



## **GREEN ADELAIDE BOARD**

### **MINUTES OF MEETING NO 4**

**held from 10.00 am to 12.00 pm  
on Thursday, 22 October 2020  
at City of Port Adelaide Enfield Town Hall**

**PRESENT:** Presiding Member: Chris Daniels  
Members: Kelvin Trimper  
Claire Boan  
Louka Parry  
Trixie Smith  
Felicity-ann Lewis  
Dena Vassallo

**APOLOGIES:** Adrian Skull  
Jeffrey Newchurch

**IN ATTENDANCE:** Brenton Gear, Director, Green Adelaide  
Joyce Osborne, Executive Officer  
Louisa Halliday, Manager, Strategy and Performance  
Marguerite Swart, Manager, Business and Governance  
Stuart Collard, Manager, Operations  
Hugh Kneebone, A/Manager, Community Engagement  
Cate Hart, Executive Director, Environment, Heritage & Sustainability

### **MEETING PROCEDURE**

- 201022-4-1.1** **Welcome**  
The Presiding Member welcomed Cate Hart, Executive Director, EHS Division, Kate Ruth from Minister Speirs office and a number of Green Adelaide staff members as observers. The Presiding Member also welcomed and introduced Stuart Collard, the new Green Adelaide Manager, Operations.
- 201022-4-1.2** **Apologies**  
Apologies were received from Adrian Skull and Jeffrey Newchurch.
- 201022-4-1.3** **Declarations of Conflict of Interest**  
No conflicts were reported.

201022-4-1.4

**Consent Schedule**

*The Board **confirmed** the items within the consent schedule be adopted.*

**CARRIED**

201022-4-1.5

**Minutes of Previous Meeting**

*The Board **confirmed** the minutes of meeting number 3 held on 24 September 2020 as a true and accurate record.*

**CARRIED**

*The Board **confirmed** the **confidential** minutes of meeting number 3 held on 24 September 2020 as a true and accurate record.*

**CARRIED**

201022-4-1.6

**Matters Arising from Previous Meetings**

*The Board **noted** the matters arising.*

**CARRIED**

201022-4-1.7

**Resolution Register**

*The Board **noted** the resolution register.*

**CARRIED**

201022-4-2.0

**BOARD MATTERS**

201022-4-2.1.1

**Landscape Priorities Fund**

The Board discussed the Minister's request for Green Adelaide's contribution to the Landscape Priorities Fund be increased from 10% to 15%.

The Board noted that there could be some reputational risks with levy payers and Local Government from this proposal to seek additional funds from the 20/21 business plan and its potential to hinder the completion of requirements under its current business plan.

The Board agreed that they would investigate alternative options to amend the 20/21 Business Plan to increase the contribution to 15% without substantially impacting on the Green Adelaide agenda. They would seek information from the Minister around grant guidelines for the Landscape Priorities Fund in order that the Board can support the Minister's agenda with the Adelaide levy payers.

The Board asked that we write to the Minister outlining their understanding of his requirements, seeking comment as to why he is changing from 10% to 15% in 20/21, how it fits in with the State

Landscapes Strategy and clarification of the amount sought. The Board also required an outline of the process and decision approach for reducing program and project budgets be presented at their next Board meeting.

*The Board:*

2.1.1 **Noted** the Minister's request for the Board to increase the Board's contribution to the Landscape Priorities Fund from 10% to 15%

**CARRIED**

2.1.2 **Noted** that the Director, Green Adelaide, the Chief Executive, DEW and the Minister have discussed a proposed strategy for Board consideration.

**CARRIED**

2.1.3 **Noted** that the Board would write to the Minister seeking comment as to why he is changing from 10% to 15% in 20/21, how it fits with the State Landscapes Strategy and possible funding guidelines.

**CARRIED**

2.1.4 **Noted** the management team is developing a strategy to support this request.

**CARRIED**

2.1.5 **Noted** that the Board will be fully briefed at the November Board meeting.

**CARRIED**

## **201022-4-2.1.2**

### **Brand Framework**

The Presiding Member thanked everyone involved in development of the brand framework.

The Board discussed the framework and a launch with the possibility of coinciding it with Tim Flannery's visit to SA and have asked Green Adelaide staff to investigate and develop the potential for a launch before the end of the year.

*The Board:*

2.1.2 **Approved** the Green Adelaide visual identity and brand framework text with minor changes to text.

**CARRIED**

201022-4-2.1.3

### Statement of Engagement

The Board discussed the Statement of Engagement and emphasised the need for our engagement to assist Green Adelaide in becoming a leader for urban greening and a trusted partner.

*The Board:*

2.1.3 **Provided** feedback on the updated draft Statement of Engagement, titled 'Our engagement approach'

**CARRIED**

2.1.4 **Approved** the next steps to finalise the statement.

**CARRIED**

201022-4-3.1

### Director's Report

The Board acknowledged more detail in the report and noted they will receive quarterly project reports from November.

*The Board:*

3.1.1 **Noted** the report.

**CARRIED**

201022-4-3.2

### FINANCE

#### Finance Report

The Manager, Business and Governance addressed the paper and advised that some expenditure is behind schedule. The statement of financial position is waiting on the Machinery of Government and is still being finalised. Project plans are also being finalised.

The SLA should be ready to review in 4 weeks. It will be reviewed by Risk and Performance Committee before coming to Board.

*The Board:*

3.2.1 **Accepted** the financial reports and statistics for the financial period ending 30 September 2020

**CARRIED**

3.2.2 **Approved** the budget adjustments greater than \$150k requested in the Budget Revision, October, 2020 that have been endorsed by the Director, Green Adelaide.

**CARRIED**

3.2.3 **Noted** budget adjustments requested in the Budget Revision, October 2020 that have been approved by the Director, Green Adelaide.

**CARRIED**

**PAPERS TO NOTE**

- 201022-4-4.1 **Water Planning Advisory Arrangements**
- 201022-4-4.2 **Register of Interests**
- 201022-4-4.3.1 **Letter to Minister Speirs re September meeting**
- 201022-4-4.3.2 **Letter from GAROC Chair re Joint Forum on Trees and Urban Greening**
- 201022-4-4.3.3 **Letter to Minister Speirs re sub-groups**

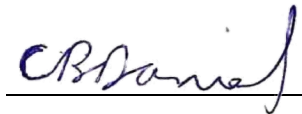
*The Board **noted** information papers 4.4.1, 4.4.2, 4.3.1, 4.3.2, and 4.3.3*

**CARRIED**

**OTHER BUSINESS**

**MEETING CLOSED 11.45**

Chris Daniels  
Presiding Member



Date:

19 / 11 / 2020