

## Freedom of Information Statement

(updated April 2026)

This information is published in accordance with Section 9 of the *Freedom of Information Act 1991* (FOI Act). The FOI Act provides members of the public a legally enforceable right of access (subject to certain restrictions) to documents held by the government.

The FOI Act allows members of the public to:

- Request access to documents held by the board; and
- Request the amendment of documents that contain personal information about the application which is incomplete, incorrect, out-of-date or misleading.

The FOI Act encourages disclosure of information to the public, subject to such restrictions within the FOI Act as are necessary to protect legitimate board, public and private interests.

The Murraylands and Riverland Landscape Board (the board) fully supports the objectives and intent of the FOI Act.

A comprehensive introduction to Freedom of Information (FOI) can be found on the [State Records](#) website.

### Structure and functions of the Murraylands and Riverland Landscape Board

A description of the structure and functions of the board and its subcommittees in providing information and recommendations to support the board's decision making can be found on the board's [website](#) and in the current annual report.

### Ways in which these functions of the board affect members of the public

The board was established on 9 January 2020 and is responsible for the natural resources of the Murraylands and Riverland region that covers approximately 53,780km<sup>2</sup>, from the Victorian and New South Wales borders to the western Mallee at the foot of the Eastern Mount Lofty Ranges.

The board is a group of community and local government members who make decisions about regional investment in landscape management, with income derived from landscape levies, in conjunction with the regional landscape plan.

The Murraylands and Riverland five-year regional landscape plan is developed in consultation with the community and key stakeholders, with 5 strategic priorities to support the management of landscapes within the Murraylands and Riverland region. This plan and its priorities are consistent with the State Landscape Strategy and focus on the fundamental principles of the *Landscape South Australia Act 2019* – water, sustainable agriculture, biodiversity and control of pest plants and animals.

## Public Participation

The board works in partnership with industry groups, governments, schools, community groups and volunteers. Partnerships extend the benefits of our investment and empower our community to contribute to the sustainability of the region's natural resources.

The Grassroots Grants program enables individuals, volunteer groups and not-for-profit organisations to enhance their role in managing natural resources and is administered by the board for on-ground projects in the region.

The board undertakes genuine community consultation and develops key partnerships to ensure the values and concerns of the community are reflected in planning and program delivery. The board's priorities and collaborative approach helps to build awareness of the importance of the environment, landscapes and healthy natural resources, to our wellbeing and economy.

The board involves the public in the formation of its policies through community liaison sessions, promotional activities and consultation, and discussion papers on specific issues as appropriate.

## Documents held by the board

Examples of documents held by the Murraylands and Riverland Landscape Board include:

- Agendas, minutes and correspondence
- Annual reports, strategic and business plans
- Contracts, procurement and tender information
- Communications material, in printed and electronic media
- Employee records
- Financial expenditure, invoices and statements
- Frameworks, guidelines, policies, procedures and reports
- Administrative records
- Terms of reference of the board and subcommittees
- Information relating to the areas which are the policy responsibility of the board, as prescribed by the Landscape South Australia Act 2019

The listing of these documents does not guarantee all documents are accessible under the FOI Act.

## Documents available from the board free of charge

Examples of the documents held by the board that are available free of charge include:

- Annual reports
- Strategic and business plans
- Agendas and minutes of board meetings held in public
- Community consultation surveys
- Media releases
- Teacher and landholder resources, including newsletters, factsheets, maps and videos.

The majority of these documents are available on the board's website. If you cannot find the information you are seeking on the website, please [contact us](#).

### **Making an application for access to documents**

You have a legal right to:

- Seek access to documents from the board
- Request amendments to documents the board holds relating to you that are incomplete, incorrect, out-of-date or misleading

You can apply online for access to documents. Before applying, you may wish to speak with the Freedom of Information Officer for advice on whether an FOI application is the best approach.

Applications take around 10 minutes. The [online form](#) with further information about how to apply, can be found at [SA.GOV.AU - Home](#).

The FOI Act provides that the board can calculate fees and charges for the processing of FOI applications in relation to finding, sorting, compiling and copying documents and undertaking any required consultation.

An FOI application must be accompanied by the fee, as stated in the [current fees notice](#). However, additional charges may be levied to process your request, unless there are grounds for a waiver of fees. To arrange payment via invoice or Electronic Funds Transfer, please contact the FOI Officer.

An application for amendment of personal records is free of charge.

### **Point of contact**

The FOI Officer is available to assist with your enquiries about the FOI process and can provide advice about the types of documents that can be requested through FOI applications.

All FOI enquiries and requests should be addressed to the:

Freedom of Information Officer  
Murraylands and Riverland Landscape Board  
Unit 5-6, Level 1 Sturt Centre, 2 Sturt Reserve Road  
MURRAY BRIDGE SA 5253  
Phone: (08) 8532 9100  
Email: [mr.landscapeboard@sa.gov.au](mailto:mr.landscapeboard@sa.gov.au)

Office hours are between 9am – 5pm Monday to Friday, excluding public holidays.