

Eyre Peninsula Landscape Board

MINUTES - Meeting No.15



Meeting Title: Eyre Peninsula Landscape Board Meeting No.15			
Date: 18 October 2022			
Start Time:	0858	Finish Time:	1200
Location:	Coffin Bay Sporting Club Giles Road Coffin Bay SA 5607	Room:	Club Rooms
Attendees:	Board members M Whitfield (Chair), T Irvine, J Major, S Milner and M Turner.		
Staff:	Staff J Clark (General Manager), S Drewer (Manager Landscape Operations), B Smith (Team Leader Landscape Operations – South), S Stovell (Manager, Planning and Engagement) and J White (Governance & Administration Officer)		
Visitors / Guests:	Visitors Delfina Lanzilli, CEO – District Council of Lower EP Leith Blacker, Director of Development and Environmental Services – District Council of Lower EP Alan Tingay - Public Gallery		
Apologies:	D May		

Item	Meeting Standing Items
1. Welcome	
1.1	Welcome, apologies, and agenda check The Chair opened the meeting at 0858, delivered an acknowledgement of country and welcomed those in attendance to meeting No.15 of the Eyre Peninsula Landscape Board (the Board). The Chair called for additional agenda items nil were received.
1.2	Declarations of interest The following declarations of interest were made; <ul style="list-style-type: none"> J Major - Working for the National Recovery and Resilience Agency and noted she sits on the Kimba Flood Recovery Committee. T Irvine – Holds shares in Renascor Resources
2. Deputations and Presentations	
2.1	Nil

3. Strategic Items

3.1	Aboriginal Engagement J Clark provided the Board with a verbal update on the status of the collaborative approach with the Eyre Peninsula Local Government Association and Regional Development Australia, to engage with Aboriginal groups across Eyre Peninsula. Noting that letters of invitation had gone out to all Aboriginal groups, with one initial meeting held with a claimant group to date. Action 1: <i>Following finding suitable dates for EPLGA, RDAEP & EPLB, follow up with remaining Aboriginal groups to set meeting dates.</i> Action 2: <i>Invite Barnjarla Determination Aboriginal Corporation to December Board meeting.</i>
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4. Procedural Matters

4.1	Adoption of Minutes EPLB Meeting No.14 The draft minutes of Eyre Peninsula Landscape Board Meeting No.14 held on 16 August 2022 were provided for formal endorsement. Recommendation 15:4.1 Motion: That the Eyre Peninsula Landscape Board accepts the minutes of meeting No.14 held on 16 August 2022 as a true and accurate record of the business conducted at that meeting. Resolved
4.2	Action List The list of action items arising from the previous Board meeting was provided for information. Following discussion, the Board moved: Recommendation 15:4.2 That the Eyre Peninsula Landscape Board note the status of Board action items. Resolved
4.3	Financial Report S Stovell provided a brief overview of the financial report. Risk Audit & Finance Committee (RAFC) resolved the report to be endorsed at RAFC meeting no.08, held on 14 October 2022. Formal endorsement of the financial report for September is captured at agenda item 4.6 – Risk Audit & Finance Committee Recommendations.
4.4	Strategic Risk Register A briefing paper with an update of the Eyre Peninsula Landscape Board Strategic Risk Register was provided to the Board. S Stovell reported to the paper as presented. Following discussion, the Board moved: Recommendation 15.4.4 Motion: That the Eyre Peninsula Landscape Board endorse the Strategic Risk Register for September 2022. Resolved Action 3: <i>Combine the Strategic and Critical WHS Risk Register to one briefing paper 'Risk Registers'.</i>



4.5	<p>Critical WHS Risk Register</p> <p>A briefing paper with an update of the Eyre Peninsula Landscape Board Critical WHS Risk Register was provided to the Board. S Drewer reported to the paper as presented. Following discussion, the Board moved:</p> <p>Recommendation 15:4.5</p> <p>Motion: That the Eyre Peninsula Landscape Board endorsed the updated Critical WHS Risk Register.</p> <p>Resolved</p>
4.6	<p>Risk Audit & Finance Committee Recommendations</p> <p>A briefing paper providing the Board with an update and recommendations of motions at the previous Risk, Audit & Finance Committee meeting, held on 14 October 2022 was provided to the Board. S Stovell reported to the briefing paper as presented. Following discussion, the Board moved:</p> <p>Recommendation: 15:4.6</p> <p>Motion: The following recommendations are supported by the Eyre Peninsula Landscape Board Risk, Audit and Finance Committee (the Committee) for consideration by the Eyre Peninsula Landscape Board (the Board):</p> <ol style="list-style-type: none"> 1. Endorse the Strategic Risk and Critical Risk Register for September 2022, noting the identified risks, controls and status of progress, with changes as tabled. 2. Approve the Financial Management Compliance Program (FMCP) incorporating: <ul style="list-style-type: none"> • Financial Management Compliance Program (FMCP) for 2022-23 • FMCP Senior Management Questionnaire 2021-22. 3. Endorse the recommended policies and procedures below: <ul style="list-style-type: none"> • Finance Policy No.12 – Asset Management & Disposal • Governance Procedure No.04 – Conflict of Interest and Lobbyist Procedure • Governance Policy No.07 – Freedom of Information 4. Note that the Eyre Peninsula Landscape Board Risk, Audit and Finance Committee (RAFC) advise that no concerns have been raised with the existing ToR. 5. Approve the budget adjustments of \$21,000 for Agriculture Stewardship program Change Order and the \$5,000 for the DIT Roadside Weed and Pest Animal Control Works. 6. Endorse the Financial Performance Report for September 2022. <p>Resolved</p> <p>Action 4: <i>Include the RAFC Terms of Reference to the December Board agenda for review.</i></p> <p>Action 5: <i>Run expression of interest for nomination of RAFC independent chair and member.</i></p>

