

Coast Protection Board

Minutes of Meeting 496

Date: Friday 9 December 2022

Time: 10.40am–12:30pm

Location: Level 7, Keith Walker Room, 81-95 Waymouth Street, Adelaide

1. Welcome and Acknowledgement

The Presiding Member opened the meeting at 10:40am with an Acknowledgment of Country and recognised a quorum. The Board accepted the agenda and noted where decisions were required.

2. Administration

2.1 Present & Apologies

Present

Board Members

Mr Jeff Tate (Presiding Member)

Ms Annabel Sandery

Professor Bronwyn Gillanders

Mr James Buder

Ms Kathryn Galpin

Advisory Committee Members

Mr Lea Bacon (Local Government Association) (entered the meeting at 12.00pm)

Guests

Ms Katherine Russell (Local Government Association) representing Mr Lea Bacon

Department for Environment and Water (DEW) Staff

Dr Neil McFarlane (Director, Climate Change, Coast and Marine) (entered the meeting at 11.45am)

Dr Murray Townsend (Manager, Coast and Marine)

Ms Judith Kirk (Team Leader, Policy and Advice, CMB)

Dr Nicole Pelton (Senior Policy Officer, CMB)

Apologies

Mayor Amanda Wilson

Ms Cate Hart (Executive Director, Environment, Heritage & Sustainability)

Mr Adam Gray (South Australian Coastal Councils Alliance)

2.2 Declaration of Conflicts of Interest

No additional conflicts of interest were declared.

2.3 Minutes of last meeting

2.3.1 Confirmation of Minutes

The draft minutes of meeting No. 495 on 21 October 2022 were received by the Board.

2.3.4 Out-of-session paper – 23 November 2022

The Board reviewed the business arising from the minutes of previous meeting held on 21 October 2022.

The Board resolved on 25 November to:

Note that adequate information has now been provided to make an assessment on the Cowell foreshore wetland development application discussed in Item 5.3.1 of the 21 October 2022 meeting.

Approve the development application and approve the recommendation of no objections to the proposed development with Condition and Notes, subject to amended wording of the directed condition.

The Board resolved to:

Approve the minutes of meeting 495 and the minutes of the out of session resolution of 25 November 2022 relating to the Development Application number 21016103 for the Cowell Foreshore Wetland.

2.3.2 Key Outcomes Statement

The Key Outcomes Statement from the last Board meeting held on 21 October 2022 was tabled for noting.

The Board resolved to:

Note the Key Outcomes Statement from October 2022

2.3.3 Business arising from – Meeting Action Report

The Board reviewed the business arising from the minutes of previous meeting held on 21 October 2022.

The Board resolved to:

Note the Action Items list from the previous meeting.

2.4 Presiding Member Report

A Presiding Member paper on reform of governance and engagement was included on the meeting agenda. The Presiding Member has emailed the LGA and SACCA regarding future arrangements. The Presiding Member outlined a replacement of the Local Government Advisory Committee with meetings with the LGA and SACCA and engagement with Councils at a regional level.

The Presiding Member communicated the following:

- DEW Chief Executive's Boards and Council Chairs Forum was held on 30 November 2022:
 - Common issues identified at the meeting were communication with key stakeholders and climate change.
- The CE spoke to DEW Corporate Plan Highlights 2022 which was recently released (a copy provided to the Board via the CPB Portal).
- The Presiding Member had a phone discussion with the Chair of the Victorian Marine and Coastal Council, an advisory group to the Victorian Government. Discussions included potential issues for the coastal environment from stormwater discharge to the sea and their management. The possibility of sharing information and views with the NSW Coastal Council was also discussed.

The Board acknowledged L Bacon and A Gray for their representation on the Local Government Advisory Committee.

