



GREEN ADELAIDE BOARD

MINUTES OF MEETING NO 20

**held from 10.00 am to 12.00 pm
on Thursday, 28 April 2022
Tennyson Conference Centre**

PRESENT: Presiding Member: Chris Daniels

Members: Adrian Skull
Claire Boan
Kelvin Trimper
Trixie Smith
Felicity-ann Lewis
Greg Ingleton
Dena Vassallo
Louka Parry
Tobias Turner (via MS Teams)

APOLOGIES: Brenton Gear, Director Green Adelaide

IN ATTENDANCE: Joyce Osborne, Executive Officer
Stuart Collard, A/Director, Green Adelaide
Louisa Halliday, Manager Strategy and Performance
Kim Krebs, Manager Resilient Communities
Marguerite Swart, Manager Governance

GUESTS: Cate Hart, Executive Director, Environment, Heritage & Sustainability

280422-20-1 MEETING PROCEDURE

280422-20-1.1 Welcome

280422-20-1.2 Apologies
Apologies received from Brenton Gear.

280422-20-1.3	Declarations of Interest No conflicts declared	
280422-20-1.4	Consent Schedule The Chair requested that item 3.2 Urban Greening Strategy Engagement be starred and discussed. <i>The Board confirmed the remaining items within the consent schedule be adopted.</i>	
280422-20-1.5	Minutes of Previous Meeting <i>The Board confirmed the minutes of meeting number 19 held on 24 March 2022 as a true and accurate record.</i>	CARRIED
280422-20-1.6	Matters Arising from Previous Meetings <i>The Board noted the matters arising.</i>	CARRIED
280422-20-2	STRATEGIC BOARD MATTERS	
280422-20-2.1	2022 / 23 Business Plan Development The Manager, Strategy and Performance gave a presentation on the proposed 2022/23 Annual Business Plan. The presentation was an update and overview of the Plan's development and sought the Board's strategic input. The Board advised that it was open to seeking a review of Ministerial directives with the new Minister. The next step in development of the business plan will include drafting a "mock up" document which will include budget tables with rolled up figures once budgets are confirmed and will be brought back to May meeting for approval. There is no formal requirement to seek approval from the Minister as we do not meet statutory requirements to do so but the plan will be shared for discussion with the Minister. <i>The Board:</i>	
	2.1.1 Noted the progress on development of the 2022-23 Annual Business Plan.	CARRIED
	2.1.2 Noted indicative Category 1 and 2 expenditure to be included in the 2022-23 Annual Business Plan.	CARRIED

- 2.1.3 **Noted** the previously approved Category 3 projects and expenditure for inclusion in the 2022-23 Annual Business Plan.

CARRIED

- 2.1.4 **Noted** that an initial suite of Category 4 projects will be ready to be considered by the Board as part of its Board Strategic Assessment as outlined in the Decision Making Framework. This assessment will be facilitated during the presentation session at the April 2022 Board meeting.

CARRIED

- 2.1.5 **Noted** that the Board will be asked to formally approve the 2022-23 Annual Business Plan in its entirety at its May meeting.

CARRIED

280422-20-2.2

Youth Voice Reference Group

The Manager Resilient Communities outlined the paper which was the result of an earlier request from the Board to investigate a youth reference group. The proposal is to tap into young people who have an environmental affiliation such as the Youth Environment Council and develop a complementary Leadership Course.

The Board discussed the paper and had strong views on the proposal. The Board felt that the proposal needed to revisit the age bracket and to ensure that it involved youth who currently don't engage in environmental matters. It was proposed that this engagement might be better delivered by capitalising on existing youth platforms such as the SA Commissioner for Youth's work. It also felt that it is a good opportunity to produce a model for youth engagement into the Board that is State and National exemplar.

It was agreed that the Nature Education sub-group should meet to discuss and an updated paper brought back to the Board.

