

Domestic/Regional Travel (January 2020)

Chief Executive of Department for Environment and Water

No of travellers	Destination	Reasons for Travel	Travel Itinerary ¹	Cost of Travel ²	Travel Receipts ³
4	Kangaroo Island	8 January 2020 - To meet with staff, stakeholders and undertake flight over fire zone	Attached	\$2701 (cost to use DEW plane)	There are no travel receipts for this trip
3	Kangaroo Island	15 & 16 January 2020 - Travelling with Minister Speirs, A/Chief of Staff	Attached	\$1300.06	Travel receipts are attached

Approved for publication - (18 March 2020)

Disclaimer - Note: These details are correct as at the date approved for publication. Figures may be rounded and have not been audited.



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¹ Scanned copies of itineraries to be attached (where available).

² Excludes salary costs.

³ Scanned copies of all receipts/invoices to be attached.

Wednesday 8 January 2020

Information regarding tomorrow's trip to Kangaroo Island.

8.45 am	Be at Adelaide airport, General Aviation Terminal
9.00 am	Depart from the General Aviation Terminal
9.41 am	Expected arrival at Kingscote airport
9.45 am	Meet with Mike Greig and Damian Miley at Airport
10.15 am	Recon flight over fire ground (attendees: John, Brenton, Andrew Sheath, plus either Lisien or Stuart)
11.15 am	Arrive back at airport. Someone will collect you to take to Kingscote office
11.30 am	Arrive at Kingscote office
11.45 am	Meet with KI staff (over lunch)
1.00 pm	Other meetings as needed, IMT, etc (to discuss welfare and recovery issues)
3.45 pm	Be at Kingscote airport for return flight
4.00 pm	Depart Kingscote airport
4.45 pm	Arrive Adelaide airport

** Note depart from the **General Aviation Terminal, Adelaide Airport** (NOT the Police Air Wing, which some passengers may expect from previous flights).

TAX INVOICE
Adelaide Airport

Receipt 040338
Casual Parking Ticket
Long Term Car Park
011457
Entry: 08/01/20 08:19
Payment: 08/01/20 17:24
(GST) \$31.00
PaymentMID "
*49872
TERM *****6376
08/01/20 17:25
TRAN 029183
CARD
Visa Credit
ICC
PURCHASE
AID A0000000031010
PAN SEQ 00
AUTH CODE 736017
AMOUNT \$31.00
TOTAL \$31.00
(00) APPROVED

Net total \$28.18
GST 10% \$2.82

FD288E278 01/8
11/20/20

Wednesday 15 and Thursday 16 January 2020

Ministerial Adviser: Ken Ross Tel: [REDACTED]	Chief Executive: John Schutz Tel: [REDACTED] KI contact: Damian Miley Tel: [REDACTED]
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Wednesday 15 January 2020

10.50am	Qantas departs Adelaide
11.25am	Arrive Kingscote KI
Ground transport	Sharon (DEWNR) meet Minister with fleet car for use for visit Includes lunch for 5 (minister, John, Ken, Andrew and Tracey Heinrich)
11.45 am	Meet with KI Incident Management Team (IMT) at Kingscote
12 noon	Travel Kingscote Airport to [REDACTED] Andrew [REDACTED] Heinrich Craig Nixon driving vehicle
12.45pm	Andrew Heinrich Presiding Member, KI NRM Board [REDACTED]
1.45pm	Depart – travel to Parndana Wildlife Park
2.15pm	Parndana Wildlife Park – [REDACTED] 4068 Playford Highway Duncan
3.15pm	Depart – travel to Kingscote
4.00pm	[REDACTED] The Rabbit Warren Bakery Kingscote
5.00pm	[REDACTED] DEWNR Offices 35-37 Dauncey Street Kingscote
Overnight Accommodation	Ozone Hotel Kingscote
7.00pm – 9.00pm	Dinner Attendees for dinner to be confirmed Meet with: [REDACTED]

