

Eyre Peninsula Landscape Board

MINUTES - Meeting No.16



Meeting Title: Eyre Peninsula Landscape Board Meeting No.16			
Date: 13 December 2022			
Start Time:	0905	Finish Time:	1200
Location:	EP Landscape Board Office 86 Tasman Terrace Port Lincoln SA 5606	Room:	Conference Room
Attendees:	Board members M Whitfield (Chair) (0905 – 1020) (1030 – 1200), T Irvine (0905 – 1020) (1030 – 1200), J Major (0905 – 1020) (1030 – 1200) and D May (0905 – 1020) (1030 – 1200)		
Staff:	Staff J Clark (General Manager) (0905 – 1020) (1030 – 1200), S Drewer (Manager Landscape Operations) (0905 – 1020) (1030 – 1200), K Miletic (Senior Governance & Administration Officer) (0905 – 1020) (1030 – 1200), S Stovell (Manager, Planning and Business Support) (0905 – 1020) (1030 – 1200) and J White (Governance & Administration Officer) (0905 – 1020) (1030 – 1200), A Freeman (Planning & Assessment Officer) (0905 – 1020) (1030 – 1200), B Smith (Team Leader – Landscape Operations South) (0905 – 1020) (1030 – 1200)		
Visitors / Guests:	Guests Tim Hall, General Manager – Department for Environment & Water (0905 – 0930) David Trebilcock, General Manager – Stormwater Management Authority (0940 – 1019) *Adrian Harvey, Operations Manager Locust Response – PIRSA (1030 – 1045) *Annette Scanlon, Biosecurity Operations Coordinator – PIRSA (1046 – 1109) *Via MS Teams		
Apologies:	S Milner & M Turner		
Item	Meeting Standing Items		
1. Welcome			
1.1	Welcome, apologies, and agenda check The Chair opened the meeting at 0905, delivered an acknowledgement of country and welcomed those in attendance to meeting No.16 of the Eyre Peninsula Landscape Board (the Board). The Chair called for additional agenda items nil were received.		
1.2	Declarations of interest The following declarations of interest were made; <ul style="list-style-type: none"> J Major - Working for the National Emergency Management Agency 		

2. Deputations and Presentations

2.1	<p>Tim Hall, General Manager of National Parks and Wildlife, Eyre and Far West, provided the Board with an overview and update on the status of Buffel Grass in the region. Presentation has been provided.</p> <p>Action 1: <i>Propose to the Chairs Forum the engagement with our Minister and the Minister for Primary Industries regarding prioritising the eradication of Buffel Grass at a State level.</i></p>
2.2	<p>David Trebilcock, General Manager for Stormwater Management Authority presented to the Board, providing details on the recent 'Stormwater Management Planning Priorities 2022'. Presentation has been provided.</p>
2.3	<p>Adrian Harvey, Operations Manager Locust Response for PIRSA presented to the Board via MS Teams, providing an overview on the current State-wide locust plague infestation. No presentation provided.</p>
2.4	<p>Annette Scanlon, Biosecurity Operations Coordinator for PIRSA presented to the Board, providing detail around the Draft SA Wild Dog Management Strategy 2022-2032. No presentation provided.</p>

3. Strategic Items

3.1	<p>Draft SA Wild Dog Management Strategy S Drewer provided the Board with an overview on the Boards feedback provided to PIRSA regarding the SA Wild Dog Management Strategy 2022-32. Following some discussion, the Board moved:</p> <p>Recommendation 16:3.1 Motion: That the Eyre Peninsula Landscape Board note the draft SA Wild Dog Management Strategy 2022-2032 and provide feedback for inclusion in letter of response to PIRSA.</p> <p>Resolved</p> <p>Action 2: <i>Initiate a conversation with AW Landscape Board around management of wild dogs, specifically in the buffer zone in the far west.</i></p>
3.2	<p>Strategy Workshop Review A briefing paper providing an update and review of the Strategy Workshop, facilitated by Helen of Lamont Connections was provided to the Board. J Clark reported to the paper as presented. Following discussion, the Board moved:</p> <p>Recommendation 16:3.2 Motion: That the Eyre Peninsula Landscape Board discuss and review the outcomes of the Strategy Workshop, held on 17 October 2022.</p> <p>Resolved</p> <p>Action 3: <i>Provide draft response to Department for Energy and Mining to Board Members for feedback and input.</i></p>

4. Procedural Matters

4.1	Adoption of Minutes EPLB Meeting No.15 The draft minutes of Eyre Peninsula Landscape Board Meeting No.15 held on 18 October 2022 were provided for formal endorsement. Recommendation 16:4.1 Motion: That the Eyre Peninsula Landscape Board accepts the minutes of meeting No.15 held on 18 October 2022 as a true and accurate record of the business conducted at that meeting. Resolved
4.2	Action List The list of action items arising from the previous Board meeting was provided for information. Following discussion, the Board moved: Recommendation 16:4.2 That the Eyre Peninsula Landscape Board note the status of Board action items. Resolved
4.3	Financial Report A briefing paper with the financial report for October 2022 and two budget adjustment recommendations was provided to the Board. S Stovell reported to the paper as presented. Following discussion, the Board moved: Recommendations 16:4.3 Motion: That the Eyre Peninsula Landscape Board: <ul style="list-style-type: none">• Note the Financial Report for October 2022, and• Approve the budget adjustments of \$58,293 for the Saltmarsh Threat Abatement and Recovery Project, and• Approved a budget adjustment of \$78,124 for the Regenerative Agriculture Program. Moved: T Irvine Seconded: J Major Outcome: Resolved
4.4	Risk Registers A briefing paper providing an update of the Eyre Peninsula Landscape Board Strategic and WHS Critical Risk Register was provided to the Board. J Clark reported to the paper as presented. Following discussion, the Board moved: Recommendation 16.4.4 Motion: That the Eyre Peninsula Landscape Board note the updated Critical WHS Risk Register and Strategic Risk Register and the merge of the two documents. Resolved <i>Action 4: Moving forward, capture major changes to the Risk Register in the briefing paper, as well as register itself.</i>

