



























Agenda

Meeting Title:	Kangaroo Island Landscape Board Meeting #9		
Date:	27 January 2021		
Start Time:	9:00 am	Finish Time:	12:45pm 1:15 pm if items removed from consent schedule (CS)
Location:	Kingscote	Room:	Board room, 35 Dauncey St Microsoft Teams
Attendees:	<p><i>Board Members:</i> A Heinrich (Chair), G Crowley, P Davis, M Pengilly, P Rismiller, J Stanton, R Willson</p> <p><i>Staff:</i> C Thomas (A/General Manager), J Hughes (Manager Business Support), S Gullickson (Executive Assistant)</p> <p><i>Guest Speakers:</i> Fiona Gill (DEW); Shauna Black (KI Business and Brand Alliance)</p>		
Apologies:	Mike Greig (NPWS)		

 Paper  Verbal report

Time	Item	Meeting Items	Type	Action	Lead	Page No
1. Preliminary matters						
9:00 (5 min)	1.1	Welcome, Apologies and agenda check		Discussion	A Heinrich	1
9:05 (5 min)	1.2	Conflict of Interest Disclosures		Discussion	A Heinrich	2
9:10 (5 min)	1.3	Previous Minutes		Decision	A Heinrich	3
9:15 (5 min)	1.4	Action List and Decision Register		Decision	A Heinrich	13
2. Strategic Matters and Items for Decision						
9:20 (5 min)	2.1	Draft Landscape Plan for public consultation		Decision	D Male	
9:25 (15 min)	2.2	Protocols for DEW CFS Brigade and Landscape Board employees		Decision	C Thomas/F Gill	16
9:40 (10 min)	2.3	Communications and Engagement Objectives		Decision	S Miskovich	22
3 Items for Discussion						
9:50 (10 min)	3.1	Finance Report		Discussion	J Hughes	24
10:00	3.2	Apiary Policy – Public Consultation		Discussion	C Thomas	30

Time	Item	Meeting Items	Type	Action	Lead	Page No
(10 min)						
10:10 (20 min)	3.3	KI Business and Brand Alliance		Discussion	C Thomas	44
10:30 (20 min)	3.4	Board Member Reports		Discussion	Members	48
10:50 (10 min)	3.5	Other Business for discussion		Discussion	Members	
Break						
4 Standing Items and Items for Noting (only discussed if removed from the consent schedule)						
	4.1	Policies for Adoption		Decision (CS)	S Gullickson	49
	4.2	Declared Animal Policies – update		Decision (CS)	T Mooney	88
	4.3	Financial Authorisations update		Noting (CS)	S Gullickson	104
	4.4	Project funding update		Noting (CS)	D Male	107
	4.5	Chair’s report		Noting (CS)	A Heinrich	109
	4.6	A/General Manager Report <ul style="list-style-type: none"> WHS – activity report Landscape Act delegations report 		Noting (CS)	C Thomas	110
	4.7	Out of session decisions		Noting (CS)	C Thomas	112
	4.8	Correspondence for information		Noting (CS)		114
5 Presentation						
11:30 (60 min)	5.1	KI Parks Fire Management Planning			F Gill	
6 Meeting Closure						
12:30	6.1	Invitations for next meeting		Discussion		116
	6.2	Next meeting details: 24 March		Noting		117
	6.3	Board member feedback on meeting process to improve our systems, process and governance		Discussion		118
	6.4	Administration and claims		Noting		118
12:45		Meeting closed			A Heinrich	

Meeting #	09 – 27 January 2021
Agenda Item	1 Preliminary matters
Agenda #	1.1
Subject	WELCOME AND AGENDA CHECK
Author/Sponsor	A Heinrich, Chair
Priority:	For discussion

1. Decision

That the Kangaroo Island Landscape Board:

- i. Approves the agenda with/without additional items for discussion and all items on the consent schedule.***

2. Purpose

To acknowledge those present and record apologies; to provide members of the Kangaroo Island Landscape Board an opportunity to consider items out of sequence, to consider additional items for discussion or accept the agenda as presented; and to remove or add items to the consent schedule.

3. Background

- Board members may seek approval at this time to add items for discussion prior to the board approving the meeting agenda.
- Members may also ask that a particular matter be consider out-of-sequence.
- The consent schedule lists all items likely to be agreed **without discussion**. These items are for board member information or are standard items and usually do not require further discussion.

4. Discussion

- Board members may request an agenda item be removed or added to the consent schedule.
- In requesting the item be removed from the consent schedule, board members are asked to cite the issues they wish to discuss.
- Items on the consent schedule are:

Agenda Item	Topic	Decision
4.1	Policies for Adoption	That the decision be accepted
4.2	Declared Animal Policies – update	That the decision be accepted
4.3	Financial Authorisation update	That the decision be accepted
4.4	Project funding update	That the decision be accepted
4.5	Chair's report	That the decision be accepted
4.6	A/General Manager Report	That the decision be accepted
4.7	Out of session decisions	That the decision be accepted
4.8	Correspondence for information	That the decision be accepted
6.2	Next Meeting	That the decision be accepted

Meeting #	09 – 27 January 2021
Agenda Item	1 Preliminary matters
Agenda #	1.2
Subject	CONFLICT OF INTEREST DISCLOSURES
Author/Sponsor	A Heinrich, Chair
Priority:	For discussion

1. Decision

That the Kangaroo Island Landscape Board:

- i. Notes any declaration of interest that members or staff may have in matters presented in the agenda.***

2. Purpose

To provide an opportunity for members of the board or staff present at the meeting to declare a perceived or actual interest in a matter on the agenda for decision, discussion or noting.

Meeting #	09 – 27 January 2021
Agenda Item	1 Preliminary matters
Agenda #	1.3
Subject	PREVIOUS MINUTES
Author/Sponsor	A Heinrich, Chair
Priority:	For decision

1. Decision

That the Kangaroo Island Landscape Board:

- 1. Accepts the minutes of the Kangaroo Island Landscape Board meeting held on 2 December 2020 as read.***

2. Purpose

That the Board considers and accepts the minutes of the previous meeting of the Kangaroo Island Landscape Board held on 2 December 2020 as an accurate record of the meeting.

3. Attachments

- a. Draft minutes of the KI Landscape Board meeting 8.

Attachment A

Kangaroo Island Landscape Board Draft Minutes

Meeting Title: Kangaroo Island Landscape Board Meeting #8			
Date:	Wednesday 2 December 2020		
Start Time:	9:05 am	Finish Time:	12:30 pm
Location:	35 Dauncey St Kingscote	Room:	Boardroom Microsoft Teams
Attendees:	<i>Board Members:</i> A Heinrich (Chair), G Crowley (via Microsoft Teams), P Davis, M Pengilly, P Rismiller, J Stanton, R Willson <i>Staff:</i> T Mooney (A/General Manager), S Gullickson (Administration and Board Support Officer) <i>Guest:</i> L Dohle (Senior Soil Consultant, PIRSA), R Kretschner		
Apologies:	Nil		

Item											
1. Preliminary matters											
1.1	Welcome, Apologies, Acceptance of Agenda The Chair welcomed everyone to Meeting 8, noting COVID-19 restrictions applied, limiting the number of people who could meet face-to-face. The board agreed that the following items remain on the consent schedule <table border="0"> <tr> <td>4.1 Correspondence received</td><td>That the decision be accepted</td></tr> <tr> <td>4.2 Glossy black-cockatoo census results</td><td>That the decision be accepted</td></tr> <tr> <td>4.3 Delegations – Purchase Card</td><td>That the decision be accepted</td></tr> <tr> <td>4.4 Kangaroo Island Parks Fire management planning</td><td>That the decision be accepted</td></tr> <tr> <td>4.5 Out-of-session decision- Native Vegetation Clearance Application</td><td>That the decision be accepted</td></tr> </table>	4.1 Correspondence received	That the decision be accepted	4.2 Glossy black-cockatoo census results	That the decision be accepted	4.3 Delegations – Purchase Card	That the decision be accepted	4.4 Kangaroo Island Parks Fire management planning	That the decision be accepted	4.5 Out-of-session decision- Native Vegetation Clearance Application	That the decision be accepted
4.1 Correspondence received	That the decision be accepted										
4.2 Glossy black-cockatoo census results	That the decision be accepted										
4.3 Delegations – Purchase Card	That the decision be accepted										
4.4 Kangaroo Island Parks Fire management planning	That the decision be accepted										
4.5 Out-of-session decision- Native Vegetation Clearance Application	That the decision be accepted										
1.2	Conflict of Interest Disclosures Nil reported										
1.3	Minutes from previous meeting Decision 08/1.3 That the Kangaroo Island Landscape Board: <ol style="list-style-type: none"> Accepts the minutes of the Kangaroo Island Landscape Board meeting held on 28 October 2020 as read. CARRIED by resolution										
1.4	Action list and Decision Register Decision 08/1.4 That the Kangaroo Island Landscape Board:										

