

Eyre Peninsula Landscape Board

MINUTES – Meeting No.31



Date: 25 November 2025	
Start Time:	9.02am
Finish Time:	2:25 pm
Location:	District Council of Tumby Bay Meeting Room Cnr Mortlock Street and West Terrace Tumby Bay SA 5605
Board Members: *via MS Teams	P Treloar (Chair) (9.02am – 11:30am) (12:22pm – 12:30pm) (2:02pm – 2:25pm) N Becker (9.02am – 11:30am) (12:22pm – 12:30pm) (2:02pm – 2:25pm) S Coleman (9.02am – 11:30am) (12:22pm – 12:30pm) (2:02pm – 2:25pm) M Dennis (9.02am – 11:30am) (12:22pm – 12:30pm) (2:02pm – 2:25pm) * S Walsh (9.02am – 11:30am) (12:22pm – 12:30pm) (2:02pm – 2:25pm)
Staff:	J Clark (General Manager) (9.02am – 11:30am) (12:22pm – 12:30pm) (2:02pm – 2:25pm) S Drewer (Acting Manager Planning and Business Support) (9.02am – 11:30am) (12:22pm – 12:30pm) (2:02pm – 2:25pm) S Stovell, Manager Planning and Business Support (9.02am – 11:30am) (12:22pm – 12:30pm) (2:02pm – 2:25pm) I Fitzgerald (Administraton Officer) (9.02am – 11:30am) (12:22pm – 12:30pm) (2:02pm – 2:25pm)
Visitors / Guests: * via MS Teams	<i>Northern Transmission Project – Electranet re. Northern Transmission Project</i> Antony Lockyer, Environment and Approvals Lead Northern Transmission Project Accompanied by Alecia Wright.
Apologies:	K McShane C Cox
Absent:	
Item	Meeting Standing Items
1. Welcome	
1.1	Welcome, apologies, and agenda check The Chair opened the meeting at 9.00am, delivered an acknowledgement of country and welcomed those in attendance to meeting No.31 of the Eyre Peninsula Landscape Board (the Board). The Chair called for additional agenda items, the following were received: <ul style="list-style-type: none"> Acknowledgement of Country, The Chair 10:00 AM
1.2	Declarations of interest A briefing paper with the conflict of interest register was provided to the Board. P Treloar reported to the paper as presented. C Cox is yet to provide details of her declaration. Recommendation: 31.1.2 That the Eyre Peninsula Landscape Board (the Board) note the updated declarations register and include any new declarations of interest and or conflict, if disclosed. Resolved. <ul style="list-style-type: none"> Mark – Remove committee member of Livestock SA from Register Peter – Add Chair, Bendigo Bank Cummins
2. Deputations and Presentations	