<p>4.7</p>	<p>Landscape Priorities Funding A briefing paper providing the Board with an update and submissions for stage 2 applications for the upcoming Landscape Priorities Fund round was provided to the Board. S Stovell reported to the briefing paper as presented. Following discussion, the Board moved:</p> <p>Recommendation: 15:4.7 Motion: That the Eyre Peninsula Landscape Board:</p> <ul style="list-style-type: none"> • Note the submission of a Landscape Priorities Funding Stage 2 application for the <i>WildEyre Drooping Sheoak (Allocasuarina verticillata) Woodland on Calcrete resilience program</i>, and approve a budget allocation of \$90,000 over 3 years, should the application be success. • Note the Boards support for Alinytjara Wilurara Landscape Board Stage 2 application for <i>a multi-agency strategic response to managing Buffel grass at a state-wide level project</i>, and approve a budget allocation of \$15,000 over 2 years, should the application be successful. <p>Resolved</p>
<p>4.8</p>	<p>Feral Deer Eradication Project A briefing paper regarding the approval for the allocation of retained earnings to eradicate feral deer from the Eyre Peninsula was provided to the Board. S Drewer reported to the paper as presented. Following discussion, the Board moved:</p> <p>Recommendation 15:4.8 Motion: That the Eyre Peninsula Landscape Board approve the allocation of retained earnings to the value of \$134,250 over three years (2022/23; 2023/24; 2024/25) to eradicate feral deer from the Eyre Peninsula region.</p> <p>Moved: J Major Seconded: S Milner Outcome: Resolved</p>
<p>4.9</p>	<p>RAFC Minutes – Meeting No.08 The draft minutes of Eyre Peninsula Landscape Board, Risk Audit & Finance Committee Meeting No.08 held on 14 October 2022 were provided for formal endorsement.</p> <p>Recommendation 15:4.9 Motion: That the Eyre Peninsula Landscape Board notes the minutes of Risk Audit & Finance Committee meeting No.08 held on 14 October 2022.</p> <p>Resolved</p>

5. Standing Items for noting

5.1-9	<p>The Board noted the following reports:</p> <table border="0"><tr><td>5.1 Chair's report</td><td>5.6 Work Health & Safety Performance Report</td></tr><tr><td>5.2 Board member reports</td><td>5.7 Common Seal Register</td></tr><tr><td>5.3 General Manager report</td><td>5.8 Seasonal Outlook</td></tr><tr><td>5.4 Communication and Media report</td><td>5.9 Siviour Graphite Mine Update</td></tr><tr><td>5.5 Contract, Grant & Purchase Order Execution Report</td><td></td></tr></table> <p>The Board addressed each item individually, after some discussion the Board moved:</p> <p>Recommendation 15:5.1 Motion: That the Eyre Peninsula Landscape Board resolve to receive the standing items for noting, as presented.</p> <p>Resolved</p> <p><i>Action 6: Meet with respective RDAEP & EPLGA representatives around their strategic plan consultation process.</i> <i>Action 7: Investigate if we can access and utilize the seasonal outlook maps used by Mark Stanley.</i></p>	5.1 Chair's report	5.6 Work Health & Safety Performance Report	5.2 Board member reports	5.7 Common Seal Register	5.3 General Manager report	5.8 Seasonal Outlook	5.4 Communication and Media report	5.9 Siviour Graphite Mine Update	5.5 Contract, Grant & Purchase Order Execution Report	
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6. Correspondence

6.1	<p>The Board noted the following correspondence:</p> <p>General Managers Update No.19</p>
6.2	2021-22 EPLB Interim Audit Response to Auditor Generals'-Department
6.3	Stormwater Management Planning Priorities 2022
6.4	New Threatened Species Action Plan Correspondence
6.5	RE & M Dudley_Irrigation Licence
	<p>Resolved</p> <p><i>Action 8: Invite David Trebilcock to present at Board Meeting No.16 in December, regarding Storm water Management</i></p> <p><i>Action 9: Raise with LSA Chairs, the Board Performance Reporting requirements / templates to keep consistent across the Boards.</i></p> <p><i>Action 10: Write a letter of acknowledgement to former Manager Business Support for her service to the Board.</i></p>

	<p>Strategy Workshop</p> <p>The Board debriefed from the Strategy Workshop, held Monday 17 October 2022. Members reviewed presentations provided and discussed future landscape management changes and concerns. After some discussion, the Board agreed that a separate session to collate information and strategies for the future would be beneficial.</p>
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7. Meeting Closure

7.1	<p>Invitations for next meeting</p> <p>Tim Hall, General Manager – Department for Environment and Water Barngarla Determination Aboriginal Corporation David Trebilcock, General Manager – Stormwater Management Authority</p>
7.2	<p>Next meeting details including the Governance Schedule</p> <p>Meeting No.16 is to be held on 13 December 2022 in Port Lincoln.</p>

7.3	Review of action list The Board noted the actions.
7.4	Board Claims and Administration Items Governance & Administration Officer to distribute claim forms via email post meeting.
7.5	Meeting Review
7.6	Meeting closed The meeting closed at 12.00pm

CERTIFIED CORRECT:



PRESIDING MEMBER
MARK WHITFIELD

13/12/22