Thursday 16 January 2020	
TBC	Breakfast with Mike Williams, Director, Recovery
7.30am	Ozone Hotel, Kingscote
8.30am	Travel to Eastern end of KI
	Visit several places on Eastern KI
12.30pm	DEW (NPWS and Landscape SA) staff meeting/lunch 35-37 Dauncey Street Kingscote
	lunch
2.30pm To 4.30pm	Tourism Industry meeting Ozone Hotel Kingscote
5.15pm	Kingscote to Kingscote Airport
5.30pm	Check in for Regional Express flight home Kingscote airport
6.30pm	Regional Express departs Kingscote
7.05pm	Arrive Adelaide Airport

Printed: 13-Jan-2020

Attention

SA Department for Environment and Water

SADEW OFFICE CHIEF EXEC INV

GPO BOX 1047 Adelaide SA 5001

Booking Details

Last Updated Date: 13 Jan 2020

Created Date: 07 Jan 2020

QBT Booking Reference: PNKM85

Customer Number: 00013760

We are pleased to advise the following travel arrangements

Name of Passenger


Mr John Schutz

Product	Flight Details	Departure	Arrival	Status	Other Info
	Qantas QF2142 TKT: P1 - 3362982729 Airline Reference: PNKM85	10:50 15/01/2020 Wed Terminal 1 Adelaide: Adelaide Airport	11:25 15/01/2020 Wed Kingscote: Kingscote Airport	ECONOMY (Q) Confirmed	Aircraft type: DE HAVILLAND DHC-8 SERIES 300 Flight Duration: 0:35 Airline Meal: (R) Refreshments - complimentary Number of stops: 0 Check-in terminal: Terminal 1 Baggage allowance: 1PC

Remarks

ADL KGC - Dep: 15/01/2020 10:50 Terminal 1 /Arr: 15/01/2020 11:25 Terminal N/A

ADL KGC - CO2/PAX* 24.77 KG ECO, 24.77 KG PRE

Product	Flight Details	Departure	Arrival	Status	Other Info
	Regional Express ZL4772 TKT: P1 - 3362892514 Airline Reference: YQWORZ	18:30 16/01/2020 Thu Kingscote: Kingscote Airport	19:05 16/01/2020 Thu Adelaide: Adelaide Airport	ECONOMY (B) Confirmed	Aircraft type: SAAB SF340A/340B Flight Duration: 0:35 Number of stops: 0 Baggage allowance: 15K

Remarks

KGC ADL - Dep: 16/01/2020 18:30 Terminal N/A /Arr: 16/01/2020 19:05 Terminal N/A

KGC ADL - CO2/PAX* 24.77 KG ECO, 24.77 KG PRE

Pricing Description	Curr	Price	Tax	GST	Total
Service fees are excluded					
Air Fare (ADL/KGC) for Mr John █████ Schutz	AUD	117.26	19.54	13.68	150.48
Air Fare (KGC/ADL) for Mr John █████ Schutz	AUD	653.40	35.04	68.84	757.28

(Note: All prices are subject to change prior to final payment being received. Non-AIR products are reported in total price only and do not have tax and GST breakdown.)

Customer References

BUSUNIT : OFFICE CHIEF EXECUTIVE
TRAVELBKR : ██████████

FREQUENT FLYER MEMBERSHIPS

QF - 2045013

Fare Conditions

Fare Information: QPTSAG03
Adelaide-Kingscote

TICKETING AND ADVANCE PURCHASE

All tickets will be issued at latest 1 business day prior to: Monday Jan 13, 2020 11:59 PM

