

# South Australian Heritage Council

## 17.5 Policy: Public Nominations for Entry in the South Australian Heritage Register

### OBJECTIVE:

To guide consistent, effective and efficient management of nominations for the entry of places in the South Australian Heritage Register (Register).

### CONTEXT:

Section 17(1) of the *Heritage Places Act 1993*:

*'The Council may, on its own initiative or on application by any person, consider whether a particular place within the State should be entered in the Register.'*

### SCOPE:

This policy relates to nominations from the public for entry of a place in the Register.

### POLICY:

#### Use of Nomination Form

Whenever possible, a nomination for entry of a place in the Register should be in writing using the Nomination Form available on Council's webpage.

Nominators will be informed of Council's policy to make nominations publicly available.

#### Consideration of nominations

Any nominations received may be considered either as submitted, in combination with other nominations or in discrete parts, as may be required to facilitate appropriate consideration and to ensure that the integrity of assessment processes and

the SA Heritage Register are maintained.

Nominations containing inadequate evidence to substantiate the heritage values being claimed for the place or object may be returned to nominators for further information. In such cases, the nomination may be resubmitted as soon as the additional evidence can be provided.

Places which have been nominated, but rejected, during the past three years will not be reconsidered by the South Australian Heritage Council unless the nominator can provide significant new information not provided through any previous nomination and assessment.

#### Notification of Council

The Chair and members of the Council will be informed via email of the arrival of all nominations for entry in the Register within five days after they are received. The information on the status of nominations will be provided to each Council meeting.

#### APPLICATION:

Applies to the Heritage Council and departmental staff supporting the Council.

**DATE ADOPTED:** 5 August 2011

**CHAIR:**

*Judith M Carr*

**DATE REVIEWED:** 23 July 2020

**CHAIR:**

*Paul Gilchrist*