

Minutes

Meeting Title:	Kangaroo Island Landscape Board Meeting # 15		
Date:	Wednesday 2 February 2022		
Start Time:	9:06 am	Finish Time:	12:17 pm
Location:	41 Dauncey Street Kingscote	Room:	Kangaroo Island Council meeting rooms
Attendees:	<i>Board Members:</i> A Heinrich (Chair), G Crowley, P Davis, M Pengilly, D Pledge, P Rismiller, R Willson <i>Staff:</i> W Durack (General Manager), S Gullickson (Executive Assistant) <i>Guest:</i> L Dohle (Senior Soil Consultant, PIRSA);		
Apologies:			

Item	
1.	Preliminary matters
1.1	<p>Welcome, Apologies, Acceptance of Agenda</p> <p>The Chair welcomed members to the meeting and thanked them for their cooperation in relocating to a larger meeting room so that masks did not need to be worn at the meeting.</p> <p>Decision 15/1.1</p> <p>That the Kangaroo Island Landscape Board approved the agenda as presented and all items on the consent schedule.</p> <p>CARRIED by resolution</p>
1.2	<p>Conflict of Interest Disclosures</p> <p>The Kangaroo Island Landscape Board noted no interests were declared by members or staff in matters presented in the agenda.</p>
1.3	<p>Minutes from previous meeting</p> <p>Decision 15/1.3</p> <p>Moved: M Pengilly Seconded: R Willson</p> <p>That the Kangaroo Island Landscape Board:</p> <ol style="list-style-type: none"> Accepts the minutes of the Kangaroo Island Landscape Board meeting held on Wednesday 24 November 2021 as read. <p>CARRIED</p>
1.4	<p>Business Arising</p> <p>The Kangaroo Island Landscape Board noted the actions taken since the last meeting relating to matters arising from previous meetings of the Board.</p>
2	In Camera
2.1	<p>Water Resource Management Compliance</p> <p>The board agreed to move in camera so that a legal matter could be discussed. The board fully supported Ms L Dohle remaining in the meeting.</p> <p>Decision 15/2.1.1</p>

	<p>Moved: P Rismiller Seconded: M Pengilly</p> <p>That the Kangaroo Island Landscape Board:</p> <ol style="list-style-type: none"> I. Approves under the provisions of Landscape South Australia Act (General) Regulations 2020, an order be made that the public be excluded from attendance at the meeting with the exception of Lyn Dohle, in order to consider, in confidence, a matter on the grounds of Section 7(3) (g) matters that must be considered in confidence in order to ensure that the regional landscape board does not breach any law, order or direction of a court or tribunal constituted by law, any duty of confidence or other legal obligation or duty. II. Approves all documentation relating to the matter under discussion be kept confidential, until a review of in-camera matters is conducted by the Chair at the end of the financial year and approval by the Board releases the documentation <p>Decision 15/2.1.2</p> <p>Moved: G Crowley Seconded: D Pledge</p> <p>That the Kangaroo Island Landscape Board move out of the in-camera session and return to the public meeting.</p> <p>CARRIED</p>
3	Strategic matters and Items for Decision
3.1	<p>Declared Animal Permit Fee Waiver</p> <p>The board supported staff seeking approval for a waiver of the declared animal permit fee as this will support landholders and reduce administration costs.</p> <p>Decision 15/3.1</p> <p>That the Kangaroo Island Landscape Board:</p> <ol style="list-style-type: none"> i. Approves the Manager, Invasive Species to apply to the Chief Executive, Department for Environment and Water (as the Minister’s delegate), to waive payment of the application fee for permit applications received prior to 30 June 2025 for moving, possessing or selling ferrets, goats, deer and domestic pigs on Kangaroo Island. <p>CARRIED by resolution</p>
3.2	<p>Finance and Audit Committee Proposal</p> <p>The Board discussed establishing a finance and risk committee, as recommended by the Auditor General’s Office. The board noted additional correspondence was received yesterday regarding a new draft Treasurer’s Instruction 2, which requires all agencies to have a finance and risk committee. Overall, the board supported the establishment of a committee which supports the board with its finance, risk and governance responsibilities. The board noted membership will be skills based; and supported appointing an external person with suitable skills and experience to the committee through an expression of interest.</p> <p>The Board recognised that having members with the right skill and experience to fulfill the functions of the committee will be critical to the success of the committee. However, remuneration for members is limited, meaning it is more a volunteer position, than a fully compensated position.</p> <p>The draft Terms of Reference was supported by the Board with a change to the number of board members to be appointed to two. The committee will review the Terms of Reference at their first meeting and recommend any further changes to the Board for approval.</p>