	<p>1. <i>Notes the status of actions relating to matters arising from previous meetings of the Board, noting T Mooney will report on blue gum seedling impacts in the Animal and Plant Control presentation.</i></p> <p>CARRIED by resolution</p>
2	Strategic matters and Items for Decision
2.1	<p>Developing the Kangaroo Island Landscape Plan</p> <p>The initial draft Kangaroo Island Landscape Plan was provided to members at the meeting.</p> <p>Members are asked to review the draft plan and bring feedback for discussion at a workshop scheduled for Wednesday 16 December. The aim of the workshop is to consider board member feedback and reach consensus on the content of the plan. Public consultation of the draft plan is scheduled for late January.</p> <p>The board noted that 25 responses were received from primary producers to inform the draft agriculture outcomes of the plan.</p>
2.2	<p>Policies for Adoption: Declared Animal Policies</p> <p>The board noted the local draft policies to support control of Category 3 declared animals for Kangaroo Island. The board requested that the wording regarding record keeping requirements for permitted goats be reworded.</p> <p>The board discussed the benefits and risks of keeping declared animals and agreed, that where supported by the community, permits to keep deer would not be available and a sunset clause would be included in the ferret policy.</p> <p>Decision 08/2.2</p> <p>Moved: P Davis Seconded P Rismiller</p> <p><i>That the Kangaroo Island Landscape Board:</i></p> <ul style="list-style-type: none"> i. <i>Approves the Declared Animal Policy: Goats (Capra hircus) subject to minor amendments regarding record keeping, and Declared Animal Policy: Domestic Ferrets (Mustela putorius furo);</i> ii. <i>Requests further discussion on Declared Animal Policy: Domestic Deer and potential removal of permitting system for deer; and</i> iii. <i>Requests the community be consulted on removal of permits to keep deer on Kangaroo Island and for the ferret policy to include a sunset clause.</i> <p>CARRIED</p>
2.3	<p>Policies for adoption - Conflict of interest and lobbyist policy and procedure for landscape boards</p> <p>The board supported the policy and procedure as presented, noting that the procedure was lengthy and they were confident that this policy and procedure were being followed.</p> <p>Decision 08/2.3</p> <p>Moved P Davis Seconded M Pengilly</p> <p><i>That the Kangaroo Island Landscape Board:</i></p> <ul style="list-style-type: none"> i. <i>Adopt the attached Conflict of Interest and Lobbyist Policy and Procedure</i> ii. <i>Note the attached declaration form for use by Landscape Boards.</i> <p>CARRIED</p>
3.	Items for Discussion
3.1	<p>Finance Report – October 2020</p> <p>The board noted the October revenue, expenditure and balance sheet for October 2020.</p>

	<p>Decision 08/3.1</p> <p><i>That the Kangaroo Island Landscape Board:</i></p> <ul style="list-style-type: none"> i. <i>Endorses the October 2020 revenue and expenditure finance reports and balance sheet.</i> <p>CARRIED by resolution</p>
3.2	<p>PIRSA declared animal permits – KI Wildlife Park</p> <p>The board noted staff concerns regarding the ability to provide additional constructive information regarding the issuing of permits to keep declared animals beyond the information provided by the relevant authority, PIRSA.</p> <p>The board discussed their involvement in the permitting process and agreed that while they wish to be informed when a declared animal permit is issued, they do not need to be consulted. They requested that a letter be written to the PIRSA Invasive Species Unit recommending that only de-sexed Category 1 and 2 animals should be permitted to be kept at any facility on Kangaroo Island.</p> <p>Decision 08/3.2.1</p> <p><i>Moved: M Pengilly Seconded: J Stanton</i></p> <p><i>That the Kangaroo Island Landscape Board:</i></p> <ul style="list-style-type: none"> i. <i>Notes the process for issuing of permits to keep for Category 1 and 2 declared animals</i> ii. <i>Notes that PIRSA's Invasive Species Unit is the most appropriate authority for considering conditions under which permits are issued for keeping of Category 1 and 2 declared animals, and</i> iii. <i>Requests that, in future, the board be informed when declared animal permits are issued by PIRSA's Invasive Species Unit that are relevant to Kangaroo Island, rather than being involved in the approvals process.</i> <p>CARRIED</p> <p>Decision 08/3.2.2</p> <p><i>That the Kangaroo Island Landscape Board writes to PIRSA's Invasive Species Unit informing them of the board's decision and requesting that it is their preference that permits only be issued for Category 1 and 2 declared species if the animal(s) are desexed.</i></p> <p>CARRIED by resolution</p>
3.3	<p>State Planning and Design Code for South Australia – Phase 3</p> <p>The board noted the State Planning and Design Code for South Australia and the comments provided by the previous board during consultation of the State Planning and Design Code for South Australia – Phase 2.</p> <p>The board discussed the implications of biodiverse plantings being considered a change of land use and therefore requiring development approval. The board discussed at length the suggestion of allowing up to 30% of a primary production property to be planted with vegetation. The implications to prime agricultural land on Kangaroo Island were not acceptable to the board.</p> <p>The board supported all recommended feedback with the exception of the response to biodiverse plantings. The board sought further clarification on comments regarding maintaining prime agriculture land for horticulture and agriculture and requested feedback from Agriculture KI as the industry group representing farmers. R Willson agreed to attend the next AgKI meeting on 8 December.</p> <p>Members were asked to provide P Holden with any comments or feedback in writing.</p>

	<p>Decision 08/3.3</p> <p><i>That the Kangaroo Island Landscape Board</i></p> <ul style="list-style-type: none"> i. <i>Requests feedback be sought from Agriculture KI on the board's recommended comments re biodiverse plantings and defer decision to an out of session for submission by 18 December 2020.</i> <p>CARRIED</p>
3.4	<p>Chairs Report</p> <p>Decision 08/3.4</p> <p><i>That the Kangaroo Island Landscape Board notes the activities of the Chair of the Board since the last meeting</i></p> <p>CARRIED via resolution</p>
3.5	<p>A/General Manager Report</p> <p>The board thanked D Male and T Mooney for their support as A/General Manager.</p> <p>Decision 08/3.5</p> <p><i>That the Kangaroo Island Landscape Board:</i></p> <ul style="list-style-type: none"> i. <i>Notes the activities of the A/General Manager since the last Board meeting</i> ii. <i>Notes the Work Health and Safety activity report for October 2020</i> iii. <i>Notes the report on legislative delegations</i> <p>CARRIED by resolution</p>
3.6	<p>Board Member Reports</p> <p>3.6.1 P Davis Tabled the Bushfire Management Committee report from the meeting held Friday 27 November 2020. Of particular concern is the lack of fuel hazard and weed control work being undertaken by commercial forestry.</p> <p>3.6.2 P Rismiller Attended a recent Eco-Action meeting and while the board's letter of response to F Vickery's letter to the editor was tabled, it was not discussed.</p> <p>3.6.3 R Willson Attended the Listen and Learn workshops, taking note of the community's desire to be involved, to be consulted, to be heard.</p> <p>3.6.4 G Crowley Attended the Glossy black-cockatoo Recovery Team meeting held 17 November, but not as a member of the board. Very impressed with delivery of the recovery effort and results to date.</p> <p>3.6.5 J Stanton Question if the Board was aware of weeds germinating where straw has been installed as silt traps following the fire. The Water Officer and Animal and Plant Control Officer are aware and working with landholders on control, noting that the weeds emerging are not declared weeds.</p> <p>3.6.6 M Pengilly Paul Simpson has commenced with KI Council as the new works manager and KI Council is supportive of T-Ports proposal to install an outlet to transport timber from Kingscote wharf.</p> <p>3.6.7 L Dohle AGKI meeting on Tuesday 8 December; asked members to noted her involvement in a carbon storage in soil project.</p>

3.7	<p>Meeting schedule for 2021</p> <p>The board supported the first meeting of the board for 2021 being held in January, with meetings to be held every second month.</p> <p>Decision 08/3.7</p> <p><i>That the Kangaroo Island Landscape Board:</i></p> <ul style="list-style-type: none"> i. Approves the proposed meeting schedule Option B (January-November) for general board meetings for 2021 calendar year, with meetings to be held every second month from the first meeting in 2021. <p>CARRIED by resolution</p>
3.8	<p>Other Business</p> <p>Nil</p>
4	Items for Noting (carried by Consent Schedule)
4.1	<p>Correspondence for noting</p> <p>Decision 08/4.1</p> <p><i>That the Kangaroo Island Landscape Board notes the outgoing correspondence since the October board meeting:</i></p> <ul style="list-style-type: none"> • F Vickery, Kangaroo Island Eco-Action: Letter of response <p><i>That the Kangaroo Island Landscape Board notes the correspondence received since the October board meeting:</i></p> <ul style="list-style-type: none"> • E Jenke, Native Vegetation Council: Native Vegetation Council presentation on fuel hazard reduction approval pathways, 23 October 2020 • D Speirs, Minister for Environment and Water: Landscape Priorities Fund <p>CARRIED via the consent schedule</p>
4.2	<p>Glossy black-cockatoo census results and project update</p> <p>Decision 08/4.2</p> <p><i>That the Kangaroo Island Landscape Board:</i></p> <ul style="list-style-type: none"> i. Notes the results of the glossy black-cockatoo 2020 population census ii. Notes the significant contribution of World Wide Fund for Nature Australia (WWF) in glossy black-cockatoo recovery actions in 2020. <p>CARRIED via the consent schedule</p>
4.3	<p>Financial Authorisation update</p> <p>Decision 08/4.3</p> <p><i>That the Kangaroo Island Landscape Board:</i></p> <ul style="list-style-type: none"> i. Endorses the updated Instrument of Authorisation: Purchase Cards ii. Approves the Chair signing and sealing the Instrument of Authorisation on behalf of the Board. <p>CARRIED via the consent schedule</p>
4.4	<p>DEW Fire Management on Kangaroo Island</p> <p>Decision 08/4.4</p> <p><i>That the Kangaroo Island Landscape Board:</i></p> <ul style="list-style-type: none"> i. Notes the approach and activities undertaken by the DEW fire management program, including the planned expansion of hazard reduction activities on Kangaroo Island.

