

# Coast Protection Board

## Minutes of Meeting 522

**Date:** 1 May 2026

**Time:** 9:30 am – 13:00 pm

**Location:** 81-95 Waymouth St, Adelaide

### **1. Welcome and Acknowledgement**

The Presiding Member opened the meeting at 9:30 am with an Acknowledgment of Country and recognised a quorum. The Board accepted the agenda and noted where decisions were required.

### **2. Administration**

#### **2.1 Introductions & Apologies**

##### **Board Members**

Hon Paul Caica, Presiding Member

Professor Beverley Clarke

Mr James Buder

Professor Bronwyn Gillanders

Ms Kathryn Galpin

Mr Leith Blacker

##### **Department for Environment and Water (DEW) Staff**

Dr Matt Ward, A/Executive Director, Biodiversity and Nature Economy

Dr Nicole Pelton, A/Manager Coasts

Ms Lucy Jensen, A/Team Leader Policy, Planning & Governance

Ms Shangchen Sun, Project Officer – Board Secretariat & Grants

Mr Rizwan Mahmood, Senior Policy Officer

##### **Apologies**

Nil

##### **Guests**

Ms Annabel Sandery, Principal Advisor Coastal Resilience, DEW (Items 3.3.1 and Item 5.1)

Mr Michael Arman, Program Manager, Climate Ready Coasts (Item 3.3.1)

Ms Katherine Russell, Manager Policy Projects, LGA (Item 3.3.1)

Mr Tom West, Program Manager - Adelaide Beach Management, DEW (Item 5.2)

Mr Kym Gerner, Senior Coast and River Planner, DEW (Item 4.2)

Mr Luke Jones, Coast and River Policy Planner, DEW (Item 4.2)

Mr Ryan Maxted, Graduate Coast and Marine Officer, DEW (Item 4.2)

## 2.2 Declarations of Conflict of Interest

At the commencement of the meeting, Board members Mr James Buder, Professor Bronwyn Gillanders and Mr Leith Blacker declared potential conflicts of interest in relation to Development Applications. The Board noted the declarations.

## 2.3 Confirmation of Meeting 521 Minutes and Actions

### 2.3.1 Minutes from Meeting 521

The draft minutes of Meeting 521 held on 6 February 2026 were received by the Board.

**The Board resolved to:**

*Approve the minutes of Meeting 521 held on 6 February 2026.*

### 2.3.2 Minutes from Out of Session Meeting on 18 February 2026

The draft minutes of Out of Session Meeting on 18 February 2026 were received by the Board.

**The Board resolved to:**

*Approve the minutes of Out of Session Meeting on 18 February 2026.*

### 2.3.3 Key Outcomes Statement

The Key Outcomes Statement from Meeting 521 held on 6 February 2026 and Out of Session Meeting on 18 February 2026 was tabled.

**The Board resolved to:**

*Note the Key Outcomes Statement from Meeting 521 held on 6 February 2026 and Out of Session Meeting on 18 February 2026.*

### 2.3.4 Action Items Register

**The Board resolved to:**

*Note the Action Items Register.*

### 2.3.5 Forward Agenda

The annual field trip meeting dates will be finalised subject to the Minister's availability.

**The Board resolved to:**

*Note the Forward Agenda.*

*Action: Provide Board members with placeholder dates for all updated Board meetings.*

## 3. Engagement and Communications

### 3.1 Emerging Issues and Relationships

#### 3.1.1 DEW Executive Updates

Dr Matthew Ward, A/Executive Director, Biodiversity and Nature Economy provided a general update on relevant priorities. The Board noted the importance of aligning Board its work with current government priorities relating to coastal protection governance and investment.

Dr Ward updated the Board on current algal bloom conditions, monitoring activities and inter-agency response arrangements. The update noted the requirement for continued monitoring, ongoing impacts on fisheries, and the development of coordinated response and recovery frameworks across relevant agencies.

**The Board resolved to:**

*Note the update provided by the A/Executive Director, Biodiversity and Nature Economy.*

## 3.2 Correspondence and Media

### 3.2.1 Correspondence

The Board discussed correspondence regarding Lot No. 1018, Normanville Dunes. The Board requested a briefing on Board-owned land at a future meeting.

**The Board resolved to:**

*Note the correspondence received and sent.*

*Action: DEW prepare a briefing on Board-owned land at a future meeting.*

### 3.2.2 Media

**The Board resolved to:**

*Note the media articles tabled.*

## 3.3 Communications and Engagement

### 3.3.1 Presentation – Update on SA Climate Ready Coasts Program

The Board received an update on the Climate Ready Coast (CRC) program from Ms Katherine Russell, Manager, Policy Projects, LGA, and Mr Michael Arman, Program Manager, Climate Ready Coasts.

The Board noted the progress of the program, commending the strong collaboration across state and local government and acknowledging the importance of technical expertise and support for coastal councils, and the need for succession planning beyond the term of the current federal government funding.

