



GREEN ADELAIDE BOARD

MINUTES OF MEETING NO 11

**held from 10.00 am to 12.30 pm
on Thursday, 24 June 2021
at City of Charles Sturt**

PRESENT: Presiding Member: Chris Daniels

Members: Adrian Skull
Claire Boan
Kelvin Trimper
Dena Vassallo
Trixie Smith
Felicity-ann Lewis
Louka Parry (via link)
Greg Ingleton
Tobias Turner (representing Warpulai Kumangka)

APOLOGIES:

IN ATTENDANCE: Brenton Gear, Director Green Adelaide
Joyce Osborne, Executive Officer
Louisa Halliday, Manager Strategy and Performance
Kim Krebs, Manager Community Partnerships
Stuart Collard, Manager Operations
Marguerite Swart, Manager Governance
Rachel Murchland, Water Projects Officer
Michael Field, Aboriginal Partnerships Coordinator

GUESTS: Ashley Natt, Minister Speirs Office

240621-11-1 MEETING PROCEDURE

240621-11-1.1 Welcome

The Presiding Member welcomed everyone to the meeting and acknowledged and congratulated Felicity-ann Lewis on receiving her OAM.

He also acknowledged Michael Field, Aboriginal Partnerships Coordinator who will be taking on another role in DEW outside of Green Adelaide and thanked him for his work with the Board and Warpulai Kumangka.

240621-11-1.2 Apologies

240621-11-1.3 Declarations of Interest

Claire Boan identified that she may have a conflict with item 2.1 depending on the conversation. It was agreed the conflict regarding council asset ownership was immaterial to the agenda item.

240621-11-1.4 Consent Schedule

*The Board **confirmed** the items within the consent schedule be adopted.*

240621-11-1.5 Minutes of Previous Meeting

*The Board **confirmed** the minutes of meeting number 10 held on 27 May 2021 as a true and accurate record.*

CARRIED

240621-11-1.6 Matters Arising from Previous Meetings

*The Board **noted** the matters arising.*

CARRIED

240621-11-1.7 Resolution Register

*The Board **noted** the resolution register.*

CARRIED

240621-11-2 BOARD MATTERS

240621-11-2.1 Asset Management Strategy

The Manager Operations outlined the paper and advised that the rationalisation and optimisation of water assets was ongoing.

A formal approach to asset management is in progress and will be reported to the Board within six months. This will be consistent with DEW's Strategic Asset Management Framework, which involves the development of an Asset Management Plan. Negotiations are currently underway with the Northern & Yorke and Hills & Fleurieu Landscape Boards in relation to surface water monitoring assets.

The Board discussed how asset ownership could be negotiated with councils and agreed that councils need time to develop their own plans and any new owners may require transitional support.

The Board requested that a policy position in relation to asset ownership be developed and a complementary decision framework on asset ownership be brought back to the Board as part of an Asset Management Plan.

The Board:

2.1.1 **Noted** the options being pursued and potential cost implications for long-term ownership and management of the Board's existing water management and water monitoring assets, including the development of an Asset Management Plan.

CARRIED

2.1.2 **Reaffirmed** its position of asset ownership with an asset management policy to be developed.

CARRIED

240621-11-2.2

Reconciliation Action Plan

The Board discussed the Reconciliation Action Plan and the Premier's recent advice to Chief Executives and Ministers that boards in their portfolios either align to department Reconciliation Action Plans or develop their own.

The Board acknowledged that it had a good relationship with Kaurna but struggled with the overall Aboriginal and Torres Strait Islander relationship.

The Board also acknowledged that the RAP process is resource heavy.

The Board:

2.2.1 **Noted** the requirements for creating a Green Adelaide Reconciliation Action Plan.

CARRIED

2.2.2 **Approved** Green Adelaide forming a working group to construct a process for Green Adelaide developing a Reconciliation Action Plan. The Board to consult with Minister and Chief Executive regarding the draft process and relevant resourcing requirements.

CARRIED

- 2.2.3 **Noted** that should the Board decide to develop its own RAP it is suggested that the Board endorse Warpulai Kumangka being provided the opportunity to provide advice prior to any commitments being made.

CARRIED

240621-11-2.3

Instruments of Authorisations and Delegations

The Manager, Governance advised the Board of changes to procurement reform across government and that state procurement will transfer to the Department of Treasury and Finance.

The Manager also advised that these instruments of authorisation and delegation do not need to come back to the Board every year.

The Board:

- 2.3.1 **Approved** that Chris Daniels and Felicity-ann Lewis sign the Instruments of Authorisation on behalf of the Board, to be executed under Common Seal.

CARRIED

- 2.3.2 **Approved** the delegation of powers as per the Instruments of Authorisation and the delegation of those powers to the officers listed in the attached schedules, including contract execution; contract execution – purchase cards; procurement – contract preapproval, procurement, payment and disbursements; and debt write-off.

CARRIED

- 2.3.3 **Approved** the Director Green Adelaide to sub-delegate powers of authorisation to staff that are assigned to work with the Board.

CARRIED

- 2.3.4 **Noted** that DEW has developed an internal procurement framework in accordance with the requirements of Treasurer Instruction 18 – Procurement (TI18) and Green Adelaide Board will use the procurement framework of the DEW and will fully comply with the requirements of the framework

CARRIED

- 2.3.5 **Noted** the DEW Procurement Framework will be in operation from the 1 July 2021.

CARRIED

240621-11-2.4

Compliance Policy and Procedure

The Board discussed the paper which sets out Green Adelaide's approach to compliance policy, procedures and reporting under the Act.

The Board:

2.4.1 **Approved** the Green Adelaide compliance policy.
CARRIED

2.4.2 **Noted** the Green Adelaide compliance procedure.
CARRIED

2.4.3 **Noted** the summary of active compliance orders and notices.
CARRIED

240621-11-3.1 Director's Report

The Board discussed the report and considered the merits of whether underspend funds could be used for additional Grassroots Grants given the number of applicants.

The Board has asked to see the unsuccessful applications and receive a report on achievements from the 2020-21 competitive call grant programs.

It was suggested that additional funding could be provided to the Greener Neighbourhoods Grants and Grassroots Grant programs in the next financial year if funds were available.

The Board:

3.1.1 **Noted** the Director's report.
CARRIED

240621-11-3.2 Finance Report

The Board expressed concern about the significant underspend but acknowledged that it was not all within the control of Green Adelaide.

The Board:

3.2.1 **Approved** the financial reports and statistics for the financial period ending 31 May 2021.
CARRIED

2406-11-3.3 WHS Report

The Board:

3.3.1 **Noted** the WHS Report.
CARRIED

- 240621-11-4** **PAPERS TO NOTE**
- 240621-11-4.1.1** **Letter to MEW re May meeting**
- 240621-11-4.1.2** **Draft letter to Jeffrey Newchurch**
- 270521-10-4.2** **Register of Interests**

The Board noted information papers 4.1.1, 4.1.2 and 4.2

CARRIED

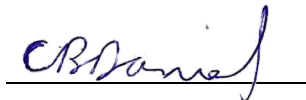
OTHER BUSINESS

The Board discussed the recent launch of the Nature Play book '*Where birds sing and wildflowers dance*' and decided that a copy will be purchased and donated to each of the councils within the Green Adelaide region.

It was also agreed that Greg Ingleton will give a presentation to the Board on "water's role in urbanliveability".

MEETING CLOSED at 12.05

Chris Daniels
Presiding Member



Date: 22 / 07 / 2021