	<p>ii. <i>Notes the offer from the Director, Fire Management to attend a future board meeting (and/or separate workshop or small group discussion with interested board members) to discuss fire management in DEW parks and reserves as well as the State Government's Burning on Private Land program.</i></p> <p>CARRIED via the consent schedule</p>
4.5	<p>Out of session decision – Native Vegetation Clearance Application</p> <p>Decision 08/4.5</p> <p><i>That the Kangaroo Island Landscape Board ratifies the out-of-session papers:</i></p> <p>i. <i>Distributed on Monday 23 November 2020 seeking support for native vegetation clearance applications NVC-2020-2032 and NVC-2020-2033.</i></p> <p>CARRIED via the consent schedule</p>
5	Presentations
5.1	<p>SA Water- Long Term Plan: new Desalination Plant</p> <p>Aaron Glossop, Manager State and Steve McGough, Project Manager:</p> <p>Extensive consultation with the Kangaroo Island community on SA Water's Long term plan was undertaken several years ago resulting in the decision to build a desalinisation plant to secure potable water for Kangaroo Island.</p> <p>The Long Term Plan proposed delivery of the new desal plant to be 2030, but the impact of the 2019/2020 fires significantly changed and accelerated the process.</p> <p>The drivers for delivering a new plant were:</p> <ul style="list-style-type: none"> i. Water security: Middle River system has reduced reliability as result of reduction in rainfall and spill over time. Improvements in desalinisation technology has resulted in this technology being a more effective means of securing water; ii. Water quality: Middle River Treatment Plant was significantly impacted following the fires; and while the plant has been repaired and providing good quality potable water, there have been additional challenges in keeping water quality to a high standard following the fires; iii. Growth: benefits to communities and developers in securing a new water source to support both residential and commercial development. <p>Middle River demand: challenges in trend data over years is indicating increased demand for water influencing the decision to accelerate the desalinisation plant project. Increased demand is impacting the storage levels of the reservoir and confirm the need for an additional secure water source for the island.</p> <p>Project Scope:</p> <ul style="list-style-type: none"> • project has been fully funded to build a new desalinisation plant and associated infrastructure. • desalinisation plant will connect to existing Middle River system at Airport corner through a 50km pipeline. The infrastructure will deliver 2ML per day, but will be built to deliver up to be 6ML per day to cater for increased demand over time. • community reticulation networks to 4 townships – American River, Baudin Beach, Island Beach and Sapphiretown. SA Water will work with communities on the reticulation network.

- Where there are new connection opportunities, SA Water will have further engagement with townships and work with landholders neighbouring the pipeline on connections and growth opportunities.

Timeline

- Now – Design development and community engagement.
- Now to February 2021 – approvals process; early investigation of potential sites
- February to March – major construction commences on plant and pipeline
- End 2022 – Project completion

Environmental considerations

- Flora surveys - working with key agencies and environmental bodies on identifying threatened species and conducted a detailed native vegetation survey of pipeline site. The survey has identified a 5km section of Narrow-leaved Mallee impacted by the location of the pipeline, and project staff are working to minimise impact.
- Desalination plant: flora and fauna surveys conducted to inform marine works; noise modelling; visual impacts and screening plantings.

Delivery partner and local industry: SA Water is working with key partners to define a strategy to get right industry participation so that there is the right economic benefit to the island.

Stakeholder Engagement

- SA Water is committed to ensuring there is a high level of engagement with the community and townships with the aim that there is a good knowledge base in the community on the project, what is happening and how communities can benefit. There is a dedicated online space [Watertalks: Kangaroo Island's new seawater desalination plant](#) providing information on the project and a place for people to ask questions, contact the project team and act as a virtual drop in centre.

Questions

When will the Public Works Committee meet as I'd like to attend?

Response: No confirmation of meeting dates for 2021 but I will let you know as soon as the dates are confirmed. This is unlikely to delay commencement as we are working through a number of things concurrently including commencement of procurement processes and geotech work.

As a member of the Reference Group, I'm pleased to see that has come to fruition earlier than we ever thought.

Will you require additional storage?

Response: No as will utilised existing earth bank storage at Penneshaw and existing Kingscote storage tanks. At some stage in the future, we will need to reinstate the second earth bank storage at Penneshaw.

What is the process for neighbours along the pipeline to tap into the pipe?

Response: Assumptions have been made on potential demand and over the last few months, we have met with industry to test these assumptions. For those who already indicated an interest, we will continue to work with them but still investigating how the water will be delivered eg through a standpipe or direct connection. Any other landowners wishing to access water from the pipeline should contact us and discuss benefits of direct or indirect supply.

	<p>Contact: Aaron Glossop, Senior Stakeholder Engagement Advisor on PH: 7424 3195 or email: aaron.glossop@sawater.com.au</p> <p>The board noted water supply to McGillivray/Haines farmers is currently outside scope of current project.</p> <p>Will Middle River pipeline to Kingscote be upgraded?</p> <p>Response: Information from the Asset Management Team is that the Middle River to Kingscote has no issues and the project is within asset life.</p>
5.2	<p>Animal and Plant Control Program</p> <p>The Animal and Plant Control team comprises Trish Mooney (Team Leader), Brenton Florance (feral animals) and Jason Walter (weeds) and currently delivers on</p> <ul style="list-style-type: none"> • Feral pig control projects, noting David Jirman will join the team shortly; • Declared animal control (goats, deer, ferrets, rabbits, foxes); • High priority weeds; and • Landholder advice <p><u>Feral Animal Control</u></p> <p>Feral goats and deer have been eradicated from Kangaroo Island and while there are no deer remaining on the island, domestic goats are kept as pets and have commercial value. Two landowners are currently keeping larger flocks with the potential to farm goats for meat in the future.</p> <p>While goats remain on the island, staff will need to monitor permit holders and assess compliance with their permit conditions. It is not a matter of if goats escape but when as goats are particularly difficult stock to contain long term. This has been the cause of concern with several permitted holders whose animals have escape on several occasions.</p> <p><u>Pest Plant Control</u></p> <p>Priority weeds to be managed are identified by a risk assessment process and also federal funding requirements (e.g. Weeds of National Significance) with the aim to prevent the spread of emerging weeds and contain high impact environmental and agricultural weeds.</p> <p>PIRSA Biosecurity SA declared plant policies provide landholders with essential information on weed control requirements.</p> <p><i>Examples of weed control</i></p> <ul style="list-style-type: none"> • Caltrop – controlled since 2014. Caltrop is relatively easy to control as seed life is only 5 years, but plants are very hard to detect. Current infestations at Emu Bay and Penneshaw are being controlled with aim to destroy. • Bluebell Creeper – aim to contain spread of this environmental weed which escaped from gardens. The weed responds well to fire, and infestations are found at Vivonne, Parndana and in recently burnt areas further west so need to ensure control continues over next few years. • Salvation Jane – aim to contain spread of this significant agriculture and environmental weed. Currently most significant infestations located in Western River and Murray Lagoon areas with a number of additional locations and also occasional plants coming up along roadsides. Bio-controls have worked reasonably well on Kangaroo Island.

	<ul style="list-style-type: none"> One-leaf cape tulip – becoming widespread. Trying to control and prevent spread into South-west river catchment. Karrata is the worst infestation. Control actions aim to reduce density of population, and this includes the loan of weed wipers to farmers. Control can be difficult, particularly in native vegetation, where hand pulling or spot spraying is required. Issue is that if not all properties control, it quickly returns via seed from neighbouring sites. Timing of control is very important for control to be effective. Cape Leeuwin wattle is an environmental weed. <p>PIRSA Fire Recovery weeds officers are working on properties impacted by fire and assisting farmers with removal of any weeds emerging following the fires, and developing control plans.</p> <p>The board noted there are over 600 introduced plant species on Kangaroo Island with many having capacity to become weeds. Currently the Board's weed control program manages 15-20 per annum with most weeds taking many years to control. Noting also that declared weeds are a landholder responsibility under the Act.</p>
6	Meeting Closure
6.1	<p>Invitations for next meeting</p> <p>Decision 08/6.1</p> <p><i>That the Kangaroo Island Landscape Board:</i></p> <ul style="list-style-type: none"> <i>Invite Fiona Gill, Director Fire Management (DEW) and Mike Greig, Manager National Parks and Wildlife Kangaroo Island to present at the next meeting of the board.</i> <p>CARRIED</p>
6.2	<p>Next meeting</p> <p>As per the approved meeting schedule, the board confirmed that meeting 9 of the Board will be held on Wednesday 27 January 2021 at 9:00 am</p>
6.3	<p>Board Member Feedback</p> <p>Nil</p>
6.4	<p>Board Claims and Administration Items</p> <p>Members were asked to complete the claim form enclosed in the agenda pack.</p>
6.5	<p>Meeting closed at 12:55 pm</p>

Signed:

DATE:

Andrew Heinrich
Presiding Member, Kangaroo Island Landscape Board

Meeting #	09 – 27 January 2021
Agenda Item	1 Preliminary matters
Agenda #	1.4
Subject	BUSINESS ARISING FROM PREVIOUS MEETING
Author/Sponsor	A Heinrich, Chair
Priority:	For discussion

1. Decision

That the Kangaroo Island Landscape Board:

- i. Notes the status of actions relating to matters arising from previous meetings of the Board.***

2. Purpose

Allows the Board to track progress and status of requested activity and implementation of decisions.

