

# Eyre Peninsula Landscape Board

## MINUTES - Meeting No.17



| Meeting Title: Eyre Peninsula Landscape Board Meeting No.17 |  |              |                 |
|---|--|--------------|-----------------|
| Date: 28 February 2023                                      |  |              |                 |
| Start Time:   | 11.02am  | Finish Time: | 2.37pm          |
| Location:   | EP Landscape Board Office<br>86 Tasman Terrace<br>Port Lincoln SA 5606   | Room:        | Conference Room |
| Attendees:  | <b>Board members</b><br>P Treloar (Chair) (1102 – 1226) (1256 – 1437), M Dennis (1102 – 1226) (1256 – 1437), H Lamont (1102 – 1226) (1256 – 1437), D May (1102 – 1226) (1256 – 1437), K McShane (1102 – 1226) (1256 – 1437), S Milner (1102 – 1226) (1256 – 1437) and A Tingay (1102 – 1226) (1256 – 1437)   |              |                 |
| Staff:  | <b>Staff</b><br>J Clark (General Manager) (1102 – 1226) (1256 – 1437), J Boyce (Governance & Administration Officer) (1102 – 1226) (1256 – 1437), S Drewer (Manager Landscape Operations) (1102 – 1226) (1256 – 1437) and S Stovell (Manager, Planning and Business Support) (1102 – 1226) (1256 – 1437)   |              |                 |
| Visitors / Guests:  | <b>Guests</b><br>*Cameron May: A/Principal Policy Advisory, Growth and Low Carbon Division – Department for Energy and Mining (1112 – 1146)<br>*Dominic Pepicelli: Principal Reservoir Engineer, Energy Resources Division – Department for Energy and Mining (1112 – 1146)  |              |                 |
| *Via MS Teams   |  |              |                 |
| Apologies:  | J Major  |              |                 |
| Item  | Meeting Standing Items   |              |                 |
| <b>1. Welcome</b>   |  |              |                 |
| 1.1   | <b>Welcome, apologies, and agenda check</b><br>The Chair opened the meeting at 1102, delivered an acknowledgement of country and welcomed those in attendance to meeting No.17 of the Eyre Peninsula Landscape Board (the Board). The Chair called for additional agenda items, nil were received.   |              |                 |
| 1.2   | <b>Declarations of interest</b><br>The following declarations of interest were made and will be included on the Boards declarations of interest register; <ul style="list-style-type: none"> <li>• Helen Lamont advised of her contract with AIREP</li> <li>• Steven Milner member of the Denial Bay Progress Association</li> <li>• Alan Tingay involved with the grassroots grant for Big Swamp in an advisory role</li> <li>• Peter Treloar is Chair of the Upper Spencer Gulf Environmental Forum</li> </ul> |              |                 |

## 2. Deputations and Presentations

- 2.1 Cameron May and Dominic Pepicelli of the Department for Energy and Mining provided the Board with a presentation on the Hydrogen and Renewable Energy Act. Presentation has been provided.

## 3. Strategic Items

- 3.1 **Draft aquaculture (Zones – Lower Eyre Peninsula) policy 2022**  
A briefing paper providing an overview on the draft aquaculture (Zones – Lower Eyre Peninsula) policy 2022. J Clark reported to the paper as presented. Noting that the Board will submit a supplementary response and following some discussion, the Board moved:
- Recommendation 17:3.1**  
**Motion: That the Eyre Peninsula Landscape Board (the Board):**
- Note the information provided in relation to the Draft aquaculture (Zones – Lower Eyre Peninsula) policy 2022.
  - Identify any modifications or additions to the advice as provided and advise PIRSA of these.
- Resolved**
- Action 1:** Submit a supplementary response on the *Draft Aquaculture (Zones – Lower Eyre Peninsula) Policy 2022*, expanding on Appendix D to suggest inclusion of environmental impact statement or similar for new development/expansion.
- 3.2 **Mid-Year Budget Review**  
A briefing paper providing a review of the annual budget for 2022-23, as at the end of January 2023 was provided to the Board. S Stovell reported to the paper as presented. Following discussion, the Board moved:
- Recommendation 17:3.2**  
**Motion: That the Eyre Peninsula Landscape Board (the Board):**
- Endorse the Mid-Year Budget Adjustment of an increase in expenditure of \$12,268 and
  - Note the identified unallocated budgeted expenditure of \$155,616, has been re-allocated to priority projects for completion by 30 June 2023.
- Mover:** S Milner      **Seconder:** D May      **Outcome:** Carried

