network is decommissioned.</li><li>2. Approved a survey of land managers, industry stakeholders and general community to understand the current use of weather station data and impact of decommissioning the Weather Station Network.</li><li>3. Noted that a discussion paper for decision about Weather Station Network management options will be presented prior to March 2021.</li></ol> <p><b>Carried.</b></p>
<p><b>4.4</b></p>	<p><b>Future Drought Fund: Drought Resilience Research and Adoption Program - Drought Resilience Adoption and Innovation Hub</b></p> <p><b>Presenter: Nat Mistic</b></p> <p><b>Resolution - The board:</b></p> <ol style="list-style-type: none"><li>1. Supported involvement in the ‘One- South Australian’ application to the ‘Future Drought Fund: Drought Resilience Research and Adoption Program - Drought Resilience Adoption and Innovation Hubs’ being led by Department of Primary Industries and Regions (PIRSA) through the South Australian Research and Development Institute (SARDI).</li><li>2. Approved in-kind services to the value of \$2,000.00 be offered to the ‘One-South Australian’ application to the Future Drought Fund: Drought Resilience Adoption and Innovation Hubs’.</li></ol> <p><b>Carried.</b></p>
<p><b>45</b></p>	<p><b>Limestone Coast Landscape Board Compliance Policy and Procedure</b></p> <p><b>Points of Discussion:</b></p> <ul style="list-style-type: none"><li>• Landholder training program to meet new needs in 2021;</li><li>• Where is the boundary of the minor issues and action order requirements;</li><li>• Voluntary compliance is encouraged and compliance enforced when required; Compliance officer will take over from the authorised officer;</li></ul>



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	<ul style="list-style-type: none"><li>• Is there consistency across all boards in compliance?</li><li>• Strategic upskilling of earthworks companies, nurseries etc;</li><li>• There's a 14 days' timeline for compliance from the date the order issue.</li></ul> <p><b>Resolution - The board:</b></p> <ol style="list-style-type: none"><li>1. Approved implementation of the Limestone Coast Landscape Board Compliance Policy and Compliance Procedure.</li><li>2. Noted that options for the provision of DEW Investigation and Compliance Unit support services for escalated compliance matters under the Landscape South Australia Act have not been confirmed.</li><li>3. Noted the delivery of phase 2 of the Case Management Intelligence System (CMIS) database to support record keeping and management of compliance cases by landscape board staff has not yet commenced in the Limestone Cost region.</li></ol> <p><b>Carried.</b></p>
<p><b>4.6</b></p>	<p><b>Aboriginal Engagement</b></p> <p><b>Presenter: David New</b></p> <p><b>Points of Discussion:</b></p> <ul style="list-style-type: none"><li>• Traditional borders not matching the geographic borders, is there an opportunity for cross-border collaboration?</li></ul> <p><b>Resolution - The board:</b></p> <ol style="list-style-type: none"><li>1. Noted the background information provided.</li><li>2. Approved to undertake a planning session to form the Aboriginal Engagement Statement at the February 2021 Board meeting.</li></ol> <p><b>Carried.</b></p>
<p><b>4.7</b></p>	<p><b>Action List</b></p> <p><b>Presenter: Steve Bourne</b></p> <p><b>Resolution - The board:</b></p> <ol style="list-style-type: none"><li>1. Noted the Action List.</li></ol> <p><b>Carried.</b></p>
<p><b>5.0</b></p>	<p><b>CONSENT SCHEDULE</b></p>



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<p><b>5.1</b></p>	<p><b>Consent Schedule</b></p> <ul style="list-style-type: none"><li>• <b>Current Items:</b> 5.2 &amp; 5.3.</li></ul> <p><b>Resolution – The board:</b></p> <ol style="list-style-type: none"><li>1. Noted consent schedule items 5.2 and 5.3.</li></ol> <p><b>Carried.</b></p>
<p><b>5.2</b></p>	<p><b>Landscape Operations – African Lovegrass Control Program</b></p> <p><b>Resolution – The board:</b></p> <ol style="list-style-type: none"><li>1. Noted the 20/21 African Lovegrass Work Program and Communication Plan.</li></ol> <p><b>Carried via consent schedule.</b></p>
<p><b>5.3</b></p>	<p><b>Correspondence Register</b></p> <p><b>The Board:</b></p> <ol style="list-style-type: none"><li>1. Accepted the correspondence for October-November 2020.</li></ol> <p><b>Carried via consent schedule.</b></p>
<p><b>6.0</b></p>	<p><b>STANDING ITEMS</b></p>
<p><b>6.1</b></p>	<p><b>Limestone Coast Landscape Board – Formal (5, 22/10/2020)</b></p> <p><b>Presenter:</b> Kerry DeGaris</p> <p><b>Resolution – The board:</b></p> <ol style="list-style-type: none"><li>1. Approved the minutes of the formal Limestone Coast Landscape Board meeting No 5, held on 22/10/2020.</li></ol> <p><b>Carried.</b></p>
<p><b>6.2</b></p>	<p><b>GFAC – Formal (3, 16/11/2020)</b></p> <p><b>Presenter:</b> Bruce Wood</p> <p><b>Points of Discussion:</b></p>