3. Attachments

- a. Action list and decision register as at 15 January 2021.**

Attachment A

Meeting Ref #	Date	Category: key word(s)	Decision Made	Decision or actions taken to implement decision	Outcome/Action
OOS 15	15 December	Funding		That the Kangaroo Island Landscape Board: i. Approves three projects concepts, New tools for landscape scale feral pig control, Mopping up feral cats on the Dudley and Community landscape restoration for funding through the statewide Landscape Priorities Fund, subject to the projects meeting the Fund guidelines which are yet to be released.	Fund guidelines released 23 December. Project concepts are being further developed to meet guidelines and submission on 22 Jan.
08/3.7	2 December	Board processes	Approved	That the Kangaroo Island Landscape Board: i. Approves the proposed meeting schedule Option B for general board meetings for 2021 calendar year, with meetings to be held every second month from the first meeting in 2021.	Meeting schedule confirmed and Microsoft Outlook meeting requests sent to board members for January and March meetings.
08/3.3	2 December	Planning		That the Kangaroo Island Landscape Board i. Requests that feedback be sought from Agriculture KI on implications of biodiverse plantings and defer decision to an out of session for submission by 18 December 2020.	Completed: Refer item 4.6
08/3.2	2 December	Pest Animals		That the Kangaroo Island Landscape Board: i. Notes the process for issuing of permits to keep for Category 1 and 2 declared animals ii. Notes that PIRSA's Invasive Species Unit is the most appropriate authority for considering conditions under which permits are issued for keeping of Category 1 and 2 declared animals, and iii. Requests that, in future, the board be informed when declared animal permits are issued by PIRSA's Invasive Species Unit that are relevant to Kangaroo Island, rather than being involved in the approvals process The Kangaroo Island Landscape Board write to PIRSA's Invasive Species Unit informing them of the board's decision and requesting that it is their preference that permits only be issued for Category 1 and 2 declared species if the animal(s) are desexed.	Completed: PIRSA informed of board's request regarding consultation on permits issued for Category 1 and 2 declared species.

Meeting Ref #	Date	Category: key word(s)	Decision Made	Decision or actions taken to implement decision	Outcome/Action
08/2.2	2 December	Pest Animals	Approved	<p>The Kangaroo Island Landscape Board approved the Declared Animal Policy: Goats (<i>Capra hircus</i>) subject to minor amendments regarding record keeping, and the Declared Animal Policy: Domestic Ferrets (<i>Mustela putorius furo</i>).</p> <p>The Board requested further discussion on Declared Animal Policy: Domestic Deer and potential to remove requirement to have a permitting system for deer.</p> <p>The Board also requested the community be consulted on removal of permits to keep deer on Kangaroo Island and for the ferret policy to include a sunset clause.</p>	Completed: Goat policy amended as requested. Refer item 4.2 for deer policy requirements.
07/3.8	28 October	Pest Plants		<p>The Board requested information on the status of Tasmanian or Plantation blue gums and responsibility for control of seedlings.</p>	Outstanding: several environmental not for profit organisations have received funding to work with volunteers to remove blue gum seedlings on private land. Responsibility to remove weeds remains with the landholder.
06/2.2	23 September	Projects	Noted	<p>In reviewing the programs and projects being delivered on behalf of the Board, the board requested an update and clarification on:</p> <ul style="list-style-type: none"> • Project 7: Integrated Pest Management • Project 3: Biosecurity • Project 10: Feral pig control • Project 5: Narrow leaved mallee 	Added to forward agenda

Meeting #	09 – 27 January 2021
Agenda Item	2 Strategic Matters and Items for Decision
Agenda #	2.2
Subject	PROTOCOLS FOR DEW CFS BRIGADE
Author/Sponsor	C Thomas , A/General Manager / F Gill, Director, Fire Management
Priority:	For decision

1 Decision

That the Kangaroo Island Landscape Board:

- i. **NOTES** the significant and long-standing contribution from landscape board staff to the DEW fire management program, and the Minister's expectations that this arrangement continue and be supported through a formal protocol.
- ii. **NOTES** that any operational and administrative issues that arise before endorsement of the protocol by all parties, will be addressed between the DEW fire management program, General Managers and board Chairs as required.
- iii. **ENDORSES** the Operational Protocol that outlines arrangements for the continuing involvement of landscape board staff in the DEW fire management program.
- iv. **ENDORSES** that the Chair's signature be applied to the final version of the protocol on behalf of the board, once endorsed by all parties.

2 Purpose

The Kangaroo Island Landscape Board endorse the formal Operational Protocol (Attachment 2) that outlines the continuing involvement of landscape board staff in the Department for Environment and Water's (DEW) fire management program.

3 Background

Nine employees of the Kangaroo Island Landscape Board are DEW CFS Brigade members and support the delivery of the DEW fire management program by participating in prescribed burns and wildfire response.

Fiona Gill, Director, Fire Management has provided a briefing seeking board support to formalise the arrangement for board employees volunteering in the DEW CFS Brigade (Attachment A).

The board is asked to note:

- Board employee participation in the fire management program is voluntary and not a requirement of employment
- Under WHS legislation, the General Manager remains the responsible office for board employees and will work closely with the Fire Management Branch regarding board employee training and equipment requirements and safety on the fire ground.

4 Attachments

- a. Briefing: Protocol for Landscape Board staff in DEW Fire Management Brigade

Title: Protocol for Landscape Board staff in DEW Fire Management Brigade

Purpose

To seek endorsement of the formal Operational Protocol that outlines the continuing involvement of landscape board staff in the Department for Environment and Water's fire management program.

Background

The contribution of staff funded by former Natural Resource Management Boards (now landscape board staff) to the Department for Environment and Water's fire management program is significant and long-standing. Landscape board staff funded by either landscape levy or commonwealth government make up nearly 20% of the DEW brigade and support prescribed burning and bushfire suppression activities across regional SA.

Following the 1 July 2020 transfer of staff to landscape boards, it was agreed to maintain this brigade arrangement through agreement between the Minister for Environment and Water, the eight regional landscape boards, and the Chief Executive of DEW. In order to manage the ongoing involvement of landscape board staff in the DEW brigade and fire management activities, the Minister outlined his expectation that landscape board chairs and the Chief Executive of DEW will agree on a state-wide operational protocol regarding implementation arrangements. The Minister also outlined in his letter that until that protocol was endorsed, the current arrangements will remain in place.

The Director, Fire Management in DEW (Fiona Gill) met with A/General Managers in August 2020 to discuss the Minister's proposal and the current arrangements, and seek initial advice on the approach and timelines for developing the protocol.

At its August meeting, the Board was briefed on the history and importance of its staff involvement, the purpose of the DEW Brigade, and the role DEW plays in reducing bushfire risk through its Fire Management Program. The paper also outlined the intention to bring the draft Operational Protocol to each Board for endorsement, which is the purpose of this paper.

Discussion

The protocol outlines the arrangements for landscape board staff to support DEW (and by extension, the CFS and State Government) in the delivery of prescribed burning and bushfire suppression activities.

The protocol provides more specific detail on the brigade arrangements, including:

- Minimum number of days required for training and participation in prescribed burning and bushfire response for brigade members
- Workplace health and safety responsibilities and arrangements
- Financial arrangements
- Approval processes if board staff are requested to deploy to another region or interstate.

Despite the protocol not being in place prior to pre-season training and spring prescribed burning (due to the timing of the Minister's advice to boards and varied schedule of board meetings across the state), the boards have continued to support their staff's involvement in DEW fire management activities (in line with the Minister's letter) and this has been greatly appreciated. Any operational and administrative issues arising before endorsement of the protocol will continue to be addressed between the DEW fire management program, General Managers and board Chairs as required.

Once the protocol has been endorsed by all boards, it will be forwarded to the Minister for endorsement. Implementation of the protocol will be overseen by the Director, Fire Management (DEW) in partnership with General Managers.

Attachment 1: Operational Protocol – DEW Fire Management Program and Landscape Board staff



- DEW is responsible for the issue of all personal protective clothing and equipment to landscape board staff as per the *Personal Firefighting Equipment Procedure* in the DEW Fire Management Policy and Procedure Manual.

Financial Arrangements

- Landscape boards are responsible for salary and related costs of providing personnel during standard work hours (i.e. 'normal time').
- DEW is responsible for additional salary costs such as penalties and overtime.
- DEW will arrange and cover any extra-ordinary costs of meals, travel and accommodation for training, prescribed burning operations and emergency response.
- Landscape board staff must retain evidence of their approved work hours as per DEW procedure.
- Corporate services staff in DEW and the landscape boards will provide advice on, and support for, the systems and procedures to enable costs to be itemised and reimbursed in line with this agreement.

Review

- These arrangements will be formally reviewed every five years and the landscape boards will be consulted on any amendments.
- Outside of the five-year review period, a landscape board may request DEW to review and amend these arrangements.

<i>[Signature]</i> Chair, Alinytjara Wilurara Landscape Board	<i>[Signature]</i> Chair, Eyre Peninsula Landscape Board	<i>[Signature]</i> Chair Hills and Fleurieu Landscape Board	<i>[Signature]</i> Chair Kangaroo Island Landscape Board
<i>[Signature]</i> Chair, Limestone Coast Landscape Board	<i>[Signature]</i> Chair, Murraylands and Riverland Landscape Board	<i>[Signature]</i> Chair, Northern and Yorke Landscape Board	<i>[Signature]</i> Chair, South Australian Arid Lands Landscape Board

[Signature]

Minister for Environment and Water

/ / 2021

Meeting #	09 – 27 January 2021
Agenda Item	2 Strategic Matters
Agenda #	2.3
Subject	Objectives of the KI Landscape Board Communications & Engagement Strategy
Author/Sponsor	S Miskovich , Communications and Media Manager
Priority:	For decision

1. Decision

That the Kangaroo Island Landscape Board:

- i. Note the potential communications and engagement objectives listed in section 4***
- ii. Discuss these and any other objectives to arrive at, and endorse, three overall Board communications and engagement objectives to be incorporated into strategic planning***

2. Purpose

For the Board to consider and discuss the overall objectives of communications and community engagement activities to ensure their outcomes align with the new vision and direction of the KI Landscape Board.

