

How to search the Water Register



Government
of South Australia
Department for
Environment and Water

This guide explains how to search the South Australian Water Register. The Register provides official records of water licences, approvals and permits (referred to as 'instruments') and any registered security interests or caveats on water licences.

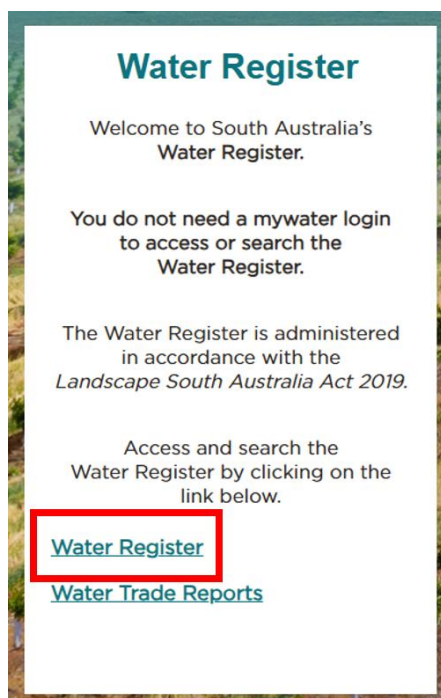
Before you start:

You **do not** need a login to search the Water Register. Search for free **or** for a fee to access additional data.

	Free search	Paid search
Cost	Free	\$13.40 (GST free)
Licence/entitlement information	✓	✓
Whether a Security Interest (Mortgage) exists	✓	✓
Licence holder name	X	✓
Security Interest (Mortgage) holder name	X	✓

Instructions

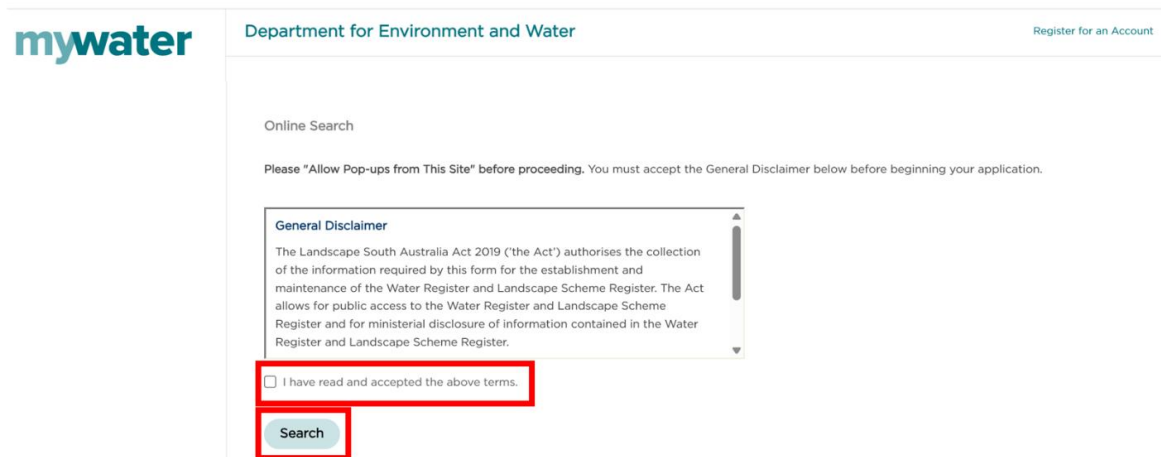
Navigate to the Water Register page by visiting access.mywater.sa.gov.au and select **Water Register**.