The Board:

- 2.2.1 **Did not endorse** in the proposed form, establishing a formal Board reference group that captures youth voices and focuses on leadership, advocacy and influence on Green Adelaide strategic directions.

CARRIED

280422-20-2.3

Risk & Performance Committee

The Manager Governance, outlined the paper and the results of the Committee's performance survey. The Board also discussed how and when the Chair of the Risk and Performance Committee will interact with the Board.

The revised Terms of Reference were also presented for approval.

The Board:

2.3.1 **Noted** the confirmed Risk and Performance Committee minutes for the March 2022 meeting.

CARRIED

2.3.2 **Noted** the results of the Board's Risk and Performance Committees performance survey.

CARRIED

2.3.3 **Approved** the revised Risk and Performance Committee's Terms of Reference.

CARRIED

240322-19-2.4

Director's Report

The Board acknowledged the work that is being done across Green Adelaide and of the impact that Covid has had on operations over the last few months.

The Board noted the report.

CARRIED

280422-20-2.5

Finance Report

The Manager, Governance advised the Board that as at the end of March underspend was tracking at 8%. The Board were also advised that there was still \$14.3M still to spend before 30 June. It was explained that some of this can't be spent until milestone reports are received. With this in mind it looks like the underspend at the end of the financial year will be approximately 4 to 5% excluding push forwards but including carryovers.

The Board are concerned about the underspend and asked if it was possible for contracts and payments be brought forward in future years so that this is prevented.

It was agreed that forward planning and timing of payment schedules and milestones be placed on the agenda for the July meeting.

The Board:

2.5.1 **Approved** the financial reports and statistics for the period ending 31 March 2022.

CARRIED

280422-20-2.6

Communications Report

The Manager, Resilient Communities presented the report and distributed comparative figures with other organisations showing highly favourable results despite having fewer followers.

The Board also discussed the need to be more visible on LinkedIn. It was agreed that a static page should be set up with an image and 'about' section initially. This will extend the reach to the Corporate area.

The marketing strategy was also discussed and will be refreshed and brought back to the Board at a future meeting.

The Board

2.6.1 **Noted** the report

CARRIED

280422-20-2.7 WHS Report

The Board:

2.7.1 **Noted** the WHS Report.

CARRIED

280422-20-3 PAPERS TO NOTE

280422-20-3.1 Quarterly Project Report

280422-20-3.2 Urban Greening Strategy Engagement

This item was starred for discussion by the Chair.

The Manager, Performance and Strategy outlined the stakeholder engagement process and the upcoming events and the synergies with local government.

The planning team is in discussion with the LGA to develop a workshop specifically between local government and state government around climate change related work. Board members agreed that an opportunity to meet virtually with GAROC should be progressed.

The Board:

3.2.1 **Noted** the progress to date on the development of the Urban Greening Strategy.

CARRIED

3.2.2 **Noted** the comprehensive Discussion Paper that has been prepared to support the Stage 2 engagement.

CARRIED

3.3.3 **Noted** the range of comprehensive engagement activities that are scheduled for 2022.

CARRIED

280422-20-3.3 2021 Statewide Social Survey

Noted the findings of the 2021 SA Environmental Values and Behaviours survey.

Endorsed the distribution of the SA Environmental Values and Behaviours 2021 survey to key partners.

280422-20-3.4 Landscape SA Charter

280422-20-3.5 Warpulai Kumangka Minutes

280422-20-3.6 Instrument Designation – Accredited FOI Officer

280422-20-3.7 Correspondence

280422-20-3.7.1 Ltr to Minister – Intro to Green Adelaide – 1 Apr

280422-20-3.8 Register of Interests

*The Board **noted** information papers 3.1, 3.3, 3.4, 3.5, 3.6, 3.7.1 and 3.8*

CARRIED

280422-20-4 OTHER BUSINESS

MEETING CLOSED at 12.40 pm

Chris Daniels

Presiding Member



Date:

26 / 5 / 2022