3. Background

Each KI Landscape Board project has its own communications and engagement plan, which incorporates deliverables agreed to in various funding deeds and agreements. This is important in achieving outcomes for individual projects and programs; however, the overarching objectives of the Board need to be incorporated to ensure strategic alignment and long-term outcomes for communications and engagement activities.

It is proposed that overarching communications and engagement objectives are endorsed by the Board to help steer business toward fulfilling the Board's vision. It is intended for these objectives to be fed into a brief, overarching Communications and Engagement Strategy for the Board, with the individual project engagement plans being revised to ensure they are also meeting the Board's overall engagement requirements.

4. Discussion

The Board is asked to consider the potential communication and engagement objectives below, drafted with the Board's vision and previous discussions in mind.

The Board is then asked to discuss these objectives and/or any others that may have come to mind and then decide upon three (or so) objectives to be incorporated into planning, as discussed above.

Potential objectives:

1. All sectors of the Kangaroo Island community are aware of the KI Landscape Board, what the organisation contributes to the island, and are empowered to provide input into Board activities
2. The Board's work is promoted nationally and internationally, maximising potential funding opportunities
3. Communication with the community is streamlined and smooth, increasing interaction between the community and the Board/Board staff

The Communications and Media Manager will then provide a KI Landscape Board Communications and Engagement Strategy for the Board to review and endorse at a future meeting.

Evaluation of progress toward achieving the objectives would take place periodically through a mixture of surveys, short interviews, statistics (social media, number of calls and sentiment, newsletter subscriptions, any new funding streams etc.) and feedback during public consultations.

5. Attachments

None

Meeting #	09– 27 January 2021
Agenda Item	3. Items for Discussion
Agenda #	3.1
Subject	FINANCE REPORT – December 2020
Author/Sponsor	J Hughes , Manager Business Support
Action:	For discussion

1. Decision

That the Kangaroo Island Landscape Board:

- 1. Endorses the December 2020 revenue and expenditure finance reports and balance sheet.***

2. Purpose

The Kangaroo Island Landscape Board is asked to review and endorse the December 2020 finance reports including the balance sheet.

3. Background

- The Board has an obligation to review and monitor its financial management practices to ensure it does not overspend what was initially approved by the Department of Finance and Treasury and ensure financial resources are allocated in accordance with approved strategic directions.
- Monthly financial reports, through dashboard reporting, are provided to the Board to monitor compliance with the approved budget, including Commonwealth Government Service Agreements. Monitoring of all budgets is a priority to ensure compliance with Commonwealth Service Agreements, particularly where there is a need to deliver milestones before payment is received.
- Variances of over 10% in the finance reports will be explained as required along with comments on milestone variances.
- As part of that dashboard reporting, project activity and performance is also presented at each Board meeting, complementing the more detailed quarterly project reporting.

4. Discussion

- Overall budgets, activity and performance are on track with comments provided in attached expenditure and revenue reports.

October revenue results

- Detailed analysis and interpretation is outlined in the Revenue dashboard report (**Attachment A**).

October expenditure results

- Detailed analysis and interpretation is outlined in the Expenditure dashboard report (**Attachment B**).
- Projects are delivering against agreed Regional Land Partnership milestones.

Balance Sheet results

- The key figure in the Balance Sheet (**Attachment C**) is the Board's cash at bank which is \$1,309,771 as at 31 December 2020. Reconciliations are complete to ensure that all employee entitlements are correct and a transfer of approximately \$459,000 from DEW to the Board balance sheet will be completed in January 2021.

General

- Cash flows continue to be closely monitored to ensure that the Board retains sufficient cash at bank as a contingency against emerging issues.
- The 2021-22 Board budget is under development and will be presented at the March 2021 Board meeting.

5. Attachments

- [December 2020 Revenue Report](#)
- [December 2020 Expenditure Report](#)
- [December 2020 Balance Sheet](#)

KI Landscape Revenue

Financial Period:

Dec-20

								BUDGET MANAGER COMMENTS <i>For the information of the</i> KI LANDSCAPE BOARD <i>Please enter high level, strategic comments only.</i>
Project	YTD Actual \$	YTD Budget \$	YTD Variance \$	YTD Variance %	FY Forecast \$	FY Budget \$	FY Variance \$	
TOTAL REVENUE								
2231 : NURSERY & SEEDBANK	(85,544)	(45,000)	40,544	-90.10%	(45,000)	(45,000)	0	Increase in revenue including donations received. Budget adjustment form to be completed to increase full year budget amount.
2239 : KI NRM BASE	(1,031,909)	(1,029,159)	2,750	-0.27%	(1,029,159)	(1,029,159)	0	All revenue received.
2255 : WATER RESOURCES	(171,453)	(170,841)	612	-0.36%	(170,841)	(170,841)	0	all revenue received. Water Effecting Activities payments will be additional revnue.
2283 : ANIMAL & PLANT CONTROL	(200,864)	(204,500)	(3,636)	1.78%	(409,000)	(409,000)	0	Payments on track
6396 : EMERGENCY PEST MITIGATION	(5,077)	0	5,077	0	0	0	0	journal required
6490 : KI DUNNART RECOVERY	(158,000)	(119,000)	39,000	-32.77%	(400,000)	(400,000)	0	revenue on track
6735 : SAFE HAVEN	(84,176)	(84,176)	(0)	0.00%	(432,000)	(432,000)	0	revenue on track
6736 : RESILIENT AGRICULTURE	(7,692)	0	7,692	0	(130,000)	(130,000)	0	Revnue on track
8711 : NLP CORE SERVICES	(127,298)	(127,500)	(203)	0.16%	(306,000)	(306,000)	0	This project is on track.
8714 : NARROW-LEAVED MALLEE TEC	(210,051)	(210,051)	(0)	0.00%	(545,000)	(545,000)	0	revenue on track
8715 : REGI AG LANDCARE FACILITATOR	(54,052)	(53,750)	302	-0.56%	(129,000)	(129,000)	0	revenue on track
NONE : NON-PROJECT	(717)	(2,502)	(1,785)	71.33%	(5,000)	(5,000)	0	bank interest
CARRYOVER					(1,471,000)	(1,471,000)	0	Unspent funds from outer years
Report - Total Kangaroo Island Landscape Board Agenda - January 2021	(2,136,833)	(2,046,479)	90,354	-4.42%	(5,072,000)	(5,072,000)	0	

KI Landscape Expenditure

Financial Period:

Dec-20

								For the information of the KI LANDSCAPE BOARD
								Please enter high level, strategic comments only.
Project	YTD Actual \$	YTD Budget \$	YTD Variance \$	YTD Variance %	FY Forecast \$	FY Budget \$	FY Variance \$	BUDGET MANAGER COMMENTS
TOTAL EXPENSES								
2220 : FARMING INTO THE FUTURE	76	0	(76)	0	0	0	0	The allocation of expenses to obsolete project codes is being addressed through Corporate Services.
2224 : KI REGIONAL LANDCARE FAC	(13)	0	13	0	0	0	0	The allocation of expenses to obsolete project codes is being addressed through Corporate Services.
2231 : NURSERY & SEEDBANK	27,886	30,566	2,680	8.77%	112,514	112,514	0	Project on track. A carryover of funding into 21-22 is expected and these carryovers will be required to ensure nursery operations continue in outgoing years.
2239 : KI NRM BASE	306,189	406,851	100,662	24.74%	1,154,844	1,154,844	0	Issues with cashflow identified and will be corrected for next reporting period No carry overs identified for 2020-21.
2255 : WATER RESOURCES	64,506	88,056	23,550	26.74%	213,244	213,244	0	Underspend relates to macroinvertebrate surveys, vehicle costs and leave accrual.
2262 : TOO GOOD TO SPOIL - SUST AGRIC	(13)	0	13	0	0	0	0	The allocation of expenses to obsolete project codes is being addressed through Corporate Services.
2283 : ANIMAL & PLANT CONTROL	133,553	154,337	20,784	13.47%	459,673	459,673	0	On track
5793 : KI REGIONAL SCIENCE HUB	0	0	0	0	5,374	5,374	0	Deliverables not completed
6262 : KI NRM INTEGRATED PEST MANGMNT	0	0	0	0	174,838	174,838	0	The project has received permission for a variation and extension due to the bushfires. A new project plan is under development.
6396 : EMERGENCY PEST MITIGATION	29,535	9,470	(20,065)	-211.88%	9,470	9,470	0	Project completed
6490 : KI DUNNART RECOVERY	162,068	180,948	18,880	10.43%	518,277	518,277	0	Project is progressing well and is on track to deliver FY milestones. Underspend can be attributed to delays in recruitment and procurement of equipment associated with these positions due to covid restrictions. Cash flow has been adjusted to address variances.
6609 : NRM COVID-19	97	0	(97)	0	0	0	0	Journal to be completed
6735 : SAFE HAVEN	169,083	206,231	37,148	18.01%	533,242	533,242	0	Project is on track and progressing well. Two new employees started and another in early stages of recruitment. Preparations for baiting in winter 2021 and for deterrent solutions at barrier fence gaps are progressing. Purchasing of additional equipment will be completed in the coming months.

