

Eyre Peninsula Landscape Board

ENDORSED MINUTES – Meeting No.26



| Meeting Title: Eyre Peninsula Landscape Board Meeting No.26 | | | |
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| Date: 26 November 2024 | | | |
| Start Time: | | 12.35 | Finish Time: 15.37 |
| Location: | | Wudinna Telecentre 44 Eyre Highway Wudinna SA 5652 | |
| Attendees: *via MS Teams | | <u>Board members</u> P Treloar (Chair) (12.35 – 15.37) N Becker (12.35 – 15.37) S Coleman (12.35 – 15.37) *C Cox (12.35 – 15.37) M Dennis (12.35 – 15.37) *K McShane (12.35 – 15.37) S Milner (12.35 – 15.37) S Walsh (12.35 – 15.37) | |
| Staff: | | <u>Staff</u> J Clark (General Manager) (12.35 – 15.37) S Stovell (Manager, Planning and Business Support) (12.35 – 15.37) S Drewer (Manager Landscape Operations) (12.35 – 15.37) E Williams (Board Executive & Administration Officer) (12.35 – 15.37) L Hunt (12.35 – 14.30) | |
| Visitors / Guests: | | <u>Guests</u> Marg Howard, Director – Office for the Outback Communities Authority (via Teams) (12.45 – 12.55) Naomi Scholz (Deputy Mayor, Wudinna District Council) Kristy Davis (CEO, Wudinna District Council) | |
| Apologies: | | A Tingay | |
| Item | Meeting Standing Items | | |
| 1. Welcome | | | |
| 1.1 | Welcome, apologies, and agenda check The Chair opened the meeting at 12.35, delivered an acknowledgement of country and welcomed those in attendance to meeting No.26 of the Eyre Peninsula Landscape Board (the Board). The Chair called for additional agenda items, nil were received. | | |
| 1.2 | Declarations of interest A briefing paper with the conflict of interest register was provided to the Board. P Treloar reported to the paper as presented. Recommendation: 26.1.2 Motion: That the Eyre Peninsula Landscape Board (the Board) note the updated declarations register and include any new declarations of interest and or conflict, if disclosed. Resolved | | |

2. Deputations and Presentations

2.1 Marg Howard, Director – Office for the Outback Communities Authority (via Teams)

Marg Howard, Director – Office for the Outback Communities Authority (via Teams) presented to the Board on the OCA draft Strategic Blueprint re. Environmental Manager & other relevant issues in Outback SA

Action 1

Presiding Member and General Manager to provide feedback to the Office for the Outback Communities Authority by mid-December.

3. Strategic Items

3.1 Aboriginal Engagement Approach

A briefing paper was presented to the Board around the establishment of a Aboriginal Advisory Committee. The Board moved:

Recommendation 26.3.1

Motion: That the Eyre Peninsula Landscape Board (the Board) establish the Aboriginal Committee in line with section 36 of the Landscape Act and functions as outlined in the draft Terms of Reference.

Moved: M Dennis

Seconded: S Milner

Outcome: Carried

Recommendation 26.3.2

Motion: That the Eyre Peninsula Landscape Board (the Board) seek partnership with the EPLGA and RDAEP with a view to establishing the Aboriginal Committee.

Moved: M Dennis

Seconded: S Milner

Outcome: Carried

Recommendation 26.3.3

Membership to consist of five native title group representatives and the remaining four positions be open to Aboriginal members of the community. EP Landscape Board, EPLGA and RDAEP to be ex-officio members.

Moved: S Walsh

Seconded: C Cox

Outcome: Carried

Action 2

The Board to provide feedback to the groups involved in the initial consultation with what the Aboriginal Committee will look like.

Action 3

The Presiding Member and General Manager to discuss partnership with EPLGA and RDAEP at the EPLGA November Board meeting.

Action 4

C Cox be included on the recruitment panel for the role of Aboriginal Engagement Officer.

Action 5

SAWC ACCHO Network be approached around involvement in the Aboriginal Committee.

Action 6


Cecelia Cox to be considered as a nominee for Chair of the Aboriginal Committee.

