

Coast Protection Board

Minutes of Meeting 502

Date: 8 September 2023

Time: 09.31am–12.24pm

Location: DEW 81-95 Waymouth St, Adelaide, Meeting rooms 10.5 & 10.6

1. Welcome and Acknowledgement

The Presiding Member opened the meeting at 9.31am with an Acknowledgment of Country and recognised a quorum. The Presiding Member congratulated board member Professor Bronwyn Gillanders for her reappointment by the Minister for another 4-year term on the Board. The Board accepted the agenda and noted where decisions were required.

2. Administration

2.1 Present & Apologies

Board Members

Mr Jeff Tate (Presiding Member)

Mr James Buder

Mayor Amanda Wilson

Professor Bronwyn Gillanders

Ms Annabel Sandery

Guests

Mr Graeme Martin, Executive Officer, Southern & Hills Local Government Association (Online – Item 4.1)

Ms Sharie Detmar, Principle Scientific Officer, Coast Protection Branch

Mr Arron Broom, Principle Planner, Coast Protection Branch

Department for Environment and Water (DEW) Staff

Ms Kym Pryde (Director Planning, Heritage, Coast Protection and Dog & Cat Management)

Dr Murray Townsend (Manager, Coast Protection)

Ms Judith Kirk (Team Leader, Policy & Advice, Coast Protection)

Dr Nicole Pelton (Senior Policy Officer, Policy & Advice, Coast Protection)

Ms Susan Taite (Project Officer – Board Secretariat and Grants, Coast Protection)

Mr Grant Pelton (Director, Strategic Projects)

Apologies

Ms Kathryn Galpin (Board Member)

Ms Cate Hart (Executive Director, Environment, Heritage & Sustainability)

2.2 Declaration of Conflicts of Interest

Ms A Sandery declared an ongoing conflict of interest in relation to Item 3.1.1 Climate Ready Coasts Update (CRC) and the Climate Ready Coast Program overall as her employer, Hatch, was the successful tenderer for the Stage 1 – Foundation Project consultancy. Ms Sandery notified the Board that to

manage this conflict moving forward an agreement between the presiding member and the LGA was sought, the approach will be to:

- i) physically leave the room when the CRC program is being discussed in Board meetings
- ii) request that she not receive correspondence, reports or agenda papers relating to the CRC program for Board or Priority Working Group meetings.

Ms Sandery also declared a conflict with Item 5.4.2 Update - Environment, Resources and Development Court (ERDC) appeal.

2.3 Minutes of last meeting

2.3.1 Confirmation of Minutes

The draft minutes of Meeting 501 held on 28 July 2023 were received by the Board.

The Board resolved to:

Approve the minutes of Meeting 501 held on 28 July 2023.

2.3.2 Business arising from previous meeting – Meeting Action Report

The Board reviewed business arising from minutes of the previous meeting held on 28 July 2023.

The Board resolved to:

Note the Action Items current from the previous meeting.

2.3.3 Key Outcomes Statement

The Key Outcomes Statement from the 28 July 2023 Board meeting was tabled and noted by the Board.

The Board resolved to:

Note the Key Outcomes Statement from Meeting 501 - July 2023.

2.4 Presiding Member Report

The Presiding Member met with the Deputy Premier, Dr Susan Close and Ms K Pryde to discuss progress with Coast Protection Board priorities including engagement and communication initiatives, updating of the Board policy document, integration with the Climate Ready Coasts Program and First Nations reconciliation actions. The Minister praised the work of the Board and will seek to attend a Board meeting in early 2024.

The Board resolved to:

Note the Presiding Member's verbal report.

3. Strategy and Policy

3.1 Strategy

3.1.1 CPB 2022 Priorities Check-in

Climate Science Advisory Committee Update

Professor B Gillanders provided a verbal update on the second Climate Science Advisory Committee (CSAC) held in August. Key discussions focused on the draft fact sheet on sea level rise and vertical land movement and how best to present this information in a meaningful way. The Committee

discussed the new representation of data by NASA in decades which highlights the increasing rate of sea level change in the last 10-20 years.

Representing data from global to local is a challenge, as is the uncertainty of projections. The Board requested CSAC to attend the December Board meeting to present to the Board. DEW is also in discussion with other jurisdictions nationally, who are working on similar challenges in updating policy regarding sea level rise. DEW also noted that a National Climate Risk Assessment is currently underway with stage 1 to be completed by end of 2023, stage 2 by the end of 2024 and subsequently development of a National Adaptation Plan.

10.04am Ms A Sandery left the meeting.

Climate Ready Coasts Update

An update on Climate Ready Coasts was provided and the Board noted that DEW is supporting the LGA SA to deliver the Climate Ready Coasts Program with a secondment for 2 days a week.

The Board resolved to:

Note the progress update for the Priority Projects.

Note the update provided from the Climate Science Advisory Committee.

10.06am Ms A Sandery and Mr G Pelton entered the meeting.

