

LIMESTONE COAST LANDSCAPE BOARD FREEDOM OF INFORMATION (FOI) STATEMENT

This information is published in accordance with Section 9 of the *Freedom of Information Act 1991*.

Limestone Coast Landscape Board (LC Landscape Board) structure and functions

Information about the LC Landscape Board and its subcommittees can be found at [Our Board](#) on the LC Landscape Board website.

The [Regional Landscape Plan 2021-2026](#) details the functions of the LC Landscape Board over a 5-year period and guides activities such as pest control, sharing groundwater, and soil and landscape management.

How LC Landscape Board's functions affect members of the public

LC Landscape Board meetings are open to the public. Agendas and minutes of board meetings held in public are [published online](#) in accordance with the *Landscape South Australia Act 2019*.

For information relating to the individual functions of each of the LC Landscape Board's projects, please refer to [Our Projects](#) on the LC Landscape Board website.

How you can participate in the LC Landscape Board's work

The LC Landscape Board works in partnership with industry groups, governments, schools, community groups and volunteers. Partnerships extend the benefits of our investment and empower our community to contribute to the sustainability of the region's natural resources.

The Grassroots Grants program enables volunteers and not-for-profit organisations to enhance their role in managing natural resources, and is administered by the LC Landscape Board for on-ground projects in the Limestone Coast.

The LC Landscape Board undertakes genuine community consultation and develops key partnerships to ensure the values and concerns of the community are reflected in planning and program delivery.

Visit the [Engage Limestone Coast Landscape Board](#) website to provide input on a range of topics currently open for community consultation across the Limestone Coast region.

Documents held by the LC Landscape Board

Examples of documents held by the LC Landscape Board include:

- Agendas, minutes and correspondence
- Annual reports, strategic and business plans

- Contracts, procurement and tender information
- Communications material, in printed and electronic media
- Employee records
- Financial expenditure, invoices and statements
- Frameworks, guidelines, policies, procedures and reports
- Information relating to areas that are the policy responsibility of LC Landscape Board as prescribed by the *Landscape South Australia Act 2019*

Documents available from the LC Landscape Board free of charge

Examples of documents held by LC Landscape Board that are available free of charge include:

- Annual reports
- Strategic and business plans
- Agendas and minutes of board meetings held in public
- Community consultation surveys
- Media releases
- Teacher and landholder resources, including newsletters, factsheets, maps and videos

Making an application for access to documents

You have a legal right to:

- Seek access to documents from LC Landscape Board
- Request amendments to documents LC Landscape Board holds relating to you that are incomplete, incorrect, out-of-date or misleading

You can apply online for access to documents. Before applying, you may wish to speak with the Freedom of Information Officer for advice on whether an FOI application is the best approach.

Applications take around 10 minutes. The online form, with further information about how to apply, is at <https://www.sa.gov.au/topics/about-sa/government/FOI-application>.

The Freedom of Information Officer can be contacted at:

Freedom of Information Officer
Limestone Coast Landscape Board
PO Box 1046
Mount Gambier SA 5290
Email: LC.landscapeboard@sa.gov.au
Phone: (08) 8429 7550

Office hours are between 9am – 5pm Monday to Friday, excluding public holidays.