The Board resolved to:

Note the Presiding Member's report

Replace the Local Government Advisory Committee model of engagement with local government with:

(i) Scheduled combined meetings with the LGA and SACCA (noting that other meetings on specific matters may also be held), with the following arrangements:

- Frequency – twice annually
- Attendees – LGA President (or nominee) and CEO (or nominee); SACCA – Chair (or nominee) and Executive Officer; CPB – Presiding Member (or nominee) and DEW Manager Coast and Marine (or nominee)
- Agenda – CPB responsible for preparation and distribution (a week before each meeting) with all parties able to include items for discussion
- Meeting notes – CPB responsible (the meeting notes would be public documents unless otherwise agreed for specific items).

(ii) scheduled discussions at Board meetings with coastal council representatives.

Discuss the draft Local Government Engagement and Communication Framework (included as an attachment to the minutes of this meeting) with the LGA, SACCA, and ACCN.

3. Strategy and Policy

3.1 Strategy

3.1.1 Outcomes from COP 27 (presentation)

The presentation from Dr Neil McFarlane, Director, Climate Change, Coast and Marine was deferred until later in the meeting.

3.1.2 CERMP and the Coastal Adaptation for South Australia project

The Board noted the successful South Australian application to the Australian Government's Coastal Estuarine Risk Mitigation Program, with a total of \$6.7 million awarded for six projects out of a total \$50 million available nationally for 2022-23.

Successful projects include Barunga West Coastal Protection, Encounter Bay Seawall, Wyomi Stage 2 Seawall, Data Collection and Modelling Study for Horseshoe Bay, Port Elliot, a Coastal Adaptation & Emergency Management Strategy for Lower Eyre Peninsula, and the Coastal Adaptation for South Australia project.

The Board discussed the opportunity to contribute to the Coastal Adaptation for South Australia project as there is significant alignment between the LGA and DEW led project and the Board's priorities.

The Board resolved to:

Note the success of all projects submitted in the South Australian application to the Australian Government's Coastal and Estuarine Risk Mitigation Program.

Agree to support the Coastal Adaptation for South Australia project, subject to the LGASA identifying appropriate project management resources and Board participation in the governance of the project.

Request the early development of associated criteria in the Coastal Adaptation for South Australia project for determining regional and state-wide priorities for funding of coastal projects.

3.1.3 CPB 2022 Priorities Check-in

The Board discussed the updates provided on the priority projects, including:

- The proposal to undertake additional cultural awareness training in March/April 2023 and have a First Nations focus on the Board Field Trip proposed for May 2023.
- The online Forum on Regional Support and Grants that was held following the Board meeting on Friday 21 October 2022. The next Forum will be a face-to-face, more interactive event scheduled at a time to facilitate attendance by regional coastal council CEOs.
- The landing page for the Coast Protection Board has been updated on the DEW website including Board profiles, outcomes statement, and the spring newsletter. The updated policy document and meeting minutes and annual reports are also available on the site.
- Release of the Spring 2022 eNewsletter which has 128 subscribers to date, where nearly 50% opened the newsletter.
- Content for the summer newsletter was discussed.

The Board resolved to:

Note the progress updates for the Coast Protection Board Priority Projects 1: Regional Support, 3: Review of Grant Programs, and 5: Review of Board Policy, including the survey results and slides presented at the CPB-LG CEO Forum on Regional Support and Grants (Attachment 1).

Note the updates to structure and content of the Coast Protection Board webpage.

Approve the recommended next steps and timing for Coast Protection Board Priority Project 1: Regional Support and Priority Project 6: First Nations Engagement & Reconciliation.

3.1.4 Meeting Dates for 2023

The Board discussed the proposed meeting dates for 2023 and agreed to continue meeting every 6 weeks in 2023. The Priority Working Group will continue meeting, preferably between Board meetings every 6 weeks and all Board members are welcome to attend. The Board also agree to regional field trip.

The Board resolved to:

Agree on a meeting schedule for 2023.

3.2 Policy

3.2.1 Climate Science Advisory Committee

The Minister for Climate, Environment and water has approved the Climate Science Advisory Committee and members' terms and conditions. The Board discussed the proposed membership of the Committee and agreed DEW will invite identified potential members to provide a CV if interested in participating on the Committee, for the Board to consider out-of-session. Timing of meetings will be determined by the Committee. A review of sea level rise and policy implications will be the first task for the Committee.

