



**Government
of South Australia**

South Australian Heritage Council

2018-19 Annual Report

South Australian Heritage Council

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To:

The Hon David Speirs MP

Minister for Environment and Water

This annual report will be presented to Parliament to meet the statutory reporting requirements of *Public Sector Act 2009*, *the Public Sector Regulations 2010*, *the Public Finance and Audit Act 1987* and the requirements of Premier and Cabinet Circular *PC013 Annual Reporting*.

This report is verified to be accurate for the purposes of annual reporting to the Parliament of South Australia.

Submitted on behalf of the South Australian Heritage Council by:

Keith Conlon

Chairperson

Date 12 September 2019

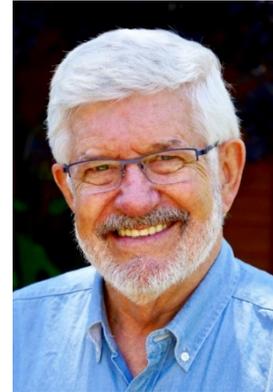
Signature

A handwritten signature in black ink, appearing to read 'Keith Conlon', with a long horizontal flourish extending to the right.

From the Chairperson

It is a pleasure to report on what has been a busy year for the South Australian Heritage Council.

At the start of the reporting period, on Friday 6th July 2018, Council marked the fortieth anniversary of heritage protection through legislation in South Australia, with the South Australian Heritage Act 1978 coming into operation on that date. Council marked this occasion through a number of promotional activities including the Heritage Snaps photographic competition, supporting the National Trust with its National Heritage Tourism Conference and much activity on social media.



Council's brief is to protect, preserve and promote our state's precious heritage places, whether they be built or natural. This lists the decisions that relate to administration of the South Australian Heritage Register. This is an important way we can protect and preserve our heritage. Decisions included six (6) places Confirmed as State Heritage Places and one (1) Object, the Weighbridge at Islington Railway Complex, listed as it is intrinsically related to the Fabrication Shop.

I am pleased to report there are now 2300 places on the South Australian Heritage Register list.

Council is keen to ensure our heritage is safeguarded into the future and, to this end, has provided advice to those responsible for managing reform affecting heritage. On 30 April 2019, a Standing Committee of Parliament - the Environment, Resources and Development Committee, released a report following a comprehensive Inquiry into Heritage which attracted 144 public submissions. The Council provided written and oral submissions as part of the Heritage Inquiry and the report that has been released is very encouraging in its recommendations for heritage reform, particularly in its advocacy of a single and simple system of heritage listing for both Local and State Heritage Places.

Planning reform is high on the agenda for the Government and the Council has ensured it has made itself heard as the reform agenda progresses. The State Planning Commission and the Council have shared views and Council is contributing to the reform program as it is rolled out.

The Council has worked more closely with Heritage South Australia, the National Trust of South Australia and the History Trust of South Australia, believing that collaboration garners better results for heritage in our state.

The Council is pleased to provide its annual report for 2018/19. For other news relating to the Council please visit our website at <https://www.environment.sa.gov.au/topics/heritage/sa-heritage-council>

A handwritten signature in black ink, appearing to read 'Keith Conlon', with a long horizontal flourish extending to the right.

Keith Conlon

Chairperson

South Australian Heritage Council

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Our strategic focus

<p>Our Purpose</p>	<p>The South Australian Heritage Council (Council) is established under the provisions of the <i>Heritage Places Act 1993</i> (the Act) and ensures that South Australian places and related objects with heritage significance are protected through entry in the South Australian Heritage Register (Register). This mechanism promotes public understanding and appreciation of the State’s heritage.</p> <p>The functions of the Council are set out in Section 5A of the Act, and include administration of the Register, advice to the Minister for Environment and Water on heritage matters, advice to the Minister responsible for Planning, and the initiation and support of community awareness programs that promote public understanding and appreciation of the State’s heritage.</p>
<p>Our Functions</p>	<p>To recognise the importance of South Australia’s heritage places and related objects in understanding the course of the State’s history, including its natural history; and</p> <p>To provide for the identification and documentation of places and related objects of State heritage significance; and</p> <p>To provide for and promote the conservation of places and related objects of State heritage significance; and</p> <p>To promote an understanding and appreciation of the State’s heritage; and</p> <p>To encourage the sustainable use and adaptation of heritage places in a manner consistent with high standards of conservation practice, the retention of their heritage significance, and relevant development policies.</p>
<p>Our Strategic Outcomes</p>	<p><u>Protect</u></p> <p>Clear and effective legislation with supporting framework</p> <p>Empowered community to nominate potential State Heritage listings</p> <p>Balanced representation of historic themes on the South Australian Heritage Register</p> <p>Better information for decision makers</p> <p><u>Conserve</u></p> <p>Adaptive reuse made easier</p> <p>Access to skills and trades for heritage conservation</p> <p>Access to funding to sponsor conservation works</p> <p>Informed, empowered and energised owners of heritage assets.</p> <p><u>Promote</u></p> <p>Adequate government resources dedicated to promoting heritage tourism, protection and conservation</p> <p>Elevated prominence of heritage for the community, businesses and visitors</p> <p>Willing new owners of State Heritage Places</p>

