

Coast Protection Board

Minutes of Meeting 495

Date: Friday 21 October 2022

Time: 09.30am–11:20am

Location: City of Port Adelaide Enfield Town Hall, 34 Nile Street, Port Adelaide

1. Welcome and Acknowledgement

The Presiding Member opened the meeting at 9:30am with an Acknowledgment of Country and recognised a quorum. The Board accepted the agenda and noted where decisions were required.

2. Administration

2.1 Present & Apologies

Present

Board Members

Mr Jeff Tate (Presiding Member)

Ms Annabel Sandery

Mayor Amanda Wilson

Mr James Buder

Ms Kathryn Galpin

Advisory Committee Members

Mr Adam Gray (SA Coastal Council Alliance)

Mr Peter Halton (Regional Coastal Local Government - Wattle Range Council)

Mr Lea Bacon (Local Government Association)

Guests

James Johnston, Adviser – Environment to the Minister for Climate, Environment and Water

Dr Nadine Kelly, Team Leader Urban Water, Green Adelaide

Department for Environment and Water (DEW) Staff

Ms Cate Hart (Executive Director, Environment, Heritage & Sustainability)

Dr Neil McFarlane (Director, Climate Change, Coast and Marine)

Dr Murray Townsend (Manager, Coast and Marine)

Ms Judith Kirk (Team Leader, Policy and Advice, CMB)

Dr Nicole Pelton (Senior Policy Officer, CMB)

Apologies

Professor Bronwyn Gillanders (Board Member)

Cr Bill Jamieson (Chair, Metropolitan Seaside Council Committee)

2.2 Declaration of Conflicts of Interest

No additional conflicts of interest were declared.

2.3 Minutes of last meeting

2.3(a) Confirmation of Minutes

The draft minutes of meeting No. 494 on 9 September 2022 were received by the Board.

The Board resolved to:

Approve the minutes of meeting No.494.

2.3(b) Business arising from Minutes of previous meeting (Action Items List)

The Board reviewed the business arising from the minutes of previous meeting held on 9 September 2022.

The Board resolved to:

Note the business arising from minutes of previous meeting (Action Items list).

2.4 Presiding Member Report

The Presiding Member thanked the City of Port Adelaide Enfield Council for providing the facilities for the meeting and communicated the following:

- Welcomed J Johnston, Adviser – Environment to the Minister for Climate, Environment and Water as her representative at the Board meeting.
- Thanked L van Nieuwmans for her support of the Board and noted her acceptance of a new role.
- Acknowledged B Jamieson and P Halton for their representation on the Local Government Advisory Committee. B Jamieson joined the LGAC in June 2019, as Chair of the MSCC and has been at the Council of Onkaparinga for 25 years. P Halton joined the LGAC in 2016 and had provided very helpful technical and regional insights. In response, Mr Halton highlighted the opportunity the committee provided to build the relationship with Wattle Range Council and the Department. He acknowledged the DEW staff and thanked them for their expertise and passion for coastal management.

A Wilson entered the meeting at 9:40am.

C Hart provided an update on the review into Adelaide beach management, highlighting the planned panel and scientific work, and engagement with community.

The Presiding Member has undertaken a review of the governance arrangements with the Board positioning itself for change. A Presiding Member paper on reform has been included the meeting agenda. The Presiding Member highlighted the importance of maintaining good relationships between the Board and local government, particularly in the regions. A number of recommendations proposed by the Presiding Member were discussed and agreed by the Board, including a workshop on the day of the December 2022 Board meeting to further consider the meeting schedule for 2023, and a review in six months to determine if the new arrangements are fit for purpose.

The Board resolved to:

Note the Presiding Member's paper on potential reform of the Board's governance arrangements.

Approve the continuation of the practice of posting Board minutes online after they are confirmed at the next meeting.

Request that, under the service agreement with DEW:

- draft minutes be distributed to Board members within five working days after each meeting
- a statement of key matters from each meeting be provided to the Presiding Member within five working days after each meeting and once approved by the Presiding Member, be posted online.