## 4. Procedural Matters

- 4.1 **Adoption of Minutes EPLB Meeting No.16**  
The draft minutes of Eyre Peninsula Landscape Board Meeting No.16 held on 13 December 2022 were provided for formal endorsement.
- Recommendation 17:4.1**  
**Motion: That the Eyre Peninsula Landscape Board accepts the minutes of meeting No.16 held on 13 December 2022 as a true and accurate record of the business conducted at that meeting, noting that previous members in attendance at Meeting No.16 have accepted these minutes as true and correct.**
- Mover:** D May      **Seconder:** S Milner      **Outcome:** Carried

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|-----|--|
| 4.2 | <p><b>Action List</b><br/>The list of action items arising from the previous Board meeting was provided for information. Following discussion, the Board moved:</p> <p><b>Recommendation 17:4.2</b><br/><b>That the Eyre Peninsula Landscape Board note the status of Board action items.</b></p> <p><b>Resolved</b></p> <p><b>Action 2:</b> Provide Presiding Member a copy of buffel grass zones on Eyre Peninsula.</p>  |
| 4.3 | <p><b>Financial Report</b><br/>A briefing paper with the financial report for January 2023 and a budget adjustment recommendation was provided to the Board. S Stovell reported to the paper as presented. Following discussion, the Board moved:</p> <p><b>Recommendations 17:4.3</b><br/><b>Motion: That the Eyre Peninsula Landscape Board</b></p> <ul style="list-style-type: none"> <li>• <b>Note the Financial Report for January 2023, and</b></li> <li>• <b>Approve a non-impacting budget adjustment of \$41,920 (GST exclusive) for the Cost Recovery Administration Program.</b></li> </ul> <p><b>Moved:</b> S Milner      <b>Seconded:</b> M Dennis      <b>Outcome:</b> Carried</p> |
| 4.4 | <p><b>Risk Registers</b><br/>A briefing paper providing an update of the Eyre Peninsula Landscape Board Strategic and WHS Critical Risk Register was provided to the Board. J Clark reported to the paper as presented. Following discussion, the Board moved:</p> <p><b>Recommendation 17.4.4</b><br/><b>Motion: That the Eyre Peninsula Landscape Board note the updated Critical WHS Risk Register and Strategic Risk Register.</b></p> <p><b>Resolved</b></p> <p><b>Action 3:</b> Clarify requirements of the Board in relation to insurance for voluntary community groups and report back to the Board.</p>  |

## 5. Standing Items for noting

|   |  |                          |                                      |                                |                          |                            |                      |                                    |                                |   |                            |   |  |
|---|--|--------------------------|--------------------------------------|--------------------------------|--------------------------|----------------------------|----------------------|------------------------------------|--------------------------------|---|----------------------------|---|--|
| <b>5.1-11</b>   | <p><b>The Board noted the following reports:</b></p> <table border="0"><tr><td>5.1 Chair's report (nil)</td><td>5.7 Business Plan Achievement Report</td></tr><tr><td>5.2 Board Member Reports (nil)</td><td>5.8 Common Seal Register</td></tr><tr><td>5.3 General Manager report</td><td>5.9 Seasonal Outlook</td></tr><tr><td>5.4 Communication and Media report</td><td>5.10 Regional Planning Program</td></tr><tr><td>5.5 Contract, Grant &amp; Purchase Order Execution Report</td><td>5.11 Northern Water Supply</td></tr><tr><td>5.6 Work Health &amp; Safety Performance Report</td><td></td></tr></table> <p>J Clark individually addressed items providing a brief explanation of what and why they are standing items. S Milner requested the work health safety report be discussed, highlighting reportable injuries. Noting the insufficient explanation. After some discussion the Board moved:</p> <p><b>Recommendation 17:5.1-11</b><br/><b>Motion: That the Eyre Peninsula Landscape Board resolve to receive the standing items for noting, as presented.</b></p> <p><b>Resolved</b></p> <p><b>Action 4:</b> Check accuracy on the reporting of non-injury and injury in the January 2023 WHS report and provide further explanation to the Board.</p> | 5.1 Chair's report (nil) | 5.7 Business Plan Achievement Report | 5.2 Board Member Reports (nil) | 5.8 Common Seal Register | 5.3 General Manager report | 5.9 Seasonal Outlook | 5.4 Communication and Media report | 5.10 Regional Planning Program | 5.5 Contract, Grant & Purchase Order Execution Report | 5.11 Northern Water Supply | 5.6 Work Health & Safety Performance Report |  |
| 5.1 Chair's report (nil)                              | 5.7 Business Plan Achievement Report   |                          |                                      |                                |                          |                            |                      |                                    |                                |   |                            |   |  |
| 5.2 Board Member Reports (nil)                        | 5.8 Common Seal Register   |                          |                                      |                                |                          |                            |                      |                                    |                                |   |                            |   |  |
| 5.3 General Manager report                            | 5.9 Seasonal Outlook   |                          |                                      |                                |                          |                            |                      |                                    |                                |   |                            |   |  |
| 5.4 Communication and Media report                    | 5.10 Regional Planning Program   |                          |                                      |                                |                          |                            |                      |                                    |                                |   |                            |   |  |
| 5.5 Contract, Grant & Purchase Order Execution Report | 5.11 Northern Water Supply   |                          |                                      |                                |                          |                            |                      |                                    |                                |   |                            |   |  |
| 5.6 Work Health & Safety Performance Report           |  |                          |                                      |                                |                          |                            |                      |                                    |                                |   |                            |   |  |

