

Eyre Peninsula Landscape Board

ENDORSED MINUTES – Meeting No.32



Date: 24 February 2026			
Start Time:	9.06am	Finish Time:	11.32am
Location:	Kimba Gateway Hotel 40 High Street Kimba SA 5641		
Board Members: *via MS Teams	P Treloar (Chair) (9.06am – 11:32am) K McShane (9.06am – 11:32am) S Coleman (9.06am – 11:32am) M Dennis (9.06am – 11:32am) S Walsh (9.06am – 11:32am) C Cox (9.06am – 11:32am)		
Staff:	J Clark (General Manager) (9.06am – 11:32am) S Drewer (Manager, Landscape Operations) (9.08am – 11:32am) S Stovell, Manager Planning and Business Support (9.06am – 11:32am) B Smith, (Manager, Planning & Engagement) (9.08am – 11:32am) A Bender (Executive Support Officer) (9.06am – 11:32am)		
Visitors / Guests: * via MS Teams	Grant Pelton, Deputy Coordinator, Algal Bloom Coordination Unit, Department of the Premier and Cabinet.		
Apologies:	N Becker		
Absent:			
Item	Meeting Standing Items		
1. Welcome			
1.1	<p>Welcome, apologies, and agenda check</p> <p>The Chair opened the meeting at 9.06am, delivered an Acknowledgement of Country and welcomed those in attendance to meeting No. 32 of the Eyre Peninsula Landscape Board (the Board).</p> <p>The Chair called for additional agenda items, the following were received:</p> <ul style="list-style-type: none"> Acknowledgement of Country, The Chair 9.10am 		
1.2	<p>Declarations of interest</p> <p>A briefing paper with the conflict of interest register was provided to the Board. P Treloar reported to the paper as presented. C Cox provided details of her declaration.</p> <p>Recommendation: 32.1.2</p> <p>That the Eyre Peninsula Landscape Board (the Board) note the updated declarations register and include any new declarations of interest and or conflict, if disclosed.</p> <p>Resolved.</p> <p>Action: A Bender to update register for C Cox - add YADU Health Aboriginal Corporation and Wirangu Aboriginal Corporation BOM and remove SA First Nations Voice to Parliament.</p>		
2. Deputations and Presentations			

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2.1	<p>Grant Pelton, Deputy Coordinator, Algal Bloom Coordination Unit, Department of the Premier & Cabinet – Algal Bloom Presentation Update.</p>
3. Strategic Items	
3.1	<p>Eyre Peninsula Regional Landscape Plan A briefing paper and was presented to the Board providing an update on the implementation of the Eyre Peninsula Regional Landscape Plan.</p> <p>Recommendation 32.3.1 That the Eyre Peninsula Landscape Board endorse the Draft Eyre Peninsula Regional Landscape Plan 2026-2031 for submission to the Minister for approval.</p> <p>Resolved</p> <p>Moved: Kate McShane Seconded: Cecelia Cox Outcome: Carried</p> <p>The Board wishes to acknowledge and express its appreciation for the significant work undertaken by Ben Smith and team in developing the plan.</p>
3.2	<p>Wellbeing Initiatives A briefing paper was presented to the Board providing an overview of the approach to psychosocial wellbeing included in the Board’s WHS and injury management program.</p> <p>Recommendation 32.3.2 That the Eyre Peninsula Landscape Board note the comprehensive approach psychosocial wellbeing included in the Board’s WHS and injury management program.</p> <p>Moved: Cecelia Cox Seconded: Kate McShane Outcome: Carried</p> <p>The board acknowledges the vast amount of work that has gone into past and present wellbeing programs and note that staff are the most important asset and their health, wellbeing and safety is paramount. Note that we will look to ensure anonymity of respondents for future surveys.</p>
4. Procedural Matters	
4.1	<p>Adoption of Minutes EPLB Meeting No.31 The draft minutes of Eyre Peninsula Landscape Board Meeting No.31 held on 25 November 2025 were provided for formal endorsement.</p> <p>Recommendation 32.4.1 That the Eyre Peninsula Landscape Board (the Board) accepts the minutes of Board Meeting No.31 held on 25 November 2025 as a true and accurate record of the business conducted at that meeting.</p> <p>Moved: Sonya Coleman Seconded: Mark Dennis Outcome: Carried</p>
4.2	<p>Adoption of Minutes Out of Session Meeting No. 3 The draft minutes of Eyre Peninsula Landscape Board Out of Session Meeting No. 3 held on the 18 December 2025, were provided for formal endorsement.</p> <p>Recommendation 32.4.2</p>