3.1.2 Vehicles on beaches

Mr G Pelton and Dr M Townsend provided an update on 'Vehicle on Beaches' and the declaration of restricted areas using section 34 of the *Coast Protection Act 1972*. A short list of potential sites for regulation of vehicles on beaches was provided for information and the sites for proposed restrictions to be approved by the Minister.

The Board resolved to:

Support the locations at which vehicle access on the beach is initially proposed to be restricted by the Minister for Climate, Environment and Water, using section 34 of the *Coast Protection Act 1972* to declare restricted areas.

Delegate to the Department for Environment and Water the placement of signs in accord with section 34(4) of the *Coast Protection Act 1972* informing the public of the prohibitions or restrictions upon access to the areas.

10.25am Mr G Pelton left the meeting.

3.1.3 CPB & DEW Workshop

The Board received an update from Ms K Pryde on the outcomes of the CPB/DEW facilitated workshop and noted the Priorities Working Group will further this work at their next meeting.

The Priorities Working Group is meeting at the end of September to work through the outcomes of the workshop, discuss priorities and assign budgets for the Board to consider at the October meeting.

The Board resolved to:

Note the outcomes from the 8 August 2023 CPB/DEW workshop.

Request the PWG to discuss workshop outcomes and propose expenditure of the Board's residual budget to progress the priorities for 2023/34 at their next meeting (currently scheduled for 27 September 2023).

10.33am Ms K Pryde left the meeting.

10.35am Mr G Martin entered the meeting online.

4. Engagement and Communications

4.1 Regional Council Engagement

Mr Graeme Martin, Executive Officer of Southern & Hills LGA presented the region-specific coastal issues faced by the three coastal councils of Alexandrina, Victor Harbor and Yankalilla. This region has very high seasonal visitation rates and high growth rates are putting pressure on housing and local services. The coast is the key visitor experience for those visiting the region and has boom cycles, with the static population not representing the overall use of the coast. Graeme advised that all 3 councils are preparing adaptation plans and are seeking evidence-based data on climate change in relation to sea level rise, adaptation planning and health impacts.

The Board resolved to:

***Note** the presentation from Mr G Martin, EO, Southern & Hills LGA.*

10.38am Ms K Pryde entered the meeting.

10.47am Ms K Pryde left the meeting.

10.53am Mr G Martin left the meeting.

4.2 Relationships Radar

The Board considered the relationships radar, now updated to include the Office of Hydrogen Power SA and discussed how best to engage with Landscapes Boards in SA. DEW committed to advising the Board of the date of the next Landscape Board Presiding Members Forum. The Board discussed potential engagement with research providers and Prof B Gillanders agreed to provide an overview on research being undertaken by University of Adelaide relating to coastal issues to the Board at its December Board meeting.

The Board resolved to:

***Note** the updated relationships radar diagram.*

10.58am Ms K Pryde entered the meeting.

4.3 2022-23 Draft Annual Report

The draft 2022-23 CPB Annual Report was provided for the Board to approve. Board members will review the report and provide comments to DEW and the Presiding Member for any proposed changes. DEW will finalise the report for the Presiding Member to approve out-of-session.

The Board resolved to:

***Delegate** authority to the Presiding Member to approve the 2022-23 Coast Protection Board Annual Report, taking into account any comments received from the Board members.*

4.4 Correspondence and Media Reports

4.4.1 Correspondence

The Board resolved to:

***Note** the correspondence received and sent on behalf of the Board.*

4.4.2 Traditional and social media

The Board resolved to:

Note the media summary provided.

11.07am Ms S Taite left the meeting.

11.10am Ms S Taite entered the meeting.

11.16am Mr A Broom entered the meeting.

5. Operations

5.1 Manager's Report

Dr M Townsend presented the Manager's Report including an update on recent visits to Kangaroo Island and the Limestone Coast.

The Board resolved to:

Note the Manager's Report.

5.2 Adelaide Beach Management Review

Ms K Pryde gave a verbal update on the *Adelaide Beach Management Review*. Consultation on the shortlisted management options will open from 18 September 2023 to 15 October 2023 with an information session to be held on 27 September 2023. The Board requested a briefing on the options be provided at its 20 October 2023 meeting.

The Board resolved to:

Note the update on the Adelaide Beach Management Review.

5.3 Coastal Programs and Management Report

Dr M Townsend provided an update to the Board on regional and metropolitan beach management. There was discussion relating to the delays in sand pumping at Holdfast Shores and sand management at Henley Beach. An update on stakeholder communication and engagement was also provided.

The Board resolved to:

Note the update on coastal programs.

5.4 Planning and Development Report

5.4.1 Report on DA responses

Mr A Broom provided an update on DA responses.

The Board resolved to:

Note the Development Applications Activity Report.

11.42am Ms A Sandery left the meeting.

11.43am Dr N Pelton left the meeting.

5.4.2 ERDC Appeal (Sensitive/Legal Privilege)

Mr A Broom provided an update on the appeal lodged with the Environment, Resources and Development Court (ERD Court). A special out-of-session meeting may be required prior to the next Board meeting.