Action 7

Terms of Committee be for two, two consecutive two year terms with a lifetime of three, two year terms.



| 4. Procedural Matters | |
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| 4.1 | <p>Adoption of Minutes EPLB Meeting No.25</p> <p>The draft minutes of Eyre Peninsula Landscape Board Meeting No.25 held on 27 August 2024 were provided for formal endorsement.</p> <p>Recommendation 26.4.1</p> <p>Motion: That the Eyre Peninsula Landscape Board accepts the minutes of meeting No.25 held on 27 August 2024 as a true and accurate record of the business conducted at that meeting.</p> <p>Moved: S Milner Seconded: N Becker Outcome: Carried</p> |
| 4.2 | <p>Action List</p> <p>The list of action items arising from the previous board meeting was provided for information. Following discussion, the Board moved:</p> <p>Recommendation 26.4.2</p> <p>Motion: That the Eyre Peninsula Landscape Board note the status of Board action items.</p> <p>Resolved</p> |
| 4.3 | <p>Risk Audit & Finance Committee Recommendations</p> <p>A briefing paper summarising the Risk Audit & Finance Committee recommendations from meeting no.14, held on 20 November 2024 was provided to the Board. S Stovell reported to the paper as presented.</p> <p>Following discussion, the Board moved:</p> <p>Recommendation 26.4.3</p> <p>Motion: The Eyre Peninsula Landscape Board Risk, Audit and Finance Committee (the Committee) recommend that the Eyre Peninsula Landscape Board (the Board):</p> <ol style="list-style-type: none"> Note the Critical WHS Risk Register, Strategic Risk Management for October 2024, noting the identified risks, controls and status of progress, with changes as tabled. Support the Chair and General Manager seeking a split of the costs associated with statewide programs to be apportioned based on core income of Boards. Endorse the revised Risk Management Framework, including the following revised documents: <ul style="list-style-type: none"> Risk Appetite Statement Risk Management Policy Risk Management Framework (including Appendix 1, 2 and 3) Endorse the following board policies as amended: <ul style="list-style-type: none"> FIN23 Financial Management of External Projects Policy FIN24 Out of Council Levy Collection Policy GOV04 Conflict of Interest and Lobbyist Policy GOV50 Incoming Grants Policy GOV51 Sponsorship (incoming) and Donations Policy. GOV51 Sponsorship (incoming) and Donations Procedure GOV52 Sponsorship (Outgoing) Policy Endorse the following board policies that have been reviewed and will be reviewed again within three years: <ul style="list-style-type: none"> F11 Unclaimed Monies Policy GOV04.01 Conflict of Interest and Lobbyist Procedure Note the Financial Report for September 2024, and recommend that the Board approve the following revenue and expenditure adjustments: <ul style="list-style-type: none"> DIT Roadside Weed and Pest Animal Control Works \$30,000 (GST exclusive) Drought Hub funds - sponsorship to support a Rural Women's Day Event - \$5,000 (GST exclusive) Advise the Chair of Chairs of the concerns around the delivery of service issues being experienced by the Landscape Boards and these escalated to the CEO of DEW and Minister responsible. <p>Moved: N Becker Seconded: C Cox Outcome: Carried</p> |



