



WATER AFFECTING ACTIVITIES OTHER WORKS

| OFFICE USE ONLY | | |
|--------------------|-----------------|--------------------|
| Date received: | Permit Ref No: | PAID |
| i-share File No: | i-share Ref No: | |
| Received by | | |
| Action officer: | Office: | Receipt No Issued: |

APPLICATION TO UNDERTAKE WORKS WITHIN A WATERCOURSE, FLOODPLAIN OR BODY OF WATER

Pursuant to Section 112 of the Landscape South Australia Act 2019

Fee: \$60.00 (GST Exempt) to be paid at the time of application. Failure to provide fee will result in a delay in processing of this application.

Fee applicable from 1/07/20 – 30/06/21

Applicant to Complete - please write in **CAPITAL BLOCK** letters. * Denotes mandatory information required.

Please note that incomplete forms will be deemed to have insufficient information and will be returned to the applicant.

Please note that applications are assessed on average within 40 working days of the application being received by the Board. Therefore, please allow at least 2 months between submitting the application and scheduling the commencement of works.

Each activity will be considered separately and therefore requires a separate application form.

| *APPLICANT DETAILS | | |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|-------------------------------------------------------------------------|
| Title: Mr <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Mrs <input type="checkbox"/> Dr <input type="checkbox"/> Other <input type="checkbox"/> (please specify): I do not wish to provide this information <input type="checkbox"/> | | |
| *Name (in full): | | |
| *Company Name: | *ACN: | |
| *Address: | | |
| *Postal Address: | | |
| *Phone: | Mobile: | Fax: |
| Email: | | |
| * PROPERTY DETAILS (attach a copy of CERTIFICATE of TITLE to application – do not provide originals) | | |
| *Certificate of Title: | *Crown Lease or Crown Record: | *Road Reserve: Yes <input type="checkbox"/> No <input type="checkbox"/> |
| *Street No. and Name: | | |
| *Suburb: | *Postcode: | |
| *Allotment No: | *Plan No: | |
| *Section: | *Hundred: | |
| Property Name | CFS Rapid Number | |
| *PROPERTY OWNER DETAILS (if different from applicant) | | |
| Title: Mr <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Mrs <input type="checkbox"/> Dr <input type="checkbox"/> Other <input type="checkbox"/> (please specify): I do not wish to provide this information <input type="checkbox"/> | | |
| *Name (in full): | | |
| *Company Name: | *ACN: | |
| *Address: | | |
| *Postal Address: | | |
| *Phone: | Mobile: | Fax: |
| Email: | | |

Q1. TYPE OF PROPOSED WORKS

To assist in completing this form, please refer to the **“Guide to Applying for a Water Affecting Activity Permit”**. Failure to provide sufficient information will result in a delay in the assessment process.

THIS APPLICATION IS TO (*tick one only*):

- Construct, repair or remove a crossing (**Go to Q2**) Remove vegetation (**Go to Q3**)
 Drain or discharge water (**Go to Q4**) Other works (**Go to Q5**)

Q2. CONSTRUCT, REPAIR OR REMOVE A CROSSING – Please complete the following information

| | | |
|---|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------|
| A | <input type="checkbox"/> Construct a culvert (Go to B) | <input type="checkbox"/> Construct a causeway (Go to C) |
| | <input type="checkbox"/> Construct a rock crossing (Go to C) | <input type="checkbox"/> Remove or repair a bridge or crossing (Go to D) |
| | <input type="checkbox"/> Construct a bridge or crossing (Go to C) | |
| B | It is a requirement that you provide engineering drawings together with hydrology calculation sheets for the culvert. Is there a copy attached to the application? <input type="checkbox"/> Yes (Go to D) <input type="checkbox"/> No. We will be unable to continue with this application without them. Please refer to the “Guide to applying for a Water Affecting Activity Permit” . | |
| C | It is a requirement that to-scale drawings of the structure are provided. Is there a copy attached to the application? <input type="checkbox"/> Yes (Go to D) <input type="checkbox"/> No. We will be unable to continue with this application without them. Please refer to the “Guide to applying for a Water Affecting Activity Permit” . | |
| D | Describe the purpose of the works: | |
| E | Describe how the works will be undertaken: | |
| F | Describe any vegetation removal and disposal: | |
| G | Describe erosion and sediment control management (e.g. rock chute, rip rap, vegetation, etc): | |
| H | Go to Q6 | |

Q3. REMOVE VEGETATION – Please complete the following information

Please note that applications which involve removal of native vegetation may require separate approval under the *Native Vegetation Act 1991*.

| | |
|---|-------------------------------------------------------------------------------|
| A | Describe the purpose of the works: |
| B | Describe vegetation type: |
| C | Describe how the works will be undertaken: |
| D | Describe the erosion and sediment control management that will be undertaken. |
| E | Go to Q6 |

