Eyre Peninsula Landscape Board
MINUTES – Meeting No.34

Eyre Peninsula Landscape Board Meeting No.34			
Date: Tuesday 23 June 2026			
Start Time:	9:08am	**Finish Time:**	11.58am
Location:	District Council of Cleve 10 Main Street Cleve, SA 5640		
Board Members: *via MS Teams	P Treloar (Chair) (9:08am – 11.58am) K McShane (9:08am – 11.58am) S Coleman (9:08am - 11.58am) M Dennis (9:08am - 11.58am) *C Cox (9:08am - 11.58am) *S Walsh (9:08am - 11.58am) *N Becker (9:08am - 11.58am)		
Staff:	Seb Drewer, Acting General Manager (9:08am - 11.58am) L Hunt, Acting Manager Landscape Operations (9:08am - 11.58am) L Anderson, Team Leader Landscape Operations – East (9:15am - 11.58am) B Smith, Team Leader Planning and Engagement (9:08am - 11.58am) L Howard-Ham, Executive Support Officer (9:08am - 11.58am) C Zarate Castaneda, Landscape Officer (9:12am – 11.58am) B Murphy, Landscape Officer (9:08am – 11.58am) C Martin, Acting Manager Finance and Business Support (9:08am – 11.58am) S Lease, Acting Manager Finance (9:48am – 10:45am)		
Visitors / Guests:	Annelise Wiebkin – PIRSA (9:08am – 9:45am)		
Apologies:	Nil		

Item	Meeting Standing Items
1. Welcome	
1.1	**Welcome, apologies, and agenda check** The Chair opened the meeting at 9:08am, delivered an Acknowledgement of Country and welcomed those in attendance to meeting No. 34 of the Eyre Peninsula Landscape Board (the Board). The Chair called for additional agenda items; Nil were received.
1.2	**Declarations of interest** A briefing paper with the conflict-of-interest register was provided to the Board. Peter Treloar reported to the paper as presented. **Recommendation: 34.1.2** **That the Eyre Peninsula Landscape Board (the Board) note the updated declarations register and include any new declarations of interest and or conflict, if disclosed.** **Noted** *Action: L Howard-Ham removes Clean Sea's as a listed item of Shares by Kate McShane.*

2.	**Deputations and Presentations**
2.1	**PIRSA – Review of the SA Goat Policy (9:20am to 9:45am)** Annelise Wiebkin from PIRSA provided the Board with an update on the review of the SA Goat Policy and asked for any feedback to be provided to her on the review.
3.	**Strategic Items**
3.1	**WHS Office Training for Board Members** A briefing paper was presented to the Board providing information on the Work Health and Safety Officer Due Diligence training course, and seeking member commitment to undertaking the training in August 2026. **Recommendation 34.3.1** **That the Eyre Peninsula Landscape Board (the Board) note the intention to include WHS Officer Due Diligence Training as part of the August 2026 Board meeting.** **Noted** *Action 1: The Board noted agenda item 3.1 and require all board members to be present at the WHS Officer Due Diligence Training prior to the next board meeting in Coffin Bay in August 2026.* *Action 2: Board member Mark Dennis identified that we still have a vacancy on the Board and should commence work on filling vacancy prior to this training.*
3.2	**Board Strategic Workplan 2025/26 Review and Update** A briefing paper was presented to the Board providing an update on the progress of the implementation of the Annual Strategic Work Plan for 2025-26. **Recommendation 34.3.2** **That the Eyre Peninsula Landscape Board (the Board) note progress to date on the implementation of the strategic work priorities for 2025-26.** **Noted** *Action: The Board thank EPLB staff for overseeing the strategic work priority review, noting particularly the Water Allocation Plan (WAP).*
3.3	**Draft Budget 2026-2027** A briefing paper was presented to the Board providing an overview and seeking approval for the 2026-2027 draft annual budget which is also to be included in the 2026-2027 Eyre Peninsula Landscape Board Business Plan. Following discussion, the Board moved: **Recommendation 34.3.3** **That the Eyre Peninsula Landscape Board (the Board) approve the 2026-2027 Draft Annual Budget.** **Moved:** Kate McShane **Seconded:** Mark Dennis **Outcome:** Carried