Our organisational structure

In accordance with Section 5 of the Act, the Council consists of nine members and three acting members appointed by the Minister for Environment and Water.

The members are:

Mr Keith Conlon OAM (Chairperson)

Ms Jan Ferguson AM (Deputy Chairperson)

Mr Jason Schulz (Member)

Ms Robyn Taylor (Member)

Ms Kate McDougall (Member)

Emeritus Professor Alison Mackinnon AM (Member)

Mr David Stevenson (Member)

Mr Michael Constantine (Member)

Mr Marcus Rolfe (Member)

Ms Ali Ben Kahn (Acting Member)

Mrs Deborah Lindsay (Acting Member)

Mrs Wendy Cornell (Acting Member)

Changes to the agency

During 2018-19 there were no changes to the Council's structure and objectives as a result of internal reviews or machinery of government changes.

Our Minister

The Hon David Speirs MP is the Minister for Environment and Water. The Minister oversees the portfolios of:

- Sustainability, Environment and Conservation
- Water and the River Murray
- Climate Change



Our Executive team

The Council is supported in its function by staff from Heritage South Australia within the Department for Environment and Water.

Legislation administered by the agency

Heritage Places Act 1993

Other related agencies (within the Minister's area/s of responsibility)

The Council is supported in its administration of the Act by the Department for Environment and Water.

The agency's performance

Performance at a glance

Council has responsibility to the Minister for Environment and Water. Council's core functions relate to listing heritage places and in administering the South Australian Heritage Register.

Council is supportive of the government's heritage commitments. Council has recognised it has a role in progressing the following:

- promoting and supporting adaptive re-use of heritage buildings,
- supporting the development of a Heritage Tourism Strategy,
- providing advice on its own role in light of proposed heritage reform; and
- working in partnership with the National Trust.

Agency contribution to whole of Government objectives

Key objective	Agency's contribution
More jobs	<p>Council supports the adaptive reuse of heritage places. Adaptive reuse requires the employment of skilled tradespeople.</p> <p>Council has been involved in providing advice on the development of a Heritage Tourism Strategy for South Australia with the objective of increasing visitation, awareness and conservation of our Heritage Places. The objective is that this Strategy will lead to the creation of jobs.</p>
Lower costs	<p>Council operates on a small budget administered through the Department for Environment and Water. Council now has the ability to make decisions via electronic means, such as telephone conferences, and this is a good savings measure that can be used for urgent matters instead of requiring additional face to face meetings.</p>
Better Services	<p>Council provided written and oral submissions to the Parliamentary Inquiry into Heritage Reform designed to improve the way heritage is listed and managed, at both State and local level, in South Australia.</p> <p>Council has met with representatives of the SA Planning Commission and provided advice in relation to planning reform to ensure heritage management is appropriately catered for through our modern planning rules.</p>