CHANGE CONDITIONS

- Prior to departure of first flight
 - Reissue: Restrictions or penalties may apply
 - Penalty fee between: 90.00 AUD / 99.00 AUD
 - Maximum Reissue penalty fee for entire ticket: 99.00 AUD
 - Revalidation/Reissue request must be made prior to: Wednesday Jan 13, 2021 12:00 AM
 - Revalidation: Not applicable (See reissue conditions)
- No-show for first flight
 - Reissue: Not allowed
 - Revalidation: Not applicable (See reissue conditions)
- After departure of first flight
 - Reissue: Not allowed
 - Revalidation: Not applicable (See reissue conditions)
- No-show for subsequent flight(s)
 - Reissue: Not allowed
 - Revalidation: Not applicable (See reissue conditions)
- Penalty may apply

REFUND CONDITIONS

- Prior to departure of first flight
 - Refund: Not allowed
 - Fare rules are subject to change by the Airline, please contact us to find out more information
- No-show for first flight
 - Refund: Not allowed
- After departure of first flight
 - Refund: Not allowed
- No-show for subsequent flight(s)
 - Refund: Not allowed

Additional Information (Please read your itinerary carefully)

Hotel Bookings

If there is a hotel confirmed in your booking we have arranged a chargeback for your room only. If you have any issues when arriving or departing the hotel please call our 24 hour support desk on 1300 138 766. Please note you may be asked for a bond or asked for a credit card for incidentals.

Booking Arrangements

The person making the booking will be deemed to have accepted these Booking Conditions on behalf of everyone named in the booking.

Booking Changes

Please call your dedicated 1300 number for changes to your booking at any time and please advise this office if you do not use your ticket so that we may rebook or process a refund if applicable.

Check In (Domestic)

For domestic flights departing from Australian domestic terminals make sure you have checked in by the checkin deadline specified in your airline documentation, or if no deadline is specified, then at least 45 minutes prior to your scheduled departure time. Failure to do so may result in cancellation of your reservation.

Contact Details

Please provide local phone contact numbers for stopover cities.

Electronic Tickets

Photo Identification is required when travelling on an electronic ticket. Failure to ensure the full booking name matches the photo identification may result in cancellation fees and/or loss of reservation.

No Show / Cancellation Fees

See the fare conditions above for the relevant rules relating to your airfare.

No show and cancellation fees may apply to hotels and car rental bookings on your itinerary. Generally hotels and car rentals need to be cancelled at least 24 hours prior to checkin, so please notify the relevant service provider if you will not be able to use the booking in order to minimise any fees that may be payable.

QBT Privacy Notice

QBT collects information about you (including health information where necessary) to provide products and services to you, process your travel arrangements, facilitate your participation in the loyalty programs of airlines, conduct marketing activities and market research.

If the information is not provided, QBT may not be able to provide the service requested. QBT may disclose your personal information to its related companies, carriers, travel service providers, organisations which provide services to QBT, such as collecting commissions, your employer if you are travelling on a ticket provided through your employer's corporate travel arrangements. QBT and carriers may also disclose your personal information to various law enforcement agencies and governments around the world for security, customs and immigration purposes. See QBT's Privacy Statement at www.qbt.travel You can gain access to the information QBT holds about you by contacting your dedicated Account Manager.

Reconfirmation

We suggest that onward reservations and flight times are reconfirmed 72 hours prior to departure as policies differ between airlines and failure to do so may result in the cancellation of your reservation.

Seating and Meals

Any seating and meal requests shown on your itinerary are subject to confirmation upon check in.

Ticketing Policy

Our QBT business standard is to issue airline tickets 1 business day prior to the airline time limit advised on your itinerary and inside your online booking tool. This is to help ensure there are safeguards to protect for challenges such as when credit cards decline.

When there are instances of multiple tickets and multiple airline ticketing dates, QBT will issue all tickets in accordance with the earliest date shown.

Please note there may be instances where QBT will need to issue your ticket earlier than the recommended date. For example, when airlines request that ticketing occur earlier than the recommended ticketing time limit.

Terminals

If your flight is on **Qantas** and your flight number is between **QF1** and **QF399** your flight departs from the **International terminal**.