OFFICIAL

2.1	<p>Northern Transmission Project – Electranet re. Northern Transmission Project Antony Lockyer, Environment and Approvals Lead Northern Transmission Project Accompanied by Alecia Wright.</p> <p>A presentation was given to the Board by the Northern Transmission project team in regard to the Northern Transmission Electranet project.</p>
3. Strategic Items	
3.1	<p>Annual Strategic Work Plan</p> <p>A briefing paper and PowerPoint presentation was presented to the Board providing an update on the implementation of the Annual Strategic Work Plan</p> <p>Recommendation 31.3.1 That the Eyre Peninsula Landscape Board note progress to date on the implementation of the strategic work priorities for 2025-26. Resolved</p> <p><i>Recommendation 1 – Not pursue the formation of the Aboriginal Engagement Committee and Aboriginal Engagement Officer recruitment, and progress discussion with the RDA and EPLGA in regard to a joint approach</i></p> <p>Moved: Mark Dennis Seconded: Sandra Walsh Outcome: Carried</p>
3.2	<p>2024-25 Annual Report and Financial Statement update</p> <p>A briefing paper was presented to the Board providing an update on the progress of the Regional Landscape Plan review.</p> <p>The Board were encouraged to support the process by nominating people they think will have the relevant experience in participating in the RLP public consultation.</p> <p>Recommendation 30.3.2 That the Eyre Peninsula Landscape Board endorse the draft Annual Report 2024-25 for submission and note the update on the Financial Statements.</p> <p>Moved: Sandra Walsh Seconded: Nikki Becker Outcome: Carried</p>
4. Procedural Matters	
4.1	<p>Adoption of Minutes EPLB Meeting No.30</p> <p>The draft minutes of Eyre Peninsula Landscape Board Meeting No.30 held on 26 August 2025 were provided for formal endorsement.</p> <p>Recommendation 31.4.1 That the Eyre Peninsula Landscape Board (the Board) accepts the minutes of Board Meeting No.30 held on 26 August 2025 as a true and accurate record of the business conducted at that meeting.</p> <ul style="list-style-type: none"> • Board Meeting No.30 held on 26 August 2025. • Out of Session Board Meeting 1 held on 16 September 2025. • Out of Session Board Meeting 2 held on 29 September 2025. <p>Moved: Nikki Becker Seconded: Mark Dennis Outcome: Carried</p>
4.2	<p>Adoption of Minutes EPLB Out of Session Meeting No.1</p> <p>The draft minutes of Eyre Peninsula Landscape Board Out of Session Meeting No.1 held on 16 September 2025 were provided for formal endorsement.</p> <p>Recommendation 31.4.2 That the Eyre Peninsula Landscape Board (the Board) accepts the minutes of Out of Session Board Meeting No.1 held on 16 September 2025 as a true and accurate record of the business conducted at that meeting.</p> <p>Moved: Nikki Becker Seconded: Sonya Coleman Outcome: Carried</p>

OFFICIAL

4.3	<p>Adoption of Minutes EPLB Out of Session Meeting No.2</p> <p>The draft minutes of Eyre Peninsula Landscape Board Out of Session Meeting No.1 held on 29 September 2025 were provided for formal endorsement.</p> <p>Recommendation 31.4.3</p> <p>That the Eyre Peninsula Landscape Board (the Board) accepts the minutes of Out of Session Board Meeting No.2 held on 29 September 2025 as a true and accurate record of the business conducted at that meeting.</p> <p>Moved: Sonya Coleman Seconded: Sandra Walsh Outcome: Carried</p>
4.4	<p>Action Register</p> <p>The list of action items arising from the previous board meeting was provided for information. Following discussion, the Board moved:</p> <p>Recommendation 31.4.4</p> <p>That the Eyre Peninsula Landscape Board (the Board) note the status of Board action items.</p> <p>Resolved</p> <p>Item 30 – Completed</p>
4.5	<p>RAFC Recommendations</p> <p>A briefing paper noting the Draft Financial Statements for the year ended 30 June 2025, that have now been submitted and are subject to audit by the Audit Office of SA prior to the end of November, 2025 was presented to the Board. The Board moved:</p> <p>Recommendation 31.4.5</p> <p>That the Eyre Peninsula Landscape Board (the Board):</p> <ol style="list-style-type: none">1. Note progress on the development of the draft Annual Report for 2024/252. Note the update on the 2024-25 Financial Statements Audit3. Note the Critical WHS Risk Register and Strategic Risk Management for October 2025, noting the identified risks, controls and status of progress, with changes as tabled4. Endorse the following board policies and procedures that have been reviewed and will now move to a three-year review cycle:<ul style="list-style-type: none">• FIN12 – Asset Management & Disposal Policy• FIN23 – Financial Management of External Projects Policy• GOV07 – Freedom of Information (FOI) Policy5. Endorse the following board framework and statement with a 12 month review period:<ol style="list-style-type: none">a. GOV43 – Risk Management Frameworkb. GOV43.02 – Risk Appetite Statement 20256. Endorse the transfer FIN23 – Financial Management of External Projects Policy from a Board Policy to an Operational Procedure7. Note the:<ul style="list-style-type: none">• Financial Management Compliance Program for 2025-26• FMCP Senior Management Questionnaire 2024-25.8. Note the work to date on the development of a statewide Audit Control Charter and Internal Audit Strategy.9. Note the performance report.10. Note the Work Health and Safety (WHS) Performance Report for 1 August 2025 to 30 September 2025.11. Note the executed Contracts, Grant Agreements and Purchase Orders exceeding the value of \$2,000 since the last meeting.