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	<p>That the Eyre Peninsula Landscape Board (the Board) accepts the minutes of Out of Session Board Meeting No. 3 held on the 18 December 2025, as a true and accurate record of the business conducted at that meeting.</p> <p>Moved: Kate McShane Seconded: Sandra Walsh Outcome: Carried</p> <p>Action Item: Added to register as completed.</p>
4.3	<p>Action Register</p> <p>The list of action items arising from the previous board meeting was provided for information. Following discussion, the Board moved:</p> <p>Recommendation 32.4.3</p> <p>That the Eyre Peninsula Landscape Board (the Board) note the status of Board action items.</p> <p>Resolved</p> <p>Action register: Aboriginal Engagement – update status to ongoing. Add action item from OOS meeting to register as completed.</p>
4.4	<p>Risk Audit & Finance Committee Recommendations</p> <p>A briefing paper summarising the Risk Audit & Finance Committee recommendations from meeting no. 17, held on 3 February 2026 was provided to the Board. S Stovell reported to the paper as presented. Following discussion, the Board moved:</p> <p>Recommendation 32.4.4</p> <p>Motion: The Eyre Peninsula Landscape Board Risk, Audit and Finance Committee (the Committee) recommend that the Eyre Peninsula Landscape Board (the Board):</p> <ol style="list-style-type: none">1. Review and refine the draft scope of works provided and recommend that the Eyre Peninsula Landscape Board proceed with the review of the Risk Management Framework.2. Note the Critical WHS Risk Register and Strategic Risk Management for December 2025, noting the identified risks, controls and status of progress, with changes as tabled3. Endorse the following board policies and procedures that have been reviewed and will now move to a three-year review cycle:<ul style="list-style-type: none">• FIN15_Debt Recovery and Write Off Policy• FIN15.01_Debt Recovery and Write Off Procedure4. That GOV40 be removed from the register as this is not required and that GOV40.01 be moved to operational.<ul style="list-style-type: none">• GOV40 Remuneration and Reimbursements for Boards and Committees Policy• Gov40.01 Remuneration and Reimbursement for Boards and Committees Procedure5. Note the Financial report for December 2025-26.6. Note the Work Health and Safety (WHS) Performance Report for 1 October 2025 to 31 December 2025.7. Note the executed Contracts, Grant Agreements and Purchase Orders exceeding the value of \$2,000 since the last meeting. <p>Note: regarding recommendation 1 – in subsequent consultation with the Committee Chair and Presiding Member, the Review of the Risk Management Framework will be deferred to the new financial year, when additional resources will be available.</p>



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	<p>Moved: Kate McShane Seconded: Cecelia Cox Outcome: Carried</p>
4.5	<p>Risk Management Registers A briefing paper providing the Board with the updated critical WHS risk register, strategic risk register for October 2025 Following discussion, the Board moved: Recommendation 32.4.5 That the Eyre Peninsula Landscape Board (the Board) note the Critical WHS Risk Register, Strategic Risk Management for October 2025, noting the identified risks, controls and status of progress, with changes as tabled.</p> <p>Moved: Cecelia Cox Seconded: Mark Dennis Outcome: Carried</p>
4.6	<p>Financial Report A briefing paper providing the Board with a financial report ending 31 December 2025 was provided to the Board. S Stovell reported to the paper as presented. Following discussion, the Board moved: Recommendation 32.4.6 That the Eyre Peninsula Landscape Board accept the Financial Report for December 2025.</p> <p>Moved: Sandra Walsh Seconded: Cecelia Cox Outcome: Carried</p>
5. Standing Items for Noting	
5.1-7	<p>The Board noted the following reports:</p> <ul style="list-style-type: none"> 5.1 Presiding Member's Report 5.2 Board Member Reports (nil) 5.3 General Manager's Report 5.4 Communication and Media Report 5.5 Contract, Grant and Purchase Order Execution Report 5.6 Work Health & Safety Performance Report 5.7 Common Seal Register <p>Recommendation 32.5.1 – 5.7 That the Eyre Peninsula Landscape Board (the Board) resolve to receive the standing items for noting, as presented.</p> <p>Moved: Sonya Coleman Seconded: Mark Dennis Outcome: Carried</p>
5.8	<p>The Board noted the following report:</p> <ul style="list-style-type: none"> 5.8 Seasonal Outlook <p>Recommendation 32.5.8 That the Eyre Peninsula Landscape Board (the Board) resolve to receive the standing items for noting, as presented.</p> <p>Resolved</p>
5.9	<p>The Board noted the following report:</p> <ul style="list-style-type: none"> 5.9 Referrals Management Update


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	<p>Recommendation 32.5.9 That the Eyre Peninsula Landscape Board (the Board) resolve to receive the standing items for noting, as presented. Resolved</p>
5.10	<p>The Board noted the following report: 5.10 EPLGA Draft Eyre Peninsula Strategic Regional Plan</p> <p>Recommendation 32.5.10 That the Eyre Peninsula Landscape Board (the Board) resolve to receive the standing items for noting, as presented. Resolved</p>
6. Correspondence	
6.1-3	<p>The Board noted the following correspondence:</p> <ul style="list-style-type: none"> 6.1 SA Water Newsletter – February 2026 6.2 Department of Environment and Water – Proposed proclamation of land as an addition to Gawler Rangers National Park 6.3 Department of Environment and Water – Aerial map Gawler Rangers Pieces with road. <p>Recommendation 32.6.1 – 32.6.3 That the Eyre Peninsula Landscape Board (the Board) resolve to receive the standing items for noting, as presented. Resolved The Board to note 6.1 The Board to note the correspondence 6.2 & 6.3 and support the addition of lands to Gawler Rangers National Park on the proviso that access is retained via Yardea Road.</p> <p>Moved: Kate McShane Seconded: Cecelia Cox Outcome: Carried</p>
7. Meeting Closure	
7.1	<p>Invitations for next meeting AIR EP and the Sustainable Ag Program</p>
7.2	<p>Next meeting details including the Governance Schedule Meeting No.33 has been scheduled to be held on Tuesday 28 April in Cleve.</p> <p>Action: Change location of meeting number 33 to Streaky Bay.</p>
7.3	<p>Communications Out Nil proposed</p>
7.4	<p>Review of Action List The Board noted the actions.</p>
7.5	<p>Board Claims and Administration Items Claim forms were distributed and completed on site. Declarations of interest were signed by Presiding Member</p>

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7.6	Meeting Review The Presiding Member thanked the Board members and staff for their attendance...
7.7	Meeting closed The meeting closed at 11.32am The Board held informal discussions after the meeting regarding staffing issues.

CERTIFIED CORRECT:



Signed – Peter Treloar (Chair) 28 / 4 / 2026