Agency specific objectives and performance

Agency objectives	Indicators	Performance
Advice to the Minister for Environment and Water	The Council provides a communique to the Minister after each meeting containing a summary of outcomes and advice. The Chairperson of the Council also met with the Minister on occasion throughout the reporting period.	To provide for and promote the conservation of places of State Heritage significance to the Minister.
To administer the Register and to identify places, and related objects, of State Heritage significance, and to enter them in the Register.	<p>Seven (7) places were provisionally entered in the Register:</p> <ul style="list-style-type: none"> • Stable and Outbuilding, Middleton Mill, Lot 152, Goolwa Road, Middleton. • Houghton Union Chapel, 21 Blackhill Road, Houghton • St Maximilian Kolbe Catholic Church, Agnes Street, Ottoway. • Elders Pavilion, Adelaide Showground, 68 Goodwood Road, Wayville • Secretary's Office, Adelaide Showground, 68 Goodwood Road, Wayville. • Stud Sheep Pavilion, Adelaide Showground, 68 Goodwood Road, Wayville. • Shed 26, Semaphore Road, New Port <p>Six (6) places were confirmed in the Register:</p> <ul style="list-style-type: none"> • Brompton Gasworks (designated place of archaeological significance), 1-21 Chief Street, Brompton. • Houghton Union Chapel, 21 Blackhill Road, Houghton. • St Maximilian Kolbe Catholic Church, Agnes Street, Ottoway. • Stable and Outbuilding, Middleton Mill, Lot 152, Goolwa Road, Middleton. • Secretary's Office, Adelaide Showground, 68 Goodwood Road, Wayville. 	Promotes understanding and appreciation of South Australia's heritage.

	<ul style="list-style-type: none"> • Stud Sheep Pavilion, Adelaide Showground, 68 Goodwood Road, Wayville. <p>One (1) place was provisionally entered to protect it while an assessment of its heritage significance was carried out:</p> <ul style="list-style-type: none"> • Mount Gambier roundhouse and turntable, Lacapede Street, Mount Gambier <p>One (1) Object was confirmed in the Register as it was deemed it was intrinsically associated with a State Heritage Place:</p> <ul style="list-style-type: none"> • Weighbridge, Islington Railway Complex, Churchill Road, Kilburn intrinsically related to the Fabrication Shop. <p>Seven (7) places were considered and rejected for entry in the Register:</p> <ul style="list-style-type: none"> • Lynedoch Vale tree, Barossa Valley Way, Near Lyndoch. • Lochiel Park House. Brookside Drive, Campbelltown. • Glenelg Migrant Hostel, Warren Avenue, Glenelg North. • Seaview Motel, Formerly Seaview Guest House, 51 Chapman Terrace, Kingscote, Kangaroo Island. • Bureau of Meteorology Building and Garden, 25 College Road, Kent Town. • Leigh Creek Coalfield buildings and mining equipment • 'Moorfield', 12-14 Mooringe Avenue, North Plympton <p>One (1) place was removed from the Register under Direction of the Minister:</p> <ul style="list-style-type: none"> • Shed 26, Semaphore Road, New Port <p>One (1) provisional entry in the Register was removed:</p> <ul style="list-style-type: none"> • Mount Gambier roundhouse and turntable, Lacepede Street, Mount Gambier 	
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	<p>Two (2) confirmed places had their listings amended:</p> <ul style="list-style-type: none"> • Old Bulk Store, Islington Railway Complex, Churchill Road, Kilburn. • Wattle Grove WW1 War Memorial, ANZAC Centenary Memorial Walk, Kintore Avenue, Adelaide. <p>One (1) place was removed from the Register as Council deemed that its entry was no longer justified:</p> <ul style="list-style-type: none"> • Former Morn Hill Chaff Mill, Nedner Road, near Freeling (destroyed in the Pinery bushfire). 	
<p>To provide advice on the development and effectiveness of heritage conservation programs, policies, initiatives and incentives.</p>	<p>Workshopped a program logic design to form the basis of a strategic plan.</p> <p>Provided a submission on the Draft State Planning Policies.</p> <p>Provided a submission to the Environment, Resources and Development Committee of Parliament on 14 September 2018. Messers Conlon and Schulz provided oral submissions on 15 October 2018.</p> <p>Discussed planning reform with representatives of the State Planning Commission.</p> <p>Reviewed and updated Council's Policies, Procedures and Guidelines.</p>	<p>Contributes to sound heritage conservation programs that benefit the public good.</p>
<p>The operation and enforcement of the Act.</p>	<p>The Council's policies and procedures are subject to continuous review as a matter of good governance. The Council agreed that its policies and procedures are made available to the public through its website.</p>	<p>Sound governance gives the public confidence in the decision making of the Council.</p>

Corporate performance summary

Not applicable.