All other Qantas flights depart from Domestic Terminals.

if your flight is on **Jetstar** and your flight number is between **JQ1** to **JQ241** your flight departs from the **International terminal**. ** except for **JQ100** and

JQ103 which use the domestic terminal. Please check the terminal number on your itinerary.
The recommended check in time is 120 minutes prior to departure.

***** Itinerary End *****

e-ticket itinerary/receipt

15-16 January 2020 -
Kangaroo Island Bushfire visit

QBT Business travel
made simple

SCHUTZ/JOHN [REDACTED] MR

Frequent Flyer Membership:
QF 2045013

Airline Booking Reference:
Qantas Airways: PNKM85

Endorsements/Airline Conditions:
SPECIAL FARE CONDITIONS

Ticket no. 081-3362982729

Date of Issue: 13 January 2020

Issuing Agency: Air Tickets IATA: 02362345

Issued on behalf of: Qantas Airways

For: QBT CORPORATE

Reservation Number: PNKM85

DEPART	FLIGHT DETAILS	ARRIVE	
Adelaide / ADL Terminal 1 Australia Wed, 15 January 2020 10:50	Qantas Airways QF2142 ECONOMY (Q) Confirmed (HK)	 Kingscote / KGC Australia Wed, 15 January 2020 11:25	Baggage Allowance: 1PC Duration: 00 hours, 35 minutes DHC8 Dash 8-300

THIS E-TICKET ITINERARY/RECEIPT MAY BE REQUIRED AT CHECK-IN AND MUST BE PRESENTED TO CUSTOMS AND IMMIGRATION IF REQUESTED.

ALL TIMES SHOWN ARE LOCAL TIMES AT THE DEPARTURE AND ARRIVAL POINT. CHANGES DO OCCUR FROM TIME TO TIME AND IT IS ADVISABLE TO CHECK ALL FLIGHT DETAILS IN ADVANCE OF TRAVELLING. BAGGAGE ALLOWANCE AND CHARGES FOR CHECKED IN AND/OR CARRIED ON BAGGAGE VARY BY AIRLINE. PLEASE REFER TO THE SPECIFIC AIRLINE WEBSITE FOR FULL DETAILS.

Itinerary as at 13 Jan 2020

PAYMENT			
Air Fare		AUD	117.26
Taxes	4.18 QR 9.57 QR 5.79 WG 13.68 UO	AUD	33.22
Service Fees		AUD	0.00
TOTAL		AUD	150.48

Carriage and other Services provided by the carrier are subject to conditions of carriage which are hereby incorporated by reference. These conditions may be obtained from the issuing carrier.

NOTICE: If the passenger's journey involves an ultimate destination or stop in a country other than the country of departure the Warsaw Convention may be applicable and the convention governs and in most cases limits the liability of carriers for death or personal injury and in respect of loss of or damage to baggage.



**Ozone Hotel**

67 Chapman Terrace
Kingscote
South Australia, 5223
Phone: 61885532011
Email: info@ozonehotelki.com.au
ABN: 76 657 221 482

Tax Invoice**John Schutz****Arrival Date:** 15 Jan 2020**Departure Date:** 16 Jan 2020**Room Type:** EXEC**Folio:** 65465-1**Room:** 145**CC Number:** *****0000

Date	Folio	Reference	Total
15 Jan 2020	1	Accommodation	\$110.00
15 Jan 2020	1	Restaurant Dinner 3-74030	\$236.00
15 Jan 2020	1	Restaurant Beverage 3-74030	\$19.50
16 Jan 2020	1	Credit Card Surcharge	\$4.75
16 Jan 2020	1	Payment: Visa	\$-370.25

Room Charges	\$110.00
Other Charges	\$260.25
Credits	\$-370.25
Balance	\$0.00

GST 10%	Running Taxable Amount	336.60	Taxes	33.65
	Taxable Amount	336.6	Total Taxes	33.65

Thank you for choosing Aurora Ozone, we look forward to welcoming you back!