The Board resolved to:

***Note** the update on the appeal lodged with the ERD Court against the decision of the Fleurieu Regional Assessment Panel to refuse planning consent upon the Coast Protection Board's direction for refusal for a proposed land division at Mundoo Channel on Hindmarsh Island (DA 21031507).*

11.48am Ms A Sandery and Ms S Detmar entered the meeting.

11.48am Prof. B Gillanders, Mr J Tate, Ms A Wilson, Mr J Buder and Mr A Broom left the meeting.

11.52am Prof. B Gillanders, Mr J Tate, Ms A Wilson, Mr J Buder entered the meeting.

11.54am Dr N Pelton entered the meeting.

12.00pm Ms K Pryde entered the meeting.

5.5 Coastal Flood Mapping Viewer Updates

The Board received a briefing from Ms Sharie Detmar on the updated information proposed for release on the Coastal Flood Mapping Viewer managed by DEW. The Coastal Flood Mapping Viewer provides information about coastal flood hazard mapping for the Eyre Peninsula and Limestone Coast regions. The Board has invested in the coastal flood mapping for Yorke Peninsula, Fleurieu Peninsula and Kangaroo Island and updated flood modelling for all regions. This data is currently being finalised for uploading and release in the near future.

The Board resolved to:

Note the update to the Coastal Flood Mapping Viewer with new data for coastal regions of South Australia.

Approve DEW to release the updated data onto the Coastal Flood Mapping Viewer at a time to be determined in light of DEW and the Minister's media priorities and in line with the agreed communications plan.

12.05pm Ms S Detmar left the meeting.

6. Budget and Finance

6.1 Finance Report

No finance report was presented as the budget for 2023-24 financial year is to be set at this meeting (Item 6.2).

6.2 Draft 2023-34 Budget for approval

The Board considered the proposed budget items and allocations for the 2023-24 financial year budget. The Board requested the staffing costs for the 1xFTE ASO4 role be checked regarding the cost of corporate overheads, and the 0.4xFTE ASO6 role be adjusted from a 12 month position to a 10 month position (1 September 2023-30 June 2023). Revised salaries will be reported back to the Board at the next meeting. The Board agreed the Priorities Working Group would review Board priorities at its scheduled meeting on 27 September 2023 and present recommendations for allocation of the unallocated funding to the Board for approval at the 20 October meeting.

The Board resolved to:

Note the proposed budget items, allocations and discretionary unallocated budget for the 2023-24 financial year.

Approve recommended budget items and allocations for the 2023-24 Coast Protection Board Budget as follows:

- Board Members Salaries - \$25,000
- Climate Science Advisory Committee Salaries- \$10,000
- Audit Fees - \$12,000
- Board Field Trips/Workshops - \$15,000
- Engagement & Communications - \$10,000
- Board-owned land administration fees - \$4,200
- Board-owned land management costs - \$15,000
- Country Profiles Survey Program - \$30,000
- Oblique photography of South East and photo processing - \$20,000
- Robe Tide Gauge Equipment Upgrade - \$9,000
- Contribution to DEW (LiDAR & Imagery data) - \$10,000
- Contribution to BoM (MoAA for Cape du Couedic Waverider Buoy) - \$10,000
- Contribution to Port Adelaide Flood Modelling Study - \$20,000
- Contribution to Flinders University Honours Project - \$12,000
- Coast Protection Grant Program - \$1,000,000
- Community Participation Grant Program - \$30,000
- Emergency Storm Response - \$50,000

Request staffing costs be checked and adjusted for approval at the next Board meeting.

Request the Priorities Working Group recommend priority projects and budget allocations for the unallocated discretionary budget.

6.3 2023-24 Coast Protection Board Grant Programs Application Date Amendment

The Board received a request to update the application period for the 2023-24 Coast Protection Grant Program and 2023-24 Community Participation Grant Program to be 25 August to 25 October 2023.

The Board resolved to:

Approve the application period for the 2023-24 Coast Protection Grant Program and the 2023-24 Community Participation Grant Program to be 25 August to 25 October 2023.

7. Other Business

No other business.

8. Topics for the Minister for Climate, Environment and Water

- Update from CSAC
- Vehicles on Beaches
- DEW/CPB Workshop
- Regional Engagement with SHLGA
- Relationships Radar – connecting with Researcher Institutions and Insurance industry
- Update on Adelaide Beaches Management Review
- Update on sand pumping at Glenelg
- Coastal Flood Mapping Viewer update

9. Statement of Key Outcomes

- Update from CSAC
- Vehicles on Beaches
- DEW/CPB Workshop
- Regional Engagement with SHLGA
- Update to R/Radar (researchers & insurance)
- Update on Adelaide Beaches Management Review
- Update on sand pumping at Glenelg
- Coastal Flood Mapping Viewer update

Meeting closed at 12.24pm.

Next meeting is scheduled for Friday 20 October 2023.



Mr Jeff Tate

Presiding Member

Coast Protection Board

Date: 20/10/23