



BUSH CARE, WEEDING, PLANTING, SEED COLLECTING

The form is to assist identifying relevant hazards and their controls strategies. This checklist is to be taken on-site of the activity and the relevant hazards and control strategies highlighted to all volunteers.

Hazard	✓	Risk Control
Driving to the project site Car accident	<input type="checkbox"/>	<ul style="list-style-type: none">• Pre-departure check carried out on vehicle• Comply with all state road laws• Avoid driving at dusk or dawn to avoid collision with animals (kangaroos, wombats)• Plan your trip and check maps before departure
Slips, trips and falls Twisting ankles and knees, impact injuries	<input type="checkbox"/>	<ul style="list-style-type: none">• Avoid obvious hazards such as slippery logs, loose rocks, steep embankments etc.• Remove hazards when possible: filling holes etc.• Use torch or flash light when walking at dusk or night• Avoid carrying heavy or awkward sized objects on uneven ground• Wear sturdy boots firmly laced• Exercise additional caution when walking downhill• Carry equipment in backpack to free hands
Working in hot conditions Dehydration, heat exhaustion, sunburn etc	<input type="checkbox"/>	<ul style="list-style-type: none">• Maintain hydration by ensuring adequate drinking fluids and breaks• Check weather forecast at least 24 hours prior to task• Avoid this task in hot (>32°C) weather/ seasons e.g. 12noon-3pm• Clothing – long trousers, and sleeves cotton fabric, broad brimmed hat• Encourage regular use of a SPF30+ sunscreen on any exposed skin• Communications devices (GRN, VHF, mobile phone and spare batteries, EPIRB)• Log trip intention (location, duration, time of arrival/completion), scheduled calls to 'base'<ul style="list-style-type: none">◦ Escalation process in case travelling party does not contact base as intended
Working in cold conditions Hypothermia	<input type="checkbox"/>	<ul style="list-style-type: none">• Maintain hydration by ensuring adequate drinking fluids and breaks• Check weather forecast at least 24 hours prior to task• Avoid this task in cold (<15°C) weather/ seasons• Rotate tasks to avoid prolonged exposure• Clothing – carry adequate and suitable clothing• Communications devices (GRN, VHF, mobile phone and spare batteries, EPIRB)• Log trip intention (location, duration, time of arrival/ completion), scheduled calls to 'base'



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Hazard Identification & Risk Control Checklist



		<ul style="list-style-type: none">○ Escalation process in case travelling party does not contact base as intended
Manual Handling	<input type="checkbox"/>	<ul style="list-style-type: none">• Assistance requested where required.• Manual handling aids provided, where appropriate• Rotation and breaks for repetitive work• Correct manual handling techniques• Manual handling assessment completed for high risk tasks• Seek local advice regarding snakes in the area
Working in Snake habitat Bites, fear/phobias; risks arising from emergency evacuation	<input type="checkbox"/>	<ul style="list-style-type: none">• Avoid working in known snake habitat during high risk seasons• Wear boots, long trousers and thick socks, gaiters and gloves when needed• Do a "heavy line walk" through the area before starting to work• Do not work in circular or surrounding formation that might prevent a snake for escaping• Using lifting aids when lifting objects that might hide snakes like rocks, logs• If snake is seen, stay clear and point out its location to nearby workers
Seed Collection	<input type="checkbox"/>	<ul style="list-style-type: none">• See: working near roadsides, working at heights, bites and stings, working hot/cold conditions, manual handling, soil borne diseases and infections
Tree Planting Hand and knees injuries; tool injuries, soft tissue overuse injuries, muscle strain from bending	<input type="checkbox"/>	<ul style="list-style-type: none">• Wear appropriate PPE• Conduct a visual inspection of the site, and remove potential hazards• Use kneeling mats, even if participants are or expressing discomfort• Rotate task• Take regular breaks and encourage gentle stretching• Provide hand washing facilities
Soil Borne Diseases and Infections Meloidosis; infection of existing wounds; gastric infections; respiratory complaints e.g. Asthma	<input type="checkbox"/>	<ul style="list-style-type: none">• Prior to project commencement, check existing or new known soil borne diseases in the project area.• Identify any participant in higher risk categories (diabetics, lung or kidney disease or any open cuts or sores) and deploy them on alternative tasks• Only use cutting instruments that have been supplied and are on site for use. Don't use own instruments/knives etc• Avoid skin contact with wet soil or muddy water• Cover any minor cuts or scratches• Wear appropriate PPE (gloves glasses, respirators)• Provide washing facilities



Bites and Stings	<input type="checkbox"/>	<ul style="list-style-type: none">• Wear long sleeves, trousers, sturdy footwear and thick socks• Walk heavily in suspected snake habitat• Use lifting aids (eg. crowbar) when lifting objects that might hide snakes like rocks, logs, rubbish etc.
Working near roadsides Risk: exhaust fumes or dust causing eye and respiratory irritation, excessive noise, collision or impact injuries	<input type="checkbox"/>	<ul style="list-style-type: none">• Eliminate or minimise the need to work near roadsides• Wear high visibility vests
Using swinging tools Injuries to feet, legs, hands and heads, blisters, foreign particles in eyes	<input type="checkbox"/>	<ul style="list-style-type: none">• Wear appropriate boots• Encourage simple warm up stretches before commencement and after breaks.• Maintain safe working distance 2-3 metres• Explain and demonstrate how to use, carry and store tools correctly• Maintain tools in good condition• Establish a firm footing before swinging tools• Rotate task• Adjust duration of work periods to take account physical capabilities of the participants
Weeding Spikes and scratches to face and eyes, hands injuries, exposure chemicals, hay fever and Asthma.	<input type="checkbox"/>	<ul style="list-style-type: none">• Wear eye protection where the potential risk for eye injury• Wear gloves whenever hands are working at the ground level• Comply with all MSDS directions if using chemicals
Working on or near water	<input type="checkbox"/>	<ul style="list-style-type: none">• Ensure all participants know the boundaries of the survey area and remain within them at all times• Check tide times for the boundaries of the survey area and avoid high tide conditions• Check weather forecast at least 24 hours prior to task• Avoid this task in if high tide coincides with storm events• Avoid swimming or other water based activities during the task• Work in pairs as a minimum group size• Communications devices (GRN, VHF, mobile phone and spare batteries, EPIRB)• Log trip intention (location, duration, time of arrival/completion), scheduled calls to 'base'<ul style="list-style-type: none">○ Escalation process in case travelling party does not contact base as intended





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Relevant Safe Work Practise	SWP No	Comments

Name: **Position:**
(Staff or Volunteer Activity Team Leader)

Signature: **Date:** / /