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| 4.4 | <p>Finance Report</p> <p>A briefing paper providing the Board with a financial report ending October 2024 was provided to the Board. S Stovell reported to the paper as presented.</p> <p>Following discussion, the Board moved:</p> <p>Recommendation 26.4.4</p> <p>Motion: That the Eyre Peninsula Landscape Board note the Financial Report for October 2024.</p> <p>Moved: S Walsh Seconded: S Coleman Outcome: Carried</p> |
| 4.5 | <p>2025-26 Business plan CPI rate</p> <p>A briefing paper providing the Board with an outline of the business planning process, including a proposed CPI increase for the 2025-26 period was presented to the board for consideration.</p> <p>Following discussion, the Board moved:</p> <p>Recommendation 26.4.5</p> <p>Motion: That the Eyre Peninsula Landscape Board (the Board) approve the Landscape Levy and Water Levy for 2025-26 period based on a CPI increase on that raised in the preceding year in accordance with the ABS All Groups Index for Adelaide as at the September quarter 2023.</p> <p>Moved: M Dennis Seconded: S Milner Outcome: Carried</p> <p><i>Action 8</i> S Stovell to circulate out of session the updated data on page 2 of the briefing paper.</p> |
| 4.6 | <p>2023-24 Annual Review & Financial Statements</p> <p>A briefing paper providing the Board with the 2023-24 Annual Review and 2023-24 Financial Statements.</p> <p>Following discussion, the Board moved:</p> <p>Recommendation 26.4.6.1</p> <p>Motion: That the Eyre Peninsula Landscape Board (the Board) endorse the 2023-24 Annual Report.</p> <p>Moved: N Becker Seconded: M Dennis Outcome: Carried</p> <p>Recommendation 26.4.6.2</p> <p>Motion: That the Eyre Peninsula Landscape Board (the Board) endorse the 2023-24 Financial Statements.</p> <p>Moved: S Coleman Seconded: S Milner Outcome: Carried</p> |
| The meeting recessed at 14.30 and returned at 14.50 | |

5. Standing Items for Noting

5.1-12 The Board noted the following reports:

- 5.1 Presiding Member report
- 5.2 Board Member reports – Nil
- 5.3 General Manager report
- 5.4 Communication and Media report
- 5.5 Contract, Grant & Purchase Order Execution report
- 5.6 Work Health & Safety Performance report
- 5.7 Common Seal Register
- 5.9 Seasonal Outlook update
- 5.10 Referrals management
- 5.11 Water Allocation Plan (WAP) update
- 5.11 Annual Strategic Work Plan update

Recommendation 26.5.1 – 5.12

Motion: That the Eyre Peninsula Landscape Board resolve to receive the standing items for noting, as presented.

Resolved

6. Correspondence

The Board noted the following correspondence:

- 6.1 2023 Information Management Maturity Survey (in)
- 6.2 Mr Brian March – Lipson Cove (in)
Mr Brian March – Lipson Cove (out)
- 6.3 Alinytjara Wilurara Landscape Board Presiding Member Introduction (in)
Alinytjara Wilurara Landscape Board Presiding Member Introduction (out)
- 6.4 Dog & Cat Management Board Research Findings (in)
- 6.5 Coffin Bay Business Precinct Regeneration project thank you (in)

Recommendation 26.6.1-5

Motion: That the Eyre Peninsula Landscape Board resolve to receive the standing items for noting, as presented.

Resolved

7. In Camera Session

In accordance with the Landscape SA Act 2019, section 23 (5) the Landscape Board orders the public be excluded to receive, discuss or consider any prescribed information or matter in confidence

- 7.1 In accordance with the Landscape SA Act 2019, section 23 (5) the Landscape Board orders the public be excluded to receive, discuss or consider any prescribed information or matter in confidence. Under Regulation 7 (3) (a) regarding 'information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead)'.

8. Meeting Closure

8.1 Invitations for next meeting

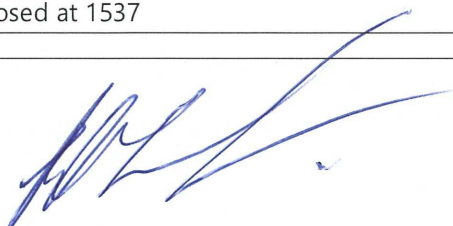
Meeting No.27 has been scheduled to be held on Tuesday 25 February 2025 in Ceduna. Invitations to be considered for the AW Board, AIREP Board and Far West Coast Native Title Corporation.

8.2 Next meeting details including the Governance Schedule



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| 8.3 | Communications Out No communication out on this occasion. |
| 8.4 | Review of Action List The Board noted the actions. |
| 8.5 | Board Claims and Administration Items Claim forms were distributed and completed on site. |
| 8.6 | Meeting Review |
| 8.7 | Meeting closed The meeting closed at 1537 |

CERTIFIED CORRECT:



PRESIDING MEMBER – PETER TRELOAR

26, 2, 2025