Request the Priorities Working Group to oversee the creation of template Terms of Reference (including scheduled reviews of the purpose, membership, and working arrangements) for working groups and similar structures.

Agree in principle to replace the Local Government Advisory Committee model with scheduled meetings with the LGA and SACCA and scheduled discussions at board meetings with coastal council representatives.

Agree to put on hold any arrangements to replace the two members of the Local Government Advisory Committee who are not continuing (Cr Bill Jamieson and Peter Halton) and engage in discussions with the LGA and SACCA about future arrangements.

Amend the Climate Science Advisory Committee Terms of Reference to clarify that, when reports are provided to the Board, the Chair of the Committee will be invited to attend the Board meeting for that item and that other committee members may also be invited to attend for that matter.

Agree to consider moving to a two monthly schedule of Board meetings with the potential for workshops or working group meetings in between in a workshop at the December 2022 Board meeting.

3. Strategy and Policy

3.1 Strategy

3.1.1 Presentation – Green Adelaide – River Torrens, Breakout Creek Works

Dr Nadine Kelly, Team Leader, Urban Water with Green Adelaide provided a presentation on work underway at Breakout Creek on the River Torrens. Stage 3 of rehabilitation is underway with stormwater improvement wetlands being constructed to create habitat as well as a shared vision to meet community needs including walkways and paths, Kurna artwork and planting for improved habitat.

The Board resolved to:

Note the presentation given by N Kelly on Breakout Creek.

3.1.2 CPB 2022 Priorities Check-in

The Board discussed the recommendations of the Priorities Working Group, including the intention to meet fortnightly until December, share information with all Board members via the CPB Portal, and to develop a terms of reference for the group.

N Pelton provided an update on proposed amendments to the Priority Project Outlines and Implementation Plan, workshopped by the Priorities Working Group and departmental staff since the last Board meeting.

M Townsend presented the updated Board Policy document which includes previously agreed appendices on boat ramps and coastal raptors, includes updated references to IPCC, relevant legislation updates including *Crown Land Management Act 2009* and the *Harbours and Navigation Act 1993*. This is the first stage of the policy review and will be included on the Board's webpage hosted on the DEW website, once approved by the Board.

The Presiding Member met with DEW Executive Directors C Hart and S Carruthers to discuss the availability of information online. A workshop is being organised for December 2022 to further this work.

The Board resolved to:

Note the governance approach for the Priorities Working Group, including the establishment of the Priorities Working Group folder on the CPB Portal, fortnightly meetings for the remainder of the year, and the intention to develop a Terms of Reference.

Approve the recommended refinements to the scope and actions of projects in the Priority Project Outlines and Implementation Plan.

Note the progress on Priority Projects, including the Agenda for the CPB-LG CEO Forum on 21 October 2022.

Approve the updates to the Coast Protection Board Policy document and publish the updated document on the Board's webpage.

4. Engagement and Communications

4.1 Advisory Committee Reports

4.1.1 Local Government

- Adelaide Coastal Councils Network update

A report from the Adelaide Coastal Councils Network (ACCN, formerly MSCC) was tabled.

- South Australian Coastal Councils Alliance update

South Australian Coastal Councils Alliance (SACCA) hosted the 2022 Coastal Forum on 22 September 2022 at West Beach with over 60 people attending in person and 30 online. Invited presentations on adaptation planning from interstate were in the morning with a local government focus in the afternoon including a presentation from M Townsend on monitoring of the coast. Presentations will be made available on the SACCA website launching soon.

The Board resolved to:

Note the update provided by ACCN and SACCA.

4.2 Correspondence and Media Reports

4.2.1 Correspondence

The Board resolved to:

Note the correspondence received by the Board.

4.2.2 Traditional and Social Media

The Board resolved to:

Note the media articles provided.

4.3 Draft Spring eNewsletter

The Board considered a draft eNewsletter that had been prepared by DEW staff introducing Board strategic priorities, grant programs and member biographies. The eNewsletter will be refined following feedback from the Board, for final publication approval by the Priorities Working Group. The intent is to release it in early November 2022. Feedback and comments were noted at the meeting.

