

LIMESTONE COAST LANDSCAPE BOARD

Meeting 4, 24 September 2020,
Wynns Coonawarra Estate, 77 Memorial Drive, Coonawarra
Confirmed Minutes (Formal Session)

BOARD MEETING at 1:30pm	
1.0	PROCEDURAL
1.1	Opening/Welcome by Kerry DeGaris (Chair)
1.2	<p>Acknowledgment of Country by Kerry DeGaris (Chair)</p> <p>We acknowledge and respect the traditional owners of the ancestral lands that we are meeting upon here today. We acknowledge Elders past and present and we respect the deep feelings of attachment and relationship of Aboriginal peoples to country.</p>
1.3	<p>Board Attendance: Kerry DeGaris (KD) (Chair), Bruce Wood (BW), Mark Bachmann (MB), Miles Hannemann (MH), Robbie Davis (RD), and Penny Schulz (PS) via Microsoft Teams until 3:15pm.</p> <p>Apology: Ben Hood (BH).</p> <p>Staff Attendance: Tim Collins (TC), Le-Anne Thomson (LT), Liz Perkins (LP), Nat Mistic (NM) & Anya Karsten (AK) (Minute-taker).</p>
1.4	<p>Declarations of Interest</p> <p>Consistent with the Code of Conduct, board members and staff, in the interests of transparency, are required to declare any personal or pecuniary interests in any item forming part of the agenda as modified. The declaration of interest may become a conflict of interest if the matter has direct personal or pecuniary benefit or dis-benefit that would not be generally experienced by the wider community. At this point, the person must not take further part in the agenda item and must absent themselves from the meeting.</p> <p>Conflict of Interest in relation to the IC Item 3.2 “Grassroots Grants funding approvals” declared by KD and MB.</p> <p>KD, MB left the meeting room for that item and did not participate in discussion. RD chaired.</p>
1.5	<p>Agenda Check</p> <ul style="list-style-type: none"> • Additional Agenda Item: National Landcare Program – Round Four Smart Farms Small Grants – Limestone Coast. <p>Pursuant to section 23 (5) of the <i>Landscape South Australia Act 2019</i>, it was resolved that the following items be determined by the board <i>in camera</i>:</p> <ul style="list-style-type: none"> • Item 3.1 5 Year Strategic Plan process • Item 3.2 Grassroots Grants funding approval • Item 3.3 LCLB Board – In-Camera Minutes for endorsement (3, 27/08/20)

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	<ul style="list-style-type: none"> • Item 3.4 Business Arising • Item 3.5 In-Camera Action List • Item 3.6 Enforcement and Compliance Register -Nil new entries
2.0	MEETING ITEMS
2.1	Public Gallery Nil
	<i>In Camera Session – Commencement</i> Resolution – The board: 1. Moved into the in camera session of the meeting at 1:37pm with staff members TC, LT, LP and AK present in the room. Carried.
3.1	5 Year Strategic Plan
3.2	Grassroots Grants funding approvals
3.3	LCLB Board – In-Camera (3, 27/09/2020) Minutes for endorsement
3.4	Business Arising
3.5	In-Camera Action List
3.6	Enforcement and Compliance Register – nil new entries
	<i>In Camera Session – Cessation</i> Resolution – The board: 1. Moved out of the in camera session of the meeting at 3:16pm. Carried.
4.1	Communication and Media Policy and Media Contact Procedure Presenter: Liz Perkins



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	<p>Resolution - The board:</p> <ol style="list-style-type: none">1. Approved the Limestone Coast Landscape Board Communication and Media Policy.2. Approved the Limestone Coast Landscape Board Media Contact Procedure. <p>Carried.</p>
<p style="text-align: center;">4.2</p>	<p>WHS Governance and Reporting</p> <p>Presenter: Le-Anne Thomson</p> <p>Points of Discussion:</p> <ul style="list-style-type: none">• A number of potential changes were discussed including: frequency of hazard and incident management reporting, procedure and definitions for critical incidents, internal vs external WHS audits and purpose of these (site inspection or audit of processes), and possible site inspections by board member and/or General Manager.• Critical incident reports to go to all board members.• Define audit – is it an inspection or review of process?• Further work to be undertaken. <p>Resolution - The board:</p> <ol style="list-style-type: none">1. Noted the paper.2. Referred to GFAC for clarification and review. <p>Carried.</p>
<p style="text-align: center;">4.3</p>	<p>Finance Report</p> <p>Presenter: Le-Anne Thomson</p> <p>Points of Discussion:</p> <ul style="list-style-type: none">• Discussion about lining up GFAC meetings and board meetings, with GFAC occurring two weeks prior to board meetings, undertaking in-depth analysis of reports provided. <p>ACTION: LT to address a question on notice concerning negative liabilities on the balance sheet.</p> <p>Resolution - The board:</p> <ol style="list-style-type: none">1. Noted the financial reports for the period ended 31 August 2020 and the key points highlighted in the summary report.