Project	YTD Actual \$	YTD Budget \$	YTD Variance \$	YTD Variance %	FY Forecast \$	FY Budget \$	FY Variance \$	BUDGET MANAGER COMMENTS
TOTAL EXPENSES								
6736 : RESILIENT AGRICULTURE	39,111	29,535	(9,576)	-32.42%	178,593	178,593	0	Project milestones on track though delivery of some items delayed due to covid travel restrictions. Cashflow has been adjusted to reflect planned delivery so variance will be addressed.
7557 : KANGAROO ISLAND DUNNART	322	0	(322)	0	0	0	0	The allocation of expenses to obsolete project codes is being addressed through Corporate Services.
8001 : GLOSSY BLACK COCKATOO RECOVER	1,320	0	(1,320)	0	8,450	8,450	0	Journals to be completed to address underspend. Project milestones completed.
8420 : FERAL CAT STRIKE FORCE	5,648	5,618	(30)	-0.53%	47,775	47,775	0	Milestones outstanding due to COVID 19 impacts. A request to carryover funds into 21-22 has been requested.
8451 : RESTORING GLOSSY BLACK HABITAT	111,338	119,926	8,588	7.16%	154,951	154,951	0	This project is on track, milestones have been delivered however there is going to be an underspend due to staff working 0.8FTE. Investigation into addressing underspend of funds will be completed prior to end of financial year.
8711 : NLP CORE SERVICES	96,877	107,891	11,014	10.21%	427,007	427,007	0	Project milestones are on track. Underspend of S&W due to the Team Leader backfilling General Manager Role.
8714 : NARROW-LEAVED MALLEE TEC	159,748	170,793	11,045	6.47%	640,643	640,643	0	Milestones are on track, OGW grant applications for 20-21 are being finalised.
8715 : REGI AG LANDCARE FACILITATOR	47,323	59,705	12,382	20.74%	186,011	186,011	0	Impact of COVID 19 has seen the cancellation of the delivery of events, however milestones will be met. A carryover of unspent funds into 21-22 will assist in covering shortfall in years 4 and 5
8717 : FUTURE PROOFING AGRICULTURE ON	0	0	0	0	16,030	16,030	0	Journals to be completed.
8851 : SA GB-COCKATOO POST FIRE REC	14,114	0	(14,114)	0	0	0	0	This project started in December 2020, and the project budget has not been loaded yet. Project is on track, and milestone delivery is progressing well.
8855 : EPM-FERAL CAT EAST	38,258	0	(38,258)	0	0	0	0	This project started in December 2020, and the project budget has not been loaded yet. Project is on track, and milestone delivery is progressing well.
8857 : COORD FERAL PIG ERADICATION	18,212	0	(18,212)	0	0	0	0	On track - PIRSA led feral pig eradication project; funding supports two operational staff
9058 : NRM BASE-SPECIFIC PURPOSE FUND	4,164	4,866	702	14.43%	19,101	19,101	0	This underspend will offset S&W for Team Leader
NONE : NON-PROJECT	(14,541)	0	14,541	0	212,285	212,285	0	FBT and credit card transactions to be allocated to projects
Report - Total	1,414,860	1,574,793	159,933	10.16%	5,072,322	5,072,322	0	

Statement of Financial Position (GLSFP001)

as at : 31/12/2020

Selection Criteria:				
Entity Group : KIY : KI LANDSCAPE BOARD CONTROLLED			Entity : All	
Object Level 2	Opening Balance \$	CM Actual \$	YTD Actual \$	Closing Balance \$
ASSETS				
Current Assets				
4100 : CASH	0	(160,304)	1,309,771	1,309,771
4300 : RECEIVABLES	0	77,089	130,745	130,745
4500 : OTHER CURRENT ASSETS	0	0	(193)	(193)
Total Current Assets	0	(83,216)	1,440,322	1,440,322
Total ASSETS	0	(83,216)	1,440,322	1,440,322
LIABILITIES				
Current Liabilities				
2200 : EMPLOYEE ENTITLEMENTS	0	(1,073)	45,490	45,490
2500 : OTHER CURRENT LIABILITIES	0	5,166	27,786	27,786
Total Current Liabilities	0	4,092	73,276	73,276
Total LIABILITIES	0	4,092	73,276	73,276
NET ASSETS	0	(79,123)	1,513,599	1,513,599

Cash at bank

Meeting #	09 – 27 January 2021
Agenda Item	3 Items for discussion
Agenda #	3.2
Subject	APIARY ACTIVITY ON DEW MANAGED LANDS
Author/Sponsor	Chris Thomas, A/General Manager
Priority:	For discussion

1. Decision

That the Kangaroo Island Landscape Board:

- i. notes the invitation to comment on the draft DEW Apiary Policy and The Bee Frame by 31 January 2021; and***
- ii. endorses a response to DEW supporting the policy intent and risk assessment approach of the framework.***

2. Purpose

To confirm the Kangaroo Island Landscape Board's support for the Department for Environment and Water's new Apiary Policy and Bee Frame – draft for public consultation.

3. Background

The Department for Environment and Water (DEW) has reviewed its apiary policy and assessment framework, and 'has been mindful of feedback received from bee keepers over the years to give greater flexibility for bee keeping to occur on public lands.'

DEW is seeking feedback on the draft policy and framework by 31 January 2021, and asks that feedback be concise and clear and relate specifically to the draft documents.

4. Discussion

For Kangaroo Island, the honey industry is a substantial contributor to the island's economic wellbeing. The Island is also home to a range of native species that rely on pollen. Consequently, a balance is required to ensure the long-term, sustainable use of natural resources in parks and reserves.

The draft policy presents a simple and pragmatic approach to managing apiary activities on public lands. The draft policy is accompanied by a decision-support framework (the Bee Frame), which outlines how sites will be assessed for potential apiary activities.

The Bee Frame takes into consideration a range of park management requirements including visitor management, threatened species impact and fire planning, to help apiarist and park managers identify potential areas, within a park or reserve, for apiary sites. In doing so, DEW hopes to create the flexibility bee keepers have been requesting, without compromising conservation priorities.

It is recommended that the Board responds to DEW by 31 January 2021 confirming its broad support for the draft Apiary Policy and Bee Frame, in line with the Board's statutory function to promote integrated and sustainable natural resource management in the region.

Individual board members with personal interests in this matter may provide more specific feedback separately, through the broader public consultation process.

5. **Attachments**

- a) Correspondence
- b) Apiary Policy - draft for consultation
- c) The Bee Frame – for consultation

Meeting #	09 – 27 January 2021
Agenda Item	3 Items for Discussion
Agenda #	3.3
Subject	KANGAROO ISLAND BUSINESS AND BRAND ALLIANCE
Author/Sponsor	S Gullickson , Administration and Board Support Officer/ C Thomas , A/General Manager
Priority:	For discussion

1. Decision

That the Kangaroo Island Landscape Board:

- i. Applies for membership of the Kangaroo Island Business and Brand Alliance***
- ii. Nominates a member to be the contact between the Board and the Alliance***

2. Purpose

The Kangaroo Island Landscape Board to consider a strategic partnership with a key stakeholder, the Kangaroo Island Business and Brand Alliance.

3. Background

- The Kangaroo Island Business and Brand Alliance (the Alliance) vision is to build a strong economy for all KI businesses. Kangaroo Island producers, experiences and businesses and our regional prosperity is dependent on the sustainable use of our natural resources.
- Shauna Black, Executive Officer of the Alliance, has approached the Landscape Board and will make a presentation to the Board regarding the mutual benefits membership can bring both organisations.
- The values of the Alliance are authenticity, personal relationships, peaceful/restored, seclusion, connected to unspoilt nature – all attract customers and grow the island's prosperity and align with the Landscape Board's values.
- Both Peter Davis and Phillipa Holden hold board positions on the KI Business and Brand Alliance Board.

4. Discussion

The Board is asked to consider developing a closer relationship with the Alliance to maximise the promotion of the region and grow economic prosperity by becoming a member of the KI Business and Brand Alliance.

The Alliance currently has 188 members and is a key stakeholder, supporting retail, trades, tourism and niche business that are reliant on a healthy environment and sustainable use of the island's natural resources.

To ensure that the Board receives a mutual benefit from membership, the Board may consider nominating a contact person to liaise with the Executive Officer of the Alliance and assist in building a close and positive relationship.

5. Financial Implications

2 types of membership available:

- Business partner: \$100 pa
- Brand partner (20+FTE): \$1,100 pa

6. Attachments

- a. Membership benefits**
- b. Brand values**

Meeting #	09 – 27 January 2021
Agenda Item	3 Items for Discussion
Agenda #	3.4
Subject	BOARD MEMBER REPORTS
Author/Sponsor	Board members
Action:	For discussion

1. Purpose

To provide an opportunity for members to report on the outcomes of a meeting or activity they have attended as a representative of the board, or to seek board approval to attend a meeting or activity as a representative of the board.

Meeting #	09 – 27 January 2021
Agenda Item	3 Items for Discussion
Agenda #	3.5
Subject	OTHER BUSINESS
Author/Sponsor	Board members
Action:	For discussion

1. Purpose

To provide an opportunity for members to raise a matter without notice.

Meeting #	09 – 27 January 2021
Agenda Item	4 Standing Item or Item for Noting
Agenda #	4.1
Subject	POLICIES FOR ADOPTION
Author/Sponsor	S Gullickson , Admin and Board Support Officer/ J Hughes , Manager Business Support
Priority:	Consent Schedule

1. Decision

That the Kangaroo Island Landscape Board adopts the following policies and procedures:

- i. Financial Delegations Policy***
- ii. Sponsorship (incoming) Policy and Procedure***
- iii. Sponsorship (outgoing) Policy and Procedure***
- iv. Kangaroo Island Landscape Board procedures handbook***
- v. Legislative Delegations Policy***

2. Purpose

The Kangaroo Island Landscape Board to consider the attached policies and procedures as per the policy review schedule.

3. Background

In July the board adopted a number of Department for Environment and Water (DEW) and NRM board policies as interim policies, noting that the General Manager would implement a systematic process of reviewing and updating the policies to meet the needs of the Board.

The attached policies are internal board policies prepared by the Executive Officer and reviewed by the Manager Business Support.

Relevant legislation including the *Landscape South Australia Act 2019*, other whole of government requirements and good governance have been taken into account during the preparation of the policies, guidelines and procedures.