Employment opportunity programs

Program name	Performance
Nil	Not applicable

Agency performance management and development systems

Performance management and development system	Performance
Department for Environment and Water staff supporting the Council's operations undertake a performance review and development program with their managers.	Two sessions are held on an annual basis. This is considered to be effective.
Induction of Council members.	An induction session is held for Council members upon appointment.
Heritage Assessment Report quality management	The Department for Environment and Water has implemented a range of measures to ensure the quality of heritage assessment reports which inform the decisions of Council about the entry of nominated places in the Register.

Work health, safety and return to work programs

Program name	Performance
The Council abides by the relevant health and safety policies and procedures that have been adopted by the Department for Environment and Water to meet whole of Government legislative requirements.	Reporting on this matter is contained within the Department for Environment and Water Annual Report 2018-19.

Workplace injury claims	Current year 2018-19	Past year 2017-18	% Change (+ / -)
Total new workplace injury claims	0	0	0%
Fatalities	0	0	0%
Seriously injured workers*	0	0	0%
Significant injuries (where lost time exceeds a working week, expressed as frequency rate per 1000 FTE)	0	0	0%

*number of claimants assessed during the reporting period as having a whole person impairment of 30% or more under the Return to Work Act 2014 (Part 2 Division 5)

Work health and safety regulations	Current year 2018-19	Past year 2017-18	% Change (+ / -)
Number of notifiable incidents (<i>Work Health and Safety Act 2012, Part 3</i>)	0	0	0%
Number of provisional improvement, improvement and prohibition notices (<i>Work Health and Safety Act 2012 Sections 90, 191 and 195</i>)	0	0	0%

Return to work costs**	Current year 2018-19	Past year 2017-18	% Change (+ / -)
Total gross workers compensation expenditure (\$)	0	0	0%
Income support payments – gross (\$)	0	0	0%

**before third party recovery

Data for previous years is available at: <https://data.sa.gov.au/data/dataset/south-australian-heritage-council-annual-report-data>

Executive employment in the agency

Executive classification	Number of executives
SAES Level 1	0

Data for previous years is available at: <https://data.sa.gov.au/data/dataset/south-australian-heritage-council-annual-report-data>

The [Office of the Commissioner for Public Sector Employment](#) has a [workforce information](#) page that provides further information on the breakdown of executive gender, salary and tenure by agency.

Financial performance

Financial performance at a glance

The Council does not have a budget of its own. The operating costs of the Council is managed through the Department for Environment and Water and this information can be found in its annual report.

Statement of Comprehensive Income	2018-19 Budget \$000s	2018-19 Actual \$000s	Variation \$000s	2017-18 Actual \$000s
Expenses	0	0	0	0
Revenues	0	0	0	0
Net cost of providing services	0	0	0	0
Net Revenue from SA Government	0	0	0	0
Net result	0	0	0	0
Total Comprehensive Result	0	0	0	0

Statement of Financial Position	2018-19 Budget \$000s	2018-19 Actual \$000s	Variation \$000s	2017-18 Actual \$000s
Current assets	0	0	0	0
Non-current assets	0	0	0	0
Total assets	0	0	0	0
Current liabilities	0	0	0	0
Non-current liabilities	0	0	0	0
Total liabilities	0	0	0	0
Net assets	0	0	0	0
Equity	0	0	0	0

Consultants disclosure

The following is a summary of external consultants that have been engaged by the agency, the nature of work undertaken, and the actual payments made for the work undertaken during the financial year.

Consultancies with a contract value below \$10,000 each

Consultancies	Purpose	\$ Actual payment
All consultancies below \$10,000 each - combined	Various	0

Consultancies with a contract value above \$10,000 each

Consultancies	Purpose	\$ Actual payment
Nil	Purpose	\$0
	Total	\$0

Data for previous years is available at: <https://data.sa.gov.au/data/dataset/south-australian-heritage-council-annual-report-data>

See also the [Consolidated Financial Report of the Department of Treasury and Finance](#) for total value of consultancy contracts across the South Australian Public Sector.

Contractors disclosure

The following is a summary of external contractors that have been engaged by the agency, the nature of work undertaken, and the actual payments made for work undertaken during the financial year.