OZONE HOTEL BANK DETAILS
BANK: ANZ Kingscote
A/C NAME: Aurora Ozone Hotel
BSB: [REDACTED]
A/C NO: [REDACTED]

PAYMENT DUE WITHIN 14DAYS

All remittances to be sent to: accounts@ozonehotelki.com.au

29 Jan
2020 10:40

From: ereceipts@cabcharge.com.au on behalf of Cabcharge <ereceipts@cabcharge.com.au>
Sent: Wednesday, 15 January, 2020 9:55 AM
To: Schutz, John (DEW)
Subject: Cabcharge receipt

CABCHARGE

How was your experience today?



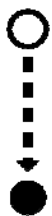
JOHN SCHUTZ

Thank you for using Cabcharge

\$22.05



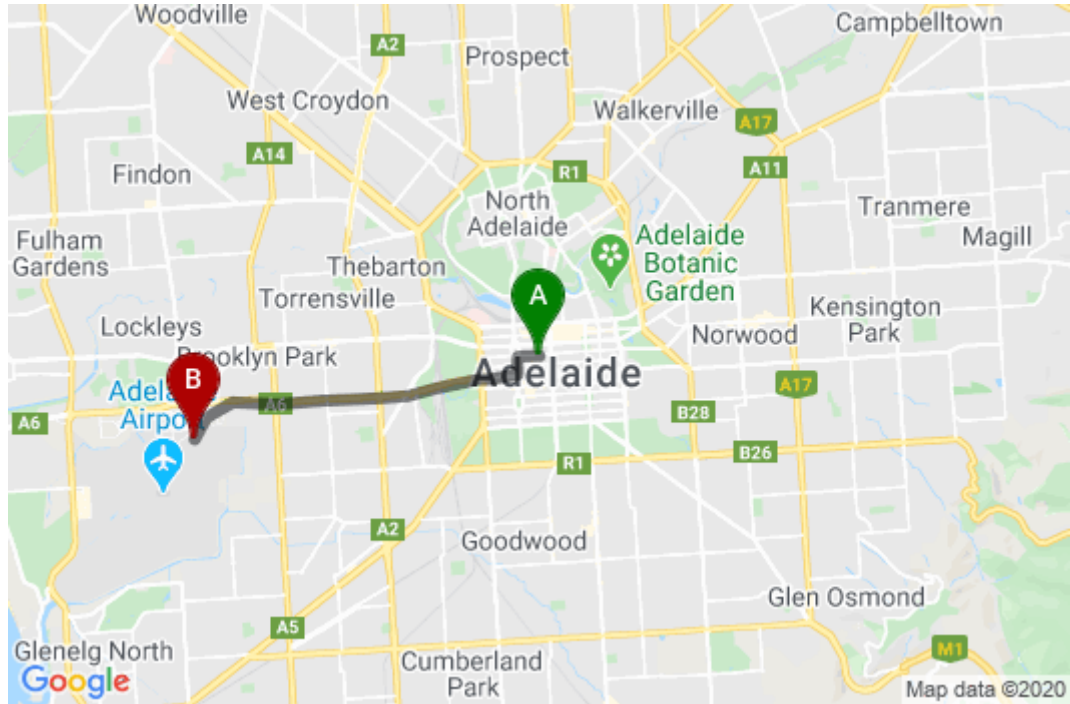
Trip details



11-13 Waymouth Street, Adelaide Central Business District,
South Australia, 5000

Atura Circuit, Adelaide Airport, South Australia, 5950

January 15th 2020, 9:52 am



Trip breakdown

SA GOV LEVY	\$1.00
Fare	\$20.00
Fare inc GST	\$21.00
Service fee	\$1.05
Total	\$22.05



Payment details

FASTCARD		
Receipt no.		33618



Taxi information

Taxi ID	2424
Driver ABN	050487143327

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 [Customer Service](#)

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ABN 99 001 958 390