4. Discussion

The Board is asked to consider adopting the following policies and procedures:

- a. Financial Authorisation Policy
This policy provides a framework for managing financial authorisations.
- b. Sponsorship (incoming) Policy and Procedure
This policy and procedure guides the board in considering and accepting offers of sponsorship.
- c. Sponsorship (outgoing) Policy and Procedure
This policy guides the board in assessing a request for sponsorship. Each year the board may allocated a portion of the budget to outgoing sponsorship for events

such as the local shows, field days or consider a request to sponsor a relevant organisation.

- d. Kangaroo Island Landscape Board procedures handbook
It has been recommended by Landscape Services, and supported by the General Managers, that each board develop a procedures manual or handbook to capture basic board meeting processes in one document. The Procedures Handbook (attachment d) consolidates board governance processes, meeting procedures and identifies matters reserved for the board.
- e. Legislative Delegations Policy
This policy is required to provide a framework for delegating the board's legislative authority to staff to enable staff to fulfill the responsibilities of their position and the process for informing the board how and when staff have exercised their delegation.

5. **Attachments**

- a. Financial Authorisations Policy
- b. Sponsorship (incoming) Policy and Procedure
- c. Sponsorship (outgoing) Policy and Procedure
- d. Kangaroo Island Landscape Board procedures handbook
- e. Legislative Delegations Policy

Meeting #	09 – 27 January 2021
Agenda Item	4 Standing item or Items for noting
Agenda #	4.2
Subject	POLICIES FOR ADOPTION: DECLARED ANIMAL POLICIES - UPDATE
Author/Sponsor	T Mooney , Team Leader, Animal and Plant Control
Priority:	Consent Schedule

1. Decision

That the Kangaroo Island Landscape Board:

- i. Approves the Declared Animal Policy Domestic Deer, noting the information provided by PIRSA's Biosecurity SA in regard to permits to keep deer.***

2. Purpose

The Kangaroo Island Landscape Board considers the advice received from PIRSA's Biosecurity SA regarding permits for declared animals and considers adopting the draft Declared Animal Policy: Domestic Deer as presented.

3. Background

- At meeting 8 the board approved the Declared Animal Policy: Goats (*Capra hircus*) subject to minor amendments regarding record keeping and Declared Animal Policy: Domestic Ferrets (*Mustela putorius furo*) and requested the A/General Manager obtain further information on the potential removal of a permitting system for deer. The Board also requested that the community be consulted on a no deer and no ferret policy.
- Following advice from Biosecurity SA, we have confirmed that, under the *Landscape South Australia Act 2019*, people have the right to apply for a permit that exempts them from the provisions that prohibit the keeping, selling and moving of declared animals. Deer, like goats and ferrets, are listed as category 3 animals under the Act, so the Board is responsible for assessing applications and issuing permits for these species, in alignment with the Board policies for managing these animals.
- In the case of deer and ferrets, therefore, it is not possible under the Act for the Board to have a no deer and no ferret policy. No change is suggested to the Board's current ferret policy.
- As the Board has a strong desire to minimise the risk of deer becoming feral on KI, and because of the extensive efforts taken to eradicate them, Biosecurity SA advice is that the Board's deer policy be amended to reflect that deer should not be permitted to be kept or farmed on KI, except in extenuating circumstances. Permits for keeping domestic deer should only be considered where containment standards are extremely high, and where the benefit of the deer in captivity is for public good, such as for education purposes, as a primary reason.
- The fee for applying for a permit for a Category 3 declared animal is a statutory fee under the *Landscape South Australia Act 2019* and gazetted on 25 June 2020 at \$110.00.

- The permit fee was previously waived for goats, with the approval expiring 30 June 2021. The delegation for approving the waiver of permits fees sits with the DEW Chief Executive.

4. Discussion

- The board is asked to consider and approve the attached Declared Animal policy: Domestic Deer which has been amended to reflect advice received from Biosecurity SA and feedback from board members.

5. Consultation

Principal Biosecurity Officer, Biosecurity SA, PIRSA

6. Attachments

- a. COM04-Declared Animal Policy: *Domestic Deer* (Draft)

Meeting #	09 – 27 January 2021
Agenda Item	4 Standing Items and Items for noting (consent schedule)
Agenda #	4.3
Subject	FINANCIAL AUTHORISATION UPDATE
Author/Sponsor	S Gullickson , Administration and Board Support Officer/ J Hughes , Manager Business Support
Priority:	Consent schedule

1. Decision

That the Kangaroo Island Landscape Board:

- i. Endorses the updated Instrument of Authorisation: Contract Execution***
- ii. Approves the Chair signing and sealing the Instrument of Authorisation on behalf of the Board.***

2. Purpose

The Kangaroo Island Landscape Board to note the changes to staff who have been issued with a purchase card and to endorse the revised Instrument of Authorisation.

3. Background

- Instruments of Authorisation are documents which authorise board members and staff to undertake procurement activities, enter into contracts, and make payments and disbursements on behalf of the Board.
- With the exception of the *Instrument of Authorisation: Purchase Cards*, financial authorisation is assigned to a position. This enables those acting in positions to be assigned the delegations and authorisations of the position. The authority to purchase goods and services with a purchase card is assigned to a person and Instrument of Authorisation requires regular review to ensure it reflects current staff.
- The Board last reviewed and endorsed financial authorisations for contract execution in June 2020.

4. Discussion

An error in the Presiding Member's position number and authorisation amount on the *Instrument of Authorisation: Contract Execution* has been identified and requires correction (Attachment A)

The Board is asked to note no changes are required to the *Instrument of Authorisation: Purchase Card* or *Instrument of Authorisation: Corporate Authorisation*.

5. Attachments

- a. Draft Instrument of Authorisation: Contract Execution**

Meeting #	09 – 27 January 2021
Agenda Item	4 Standing Item or Item for noting
Agenda #	4.4
Subject	PROJECT FUNDING UPDATE
Author/Sponsor	D Male , Team Leader - Program Support
Priority:	Consent Schedule

1. Decision

That the Kangaroo Island Landscape Board:

- i. Notes the additional project funding received by the Kangaroo Island Landscape Plan.***

2. Purpose

For the Kangaroo Island Landscape Board (the Board) to be updated on recently received project funding.

3. Background

The board's Program Support Team continue to work with other board staff to apply for suitable funding opportunities as and when they arise. These funding opportunities range from open calls for grants to direct negotiations with funders and provide the board with additional funding to deliver on the region's priorities.

4. Discussion

The following project funding has been recently received:

World Wide Fund for Nature (WWF)

This project will run from 1/1/2021 to 30/6/2023 and will involve maintaining and downloading images from 100 remote wildlife cameras provided by WWF and recently installed at 25 sites within the recently burnt areas of the island. The downloaded images will be uploaded to Google's Wildlife Insights platform in order to help train Google's software (currently in-development) that will automatically process camera images and identify which species are present in each photo. Total project budget = \$45,000.

Australian Government

Through the Australian Government's Regional Bushfire Recovery Program, the Board have received approval for three projects:

- ***Supporting the post-fire recovery of the Glossy Black-cockatoo on Kangaroo Island through conservation and management actions.*** This project will run from 1/7/2021 to 30/6/2022 and will continue the work of the Glossy Black Cockatoo Recovery Project for a further 12 months, including nest maintenance and revegetation. Total project budget = \$430,000.
- ***Helping threatened species on Kangaroo Island to recover from the 2019-20 bushfires through on-ground actions.*** This project will run from 1/1/2021 to 30/6/2022 and will conduct a range of activities to reduce threats in key areas of regenerating and

unburnt habitat to assist the recovery of 27 priority plant species and 14 priority invertebrate species, as well as many priority vertebrate species. These project actions will include weed control, erosion control, fencing and protection from herbivory, revegetation, and phytophthora surveys. Total project budget = \$1,200,000.

- ***Controlling feral cats to protect priority fauna species on Kangaroo Island.*** This project will run from 1/1/2021 to 30/6/2022 and will conduct over 75,000 hectares of feral cat control on private and forestry properties within the recently burnt areas of the island and in unburnt areas on the Dudley Peninsula and Cape Gantheaume. Total project budget = \$1,550,000 (N.B. A requirement for this project specified by the Australian Government in the contract is that Kangaroo Island Land for Wildlife must be engaged to deliver \$500,000 of the total budget.)

The funding for these three projects will be received through the Regional Land Partnerships model, meaning that the Board will only receive payments in arrears for services delivered in each quarter. The Program Support Team are currently working with project staff to finalise the Monitoring, Evaluation, Reporting and Improvement (MERI) plans for these projects.

5. Link to Strategic Plan (or other state strategies)

TBC.

6. Financial Implications

None.

7. Attachments

None.

Meeting #	09 – 27 January 2021
Agenda Item	4 Standing Item or Items for Noting
Agenda #	4.5
Subject	CHAIR'S REPORT
Author/Sponsor	A Heinrich, Chair
Priority:	Consent Schedule

1. Decision

That the Kangaroo Island Landscape Board notes the activities of the Chair of the Board since the last meeting

2. Purpose

To formally record the out-of-session activities of the Chair since the last meeting and provide members with an update on outcomes of meetings attended by the Chair on behalf of the board.