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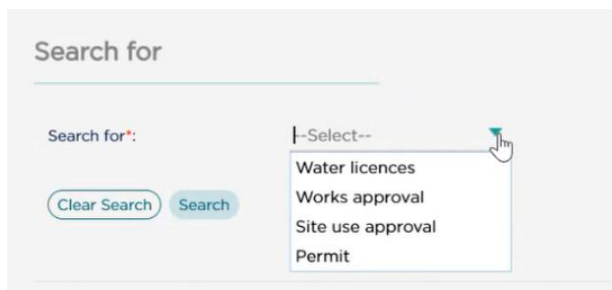
The following screen will be presented. **Read the Disclaimer.**

If you accept the terms, tick the check box and select **Search.**



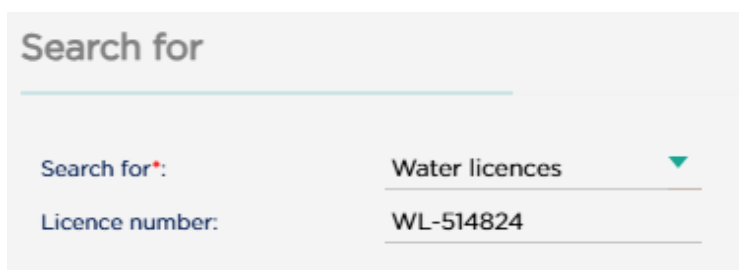
Step 1: Instrument Search

Select what you want to search from the drop-down menu. **In this example, a water licence is shown.**



Enter the instrument number using capital letters, followed by a hyphen and 6 digits:

- Permit: **P**-xxxxxx
- Water licence: **WL**-xxxxxx
- Site use approval: **SUA**-xxxxxx
- Works approval: **WKA**-xxxxxx



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You can also search using the land title reference.

Land title prefix: --Select--
Title volume number: _____
Title folio number: _____
Clear Search Search

Select **Search**. Results will appear at the bottom of the page.

Search for
Search for: Water licences
Licence number: WL-
OR
Land title prefix: --Select--
Title volume number: _____
Title folio number: _____
Clear Search Search

Search Results - Water Licence

View	Licence Type	Licence	Water Plan	Expiry Date	Land Title	Security Interest	Caveat	Extract from Register
view details	Water Licence	WL-514824	Barossa PWRA WAP	n/a	n/a	No	No	<input type="checkbox"/>

Step 2: Extract and review details

For a free extract, select **view details** and a download box will appear. Select **Open**, then save the file to your device. Your free extract is now ready to view.

Search Results - Water Licence

View	Licence Type	Licence	Water Plan	Expiry Date	Land Title
view details	Water Licence	WL-514824	Barossa PWRA WAP	n/a	n/a

To purchase the paid version, tick the **Extract from Register** box followed by **Extract from Register** in the bottom right corner.

Search Results - Water Licence

View	Licence Type	Licence	Water Plan	Expiry Date	Land Title	Security Interest	Caveat	Extract from Register
view details	Water Licence	Lower Limestone Coast PWAL		n/a		Yes	No	<input checked="" type="checkbox"/>

Cancel Extract from Register

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Review your extract details and select **Continue to Payment**.

Record Type

Public search

Search for

SELECTED LICENCES
Extract from Register Checkbox: WL-514824

Save and resume later

Continue to Payment

Step 3: Pay fees

Review the fee summary, then select **Continue**.

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Please find below a summary of fees to be paid. By clicking 'Continue', you will be taken to the payment portal to pay the fees.

Fees

Invoice No	Due date	Fees	Qty.	Amount
		Public search fee	1	\$13.40

TOTAL FEES: \$13.40

Continue »

You will now be redirected to the payment provider.

Please wait, you will be redirected to the payment provider in 2 seconds...

If you are not redirected, [click here](#).






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Enter payment details and select **Next**.

Payment Details  * Required field

Card Type *  Visa  Mastercard

Card Number *

Expiry Month * Expiry Year *

CVN * This code is a three or four digit number printed on the back or front of credit cards.

Your Order

Total amount AUD 13.40

Review your order and select **Pay**.

Review your Order

Payment Details	Your Order
Card Type Visa	Total amount AUD 13.40
Card Number	
Expiry Date 01-2027	

Select **Download Paid Report** and save the record to your device. If you navigate away without downloading, contact the Water Licensing team with your record number.


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Your request has been successfully submitted.

Thank you for using our online services.

Your Record Number is CUS-025052.

 [Download Paid Report](#)

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For businesses that require a receipt (for tax or other purposes), please contact the Water Licensing team and quote the record number displayed on the screen.

Phone: (08) 8372 7561

Email: DEW.mywater@sa.gov.au