Q4. DRAIN or DISCHARGE WATER – Please complete the following information

| | |
|---|----------------------------------------------------------------------------------------------------------------------------------------|
| A | Describe the purpose of the works: |
| B | Specify the source of water proposed to be drained or discharged: |
| C | Is this; <input type="checkbox"/> a single event or <input type="checkbox"/> ongoing (please specify if daily, monthly, annually etc.) |
| D | Volume _____ kilolitres Timeframe: Date from _____ Date to _____ Rate of discharge _____ litres/second |

| Q4. DRAIN or DISCHARGE WATER – Continued | |
|-------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------|
| E | Describe how the works will be undertaken: |
| F | Describe the erosion and sediment control management that will be undertaken(e.g. rock chute, rip rap, vegetation, etc): |
| G | Treatment methods proposed (e.g. detention basin): |
| H | Go to Q6 |

| Q5. OTHER WORKS – Please complete the following information | |
|--------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------|
| A | Describe the purpose of the works: |
| B | Describe how the works will be undertaken, and any materials to be used: |
| C | Describe any vegetation removal and disposal. Please specify the vegetation to be removed and the removal methods: |
| D | Describe erosion and sediment control management (e.g. rock chute, rip rap, vegetation, etc): |
| E | Go to Q6 |

| Q6. ENVIRONMENTAL RISKS – Please complete the following information | |
|----------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| A | Please identify any risks in regards to these works i.e. water quality, watercourse integrity, water dependent ecosystems. This includes the excavation and stockpiling of rock, sand or soil during works. |
| B | Describe how these risks will be mitigated. |

| Q7. FURTHER INFORMATION – Please complete the following information | |
|----------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| A | Will any other works be undertaken at the same time? <input type="checkbox"/> Yes (Go to B) <input type="checkbox"/> No (Go to C) |
| B | Describe other works to be undertaken at the same time. Please note that some works may require you to apply for a separate water affecting activity permit. |
| C | Do these works relate to any other application you have or are in the process of having assessed? <input type="checkbox"/> Development application - Application No. _____ <input type="checkbox"/> Environment, Protection and Biodiversity Conservation applications <input type="checkbox"/> Native Vegetation application <input type="checkbox"/> Other (please specify) |
| D | Is the proposed works site subject to any binding management agreement? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes please supply details. |
| E | Is the proposed works site subject to any licence or authorisation issued by another authority? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes please supply details. |

Q8. SITE PLAN – Please provide the following

A You must provide a site plan and drawings(s) with your application that includes the following information:

1) Site Plan

- GPS coordinates (if available)
- North arrow and appropriate scale (no less than 1 : 500)
- Property boundaries and buildings
- Significant features such as houses, sheds, trees and adjoining roads, existing dams and wells
- Key geographic features such as all watercourses, drainage lines, lakes and wetlands; slope of the land; direction of water flow; floodplain etc
- The precise location and dimensions of the proposed works to be carried out stating the approximate distances of property boundaries and other features such as trees that might be affected by the work
- The location and type of sediment control measures proposed both during the construction phase and following construction
- All vegetation which will be affected by the proposed works.

2) Detailed drawing(s) including, but not limited to:

- All information necessary to describe the size and nature of the proposed works

Note to assist you in developing your site plan, including details of the location and nature of the proposed works you may wish to access https://data.sa.gov.au/useful_links, <https://www.saplanningportal.sa.gov.au/>, <https://data.environment.sa.gov.au/NatureMaps/Pages/default.aspx> and www.googlemaps.com.au

Why is a site plan important?

It is important to provide a site plan as it describes what activity is being proposed, the works involved and any existing features/structures of the site. This information assists with the assessment of the application

Q9. CHECKLIST

A Please ensure the following information is attached if required. Please ensure you attach copies as documentation is unable to be returned.

- Certificate of Title
- Written evidence that permission has been obtained to undertake works on the landowner's property
- Crossing designs – engineered or to scale
- Site plan
- Application fee

DECLARATION / SIGNATURE

NOTE: The applicant must complete ONLY ONE of the following:

I/We declare that the information that has been provided on this application is true and correct.

SIGNED:

1. Where the applicant is an individual or two or more persons

Signature _____ PrintName _____ Date _____

Signature _____ PrintName _____ Date _____

2. Where the applicant is a Company or an Incorporated Association

A person or persons duly authorised to sign for and on behalf of

(Name of Company or Incorporated Association)

Name(s) _____ Position _____

Signature _____ Date _____

LODGEMENT INSTRUCTIONS:

Please mark all application envelopes "**WAA Permit Application**".

Applications can be lodged by post to:

WAA Permit Application
Limestone Coast Landscape Board PO Box 1046
MOUNT GAMBIER SA 5290

Or in person at the following office location:

Mount Gambier Office
11 Helen Street
MT GAMBIER SA 5290
Ph: 08 8735 1177

PAYMENT INSTRUCTIONS

Cheques and Money orders

Made payable to the **Department for Environment and Water** and crossed 'Not Negotiable', for the amount of \$60.00

Cash

To be paid **in person only**. No liability will be accepted by this authority for cash payments received by mail.

Credit Card

Payments by credit card can be made in person or over the phone, phone 08 8735 1177.

EFT

Account name: DEW Debtors Account
BSB: 065-266
Account Number: 10000960
Reference: Limestone Coast WAA – (insert applicant surname/organisation here)
Amount: \$60.00

Remittance advice must be faxed to 08 8115 1256 or emailed to DEWNRAcctsRcvEFT@sa.gov.au, thank-you.