3. Discussion

Chair's Report

Date	Activity	Outcomes/discussion
4 Dec	Feral Pig Project Steering Committee meeting	
16 Dec	Landscape Plan workshop	
	General Manager update – I met Will Durack while he was holidaying with his family over the Christmas break and look forward to Will commencing on 15 March 2021.	Thanks to Chris Thomas who is filling in as A/General Manager from 4 January.
21 Jan	KI Bushfire Recovery – Reference Group Meeting	

Meeting #	09 - 27 January 2021
Agenda Item	4 Standing Item or Item for Noting
Agenda #	4.6
Subject	A/GENERAL MANAGER REPORT
Author/Sponsor	T Mooney and C Thomas, A/General Manager
Action:	For noting

1. Decision

That the Kangaroo Island Landscape Board:

- i. Notes the activities of the A/General Manager since the last Board meeting***
- ii. Notes the Work Health and Safety activity report for December 2020***
- iii. Notes the report on legislative delegations***

2. Purpose

The Kangaroo Island Landscape Board is informed of key activities of the Acting General Manager since the last meeting, and notes the key performance indicators for workplace health and safety.

3. Activity Report

- The A/General Manager attended the following meetings since 2 December:
 - General Manager's meetings by Microsoft Teams
 - KI Biodiversity Recovery Coordination meeting
 - Meeting with KI Senior Managers and general staff meetings.

4. Human Resources

- Trish Mooney appointed Acting General Manager from 14 December to 3 January.
- Chris Thomas appointed Acting General Manager from 4 January to 12 March.
- Three project officers appointed to support the Feral Cat Eradication (Nathan Lennane), KI Dunnart project (Chantelle Geissler) and the Feral Pig project (David Jirman).

5. Workplace Health and Safety

- Landscape Board staff met on 9 December and 11 January 2021 and discussed the WHS incidents that had occurred since during November and December.

The Board is asked to note the WHS report for December 2020:

	Current	Year to date
Current Workers Compensation Claims:	0	0
Incidents reported:	1	3
Hazards reported:	2	2

- All corrective actions have been completed

6. Landscape Act delegations

No Water Affecting Activity Permits or Declared Animal Permits have been issued since 30 November 2020.

The board is ask to note two Section 190(2) notifications which have been provided to the appropriate delegate as required under the *Landscape South Australia Act 2019*. Section 190 of the Act relates to the formal notification of the presence of new weeds found in the region. These weeds are:

1. Mexican Feathergrass (*Nassella tenuissima*)
2. Bathurst Burr (*Xanthium spinosum*)

Both weeds were identified through landholders raising concern when PIRSA staff visited their properties. Landholders undertook control action and PIRSA staff have conducted surveillance and found no further evidence of the weeds at either property.

Meeting #	09 – 27 January 2021
Agenda Item	4. Standing Items or Items for Noting
Agenda #	4.7
Subject	OUT-OF-SESSION PAPERS AND DECISIONS
Author/Sponsor	C Thomas, A/General Manager
Priority:	Consent Schedule

1. Decision

That the Kangaroo Island Landscape Board ratifies the decisions of the out-of-session papers:

- i. Distributed on 14 December 2020 seeking approval for the draft submission to the Department of Infrastructure and Transport on the revised Planning and Design Code for Kangaroo Island Council, for submission by 18 December 2020.***
- ii. Distributed on 15 December 2020 seeking support for project concepts for funding through the Landscape Priorities Fund.***

2. Purpose

To formally record and ratify decisions made by the Kangaroo Island Landscape Board out-of-session.

3. Background

- Board papers may be distributed out-of-session to ensure a timely response to a matter that cannot wait until another formal session of the board.
- Where a decision is being sought out-of-session, members are asked to submit a vote on the matter in writing (email or letter) to the Chair by the deadline prescribed for that matter.
- A member who does not submit their vote by the deadline will be counted as having voted in favour of the decision, unless the member has notified the Chair that they are on leave.
- A summary of the responses and decision will be recorded in the minutes of the next board meeting.
- Two papers were provided to board members for out-of-session decision.

Planning and design code – KI Landscape Board submission

- On 14 December 2020, members were asked to consider the following decision:

That the Kangaroo Island Landscape Board approves the draft submission to the Department of Infrastructure and Transport on the revised Planning and Design Code for Kangaroo Island Council, for submission by 18 December 2020.

Five responses were received in support of the decision subject to minor amendments being made to the draft submission.

Landscape priorities fund – project concepts

- On 16 December 2020, members were asked to consider project concepts for the new Landscape Priorities Fund and consider the following decision:

*That the Kangaroo Island Landscape Board approves three projects concepts, **New tools for landscape scale feral pig control, Mopping up feral cats on the Dudley and Community landscape restoration** for funding through the statewide Landscape Priorities Fund, subject to the projects meeting the Fund guidelines which are yet to be released.*

Four responses were received in support of the decision.

4. Discussion

The board is asked to ratify the out-of-session decisions and noted that:

- The board's submission to the Design and Planning Code was successfully submitted on 18 December.
- The Minister for Environment and Water announced the Landscape Priorities Fund guidelines on 23 December, and project concepts are due for Stage 1 on 22 January 2020. The A/General Manager is working with Team Leaders on applications to ensure projects align with funding guidelines.

Meeting #	09 - 27 January 2021
Agenda Item	4. Items for Noting
Agenda #	4.8
Subject	CORRESPONDENCE FOR NOTING
Author/Sponsor	S Gullickson , Administration and Board Support Officer
Priority:	For noting (Consent Schedule)

1. Decision

That the Kangaroo Island Landscape Board notes the correspondence received since the last meeting:

- ***M Williams, Department for Environment and Water***
- ***J Trethewey, PIRSA***
- ***J Schultz, Department for Environment and Water***
- ***S Bowman, Landcare Association of South Australia***

2. Purpose

For the Board to note correspondence received or sent since the last meeting including general enquiries.

3. Discussion

- The Board is asked to receive the following correspondence:
 - *M Williams, DEW:* Invitation to comment on Apiary Policy- public consultation. Refer item 3.2 of this agenda.
 - *J Trethewey, PIRSA:* Invitation for Chair of the Board to join PIRSA's Kangaroo Island Bushfire Recovery – Reference Group. The reference group will provide oversight to bushfire recovery projects lead by PIRSA in collaboration with the board and KI landholders.
 - *J Schultz, Department for Environment and Water:* Service Level Agreement (SLA) between the department and board for provision of corporate services in 2020-21.
 - *S Bowman, Landcare Association of South Australia:* Strategic Plan 2021-2025: to be tabled at the meeting.
- The following communication was received by email to the KI Landscape Board email inbox since the last meeting:
 - PIRSA: seeking information on training modules, courses, programs and training service providers to address core skills required to support a proposed Farm Business Resilience Program.
 - Australian Government Department of Industry, Science, Energy and Resources: announcing the Environment Restoration Fund – Safe Havens Grants Program and confirming the Board is eligible to apply. The program opened on 7 December and closed 11 January
 - SA Water: seeking key contacts for water affecting activities
 - American River resident seeking information on native vegetation clearance
 - Year 12 student seeking information to support research project on trophic rewilding

- Centre for Invasive Species Solution: The CISS Chronicle – monthly research, development and engagement update from CISS
- MeatUp: Save the Date - MeatUp Forum, 5 March 2021 – discussing the latest locally relevant on-farm research and development for red meat producers.

Meeting #	09 -27 January 2021
Agenda Item	6 Meeting closure
Agenda #	6.1
Subject	INVITATIONS FOR NEXT MEETING
Author/Sponsor	A Heinrich, Chair
Priority:	For decision

1. Decision

That the Kangaroo Island Landscape Board:

1. Invite XXXX to present at the next meeting of the board.

2. Purpose

To consider extending an invitation to guest speakers to present at the next meeting of the board on a topic of interest or concern as raised by members.

3. Discussion

At meeting 6, the Board requested updates on a number of projects. A forward plan for meetings in 2021 has been created with the objective to provide an opportunity for each project team to present to the board on project achievements, challenges and future directions. Phillipa Holden's Landscape Team is scheduled to present at the March 2021 meeting.

Meeting #	09 – 27 January 2021
Agenda Item	6. Meeting Closure
Agenda #	6.2
Subject	NEXT MEETING
Author/Sponsor	A Heinrich, Chair
Priority:	Consent Schedule

1. Decision

That the Kangaroo Island Landscape Board:

- 1. As per the approved meeting schedule, confirms that the next meeting of the Board will be held on Wednesday 24 March 2021 at 9:00 am in the Boardroom, Kingscote.***

2. Purpose

To provide an opportunity for members to review the meeting schedule and confirm the date, time and place of the next board meeting.

3. Background

At meeting 8 the Board agreed to meet on the fourth Wednesday of every second month until November 2021 when meeting frequency will be reviewed.

Meeting #	09 – 27 January 2021
Agenda Item	6. Meeting Closure
Agenda #	6.3
Subject	BOARD MEMBER FEEDBACK
Author/Sponsor	A Heinrich , Chair
Priority:	For discussion

1. Purpose

To provide an opportunity for board member to provide feedback on meeting processes as part of a self-evaluation of board performance and confirm any communication arising from the meeting today for key stakeholders.

2. Action required

- a. Members to provide constructive feedback on the agenda, papers and meeting processes as part of a self-evaluation and continuous improvement process.
- b. Members to identify any matters, arising from today's meeting, they would like communicated to key stakeholders such as AgKI, KI Council, Landcare SA and Eco-Action.

Meeting #	09 – 27 January 2021
Agenda Item	6. Meeting Closure
Agenda #	6.4
Subject	BOARD CLAIMS AND ADMINISTRATION ITEMS
Author/Sponsor	A Heinrich
Priority:	For noting

1. Purpose

Provide an opportunity for submission of board member claims and confirm any administration matters.

2. Action required

For members to claim sitting fees for the meeting today and to claim for eligible travel to the meeting ie to travel 40 kilometers and over members to a meeting, members are asked to complete the attached Board member claim form.

Members are asked to return the completed forms to Sharon Gullickson by Tuesday 2 February 2021.

3. Attachments

- a. [Form – Board member claim form](#) (separate attachment)