	<p>Decision 15/3.2.1</p> <p>Moved: M Pengilly Seconded: R Willson</p> <p>That the Kangaroo Island Landscape Board:</p> <p>i. Approves establishment of a finance and audit committee as proposed by the 2020-2021 process audit for the Kangaroo Island Landscape Board;</p> <p>CARRIED</p> <p>Decision 15/3.2.2</p> <p>Moved: P Davis Seconded: D Pledge</p> <p>That the Kangaroo Island Landscape Board:</p> <p>ii. Approves the draft Terms of Reference with minor amendments to membership (minimum of two Board members)</p> <p>CARRIED</p> <p>The process for calling for expressions of interest will be distributed to members out-of-session.</p>
4.	Items for Discussion
4.1	<p>Finance Report – December 2021</p> <p>The Board noted the December 2021 financial reports, and that there have been some technical issues which impacted the December reports. These issues have been since been resolved. The Board noted that Caretaker mode commences 15 February which may impact some of the financial management systems and ability to obtain expenditure authority for new projects.</p> <p>The board discussed current major variances which are being addressed by the Finance Team was most relating to cash flow corrections.</p> <p>Decision 15/4.1</p> <p>Moved: P Davis Seconded: D Pledge</p> <p>That the Kangaroo Island Landscape Board:</p> <p>i. Endorses the December 2021 revenue and expenditure finance reports.</p> <p>CARRIED</p>
4.2	<p>Department for Environment and Water / Landscape Board Water Science Protocol</p> <p>The Board noted that the Water Science Protocol has been signed by the Minister. This protocol formalises the agreement between the Department for Environment and Water (DEW) and the Landscape Services for water planning and advice. Under the protocol, the Minister requests that the Landscape Boards use the DEW Water Science Branch to seek this information to achieve consistency with data collection (quality control) and processing. However, the board noted that the Science Branch has limited capacity and may not always be able to accept additional work, in which case, KILB can seek outside assistance.</p> <p>The board noted that the General Manager will continue to work to build the relationship with DEW Science Branch.</p> <p>Decision 15/4.2</p> <p>That the Kangaroo Island Landscape Board:</p> <p>i. Notes the arrangements set out in the Department for Environment and Water, Water Science Protocol.</p> <p>CARRIED</p>

4.3	<p>Developing a Monitoring, Evaluation, Reporting and Improvement Plan for the Kangaroo Island Landscape Plan</p> <p>The Board noted the process being implemented to develop a plan to evaluation and measure the success of projects in delivering on the Landscape Plan. In doing so, the MERI Plan needs be meaningful but not add to the current workload of project staff.</p> <p>Members were asked to consider how they would like to be involved, noting that the April workshop will be an opportunity for all members to contribute. Dr Crowley indicated interest in the design phase, with other members interested in having input to the draft plan, even if this was out-of-session.</p> <p>Once the plan is implemented, the information and evaluation will be made available to the public through the Board's website.</p> <p>Decision 15/4.3</p> <p>That the Kangaroo Island Landscape Board approves the level of involvement that board members will have in the development of the Monitoring, Evaluation, Reporting and Improvement Plan for the Kangaroo Island Landscape Plan 2021-2026.</p> <p>CARRIED by resolution</p>
4.4	<p>Project Reports (October to December 2021)</p> <p>The Board congratulated staff for the report and requested that year to date figures be included in the quarterly project reports.</p> <p>Decision 15/4.4</p> <p>That the Kangaroo Island Landscape Board receives the October to December 2021 project reports.</p> <p>CARRIED by resolution</p>
4.5	<p>Incoming Government Briefs</p> <p>The board noted the proposed topics for incoming briefs, and that the level of detail in the final briefs will be limited and very specific to key commitments, challenges and achievements. Members asked that the following be considered for inclusion in the briefs:</p> <ul style="list-style-type: none"> • An amendment to the native vegetation comment • Koalas and overabundance – impact on harvesting forestry and biodiversity • Native Plant Nursery expansion • Glossy black-cockatoos and the island's biodiversity post-fire. • Additional challenges: <ul style="list-style-type: none"> ○ redistribution of land levy; ○ Kangaroo Island's dependency on external grants and tenders which do not provide long term commitment to environmental outcomes; ○ future funding – opportunities for entrepreneurial funding. <p>Decision 15/4.5</p> <p>That the Kangaroo Island Landscape Board:</p> <ol style="list-style-type: none"> i. Notes the process for informing the new South Australian government of the Board's priorities post-election. <p>CARRIED by resolution</p>

