

## Meeting 4

# Alinytjara Wilurara Landscape Board Meeting Agenda

**Day 1: Wednesday 17 February, 2021**

Dates: **17 – 18 February, 2021**

Start Time: **9.00am**

Location: **Adelaide Royal Coach Hotel, Adelaide**

### Acknowledgement of Country

We acknowledge and respect the traditional custodians whose ancestral lands we are meeting upon here today. We acknowledge the deep feelings of attachment and relationship of Aboriginal people to country. We also pay respects to the cultural authority of Aboriginal people visiting/attending from other areas of South Australia and Australia present here today.

Attendees:	Parry Agius, Michael Haynes, Peter Miller, Mima Smart, Debbie Hansen, Julie O’Toole, Sally Scales, Kristy Richards, Damian Miley, James Thiessen, Thuy Phan, Ollanta Lipcer, Tatia Currie, Helen Donald, Angela Whiting and Amanda Bowne (Executive Support)
Apologies:	Anton Baker

Time	Item	Item Title	Type	Action	Lead
<b>1 Opening Session – Standing Items</b>					
9.00am	1.1	Welcome, Apologies <i>Acknowledgement of Traditional Owners and Country and Agenda check</i>	Verbal	Discussion	Chair
9.10am	1.2	Conflict of Interest Disclosures/Related Party Disclosures	Verbal	Noting	Chair
9.15am	1.3	Minutes of Meeting No 3 including reading time for Board Members	Verbal	Decision	Chair
9.40am	1.4	Business Arising	Verbal	Noting	D Miley
9.50am	1.5	Correspondence	Paper	Noting	Executive Officer
10.00am	1.6	General Manager Report (including WHS Update)	Verbal	Noting	D Miley

**10.30 to 11.00am Morning Tea**

Time	Item	Item Title	Type	Action	Lead
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2 Strategic and Operational Items					
11.00am	2.1	Landscape Plan	Paper	Noting and Decision	T Currie
11.15am	2.2	Landscape Priorities Fund	Paper	Noting	T Currie
11.25am	2.3	Climate Change Action Plan	Paper	Noting	T Currie
11.35am	2.4	Communications Report	Paper	Noting	H Donald
11.50am	2.5	Project Update	Paper	Noting	J Thiessen/ O Lipcer

12.30pm to 1.30/2.00pm Lunch (including banking arrangements)

2 Strategic Items (continued)					
2.00pm	2.6	CSIRO Biosecurity	Paper	Noting	T Currie
2.15pm	2.7	International Convention On Biological Diversity	Paper	Noting	T Currie
2.30pm	2.8	Board Membership Planning	Paper	Decision	T Phan

3.00 to 3.30pm Afternoon Tea

3 Operational and Procedural Matters					
3.30pm	3.1	Landscape Board staff supporting fire	Paper	Decision	D Miley
4:00pm	3.2	Decisions of Day One	Paper	Noting	Chair
4.10pm	4.1	Meeting closed Day One	Verbal	Noting	Chair
<b>6.00pm</b>		<b>BOARD DINNER</b> <b>Skyline Lounge, Rydges Hotel, 1 South Terrace, Adelaide</b>			

## Meeting 4

# Alinytjara Wilurara Landscape Board

## Meeting Agenda

**Day 2: Thursday 18 February, 2021**

Dates: **17 – 18 February, 2021**

Start Time: **9.00am**

Location: **Adelaide Royal Coach Hotel, Adelaide**

### Acknowledgement of Country

We acknowledge and respect the traditional custodians whose ancestral lands we are meeting upon here today. We acknowledge the deep feelings of attachment and relationship of Aboriginal people to country. We also pay respects to the cultural authority of Aboriginal people visiting/attending from other areas of South Australia and Australia present here today.

Attendees:	Parry Agius, Michael Haynes, Peter Miller, Mima Smart, Debbie Hansen, Julie O'Toole, Sally Scales, Kristy Richards, Damian Miley, James Thiessen, Thuy Phan, Ollanta Lipcer, Tatia Currie, Helen Donald, Angela Whiting and Amanda Bowne (Executive Support)
Apologies:	Anton Baker

Time	Item	Item Title	Type	Action	Lead
<b>5 Standing Items</b>					
9.00am	5.1	Audit and Risk Management Committee Summary and Recommendations  Motions include: - Terms of Reference - Auditors Report and Financial Statements - Financial Report	Paper	Decision	T Phan/ D Miley

### 10.30 to 11.00am Morning Tea

<b>5 Standing Items (continued)</b>					
11.00am	5.1	Audit and Risk Management Committee Summary and Recommendations continued	Papers	Decision	T Phan

Time	Item	Item Title	Type	Action	Lead
		New Policies – - Partnering with other Organisations to Support Tax Deductible Donations - Sponsorship (incoming) and Partnerships - Conflict of Interest/Related Party Disclosure - In Camera - WHS Policy - Risk Management Matrix  Draft Service Level Agreement (SLA) 2020-2021 between AW Landscape Board and DEW  Accommodation		Decision          Noting	

### 12.30pm to 1.30pm Lunch

6 Strategic items					
1.30pm	6.1	Board Charter	Paper	Decision	D Miley/ T Phan
2.00pm	6.2	Board Prospectus	Paper	Decision	H Donald/ D Miley
2.30pm	6.3	Memorandum of Understandings (MoU's) and other Agreements	Paper	Noting	H Donald/ D Miley

### 3.00pm to 3.30pm Afternoon Tea

7 Standing Items					
3.30pm	7.1	Chair Report	Paper	Noting	Chair
3.45pm	7.2	Key Messages for the Minister	Verbal	Discussion	Chair
4.00pm	7.3	Proposed Meeting Dates, locations and agenda items for Meeting No 5	Verbal	Decision	Chair
4.15pm	7.4	Decisions of Meeting Number 4	Paper	Noting	Chair
8 Meeting Closure					
4.30pm	8.1	Meeting Number 4 of the Alinytjara Wilurara Landscape Board closed	Verbal	Noting	Chair