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	<ul style="list-style-type: none"><li>• The Coordinator, Financial Services had agreed to provide updated October financial reports. Due to further delays with the budgeting system, these reports are not available, and amendments will instead show in the November finance report.</li><li>• It was requested that the project summary, included in the Quarter 1 Finance and Output Report, break down budget amounts further to include the budget for salaries and on-costs, corporate fee, and operating costs. This will support the board to understand fixed costs associated with each project.</li></ul> <p><b>Resolution – The board:</b></p> <ol style="list-style-type: none"><li>1. Noted the Governance, Finance and Audit Committee met on 16 November 2020.</li><li>2. Approved the previous decision of the SE NRM Board to transfer the Box Flat Dingo Control Coordinating Committee’s ‘funds, assets, rights and liabilities’ from the Limestone Coast Landscape Board to the Murraylands and Riverland Landscape Board; and</li><li>3. Approved the Terms of Reference of the Box Flat Wild Dog Coordinating Committee.</li><li>4. Approved the Limestone Coast Landscape Board activities for 2020/21 financial year.</li><li>5. Approved the Closed and <i>In Camera</i> Sessions procedure.</li><li>6. Noted that the procedure will be added to the Board Procedures Handbook.</li><li>7. Accepted the 2020-21 Quarter 1 Finance and Output Report.</li><li>8. Noted the financial reports for the period ended 31 October 2020 and the key points highlighted in the summary report.</li><li>9. Noted that the final reports for October 2020 will be tabled out of session.</li><li>10. Noted Governance, Finance and Audit Committee Forward Planner.</li><li>11. Noted Governance Finance and Audit Committee Meeting Schedule and Due Dates (2020).</li><li>12. Approved that the draft Formal Session Minutes of Governance, Finance and Audit Committee meeting No. 2, 6 October 2020 were discussed at the Limestone Coast Landscape Board meeting held on 22 October 2020.</li></ol> <p><b>Carried.</b></p>
<p><b>6.3</b></p>	<p><b>Business Arising</b></p> <p>Nil.</p>
<p><b>6.4</b></p>	<p><b>Forward Planner</b></p> <p>The board noted the forward planner and the location of Meeting No. 7 in Bordertown.</p>



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	<p><b>Noted.</b></p>
<b>6.5</b>	<p><b>Contract Register report</b></p> <p>The board noted nil contract register entries received.</p> <p><b>Noted.</b></p>
<b>6.6</b>	<p><b>Presiding Member’s report</b></p> <p><b>Presenter:</b> Kerry DeGaris</p> <p><b>Points of Discussion:</b></p> <ul style="list-style-type: none"><li>• Attended the Limestone Coast Leadership Program award ceremony;</li><li>• PM forum on Teams;</li><li>• Limestone Coast Leadership Program 2021 intake is now open.</li></ul> <p>1. The board noted the Presiding Member’s report.</p> <p><b>Noted.</b></p>
<b>6.7</b>	<p><b>Board members reports</b></p> <p>1. The board noted the board members reports. .</p> <p><b>Noted.</b></p>
<b>6.8</b>	<p><b>General Manager’s report</b></p> <p>1. The Board noted the General Manager’s report.</p> <p><b>Noted.</b></p>
	<p><b>Closed Session – Commencement</b></p> <p><b>Resolution – The board:</b></p> <p>1. Moved into the closed session of the meeting at 3:23pm with staff members SB, LT, LP and NM and AK present in the meeting.</p> <p><b>Carried.</b></p>





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<b>3.1</b>	<b>Corporate Service Delivery Model</b>
<b>3.2</b>	<b>LCLB Board – Closed session (5, 22/10/2020) Minutes for endorsement</b>
<b>3.3</b>	<b>GFAC – Closed session (3, 16/11/2020)</b>
<b>3.4</b>	<b>Business arising</b>
<b>3.5</b>	<b>Closed session action list</b>
<b>3.6</b>	<b>Enforcement and Compliance Register – nil new entries</b>
	<b>Closed session – cessation</b> <b>Resolution – The board:</b> <ol style="list-style-type: none"><li>Moved out of the closed session of the meeting at 3:45pm.</li></ol> <b>Carried.</b>
<b>6.9</b>	<b>Approval for the General Manager to action the decisions from the closed session of the meeting No. 6</b> <b>Resolution – The board:</b> <ol style="list-style-type: none"><li>Delegated authority to the General Manager to communicate closed session items from meeting No. 6 and resolutions to the relevant staff as necessary and appropriate.</li></ol> <b>Carried.</b>
<b>6.10</b>	<b>Meeting Review and communication</b> <ol style="list-style-type: none"><li>Weather station report survey;</li><li>Appointment of the Compliance Officer;</li><li>Landscape Priorities Fund;</li><li>Limestone Coast Leadership Program 2021 is now open;</li><li>African Lovegrass program – delegated the interview to MH.</li></ol>



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	<p><b>Noted.</b></p> <p><b>Resolution – The board:</b></p> <p>1. Delegated the interview on the African Lovegrass program to Miles Hannemann.</p> <p><b>Carried.</b></p>
<b>6.11</b>	<p><b>Other Business</b></p> <p>1. Bushfires Points of Discussion:</p> <ul style="list-style-type: none"><li>• Prescribed burning presentation will be included in the LGA Roads Working Group meeting next week;</li><li>• Holistic management of roadsides, noting the roadsides are covered by multiple pieces of legislation;</li><li>• Big project we can work on together.</li></ul>
	<p><b><i>In Camera Session – Commencement</i></b></p> <p><b>Resolution – The board:</b></p> <p>1. Moved into the in camera session of the meeting at 3:45pm with no staff members present in the room.</p> <p><b>Carried.</b></p>
<b>3.7</b>	<p><b>General Manager performance agreement</b></p>
	<p><b><i>In Camera session – Cessation</i></b></p> <p><b>Resolution – The board:</b></p> <p>1. Moved out of the in camera session of the meeting at 4:00pm.</p> <p><b>Carried.</b></p>
<b>7.0</b>	<p><b>CLOSING</b></p>
	<p>Meeting closed at 4:00pm.</p>

Formal minutes of the Limestone Coast Landscape Board, meeting No. 6, 26 November 2020 – confirmed as a true and correct record:



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**Confirmed:**



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Kerry DeGaris, Presiding Member

**Date:**

17 December 2020