4.6	<p>Chair's Report</p> <p>The Chair met with Minister Speirs and John Schutz, Chief Executive, prior to Christmas and discussed forestry, shelter belts and ongoing 2019/20 bushfire recovery.</p> <p>Other matters of discussion included the Little Sahara lime sand mining lease. The cessation of this lease impacts on the economically sustainable supply and quality of lime sand available to Kangaroo Island landholders. Several members expressed concern at the potential increase in cost of future lime sand supplies to landholders, noting that while the Board does not have a legislative role in supplying lime sand, they should encourage application of lime sand to address acidity and improve soil condition.</p> <p>The Chair has also been trapping cats on his property, removing 33 cats prior to Christmas and encourages board members and other landholders to hire traps and start trapping.</p> <p>Decision 15/4.6</p> <p>That the Kangaroo Island Landscape Board notes the activities of the Chair of the Board since the last meeting</p> <p>CARRIED by resolution</p>
4.7	<p>General Manager's Report</p> <p>Decision 15/4.7</p> <p>That the Kangaroo Island Landscape Board:</p> <ul style="list-style-type: none"> i. Notes the activities of the A/General Manager since the last Board meeting ii. Notes the change in Work Health and Safety incident reporting system iii. Notes the report on legislative delegations iv. Notes the additional verbal reports from the General Manager <p>CARRIED by resolution</p>
4.8	<p>Board member reports</p> <p>Members raised the following priority issues for 2022 for later consideration:</p> <ul style="list-style-type: none"> • Mining: Concern of a quarry off Boxer Road and potential environmental/aesthetic impacts of hillside mining and, if appropriate, for the General Manager to discuss this matter with the Department of Mines; • Tourism impacts on environment: Western Cove Crown land coastal reserve is an example of a coastal area being used by free campers (camper vans) and causing community angst. While there is no law to prevent campers camping on unallocated Crown land, campers must be self-sufficient as there are no facilities for camping at sites such as Western Cove. This is about the Board assisting DEW and Council find a workable solution for everyone; • Biosecurity: Recent work at PIRSA's biosecurity checks has highlighted the need for ongoing local education about biosecurity restrictions and the benefits of good biosecurity practices; • Significant natural events: Farmers impacted by fire have now been impacted by flood waters with fencing, creek crossings and culverts washed away, dams silted up with the potential for future algae blooms, fly strike and other flood related land management issues. There is currently no confirmed funding, at a state level, for impacted landholders; • Fire management: Concern at CFS attitude towards farm firefighting units and the significant role these units may have in small or large fires;

	<ul style="list-style-type: none"> • Forestry: Finding funding to support private farmers transition private forestry to productive agricultural land; • Weeds: Blue Gum wildling removal – current activities are very resource hungry but effective and need on-going support; • Weeds: Interest from American River residents to hold weed working bees following a weed walk with Laura Williams. A large percentage of the issue is on vacant/private land, and seeking permission to do this work needs coordination; • Feral Cats: Encourage landholders to control feral cats on the Dudley; • Fire management: Establishing an emergency fund to support Kangaroo Island landholders impacted by small fires; • Fire management: Developing a 'white paper' for future fires – how to make economically sound land management decisions quickly once a property or community has been impacted by a bushfire. <p>Board members noted:</p> <ul style="list-style-type: none"> • P Davis and G Crowley will attend an induction session for Bushfire Management Committee members. This is a four hour session to be held on Friday 25 February. Mr Davis expressed concern regarding repetitive training and acknowledgement of prior knowledge. • AgKI conference to be held 4 March; with AgKI running an AgTech project focusing on showcasing mainland technology for Kangaroo Island farmers and determining what technology Kangaroo Island farmers need which is not currently available.
4.9	Other Business Nil
5	Standing Items or Items for Noting
5.1	Risk Register Decision 15/5.1 That the Kangaroo Island Landscape Board: <ul style="list-style-type: none"> i. Notes the Kangaroo Island Landscape Board Strategic Risk Register version 3.2 and that no changes have been made to the register since it was last reviewed. CARRIED by consent schedule
6	Presentations
6.1	Communications and Media The General Managers introduced Wei Yin, the Board's new Communications and Media Coordinator. Wei has been with the Board for two weeks and has commenced developing a communications strategy. He will meet with each member of the Board prior to developing the first draft, to gain member's insight and experience with communication and engagement activities. In developing the Communications Strategy, Wei will explore which platforms would best promote different parts of the Board's business, identify critical stakeholders and communication techniques. The Strategy will guide Board members and staff on timely and constructive communication to ensure the success of a project or activity.
7	Meeting Closure
7.1	Next meeting As per the approved meeting schedule, the Board confirms that the next meeting of the Board will be held on Wednesday 23 March 2022 at 9:00 am with a workshop on 23 February 2022

7.2	Board Member Feedback Nil
7.3	Board Claims and Administration Items Members were asked to complete the claim form enclosed in the agenda pack.
7.4	Meeting closed at 12:17 pm

Signed: 

DATE: 30 Mar 2022

Andrew Heinrich
Presiding Member, Kangaroo Island Landscape Board