3.4	**2025-2026 End of Financial Year Financial Forecast** A briefing paper was presented to the Board providing an overview of the estimate of income and expenditure for the financial 2025/26 year. Following discussion, the Board resolved: **Recommendation 34.3.4** **That the Eyre Peninsula Landscape Board (the Board) endorse the 2025-2026 End of Financial Year (EOFY) Financial Forecast.** **Moved:** Sandra Walsh **Seconded:** Cecelia Cox **Outcome:** Carried
3.5	**Eyre Peninsula Strategic Regional Plan 2030** A briefing paper was presented to the Board providing an update on the Eyre Peninsula Strategic Regional Plan 2030 progression, and the draft version of the Plan for consideration. Following discussion, the Board moved: **Recommendation 34.3.5** **That the Eyre Peninsula Landscape Board (the Board) endorses the Eyre Peninsula Strategic Regional Plan 2030.** **Moved:** Nikki Becker **Seconded:** Cecelia Cox **Outcome:** Carried
3.6	**2026/27 Business Plan** A briefing paper was presented to the Board providing information and seeking endorsement of the 2026-27 Business Plan. Following discussion, the Board moved: **Recommendation 34.3.6** **That the Eyre Peninsula Landscape Board (the Board) endorses the proposed Business Plan for the 2026-27 period.** **Moved:** Kate McShane **Seconded:** Mark Dennis **Outcome:** Carried
4.	**Procedural Matters**
4.1	**Adoption of Minutes EPLB Meeting No.33** The draft minutes of Eyre Peninsula Landscape Board Meeting No.33 held on 28 April 2026 in Streaky Bay were provided for formal endorsement. **Recommendation 34.4.1** **That the Eyre Peninsula Landscape Board (the Board) accepts the minutes of Board Meeting No.33 held on 28 April 2026 in Streaky Bay as a true and accurate record of the business conducted at that meeting.** **Moved:** Cecelia Cox **Seconded:** Sandra Walsh **Outcome:** Carried
4.2	**Action Register** The list of action items arising from the previous board meetings was provided for information. Following discussion, the Board moved: **Recommendation 34.4.2** **That the Eyre Peninsula Landscape Board (the Board) note the status of Board action items.** **Noted**

4.3	**Risk Management Registers** A briefing paper providing the Board with the updated critical WHS risk register, strategic risk register for June 2026. Following discussion, the Board moved: **Recommendation 34.4.3** **That the Eyre Peninsula Landscape Board (the Board) note the Critical WHS Risk Register, Strategic Risk Management for June 2026 subject to any minor changes to the Revenue column, noting the identified risks, controls and status of progress, with changes as tabled.** **Moved:** Cecelia Cox **Seconded:** Kate McShane **Outcome:** Carried *Action: Wording in revenue column of risk register to be amended*
4.4	**Financial Report** A briefing paper providing the Board with a financial report ending 31 May 2026 was provided to the Board. C Martin reported to the paper as presented. Following discussion, the Board moved: **Recommendation 34.4.4** **That the Eyre Peninsula Landscape Board note the Year To Date (YTD) May 2026 Financial Report.** **Noted**
4.5	**SA Water Best Practice Operating Procedure** A briefing paper providing the board with an update on SA Water's Best Practice Operating Procedure and seeking endorsement for its implementation was provided to the board. Following discussion, the Board moved: **Recommendation 34.4.5** **That the Eyre Peninsula Landscape Board endorses sign off by the A/General Manager of an updated 'Best Practice Operating Procedure' for lower risk water affecting activities carried out in the region by SA Water.** **Moved:** Kate McShane **Seconded:** Cecelia Cox **Outcome:** Carried

5. Standing Items for Noting	
5.1-14	**The Board noted the following reports:** 5.1 Presiding Member's Report 5.2 Board Member Reports 5.3 General Manager's Report 5.4 Operations Manager's Report 5.5 Communication and Media Report 5.6 Contract, Grant and Purchase Order Execution Report 5.7 Work Health & Safety Performance Report 5.8 Common Seal Register 5.9 Seasonal Outlook – June 2026 5.10 Referrals Management Update 5.11 Landscape Priority Fund Update 5.12 Eyre Peninsula Water Allocation Plan Update 5.13 Ministerial Regional Visit 5.14 Grassroots Grants **Recommendation 34.5.1 – 34.5.14** **That the Eyre Peninsula Landscape Board (the Board) resolve to receive the standing items for noting, as presented.** **Noted**
6. Correspondence	
6.1-4	**The Board noted the following correspondence:** 6.1 Letter from Minister - Water Allocation Plan for Southern Basins and Musgrave Prescribed Wells Areas 6.2 Certificate of Approval - Water Allocation Plan for Southern Basins and Musgrave Prescribed Wells Areas - DEW 6.3 Audit Engagement and Strategy 2025-26 Letter – AuditSA 6.4 Formal Approval – Eyre Peninsula Regional Landscape Plan **Recommendation 34.6.1 – 34.6.4** **That the Eyre Peninsula Landscape Board (the Board) resolve to receive the standing items for noting, as presented.** **Noted**
7. Meeting Closure	
7.1	**Invitations for next meeting** *Action: Oyster growers in Coffin Bay to be invited to next Board Meeting to present to members and staff.*
7.2	**Next meeting details including the Governance Schedule** Meeting No.35 has been scheduled to be held on Tuesday 25 August in Coffin Bay.
7.3	**Communications Out** (Any items discussed that could be used in social media) *Action: Group photo in Cleve with an outline of Board Meeting to be posted on Facebook and Linkedin*

7.4	**Review of Action List** The Board noted the actions and added the following additional actions: *Action 1: Produce a briefing note on the Bird Flu outbreak in Australia and what has been discovered so far.* *Action 2: Send copy of SA Goat Policy Review Feedback letter to Minister to Annelise (PIRSA)*
7.5	**Board Claims and Administration Items** Claim forms were distributed and completed on site. Declarations of interest were signed by Presiding Member
7.7	**Meeting review and close** The meeting closed at 11:58am

CERTIFIED CORRECT:	
Signed – Peter Treloar (Chair)	________/________/ 2026

Over lunch the following presentations were made
Presentation by Dylan Butcher from District Council of Cleve and Liam Anderson from the EP Landscape Board on matters in the Cleve district.