OFFICIAL

	Moved: Sandra Walsh Seconded: Mark Dennis Outcome: Carried
4.6	<p>Risk Management Registers</p> <p>A briefing paper providing the Board with the updated critical WHS risk register, strategic risk register for May 2025 Following discussion, the Board moved:</p> <p>Recommendation 31.4.6</p> <p>That the Eyre Peninsula Landscape Board (the Board) note the Critical WHS Risk Register, Strategic Risk Management for October 2025, noting the identified risks, controls and status of progress, with changes as tabled.</p> <p>Resolved</p>
4.7	<p>Financial Report</p> <p>A briefing paper providing the Board with a financial report ending 30 October 2025 was provided to the Board. S Stovell reported to the paper as presented. Following discussion, the Board moved:</p> <p>Recommendation 31.4.7</p> <p>That the Eyre Peninsula Landscape Board note the Financial Report for October 2025.</p> <p>Moved: Sonya Coleman Seconded: Nikki Becker Outcome: Carried</p>
<i>The meeting recessed at 11:30 AM – 12:22 PM</i>	
<i>The meeting recessed at 12:30 PM – 2:02 PM</i>	
5. Standing Items for Noting	
5.1-7	<p>The Board noted the following reports:</p> <ul style="list-style-type: none"> 5.1 Presiding Member’s Report 5.2 Board Member Reports (nil) 5.3 General Manager’s Report 5.4 Communication and Media Report 5.5 Contract, Grant and Purchase Order Execution Report 5.6 Work Health & Safety Performance Report 5.7 Common Seal Register <p>Recommendation 31.5.1 – 5.7</p> <p>That the Eyre Peninsula Landscape Board (the Board) resolve to receive the standing items for noting, as presented.</p> <p>Resolved</p>
5.8	<p>The Board noted the following report:</p> <ul style="list-style-type: none"> 5.8 Seasonal Outlook <p>Recommendation 31.5.8</p> <p>That the Eyre Peninsula Landscape Board (the Board) resolve to receive the standing items for noting, as presented.</p> <p>Resolved</p>
5.9	<p>The Board noted the following report:</p> <ul style="list-style-type: none"> 5.9 Water Allocation Plan Update <p>Recommendation 31.5.9</p> <p>That the Eyre Peninsula Landscape Board (the Board) resolve to receive the standing items for noting, as presented.</p>

OFFICIAL

Resolved

6. Correspondence

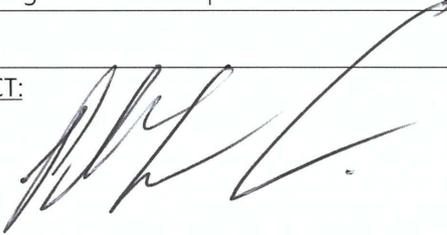
6.1 **The Board noted the following correspondence:**
SA Water – September Desal Plant update

Recommendation 30.6.1
That the Eyre Peninsula Landscape Board (the Board) resolve to receive the standing items for noting, as presented.
Resolved

7. Meeting Closure

- 7.1** **Invitations for next meeting**
Meeting No.32 has been scheduled to be held on Tuesday 24 February, 2026 in Kimba.
- 7.2** **Next meeting details including the Governance Schedule**
- 7.3** **Communications Out**
Nil
- 7.4** **Review of Action List**
The Board noted the actions.
- 7.5** **Board Claims and Administration Items**
- 7.6** **Meeting Review**
The Chair invited the Board to provide feedback to him on how the meetings can work better, or any other useful feedback.
- 7.7** **Meeting closed**
The meeting closed at 2:25pm

CERTIFIED CORRECT:



Signed – Peter Treloar (Chair)

24 / 2 / 2026