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	Carried.
4.4	Action List Presenter: Tim Collins Points of Discussion: <ul style="list-style-type: none">• Action 26 – Fox baiting. Developing a policy on how PAPP is used across the region. ACTION: TC to query if the antidote can be made available directly to farmers once the baiting is in progress. Work is done by staff on baits used. Resolution - The board: <ol style="list-style-type: none">1. Noted the Action List. Carried.
5.0	CONSENT SCHEDULE
5.1	Consent Schedule <ul style="list-style-type: none">• Current Items: 5.2 Resolution – The board: <ol style="list-style-type: none">1. Noted Consent Schedule. Carried via consent schedule.
5.2	Correspondence Register The board: <ol style="list-style-type: none">1. Noted the correspondence for September 2020. Carried via consent schedule.
6.0	STANDING ITEMS
6.1	Limestone Coast Landscape Board – Formal (3, 27/08/2020) Presenter: Kerry DeGaris Resolution – The board:



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	<p>1. Approved the Minutes of the Formal Limestone Coast Landscape Board meeting No 3, held on 27/08/2020.</p> <p>Carried.</p>
6.2	<p>Business Arising</p> <p>Nil.</p>
6.3	<p>Forward Planner</p> <p>Points of Discussion:</p> <ul style="list-style-type: none">• Hold the October meeting close to the border; Coonawarra or Mount Gambier and only consider the essential business.• Postpone all field trips until 2021 <p>Resolution - The board:</p> <ol style="list-style-type: none">1. Noted the amended forward planner.2. Added November 2020 meeting to the schedule and a potential meeting in January 2021. <p>Carried.</p>
6.4	<p>Common Seal Report</p> <p>Resolution - The board:</p> <ol style="list-style-type: none">1. Noted nil entries received. <p>Carried.</p>
6.5	<p>Chair's Report</p> <p>Presenter: Kerry DeGaris</p> <p>Resolution – The board:</p> <ol style="list-style-type: none">1. Noted the Chair's Report. <p>Noted.</p>
6.6	<p>Board Members Reports</p> <p>Resolution – The board:</p>



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	<p>1. Noted verbal reports from RD, BW, MH and MB.</p> <p>Noted.</p>
6.7	<p>General Manager's Report</p> <p>Presenter: Tim Collins</p> <p>Resolution – The board:</p> <p>1. Noted August report from the General Manager.</p> <p>Noted.</p>
6.8	<p>Approval for the General Manager to action the decisions from the In-Camera Session of the Meeting No. 4</p> <p>Resolution – The board:</p> <p>1. Delegated authority to the General Manager to communicate in camera items from meeting No. 4 and resolutions to the relevant staff as necessary and appropriate.</p> <p>Carried.</p>
6.9	<p>Meeting Review and communication</p> <p>1. Strategic Plan development. 2. Review of the pest management strategy, review the process in more detail.</p> <p>Noted.</p>
6.10	<p>Other Business</p> <p>National Landcare Program – Round Four Smart Farms Small Grants – Limestone Coast</p> <p>Points of Discussion:</p> <ul style="list-style-type: none">• Is an out-of-session board meeting before 9 October to approve applications needed? <p>Resolution – The board:</p> <p>1. Noted the project development process that is being undertaken to develop applications for Round 4 of the National Landcare Program phase 2 Smart Farms Small Grants.</p> <p>2. Noted that there may be a requirement for the board to endorse Smart Farms Small Grants project applications out of session, as the applications are due on 9 October 2020.</p> <p>Carried.</p>



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7.0	CLOSING
	Meeting closed at 4.27pm.

Formal Minutes of the Limestone Coast Landscape Board, Meeting 4, 24 September 2020 – confirmed as a true and correct record:

Confirmed: 

Kerry DeGaris, Presiding Member

Date: 22 October 2020

Confirmed

