



## **GREEN ADELAIDE BOARD**

### **MINUTES OF MEETING NO 7**

**held from 10.00 am to 1.00 pm  
on Thursday, 25 February 2021  
at City of West Torrens**

**PRESENT:** Presiding Member: Chris Daniels

Members: Adrian Skull  
Claire Boan  
Kelvin Trimper  
Dena Vassallo  
Trixie Smith  
Felicity-ann Lewis  
Louka Parry  
Tobias Turner (representing Warpulai Kumangka)

**APOLOGIES:** Jeffrey Newchurch

**IN ATTENDANCE:** Brenton Grear, Director Green Adelaide  
Joyce Osborne, Executive Officer  
Stuart Collard, Manager Operations  
Louisa Halliday, Manager Strategy and Performance  
Kim Krebs, Manager Communications and Engagement  
Marguerite Swart, Manager Business and Governance

#### **GUESTS:**

**250221-7-1 MEETING PROCEDURE**

**250221-7-1.1 Welcome**

**250221-7-1.2 Apologies**  
Apology received from Jeffrey Newchurch

- 250221-7-1.3      **Declarations of Interest**  
There were no conflicts of interest declared.
- 250221-7-1.4      **Consent Schedule**  
*The Board **confirmed** the items within the consent schedule be adopted.*
- 250221-7-1.5      **Minutes of Previous Meeting**  
*The Board **confirmed** the minutes of meeting number 6 held on 10 December as a true and accurate record.*
- 250221-7-1.6      **Matters Arising from Previous Meetings**  
The due date for the review and clarification of the Greener Neighbourhoods Grants program was amended to April 2021.  
  
An action relating to the Risk and Performance Committee working with DEW to produce a draft SLA for 2021/22 was omitted from the Action list but has now been rectified.  
  
*The Board **noted** the matters arising.*
- 250221-7-1.7      **Resolution Register**  
*The Board **noted** the resolution register.*
- 250221-7-2      **BOARD MATTERS**
- 250221-7-2.1      **Practical Greening Strategies**  
Green Adelaide staff provided a presentation on the outcome of the Practical Greening Strategies sub-group.  
  
The group developed a number of recommendations with the following four considered a top priority.
1. Developing a marketing and communications strategy that conveys the practical greening message.
  2. Appointing an independent tree advisory board
  3. Work with industry partners to develop a delivery framework for large scale planting on private land
  4. Expand number of schools involved in greening events.
- The Board asked that a thank you letter be sent to all participants of the Practical Greening Strategies sub-group.

Furthermore, the Board noted the balance of \$130,000 allocated to Practical Greening Strategies sub-group.

*The Board:*

2.1.1 **Acknowledged and thanked** the contribution of all participants in the Practical Greening Strategies sub-group process.

**CARRIED**

2.1.2 **Noted** the progress that Green Adelaide staff are taking in the development of a leadership role in coordination of a greening practitioners network.

**CARRIED**

2.1.3 **Noted** all the recommendations of the Practical Greening Strategies sub-group which will be considered for inclusion in the draft 5-year Green Adelaide Regional Landscape Plan and the 21/22 annual business plan.

**CARRIED**

**250221-7-2.2**

#### **Draft 5yr Plan**

The Manager, Strategy and Performance advised the Board that the public release of the document for consultation is scheduled for 9 March. Due to the late distribution of the plan and the tight timeframe it was agreed that approval would be made out of session.

*The Board:*

2.2.1 **Noted** the receipt of the documents late arrival.

**CARRIED**

2.2.2 **Approval** of the draft Green Adelaide Regional Landscape Plan for consultation to be determined at an out of session meeting via MS Teams on Monday, 1 March.

**CARRIED**

2.2.3 **Approved** the draft Engagement Strategy for the draft Green Adelaide Regional Landscape Plan.

**CARRIED**

2.2.3 **Approved** the draft letter to the Minister for Environment and Water.

**CARRIED**

**250221-7-2.3**

#### **Communication and Engagement Strategy**

The Board discussed the paper and the general consensus was positive although it was noted that media protocols were confusing.

The Board has asked that if all media releases/messages that are sent out to be put on the Board's MS Teams site for their reference.

*The Board:*

- 2.3.1 **Approved** Green Adelaide's Communications and Engagement High Level - Strategy (December 2020 – June 2021), including the finalised Statement of Engagement.

**CARRIED**

- 2.3.2 **Noted** the progression of the operational strategy.

**CARRIED**

**250221-7-2.4**

### **Water Management and Surface Water Monitoring**

Green Adelaide staff gave a presentation on the outcomes of the Water Monitoring Optimisation Project and it links to water projects, assets and monitoring activities.

The Board re-iterated the need to ensure website and communications resources inform the public of the importance of water management and monitoring.

*The Board:*

- 2.4.1 **Noted** the next steps in the optimisation of the surface water monitoring program including the confirmation of surface water monitoring sites that are managed and/or funded by Green Adelaide and protect data interests in sites not under Green Adelaide custodianship.

**CARRIED**

- 2.4.2 **Noted** that through the Green Adelaide website scoping project, consideration of the most effective way to use data in communications and capacity building tools will be included.