## 6. Correspondence

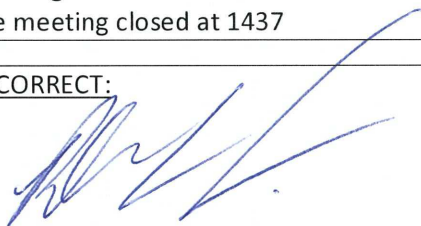
|  |   |
|--|---|
| <b>6.1</b><br><b>6.2</b><br><b>6.3</b><br><b>6.4</b><br><b>6.5</b><br><b>6.6</b><br><b>6.7</b> | <p><b>The Board noted the following correspondence:</b></p> <p>Department for Trade and Investment Regional Plans<br/>Landscape Services Update No.21<br/>Landscape Priorities Fund WildEyre Drooping Sheoak<br/>Guide to climate projections for risk assessment and planning in SA – 2022<br/>New climate projections for SA<br/>Regional Planning Program – Planning, Development &amp; Infrastructure Act 2016<br/>Landscape Services Update No.22</p> <p><b>Resolved</b></p> |
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## 7. In Camera Session

|            |  |
|------------|--|
| <b>7.1</b> | <p><b>Risk, Audit and Finance Committee Nominations</b></p> <p>In accordance with the <i>Landscape SA Act 2019</i>, section 23 (5) the Landscape Board orders the public be excluded to receive, discuss or consider any prescribed information or matter in confidence. Under Regulation 7 (3) (a) regarding 'information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead)'.</p> |
| <b>7.2</b> | <p><b>Regional Delivery Partners Tender</b></p> <p>In accordance with the <i>Landscape SA Act 2019</i>, section 23 (5) the Landscape Board orders the public be excluded to receive, discuss or consider any prescribed information or matter in confidence. Under Regulation 7 (3) (k) 'tenders for the supply of goods, the provision of services or the carrying out of works'</p>  |

| 8. Meeting Closure |   |
|--------------------|---|
| 8.1                | <b>Invitations for next meeting</b>   |
| 8.2                | <b>Next meeting details including the Governance Schedule</b><br>Meeting No.18 is to be held on 12 April 2023 in Cleve.   |
| 8.3                | <b>Review of action list</b><br>The Board noted the actions.  |
| 8.4                | <b>Board Claims and Administration Items</b><br>Claim forms were distributed and completed on site.<br><br><b>Action 5:</b> Update local government contacts for board members.   |
| 8.5                | <b>Meeting Review</b><br>Presiding Member acknowledged the hard work of the previous members and Presiding Member of the Board, highlighting their efforts in the successful establishment of the Eyre Peninsula Landscape Board.<br><br><b>Action 6:</b> Write a letter of appreciation to previous presiding member and members who have ceased term. |
| 8.6                | <b>Meeting closed</b><br>The meeting closed at 1437   |

CERTIFIED CORRECT:



**PRESIDING MEMBER**  
PETER TRELOAR

12/4/2023