<p>4.5</p>	<p>RAFC Terms of Reference Review A briefing paper with an update of the Eyre Peninsula Landscape Board, Risk Audit & Finance Committee Terms of Reference was provided to the Board. S Stovell reported to the paper as presented. Following discussion, the Board moved:</p> <p>Recommendation 16:4.5 Motion: That the Eyre Peninsula Landscape Board review and adopt the Terms of Reference for the Risk Audit and Finance Committee, subject to any changes.</p> <p>Resolved</p>
<p>4.6</p>	<p>Out of Session Ratification – Annual Report 2021-22 A briefing paper providing the Board with a review of the out of session decision to endorse the Eyre Peninsula Landscape Board 2021-2022 Annual Report was provided to the Board. S Stovell reported to the briefing paper as presented. Following discussion, the Board moved:</p> <p>Recommendation 16:4.7 Motion: That the Eyre Peninsula Landscape Board ratify the out-of-session approval for the recommendation below.</p> <p>That the Eyre Peninsula Landscape Board;</p> <ol style="list-style-type: none"> 1. Acknowledge the urgency of the matters for decision as disclosed in the attached briefing, as they relate to the submission of the Eyre Peninsula Landscape Board 2021-22 Annual Report to the Ministers office; 2. Authorises the Presiding Member to sign the Eyre Peninsula Landscape Board Annual Report for 2021-22. 3. Dispense with the requirement to provide any other form of notice, notice of a meeting to the public under S24 (2) of the Act. <p>Resolved</p>
<p>4.7</p>	<p>Business Plan – CPI Rates A briefing paper with an update 2023/24 Landscape Levy and Water Levy was provided to the Board. S Stovell reported to the paper as presented. Following discussion, the Board moved:</p> <p>Recommendation 16:4.7 Motion: That the Eyre Peninsula Landscape Board approve the Landscape Levy and Water Levy for 2023/24 based on a CPI increase on that raised in the preceding year in accordance with the ABS All Groups Index for Adelaide as at the September quarter 2022.</p> <p>Moved: J Major Seconded: D May Outcome: Resolved</p>

5. Standing Items for noting

5.1-12	<p>The Board noted the following reports:</p> <table border="0"><tr><td>5.1 Chair's report</td><td>5.7 Business Plan Achievement Report</td></tr><tr><td>5.2 Board Member Reports (nil)</td><td>5.8 Common Seal Register</td></tr><tr><td>5.3 General Manager report</td><td>5.9 Seasonal Outlook</td></tr><tr><td>5.4 Communication and Media report</td><td>5.10 COVID-19 Procedure</td></tr><tr><td>5.5 Contract, Grant & Purchase Order Execution Report</td><td>5.11 Kangaroo Partnership Project November 22</td></tr><tr><td>5.6 Work Health & Safety Performance Report</td><td>5.12 Operational Protocol – Pest Animal and Plant Control on Public Lands</td></tr></table> <p>The Board addressed each item individually, after some discussion the Board moved:</p> <p>Recommendation 16:5.1 Motion: That the Eyre Peninsula Landscape Board resolve to receive the standing items for noting, as presented.</p> <p>Resolved</p>	5.1 Chair's report	5.7 Business Plan Achievement Report	5.2 Board Member Reports (nil)	5.8 Common Seal Register	5.3 General Manager report	5.9 Seasonal Outlook	5.4 Communication and Media report	5.10 COVID-19 Procedure	5.5 Contract, Grant & Purchase Order Execution Report	5.11 Kangaroo Partnership Project November 22	5.6 Work Health & Safety Performance Report	5.12 Operational Protocol – Pest Animal and Plant Control on Public Lands
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6. Correspondence

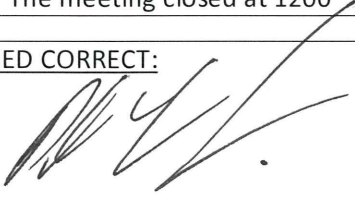
6.1 6.2 6.3 6.4 6.5 6.6 6.7	<p>The Board noted the following correspondence:</p> <p>Landscape Services Update No.20 PIRSA_Funding for weed control activities across SA NVC_Draft Heritage Agreement Policy Feedback on Draft Heritage Agreement Policy Independent Auditor's Report Auditor-General's Correspondence – Financial Reports Acknowledgement to D Mislov</p> <p>Resolved</p>
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7. Meeting Closure

7.1	<p>Invitations for next meeting Staff Presentation – Groundwater Dependant Ecosystem Monitoring by Michelle Clanahan Severe Weather Recovery – Tim Breuer AIREP – combined meeting Department for Energy & Mining – Hydrogen & Renewable Energy Act</p>
7.2	<p>Next meeting details including the Governance Schedule Meeting No.17 is to be held on 14 February 2023 in Cleve.</p>
7.3	<p>Review of action list The Board noted the actions.</p>

7.4	Board Claims and Administration Items Claim forms were distributed and completed on site.
7.5	Meeting Review Presiding Member provided a brief review of the meeting, noting a timely, efficient meeting. A verbal acknowledgement of appreciation for T Irvine was provided, for his contribution to the Board as a valued member.
7.6	Meeting closed The meeting closed at 1200

CERTIFIED CORRECT:



PRESIDING MEMBER
 PETER TRELOAR

28/2/2023