**CARRIED**

- 2.4.3 **Noted** the importance of partnerships in an effective surface water monitoring program.

**CARRIED**

**250221-7-2.5**

### **Breakout Creek Delivery Agreement**

The Director, Green Adelaide provided background on the agreement and advised that neither the Board nor he currently have the delegation to execute the agreement.

*The Board:*

- 2.5.1 **Approved** entering into the Breakout Creek project delivery agreement with SA Water and the Cities of West Torrens and Charles Sturt.

**CARRIED**

- 2.5.2 **Authorised** that the Director, Green Adelaide be delegated to execute the agreement on behalf of the Board (noting that the instrument of delegation must be approved by the Minister for Environment and Water).

CARRIED

- 2.5.3 **Noted** delegation for T18 contract pre-approval will also be sought from the Minister for Environment and Water.

CARRIED

## 250221-7-2.6

### Setting Levies 2021/22

*The Board:*

- 2.6.1 **Approved** that the determination of a constituent councils share of the levy remains in accordance with the total capital value of all properties in that area as a proportion of the total value of all properties in the region.

CARRIED

- 2.6.2 **Approved** that the total landscape levy income raised in 2021-2022 be based on a CPI increase of 1% on that raised in 2020-21

CARRIED

- 2.6.3 **Approved** the water levy rates raised in 2021-22 be a CPI increase of 1% on those raised 2020-21.

CARRIED

- 2.6.4 **Approved** deferral of the introduction of a levy in the CA PWA to 2022-23 onwards, once the WAP has been adopted and that consultation and reporting requirements have been satisfied.

CARRIED

## 250221-7-2.7

### Grassroots Grants Funding 2021/22

The Board discussed the program and it was advised that Round 2 of the program was starting early to keep in line with the other landscape boards.

The Board have asked for a communication for the public to be prepared outlining why round 2 is starting early.

*The Board:*

- 2.7.1 **Approved** the proposed 2021-22 Grassroots Grants Program budget of \$1m.

CARRIED

- 2.7.2 **Noted** 2020-21 Green Adelaide's Grassroots Grants Program guidelines, application forms and assessment process.

CARRIED

- 2.7.3 **Recommended** that a detailed communications program accompany the Grassroots Grant Program and be added to MS Teams.

CARRIED

2.7.3 **Noted** that the Minister will be invited to be involved on the approach, timing and launch of the 2021-22 Green Adelaide Board's Grassroots Grants Program.

**CARRIED**

**250221-7-3.1 ERD Inquiry into Coast Protection Board**

The Board discussed the draft submission and suggested minor changes to be included with a copy of the final submission to be included in the papers for the next Board meeting.

*The Board:*

3.1.1 **Approved** the submission to the Environment, Resources and Development Committee inquiry into the Coast Protection Board.

**CARRIED**

**250221-7-3.2 WHS Report**

The Board discussed this first report and all agreed that they were happy with the format for future reports.

*The Board:*

3.2.1 **Noted** the WHS and IM report format and content.

**CARRIED**

3.2.2 **Noted** the WHS and IM report for the January 2021 period.

**CARRIED**

3.2.3 **Noted** that a WHS and IM report will be provided to the Board on a monthly basis.

**CARRIED**

**250221-1-3.3 Director's Report**

It was noted that the expiry date of GPT management contract end date was incorrectly stated as 30 June 2020 and this was corrected to 30 June 2021.

The Field River project was discussed and will be further updated at the next Board meeting.

*The Board:*

3.3.1 **Noted** the Director's report.

**CARRIED**

**250221-7-3.4 Finance Report**

The Manager, Business and Governance outlined details of the report and the proposed budget revision.

*The Board:*

3.4.1 **Approved** the financial reports and statistics for the financial period ending 31 January 2021.

**CARRIED**

3.4.2 **Approved** the budget variations totalling \$378k funded through a drawdown of the Section 68 unspent land levy as well as a redirection of the salary budget.

**CARRIED**

3.4.3 **Approved** the carryover of funds of \$1.771m.

**CARRIED**

250221-7-4

**PAPERS TO NOTE**

250221-7-4.1

**Urban Heat and Canopy Cover**

250221-7-4.2

**Urban Water Directions**

250221-7-4.3

**Quarterly Report**

The Board commended the report as an excellent management tool. The Board asked if there could be a weekly press release on the various projects. The Board also asked that the report be attached to the Minister's letter from the Presiding Member.

250221-7-4.4

**Risk and Performance Committee Minutes**

Committee members have asked that a strategic risk workshop be scheduled with the Board.

250221-7-4.5

**Climate Change Action Plan**

250221-7-4.6

**Blue Carbon Report**

250221-7-4.7

**Register of Interest**

250221-7-4.8

**Letter from MEW re Climate Change Action Plan (att to 4.5)**

*The Board noted information papers 4.1, 4.2, 4.3, 4.4, 4.5, 4.6, 4.7 and 4.8*

**CARRIED**

**OTHER BUSINESS**

**MEETING CLOSED** at 1.00 pm

Chris Daniels  
Presiding Member



Date: 25 / 03 / 2021