The Board resolved to:

Note the Minister for Climate, Environment and Water approved the terms and conditions of appointment for the Climate Science Advisory Committee.

Approve the revised Terms of Reference for the Climate Science Advisory Committee (Attachment 1).

Consider the previously approved membership of the Climate Science Advisory Committee.

Request DEW to approach the identified potential members regarding their potential interest in being a member of the Climate Change Advisory Committee, and request provision of their summary CVs for the Board's consideration out-of-session.

Approve the Presiding Member to convene the Climate Science Advisory Committee once formed, to review sea level rise measurements and projections, and advise the Board on implications for policy.

4. Engagement and Communications

4.1 Advisory Committee Reports

No reports were received.

4.2 Correspondence and Media Reports

4.2.1 Correspondence

The Board resolved to:

Note the correspondence received and the responses sent on behalf of the Board.

4.2.2 Traditional and social media

The Board resolved to:

Note the relevant media provided for information.

N McFarlane entered the meeting at 11.50pm.

3. Strategy and Policy

3.1 Strategy

3.1.1 Outcomes from COP 27 (presentation)

Dr Neil McFarlane, Director, Climate Change, Coast and Marine provided a presentation of his recent attendance at COP27.

The Board resolved to:

Note the presentation given by N McFarlane on COP27.

5. Operations

5.1 Manager's Report

M Townsend presented the Manager's Report to the Board and provided a verbal update on the preparation for the call for applications in the New Year for the Australian Government's Disaster Ready Fund. This program is expected to be announced in January 2023 and funding allocated to State and Territory governments by the end of financial year 2022/23.

The Board resolved to:

Note the Manager's Report.

5.2 Adelaide Beach Management Review update

The Independent Panel has been appointed, will conduct a beach tour and meet on 15 December 2022 to review tender submissions received for the scientific review in order to make a recommendation to the Attorney-General on the appointment of a preferred consultant firm. URPS will undertake the community engagement process with support from DEW to ensure key stakeholders and the broader community are engaged in the 12-month review process.

The Board resolved to:

Note the update on the review of Adelaide Beach Management.

5.3 Coastal Programs and Management Report

M Townsend provided an update to the Board on metropolitan beaches. In winter and spring 2022 there were no major storms but 20 occasions in which peak water levels exceeded the 100% AEP (1-year ARI) water level. These storms lowered beach levels in some areas - including Henley Beach and Henley Beach South. It was noted that beaches can gain 0.5m sand in a week of calmer weather and recover quite quickly. Significant runoff and River Torrens flows have slowed alongshore sand movement into affected areas. The contract with Maritime Constructions to dredge the Glenelg and West Beach harbours has been extended for 2 years by DEW.

The Board resolved to:

Note the update on coastal programs.

5.4 Planning and Development Report

5.4.1 Report on DA responses

All responses in the Development Application Activity Report were approved under delegation except the Cowell Wetlands response which was dealt with out-of-session by the Board. There were no directed refusals in October or November with a running total of 3 of 70 (4%) of directed refusals for 2022/23.

The Board resolved to:

Note the Development Applications Activity Report.

5.4.2 Significant Development Applications

M Townsend presented the Significant Development Applications paper which included an update on the Orbital Launch Complex at Sleaford on the Eyre Peninsula.

The Board resolved to:

Note the Significant Development Applications Report.

L Bacon and K Russell left the meeting at 12.20pm.

6. Budget and Finance

6.1 Finance Report

The Board resolved to:

Note the CPB Finance Report.

6.2 2022-23 FY Budget Requests

Budget Requests included \$15,000 to upgrade the Robe tide gauge from DEW, \$20,000 previously approved to support Flinders University successful Australian Research Council grant application for bathymetric survey and other monitoring equipment, and a proposal to support the LGASA's *Coastal Adaptation for South Australia* project via reallocation of \$100,000 from existing Board Priority Projects.