Contractors with a contract value below \$10,000

Contractors	Purpose	\$ Actual payment
All contractors below \$10,000 each - combined	Various	\$0

Contractors with a contract value above \$10,000 each

Contractors	Purpose	\$ Actual payment
Nil	Nil	\$0
	Total	\$0

Data for previous years is available at: <https://data.sa.gov.au/data/dataset/south-australian-heritage-council-annual-report-data>

The details of South Australian Government-awarded contracts for goods, services, and works are displayed on the SA Tenders and Contracts website. [View the agency list of contracts.](#)

The website also provides details of [across government contracts.](#)

Other financial information

The Council is supported in its administration of the Act by the Department for Environment and Water. Consultants, as applicable, are reported in the agency's annual report.

Other information

Nil.

Risk management

Risk and audit at a glance

Council members are subject to the risk management policies of the Department for Environment and Water.

Fraud detected in the agency

Category/nature of fraud	Number of instances
Nil	0

NB: Fraud reported includes actual and reasonably suspected incidents of fraud.

Strategies implemented to control and prevent fraud

The Council abides by the Code of Conduct for Public Sector employees.

Under the Heritage Places Act 1993, the Minister may remove a member of Council from office for misconduct (section 6 (2)).

Data for previous years is available at: <https://data.sa.gov.au/data/dataset/south-australian-heritage-council-annual-report-data>

Whistle-blowers disclosure

Number of occasions on which public interest information has been disclosed to a responsible officer of the agency under the *Whistleblowers Protection Act 1993*:

0

Data for previous years is available at: <https://data.sa.gov.au/data/dataset/south-australian-heritage-council-annual-report-data>

Reporting required under any other act or regulation

Act or Regulation	Requirement
Not applicable	Not applicable

Reporting required under the *Carers' Recognition Act 2005*

Not applicable

Public complaints

Number of public complaints reported

Complaint categories	Sub-categories	Example	Number of Complaints 2018-19
Professional behaviour	Staff attitude	Failure to demonstrate values such as empathy, respect, fairness, courtesy, extra mile; cultural competency	0
Professional behaviour	Staff competency	Failure to action service request; poorly informed decisions; incorrect or incomplete service provided	0
Professional behaviour	Staff knowledge	Lack of service specific knowledge; incomplete or out-of-date knowledge	0
Communication	Communication quality	Inadequate, delayed or absent communication with customer	0
Communication	Confidentiality	Customer's confidentiality or privacy not respected; information shared incorrectly	0
Service delivery	Systems/technology	System offline; inaccessible to customer; incorrect result/information provided; poor system design	0
Service delivery	Access to services	Service difficult to find; location poor; facilities/ environment poor standard; not accessible to customers with disabilities	0
Service delivery	Process	Processing error; incorrect process used; delay in processing application; process not customer responsive	0
Policy	Policy application	Incorrect policy interpretation; incorrect policy applied; conflicting policy advice given	0
Policy	Policy content	Policy content difficult to understand; policy unreasonable or disadvantages customer	0

Complaint categories	Sub-categories	Example	Number of Complaints 2018-19
Service quality	Information	Incorrect, incomplete, out dated or inadequate information; not fit for purpose	0
Service quality	Access to information	Information difficult to understand, hard to find or difficult to use; not plain English	0
Service quality	Timeliness	Lack of staff punctuality; excessive waiting times (outside of service standard); timelines not met	0
Service quality	Safety	Maintenance; personal or family safety; duty of care not shown; poor security service/ premises; poor cleanliness	0
Service quality	Service responsiveness	Service design doesn't meet customer needs; poor service fit with customer expectations	0
No case to answer	No case to answer	Third party; customer misunderstanding; redirected to another agency; insufficient information to investigate	0
		Total	0

Data for previous years is available at: <https://data.sa.gov.au/data/dataset/south-australian-heritage-council-annual-report-data>

Service improvements for period

Service improvements that responded to customer complaints or feedback

The Department for Environment and Water has established a recording system for complaints received and complaints made to or about the South Australian Heritage Council will be captured through this. No complaints were received in this reporting period relating to the South Australian Heritage Council.

Appendix: Audited financial statements 2018-19

Financial services are provided to the Council by the Department for Environment and Water. Finances are audited annually as part of the DEW's financial statements.

Annual report information (including financial statements) is available on the DEW website.