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# Water affecting activity permit application form - other works

**Application to undertake works within a watercourse, floodplain or body of water pursuant to Section 104 of the *Landscape South Australia Act 2019***

**Application fee \$60.00** (GST exempt) must be paid upon lodging this form.  
Failure to do so may result in a delay in the assessment of your application.  
Fee applicable from 1/07/20 to 30/06/21.

<b>Primary applicant details</b>		
Title: Mr <input type="checkbox"/>   Miss <input type="checkbox"/>   Ms <input type="checkbox"/>   Mrs <input type="checkbox"/>   Dr <input type="checkbox"/>   Other <input type="checkbox"/> (please specify):		
Given name/s:	Surname:	
Company name and ABN: (if applicable)		
Postal address:		Postcode:
Phone:	Mobile:	Fax:
Email:		
<b>Location of property</b>		
Certificate of title: Vol: _____ Folio: _____ (attach a copy)	Road reserve: Yes <input type="checkbox"/> No <input type="checkbox"/>	
Street/allotment/section number:	Street name:	
Suburb:	Postcode:	
<b>Property owner details (if owner is different from applicant)</b>		
Title: Mr <input type="checkbox"/>   Miss <input type="checkbox"/>   Ms <input type="checkbox"/>   Mrs <input type="checkbox"/>   Dr <input type="checkbox"/>   Other <input type="checkbox"/> (please specify):		
Given name/s:	Surname:	Phone:



<b>Postal address:</b>	<b>Postcode:</b>
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**Have you sought permission from the property owner to undertake these works?** Yes  | No   
 If yes please provide written evidence

**Q1. Type of proposed works**

To assist in completing this form, please contact Green Adelaide Landscape Board on 8463 3733 or at [dew.greenadelaide@sa.gov.au](mailto:dew.greenadelaide@sa.gov.au)

Failure to provide sufficient information can delay the assessment of your application.

**This application is to** (tick one only):

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Construct, repair or remove a crossing (**Go to Q2**)     Remove vegetation (**Go to Q3**)  
 Drain or discharge water (**Go to Q4**)                       Other works (**Go to Q5**)

**Q2. Construct, repair or remove a crossing**

A	<input type="checkbox"/> Construct a culvert ( <b>Go to B</b> )	<input type="checkbox"/> Construct a causeway ( <b>Go to C</b> )
	<input type="checkbox"/> Remove or repair a crossing ( <b>Go to D</b> )	<input type="checkbox"/> Other ( <b>Go to D</b> )
B	<p>It is a requirement that you provide engineering drawings together with hydrology calculation sheets for the culvert.</p> <p>Is there a copy attached to the application?</p> <p><input type="checkbox"/> Yes (<b>Go to D</b>)   <input type="checkbox"/> No. We will be unable to continue with this application without them. Please refer to the <i>Guidelines for applying for a water affecting activity permit</i>.</p>	
C	<p>It is a requirement that to-scale drawings and cross section of the structure are provided.</p> <p>Is there a copy attached to the application?</p> <p><input type="checkbox"/> Yes (<b>Go to D</b>)   <input type="checkbox"/> No. We will be unable to continue with this application without them. Please refer to the <i>Guidelines for applying for a water affecting activity permit</i>.</p>	



D	Describe the purpose of the works:
E	Describe how the works will be undertaken:
F	Describe any vegetation removal and disposal:
G	Describe erosion and sediment control management (i.e. rock chute, rip rap, vegetation, etc):
H	Go to Q6
<b>Q3. Remove vegetation</b>	
Please refer to the " <i>Current recommended practice for vegetation removal</i> " document which can be found here: available on the <a href="#">Removal of vegetation from a watercourse, lake or floodplain</a> to establish whether you require a permit.	
A	Describe the purpose of the works:



B	Describe vegetation type:
C	Describe how the works will be undertaken:
D	Describe the erosion and sediment control management that will be undertaken.
E	<b>Go to Q6</b>
<b>Q4. Drain or discharge water</b>	
A	Describe the purpose of the works:
B	Specify the source of water proposed to be drained or discharged:
C	Is this: <input type="checkbox"/> a single event or <input type="checkbox"/> ongoing



D	Volume <span style="float: right;">kilolitres</span> Timeframe: Date from _____   Date to _____ Rate of discharge <span style="float: right;">litres/second</span>
E	Describe how the works will be undertaken:
F	Describe the erosion and sediment control management that will be undertaken:
G	Treatment methods proposed (e.g. detention basin):

H	<b>Go to Q6</b>
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**Q5. Other works**

A	Please specify:
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B	Describe the purpose of the works:
C	Describe how the works will be undertaken:
D	Describe any vegetation removal and disposal:
E	Describe erosion and sediment control management (i.e. rock chute, rip rap, vegetation, etc):
F	<b>Go to Q6</b>
<b>Q6. Environmental risks</b>	
A	Please identify any risks in regards to these works i.e. water quality, watercourse integrity, water dependent ecosystems:



B	Describe how these risks will be mitigated:
<b>Q7. Further information</b>	
A	Will any other works be undertaken at the same time? <input type="checkbox"/> Yes ( <b>Go to B</b> )   <input type="checkbox"/> No ( <b>Go to 8</b> )
B	Describe other works to be undertaken at the same time. Please note that some works may require you to apply for a separate water affecting activity permit.
C	Do these works relate to any other application you have, or are in the process of having assessed? <input type="checkbox"/> Development application - application number: _____ <b>If yes, please specify works being undertaken:</b> <input type="checkbox"/> Environment, protection and biodiversity conservation applications <input type="checkbox"/> Native vegetation application <input type="checkbox"/> Other (please specify):



## Q8. Checklist

A

Please ensure the following information is attached if required. Please ensure you attach copies as documentation is unable to be returned.

- Certificate of Title**
- Written evidence permission has been sought to undertake works on owner's property**
- Crossing designs – engineered or to scale**
- Application fee:** Please note we only accept cheques and electronic funds transfer (EFT) payments.
- Cheque
- Bank transfer (EFT)

## Declaration / signature

I, the applicant, have obtained consent from relevant rights holders to reproduce documents in support of my Water Affecting Activity permit application and further indemnify the Green Adelaide Landscape Board for any alleged breach of copyright in relation to the electronic publication of documents furnished in support of this Water Affecting Activity permit application lodged by me.

**Signature:**

**Date:**

## Lodgement instructions

Email:

[dew.greenadelaide@sa.gov.au](mailto:dew.greenadelaide@sa.gov.au)

Posting:

Please mark all envelopes '**WAA permit application**'.

**Green Adelaide Landscape Board**

GPO Box 1047 Adelaide SA 5001

Ph: 08 8463 3733

## Payment instructions

Please note we only accept cheques and EFT payments.

Cheques

Made payable to the **Green Adelaide Landscape Board** and crossed 'Not Negotiable', for the amount of **\$60.00**.

EFT payments

Account name: DEWNR DEBTORS ACCOUNT

BSB: 065 266 (Commonwealth Bank)

A/C number: 1 0000 960

Reference: GA WAA – (insert applicant surname or business name here)

Amount: **\$60.00**