The Board resolved to:

Note the draft eNewsletter and plan for distribution once approved by the Priorities Working Group.

5. Operations

5.1 Manager's Report

M Townsend presented the Manager's Report to the Board and provided a verbal update on a number of additional issues including:

- the works for the new Normanville Surf Life Saving Club
- DEW Executive visited Adelaide's managed beaches on 18 October 2022
- Update on the Expression of Interest for new sea flood modelling for Port Adelaide.

The Board resolved to:

Note the Manager's Report.

5.2 Coastal Programs and Management Report

M Townsend provided an update to the Board on sand management for metropolitan beaches including the extension of the Glenelg to Kingston Park sand pipeline contract for an additional five years.

The Board resolved to:

Note the update on coastal programs.

5.3 Planning and Development Report

5.3.1 Proposed Cowell Foreshore Wetland Development Application

DEW is awaiting delivery of requested further information on the development application from the District Council of Franklin Harbor. This is a significant project for the Council, and it is seeking assessment of the application by the Board at the earliest possible convenience following the provision of adequate

information, to avoid potential loss of allocated grant funding. An out-of-session paper will be forwarded to the Board for consideration once the Council provides the outstanding information requested.

The Board resolved to:

Note the status of the development application for the proposed Cowell Foreshore Wetland Development application.

5.3.3 Report on DA responses

M Townsend presented the Report on Development Application Responses noting there were two directed refusals in August (none for September) for dwellings at Nepean Bay and Thompsons Beach as they did not meet the Board's flood hazard policy. The total running number of directed refusals is now three (or 7%) of 44 responses for this financial year so far.

The Board resolved to:

Note the Development Applications Activity Report.

6. Budget and Finance

6.1 Finance Report

The Board resolved to:

Note the CPB Finance Report.

6.2 2022-23 FY Budget Requests

The Presiding Member presented the 2022-23 FY Budget Requests including increases in the budget required under the Priority Projects (Item 3.1.2). The Board discussed and agreed to the proposed changes to the 2022-23 budget.

The Board noted that the current allocation of \$20,000 to Priority Project 2: Adaptation Planning would be insufficient to fund Stage 1 in the current Project Outline. Priority Working Group members confirmed that this issue had been discussed at the Priority Working Group meeting of 13 September 2022 with the intention to increase the allocation for this project to \$60,000. The Presiding Member indicated he had emailed the Board members advising of the need for additional funding prior to the meeting. The Board discussed the importance of this foundational stage of Priority Project 2 and agreed to increase the allocation from \$20,000 to \$60,000.

The Board resolved to:

Approve the reallocation of a total of \$90,000 from the 'Other Grants' budget as follows:

- \$10,000 for a new budget item under Administration to cover sitting fees for the pending Climate Science Advisory Committee.
- \$40,000 to Priority Project 5: CPB Policy Review to provide a total of \$60,000 for this activity in the 2022-23 financial year (see Item 3.1.2 Priority Projects Update).
- \$40,000 to Priority Project 2: Adaptation Planning for a total of \$60,000 for this activity in the 2022-23 financial year (see Item 3.1.2 Priority Projects Update).

Note the following projects for which Board-approved funds have been allocated:

- \$1,090 from within the approved \$10,000 Board-owned Land Management budget has been allocated to repair of road at Cooida Rd, Hindmarsh Island.
- \$10,000 from within the approved \$10,000 Contributions to Third Party Monitoring budget has been allocated to LiDAR capture of the far west coast of South Australia.

7. Other Business

No other business.

8. Topics for the Minister for Climate, Environment and Water

- Meeting held at Port Adelaide including presentations and site inspection
- Acknowledge contributions of B Jamieson and P Halton for their representation on the Local Government Advisory Committee
- N Kelly, Green Adelaide presentation on Breakout Creek
- Progress of the Boards priority projects
- Preparation of eNewsletter

Meeting closed at 11:20am.

Next meeting scheduled for Friday 9 December 2022.

-----PRESENTATIONS AND TOUR OF PORT ADELAIDE-----

Mr Jeff Tate
Presiding Member
Coast Protection Board

Date: