

## Alinytjara Wilurara Landscape Board

### Meeting Minutes

#### Meeting 6

<b>Date(s)</b>	<b>12-14 October, 2021</b>		
Day 1	Start time: 9:00am	Finish time: 8:00pm	(field trip to Head of Bight)
Day 2	Start time: 9:00am	Finish time: 6:00pm	(field trip to Googs Lake)
Day 3	Start time: 9:25am	Finish time: 12:30pm	
<b>Location</b>	Ceduna Foreshore Hotel, Ceduna		
<b>Attendees</b>	Parry Agius (Chair) Peter Miller, Debbie Hansen, Julie O'Toole, Sally Scales.		
<b>Staff</b>	Damian Miley, Ollanta Lipcer, Alex Fraser, Brett Backhouse, Helen Donald, Adam Wood, Angela Whiting (Executive Support).		
<b>Guests</b>	David White, CEO Yalata Anangu Aboriginal Corporation, Duane Edwards, Chair Yalata Anangu Aboriginal Corporation, Mark Anderson District Ranger DEW, Tamahina Cox Ranger DEW.		
<b>Apologies</b>	Kristy Richards, Michael Haynes.		

1 Standing Items	
1.1	<p><b>Welcome, Apologies, Acknowledgement of Country and Approval of Agenda</b></p> <p>The meeting opened at 9:25am. The Chair, Mr Parry Agius welcomed all present and a Welcome to Country was provided.</p> <p>Apologies – Michael (Mick) Haynes, Kristy Richards. Sally Scales to connect via MS Teams later.</p> <p>The Chair asked for additional Agenda Items. Agreed, Agenda approved.</p> <p>Other business – COVID vaccination protocols in Aboriginal communities.</p> <p>No further discussion</p>
1.2	<p><b>Conflict of Interest/Related Party Disclosures</b></p> <p>Mr Parry Agius asked the Board to review the Agenda and assess whether they have any potential conflict of interest.</p> <p>None declared.</p>
1.3	<p><b>Minutes of Out of Session Board Meeting held 2 September, 2021 (including reading time)</b></p> <p>Mr Parry Agius asked the Board to review the Minutes of the Out of Session Board Meeting held over MS Teams and telephone on 2 September, 2021 and Board Members were given reading time.</p> <p>The Minutes were accepted without amendment.</p>

**Decision**

The Alinytjara Wilurara Landscape Board

- 1. Approve the minutes of the Out of Session Board Meeting held over MS Teams and telephone on 2 September, 2021 without amendment.**

*Moved: Peter Miller  
Seconded: Julie O'Toole*

**CARRIED**

No further discussion

**1.4 Business Arising**

The General Manager, Mr Damian Miley updated the Board on actions from Meeting 5. Actions completed were noted and actions in progress discussed. Refer to General Manager Briefing 3.2 for more detail.

- Board member nominees for future board vacancies progress. Peter Miller has nominated a person to the GM – that person will probably attend December meeting in the public gallery.
- Board replacement update. No nominations yet from APY Executive to replace the second board vacancy in APY. Yalata CEO still to provide a formal Expression of Interest from the community other than a verbal update.

**Decision**

The Alinytjara Wilurara Landscape Board:

- **Notes the business arising completed and in progress from the Out of Session Board Meeting held on 2 September, 2021.**

**NOTED**

No further discussion

**2 Strategic Items**

**1.5 General Manager Performance Agreement (refer briefing paper)**

The Chair introduced this item. Peter Miller asked for all staff, including General Manager to leave the meeting while the Board discussed the annual General Manager performance. The General Manager was invited back without staff. Board feedback was provided. The General Manager thanked the Board for their support. The Chair will summarise and sign the Performance Agreement with the General Manager.

**2.1 Reconciliation Action Plan**

The General Manager, Mr Damian Miley, provided context to this item and explained that the Premier has requested all Boards in South Australia develop a Reconciliation Action Plan (RAP) or align to an agency RAP.

The Landscape Board Chairs Forum has taken a lead role in ensuring a consistent approach across all the Boards. The Minister for Environment and Water has provided guidance to the Landscape Board Chairs. It was agreed the collective nine landscapes Board's Statement of Commitment, endorsed by each Chair would be appropriate as an alternative to our own RAPs.

The draft Statement of Commitment was shared with board members and each element of the statement was explained by the General Manger. The board noted that all of the Landscape Boards have worked together to develop this succinct statement that they will all adopt.

**Decision**

The Alinytjara Wilurara Landscape Board:

1. **Endorses** the draft Statement of Commitment noting that all other boards are committing to the same.

*Moved: Peter Miller  
Seconded: Debbie Hansen*

**CARRIED**

**Decision**

The Alinytjara Wilurara Landscape Board:

1. **Directs** the Presiding Member to sign the final Statement of Commitment on behalf of the board.

*Moved: Debbie Hansen  
Seconded: Julie O'Toole*

**CARRIED**

No further discussion.

**Action: Statement of Commitment to be attached to the draft Minutes of Meeting 6. Map within statement to also be attached to draft minutes as separate document.**

2.2 **Board Prospectus**

The General Manager, Mr Damian Miley provided context and background to this item and reminded board members that they had previously endorsed and provided feedback on an earlier draft at Meeting 5. The updated document was shared with the board.

**Decision**

The Alinytjara Wilurara Landscape Board:

1. **Approves** the prospectus and invitation to invest document allowing the staff to share more broadly.

*Moved: Julie O'Toole  
Seconded: Debbie Hansen*

**CARRIED**

The board noted that the next step is to find potential investors and target philanthropists at the same time communicate and get support from communities (particularly through our elected members) in which success is depended upon. The board noted one strategy to do this is through a business leaders' event which would be discussed in # 2.3. The General Manager will provide a detailed briefing to facilitate a much richer discussion at Board Meeting 7 in December.

**Decision**

The Alinytjara Wilurara Landscape Board:

1. **Notes** the strategy to bring in investment for the prospectus and that a more detailed briefing will be presented to the board at the next board meeting in December.

**Noted**

*No further discussion*

**Action: General Manager to provide an update on the Board Prospectus and invitation to invest at Meeting 7.**

### 2.3 **Update on Proposed Event with Business Leaders** (*refer board briefing*) (S Scales joined at 11am)

The Chair provided historical background to this item –

- Adelaide meets the Bush investment strategy which included an event at Tandanya in 2016/2017. AMLR NRM Board and others attended.
- Parry, Mima and Debbie were involved in a satellite exhibition with Adelaide Hills.
- The Minister for Environment and Water met with the AW NRM board at board meeting in 2018 and had discussions with the board about funding assistance. After many unsuccessful attempts, the board has since been successful with Retained Earnings for a significant buffel project and has still significant funds remaining.
- Implementation of Landscapes boards in July 2020 which saw structural change including the creation of Green Adelaide as part of DEW with all other landscape boards independent.
- The board has limited funding. It does not generate levies and receives an annually negotiated grant/levy with the state government. There is uncertainty with the future of Commonwealth investment which employs most of the staff. The Board asked the administration to go away and develop a draft prospectus which would be a way of attracting new funding opportunities.
- If we can secure new funds, we would channel these new funds through a third party with deductible gift recipient (DGR) status. The board supported the General Manager negotiating an MoU agreement with Nature Foundation SA to host new funds for a small administration fee. The Nature Foundation SA Board approved the partnership. The board also has a MoU with Aboriginal Biodiversity Conservation Foundation who are deductible gift recipient (DGR) status recipients. The board also has an option to enter arrangements with their Trust fund.

The General Manager spoke to the briefing paper which both the Chair and GM jointly developed. Key summary:

- The board was provided with a project concept (*refer board briefing paper*). More details are required to progress this, as discussions are still in very early stages. The event seeks to share and generate interest in the Prospectus and the role of the AW Board through an exchange with Adelaide Business Leaders.
- It is proposed an allocation of \$30,000 be provided this financial year to support this initiative.
- There are no other discretionary funds for the General Manager to facilitate the implementation of the Prospectus this financial year. This includes not just prospectus lobbying and marketing but bringing communities on board and supporting.
- The original proposed date for the event will need to be adjusted as more time is required to develop the concept which will involve an event.
- The Chair recommended engaging a consultant to support the event with the preferred consultant identified in the brief. The General Manager reinforced to the board that consultant engagement is the General Manager's delegation. The General Manager must follow procurement rules including being clear on the purpose of engagement, seeking appropriate quotes and approval as per procurement policy and guidelines.
- The board need to be clear on their expectations of this initiative which must provide a good financial return. Board Member Sally Scales volunteered to be involved in

discussions with business leaders and proposed the board change the language from 'Adelaide meets the Bush' and adopt the term 'Cultural Exchange'.

**Decision**

The Alinytjara Wilurara Landscape Board:

1. **Considered** the project and supported and allocation of \$30,000 to this concept.
2. **Noted** the concept is early in development and detail will come to Board Meeting 7.
3. **Agreed** to the whole board involvement in the design and delivery.
4. **Agreed** to language change from 'Adelaide meets the Bush' to 'Cultural Exchange'.

Moved: Peter Miller  
Seconded: Debbie Hansen

**CARRIED**

No further discussion.

**Action: General Manager to provide a detailed briefing on the Proposed Cultural Exchange Event with Business Leaders at Meeting 7.**

3.1 **Correspondence**

The Board noted the letter to the Hon Ken Wyatt AM and Hon Sussan Ley regarding seeking a meeting to discuss gaps in ranger support had been sent. The Board also noted two pieces of correspondence from the Department for Infrastructure and Transport (DIT) regarding shoulder sealing works on Eyre Highway and Water Affecting Activity (WAA) Best Practice Procedure which were for noting only as works are within the threshold and therefore no requirement to trigger WAA. The Chair requested all WAA proposals to be referred to the Board irrespective of thresholds. The Board agreed to invite a representative from DIT to the December meeting.

**Decision**

The Alinytjara Wilurara Landscape Board:

1. Supports the General Manager inviting the Department for Infrastructure and Transport to the December meeting
2. General Manager will provide a water policy update to next board meeting

Moved: Peter Miller  
Seconded: Debbie Hansen

**CARRIED**

**Action – Invite the Department for Infrastructure and Transport to December meeting to discuss Water Affecting Activity.**

**Action – General Manager to provide water policy update at Board Meeting 7.**

No further discussion.

3.2 **General Manager Report** (refer board briefing)

The General Manager Report was supported by a briefing due to last minute matters that came up immediately prior to the meeting.

A staffing update was provided with the board noting:

- Mr Paul Gregory will commence at the beginning of November as a Project Officer in the Ceduna office. A joint effort by staff and a Board Member were made to recruit an Aboriginal person but no suitable Aboriginal candidates were identified.
- Ms Yasmin Wolf will be returning from maternity leave to the Operations Manager role in February 2022.

- A recruitment process for a replacement for James Thiessen (Program Manager) was completed but the successful candidate has withdrawn. A new recruitment process is in train and an update will be provided at Meeting 7.

The board also noted:

- The Minister approved the AW Landscape Plan 2021-26 and the Board's request to access Retained Earnings with a Cabinet submission in progress and approval to access Retained Earnings from 1 July 2022 anticipated.
- The Chair has signed new MoU's with APY and Far West Coast Aboriginal Corporation with updated MoU's to be provided at Meeting 7.
- Noted negotiations are underway with Indigenous Desert Alliance to transfer some 10 Deserts Grant to other activities and opportunity for further investment.
- Noted successful meeting with AMYAC around 10 Deserts funding. All parties have agreed to the Board's proposal around healthy country planning and targeting projects and activities with the Tallaringa and Breakaways Rangers. Funding is to June 2022 only.

#### WHS Update

The board noted that the General Manager holds a WHS Consultative Forum at every staff meeting. There has been one injury since the last board meeting – a minor bump on the head at the Waymouth Street office was reported, the investigation has been completed and the incident closed. The Board noted that the field trips held the previous two days to the Head of Bight and Googs Lake demonstrated that the Board's WHS policy and procedures work well.

#### **Decision**

The Alinytjara Wilurara Landscape Board:

- **Notes** the General Manager's Report.

*Moved: Peter Miller  
Seconded: Sally Scales*

No further discussion

**Action: The General Manager report at Meeting 7 will include an update on the Program Manager recruitment process.**

**Action: The General Manager report at Meeting 7 will include a MoU update.**

### 3.3 **Chair Report**

The Chair advised that he will provide a written update for Meeting 7.

No further discussion

### 3.4 **Other Business**

#### **COVID vaccination protocols in Aboriginal Communities**

Board Member Sally Scales opened up a discussion regarding the need for a board policy that mandates COVID vaccinations for AW staff entering Aboriginal Communities to protect community members.

The General Manager provided information on the requirements for COVID vaccination under current Public Sector employment arrangements.

The board asked for someone from SA Health to come to the next meeting to provide more expert communication for our board.

No further discussion.

**Action: Business Manager, through General Manager, to seek someone from SA Health to attend next board meeting.**

**3.5 Arrangements for Meeting 7**

The proposal to hold an Audit and Risk Management Committee Meeting on the morning of Thursday 2 December, 2021 with Board Meeting 7 commencing that afternoon and continuing into a full day on Friday 3 December, 2021 at the Rydges Hotel Adelaide was fully supported by the Board.

No further discussion.

**4.1 Meeting Close**

Meeting 6 of the Alinytjara Wilurara Landscape Board was closed at 12:30pm.

No further discussion.

**MEETING CLOSED AT 12:30PM**

Endorsed by:



Chair

ALINYTJARA WILURARA LANDSCAPE BOARD

Date: 28 October, 2021