**The Board resolved to:**

*Note the presentation on the SA Climate Ready Coasts Program.*

## 4. Governance, Policy and Planning

### 4.1 Governance and Policy

#### 4.1.1 Letter of Agreement

Ms Jensen advised the draft Letter of Agreement formalises the obligations and functions of the Department for Environment and Water in supporting the Board to administer the *Coast Protection Act 1972*.

**The Board resolved to:**

*Approve the Letter of Agreement between the Board and the Department for Environment and Water (DEW).*

#### 4.1.2 SMA and CPB Joint Board Meeting Agenda

The Presiding Member outlined the purpose of the joint meeting, noting the shared interests and complementary responsibilities of the statutory authorities. The Board agreed that the meeting format should prioritise whole-group discussion and seek to identify areas for collaboration.

**The Board resolved to:**

***Note** the paper and draft agenda for the Coast Protection Board and Stormwater Management Authority meeting scheduled for 11 May 2026.*

***Action:** DEW to finalise draft agenda with Stormwater Management Authority staff.*

#### 4.1.3 Annual Field Trip – Draft Itinerary (Kangaroo Island)

Ms Jensen presented the proposed itinerary. The Board noted that a Board meeting is scheduled to be held during the field trip.

**The Board resolved to:**

***Note** the draft itinerary for Kangaroo Island.*

***Action:** Presiding Member to liaise with the Minister regarding availability to attend the field trip.*

#### 4.1.4 Ad Hoc Funding Requests Policy

The Board considered the draft policy for consideration of ad hoc funding requests. The Board suggested refinements to improve the clarity of the scope and assessment criteria. The Board also noted the importance of appropriate reporting from funding recipients, including a commitment to knowledge sharing. The Board discussed the merits of a separate research funding stream in future budgets.

**The Board resolved to:**

***Note** the policy as an internal governance document.*

***Action:** DEW amend the draft policy and provide to Board for approval at a subsequent meeting.*

## 4.2 Planning & Development

#### 4.2.1 Development Activity and Significant Development Proposals

Mr Kym Gerner, Senior Coast and River Planner, DEW, provided a summary of development activity for the period January to March 2026.

The Board noted that Ms Lexi Schwarz (DIT) will provide a presentation on the Northern Water Project at Meeting 523.

**The Board resolved to:**

***Note** the Development Applications Activity Report.*

***Note** the Significant Development Proposals Report.*

## 5. Coast Unit Business & Operations

### 5.1 Manager's Report

Dr Nicole Pelton, A/Manager Coasts, provided an update on Coast Unit activities.

Ms Annabel Sandery, Principal Advisor Coastal Resilience, DEW, provided an update on Coastal Hazard Adaptation Planning (CHAP) progress across participating councils.

**The Board resolved to:**

*Note the Manager's Report.*

## 5.2 Adelaide Beach Management Operations

Mr Tom West, Program Manager Adelaide Beach Management, DEW, provided an update on the 2026 Sand Management Program and current beach operations.

**The Board resolved to:**

*Note the update on Adelaide Beach Management.*

## 6. CPB Budget

### 6.1 2025/26 CPB Budget and Finance Update

Dr Pelton provided an update on the Board's current financial position and projected expenditure for 2025/26.

The Board discussed potential priority investment options and requested DEW provide an out-of-session item recommending funding allocations in order of importance.

**The Board resolved to:**

*Note the expenditure of the 2025-26 Budget as of 31 March 2026.*

*Note forecast expenditure for the 2025-26 Budget to 30 June 2026 and the resultant estimated underspend.*

*Action: DEW Coast Unit to provide a detailed budget reallocation proposal to the Board out-of-session.*

### 6.2 Coast Protection Board Grant Program Options for 2026/27

Dr Pelton briefed the Board on options for revision of the Coast Protection Board Grants Program in 2026/27 and beyond. The Board noted the limitations of the current annual competitive funding model, the feedback from coastal councils on the challenges of the current program structure, and the confluence with the recent SA Climate Ready Coasts grant rounds. The Board discussed opportunities to adopt a more strategic and risk-based approach, and requested DEW draft a revised program in 2026/27 that aligns with the next two rounds of the SA Climate Ready Coasts Grant Program, including draft guidelines and administrative arrangements.

**The Board resolved to:**

*Note the options for revision of the Coast Protection Grant Program from 2026/27 onward.*

*Endorse the option of aligning the CPB Grant Program with the SA Climate Ready Coasts Grant Program for implementation in the 2026/27 financial year.*

*Action: DEW to prepare draft a revised program in 2026/27 that aligns with the SA Climate Ready Coasts Grant Program, including draft guidelines and administrative arrangements.*

## **7. Any Other Business**

The Board discussed community interest in oyster shell collection and reuse initiatives to support artificial reef projects. The discussion noted existing collection points at beaches and participating restaurants and the importance of appropriate cleaning and sterilisation processes prior to reuse.

## **8. Summary of Meeting 522**

N/A

## **9. Next Meeting**

- Monday 11 May 2026 - 11am–12pm – Joint Meeting with Stormwater Management Authority
- CPB Meeting 523 - Friday 26 June 2026

**Meeting closed at 13:00.**



**Presiding Member of the Coast Protection Board**

Date: 26.06.2026