



## GREEN ADELAIDE BOARD

### MINUTES OF MEETING NO 3

held from 10.30 am to 12.30 pm  
on Thursday, 24 September 2020  
at the Adelaide Town Hall

**PRESENT:** Presiding Member: Chris Daniels

Members: Adrian Skull  
Claire Boan  
Kelvin Trimper  
Dena Vassallo  
Trixie Smith  
Louka Parry

**APOLOGIES:** Felicity-ann Lewis  
Jeffrey Newchurch

**GUESTS:** Michelle English, City of Adelaide  
Maria Zotti, City of Adelaide

**IN ATTENDANCE:** Brenton Grear, Director, Green Adelaide  
Joyce Osborne, Executive Officer  
Marguerite Swart, Manager, Business & Governance  
Hugh Kneebone, A/Manager, Community Engagement  
Katharine Ward, A/Manager, Operations  
Michael Field, Aboriginal Community Engagement Coordinator  
Keith Smith, Team Leader, Monitoring and Evaluation  
John Schutz, Chief Executive, DEW

#### 240920-3-1 MEETING PROCEDURE

##### 240920-3-1.1 Welcome

The Presiding Member welcomed John Schutz, CE of the Department for Environment and Water, Kate Ruth from Minister Speirs office and a number of Green Adelaide staff members as observers.

##### 240920-3-1.2 Apologies

Apologies were received from Felicity-ann Lewis and Jeffrey Newchurch

- 240920-3-1.3      **Declarations of Interest**  
No conflicts were declared
- 240920-3-1.4      **Consent Schedule**  
  
*The Board **confirmed** the items within the consent schedule be adopted.*
- 240920-3-1.5      **Minutes of Previous Meeting** **CARRIED**  
  
*The Board **confirmed** the minutes of meeting number 2 held on 20 August 2020 as a true and accurate record.*
- 240920-3-1.6      **Matters Arising from Previous Meetings** **CARRIED**  
  
*The Board **noted** the matters arising.*
- 240920-3-1.7      **Resolution Register** **CARRIED**  
  
*The Board **noted** the resolution register.*

**PRESENTATION – City of Adelaide**

The Presiding Member welcomed Michelle English and Maria Zotti from the City of Adelaide who gave a presentation on the City of Adelaide's climate resilience, greening, and nature connection initiatives and the synergies with Green Adelaide and discussed the opportunities for partnership moving forward.

**BOARD MATTERS**

240920-3.2.1.1      **Audit Finance and Risk Committee Establishment**

The Board discussed the item and agreed that there was a need for this committee but expressed concerns about the Terms of Reference and do not feel comfortable appointing members to the Committee beyond the appointment of the Board members itself. The Board also felt that the Terms of Reference need to relate to the Service Level Agreement with DEW. The name of the committee should be changed to the Risk and Performance Committee, in line with State Government wide policy.

The Board has asked that the Terms of Reference for an 'interim' Committee be revised to 30 June 2021 and reviewed in May 2021 at which time expressions of interest for independent members can be opened to the wider community. The revised Terms of Reference are to be circulated out of session.

*The Board:*

- 2.1.1.1 **Approved** the establishment of an Risk and Performance Committee, consistent with Section 36 of the *Landscape South Australia Act 2019*.

**CARRIED**

- 2.1.1.2 **Approved** the draft Risk and Performance Committee terms of reference, noting amendment to term expiring 30 June 2021.

**NOT CARRIED**

- 2.1.1.3 **Approved** the appointment of board members Trixie Smith and Felicity-ann Lewis as members of the Risk and Performance Committee.

**CARRIED**

- 2.1.1.4 **Approved** the nominations of Ms Judy Goode and Ms Tanya Johnstone as independent members to the Board's proposed interim committee until 30 June 2021.

**CARRIED**

**240920-3-2.1.2**

**Position Statements**

The Board discussed the position statements and commended the Green Adelaide staff on the breadth of work undertaken.

The Board felt that the covering letter to the Minister needed to clarify the immediate priorities and the strategy for the long term. The Board asked for the letter to be revised, and to be circulated out of session to the Board members in order for the letter to meet the Minister's deadline of 30 September. The Presiding Member will also request to meet with the Minister to discuss.

*The Board:*

- 2.1.2.1 **Approved** the Green Adelaide Positions Statements with the covering letter to the Minister to be revised and circulated to the Board out of session.

**CARRIED**

**240920-3-2.2.1**

**Surface Water Monitoring *CONFIDENTIAL***

The public were excluded from attendance at the meeting during consideration of this item to enable the Board to consider in confidence the information contained within the report.

#### 240920-3-2.2.2 Operations and Technical Programs Overview

The Board discussed the item and the A/Manager Operations clarified queries from Board members.

The Board recognises that Green Adelaide is changing and has asked that a paper come back to the Board that outlines the delivery of compliance in accordance with Green Adelaide strategic priorities.

*The Board:*

2.2.2.1 **Noted** the new opportunities and emerging challenges in the Green Adelaide operations and technical programs and provided comment with regard to the proposed forward schedule of matters for the Board.

**CARRIED**

2.2.2.2 **Approved** the Green Adelaide compliance policy.

**CARRIED**

2.2.2.3 **Noted** the Green Adelaide compliance procedure and framework (owned and implemented by the Green Adelaide Management Team).

**CARRIED**

#### 240920-3-2.2.3 Draft Statement of Commitment for Kurna & Aboriginal Partnerships

The Board is committed to a strong partnership with the Kurna Nation, and recognises the value of Warpuli Kumangka. The Board noted that this is an ongoing and developing relationship. The Board feels this is a good opportunity to demonstrate its commitment to inclusivity and genuine partnerships.

*The Board:*

2.2.3.1 **Noted** the Statement of Commitment for Kurna and Aboriginal Partnerships and seek further input and endorsement of the Warpuli Kumangka steering committee.

**CARRIED**

240920-3-3.1 Director's Report

*The Board:*

3.1.1 **Noted** the report.

CARRIED

**FINANCE**

240920-3-3.2 Finance Report

The Manager, Business and Governance provided an overview of the statements and advised that the transfer of assets and liabilities to the Board are still being finalised under the machinery of government arrangements.. Once these have been agreed then a full briefing will be provided to the Board.

*The Board:*

3.2.1 **Accepted** the financial reports for the financial period ending 31 August 2020.

CARRIED

**PAPERS TO NOTE**

240920-3-4.1 National Park City Update

240920-3-4.2 Register of Interest

240920-3-4.3 Correspondence

- 4.3.1 Response letter from M Lennon
- 4.3.2 Letter from South Para Biodiversity Project
- 4.3.3 Resilient East Letter to Minister Speirs
- 4.3.4 Letter from Minister Speirs – re sub-committees
- 4.3.5 Letter from Nature Play SA

*The Board noted information papers 4.1, 4.2, 4.3.1, 4.3.2, 4.3.3, 4.3.4 and 4.3.5*

CARRIED

**OTHER BUSINESS**

**MEETING CLOSED - 12.45**

Chris Daniels  
Presiding Member



Date: 22 / 10 / 2020