The Board resolved to:

Approve the request for funding from DEW for \$15,000 to purchase tide gauge equipment to improve coastal monitoring (Attachment 1).

Approve the partnership contribution of \$20,000 to Flinders University for the successful ARC Linkage Infrastructure, Equipment & Facilities grant-funded project 'Coastal Bathymetry for SA' (Attachment 2)

Resolve to offer \$100,000 for a grant to LGASA toward the successful Coastal & Estuarine Risk Mitigation Program-funded project 'Coastal Adaptation for South Australia', (refer Item 3.1.2 CERMP Success), via reallocation of Priority Project budgets as follows:

- \$60,000 from Priority 2: Adaptation Planning.
- \$20,000 from Priority 4: Information Network.
- \$20,000 from Priority 7: Sustainable Funding.

7. Other Business

This has been Neil McFarlane's last meeting with the Board as a result of the revised divisional structure within DEW. The Presiding Member thanked Neil for his support of the Board and advice and guidance provided to him as Presiding Member. On behalf of the Board, the Presiding Member wished him all the best in his new role in DEW.

8. Topics for the Minister for Climate, Environment and Water

- COP27 briefing
- Climate Change Science Advisory Committee membership approach and include review of sea level rise benchmarks as the priority task
- CERMP funding and Board contribution and engagement with the LGA and DEW on the Coastal Adaptation for South Australia project
- Update on Adelaide Beach Management review
- New engagement arrangements with the LGA and SACCA
- Acknowledge contributions of L Bacon and A Gray for their representation on the Local Government Advisory Committee
- Preparation of summer eNewsletter

9. Statement of Key Outcomes

- COP27 briefing
- Climate Science Advisory Committee membership approach and include review of sea level rise benchmarks as the priority task
- CERMP funding and Board contribution and engagement with the LGA and DEW on the Coastal Adaptation for South Australia project
- Update on Adelaide Beach Management review

- New engagement arrangements with the LGA and SACCA
- Acknowledge contributions of L Bacon and A Gray for their representation on the Local Government Advisory Committee
- Preparation of summer eNewsletter

Meeting closed at 12:28pm.

Next meeting scheduled for Friday 17 February 2023.

Mr Jeff Tate

**Presiding Member
Coast Protection Board**

Date:

Attachment 1: CPB & LG ENGAGEMENT & COMMUNICATION FRAMEWORK

METHOD	TARGET	FREQUENCY	HOSTED BY	ROLES					COMMENTS
				LGA	SACCA	ACCN	DEW	CPB	
ENGAGEMENT - DIRECT WITH COASTAL COUNCILS									
Staff forums	Practitioners	Quarterly? OR 3 per annum?	LGA & CPB? DEW?	Administer, with DEW	Promote	Promote	Administer, with LGA, contribute to delivery	Support (sponsorship – such as interstate presenters, event costs?)	Work detail through with LGA as part of a multi-year joint action plan
	CEOs	Annual	CPB	Promote	Promote	Promote	Administer, contribute to delivery	Fund from budget, approve program	
Surveys	Coastal councils generally	As required – aim for at least 2 per annum	CPB	Promote	Promote	Promote	Administer	Set survey purpose, approve survey wording, report back to councils on survey results	
Invitations to present at Board meetings	Practitioners	Schedule for each Board meeting	CPB	Nil	Nil	Nil	Administer as part of agenda preparation	Approve schedule of speakers	

METHOD	TARGET	FREQUENCY	HOSTED BY	ROLES					COMMENTS
				LGA	SACCA	ACCN	DEW	CPB	
ENGAGEMENT – SECTOR-WIDE									
Scheduled meetings	LGA & SACCA (President/ Chair or nominee, CEO/EO or nominee)	Twice per annum	CPB	Propose agenda items	Propose agenda items	Nil	Administer	Propose agenda items	Who approves meeting agendas?
COMMUNICATION									
ENewsletters	Elected Members & staff	Seasonal	CPB	Promote	Promote	Promote	Administer	Approve	