

HOUSE OF ASSEMBLY
LAID ON THE TABLE

15 Nov 2023



**Government
of South Australia**

South Australian Heritage Council

2022-23 Annual Report

South Australian Heritage Council

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To:

The Hon Dr Susan Close MP

Minister for Climate, Environment and Water

This annual report will be presented to Parliament to meet the statutory reporting requirements of the *Public Sector Act 2009*, the *Public Sector Regulations 2010*, the *Public Finance and Audit Act 1987* and the requirements of Premier and Cabinet Circular *PC013 Annual Reporting*.

This report is verified to be accurate for the purposes of annual reporting to the Parliament of South Australia.

Submitted on behalf of the South Australian Heritage Council by:

Sandra Verschoor

Chairperson

Date 6 July 2023

Signature

A handwritten signature in blue ink, consisting of a series of loops and a long horizontal stroke extending to the right.

From the Chairperson

Firstly, a big thank you to retiring Chairperson, Mr Keith Conlon OAM, for his outstanding service to the South Australian Heritage Council and heritage generally. Keith's last meeting was 31 March 2023, concluding five years of leadership of the Council.

I was appointed as Chairperson for a three-year term on 1st April 2023, along with new member Mr David Brooks. Mr Brooks was appointed as a member to replace historian Dr Peggy Brock. Dr Brock had resigned due to illness and sadly has since passed away.



I presided over only one meeting of the Council during this reporting period, though was very encouraged and enthused by the work that has been achieved by the Council and the priorities that it has in place through its Strategic Plan "Towards 2025".

To pick one matter to highlight - the Better Heritage Information project began with two reports in June 2023 (my first meeting). There are many State Heritage Places that were heritage listed at a time when only limited information was required to enter them in the South Australian Heritage Register. Council considered and endorsed additional information for the Minlaton Showground and the Former Kapunda Showground Pavilion & Wall. And pleasingly, there are plans for many more of these reports to come. Council is excited by this project as the reports explain the places heritage significance, tell the stories of our Heritage Places as well as providing information to our heritage architects, planners and owners to enable informed decisions around conservation or development works.

At the end of June 2023, South Australia had 2324 State Heritage Places and 17 State Heritage Areas. I'd like to thank all the owners and custodians of our heritage places.

This report details the listing decisions of the Council within the reporting period. Further information, including images of the places listed in 2022-23, will be made available through a public facing report that can be downloaded from the Council's webpage.

I hope you find this annual report informative.

A blue ink handwritten signature, appearing to read 'Sandra Verschoor', with a long horizontal line extending to the right.

Sandra Verschoor

Chairperson

South Australian Heritage Council

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Overview: about the agency

Our strategic focus

Our Purpose	The South Australian Heritage Council (the Council) is established under the provisions of the <i>Heritage Places Act 1993</i> (the Act) and ensures that South Australian places and related objects with heritage significance are protected through their entry in the South Australian Heritage Register (Register). This mechanism promotes public understanding and appreciation of the State's heritage.
Our Vision	South Australians are enriched by the Protection, Conservation and Celebration of our Heritage
Our Values	<p>The functions of the Council are set out in Section 5A of the Act, and include administration of the Register, advice to the Minister for Climate, Environment and Water on heritage matters, advice to the Minister for Planning, and the initiation and support of community awareness programs that promote public understanding and appreciation of the State's heritage.</p> <p>The Council has developed a 'Strategic Plan towards 2025' that includes a number of goals and desired outcomes under the three pillars of 'Protect', 'Conserve' and 'Promote'. To deliver the Strategic Plan, the Council worked towards actions outlined in its 2022-23 action plan.</p> <p>The Council's Strategic Plan can be downloaded from the Council's webpage on the Department for Environment and Water web site is available here:</p> <p>https://cdn.environment.sa.gov.au/environment/docs/sahc-strategic-plan-towards-2025-gen.pdf</p>
Our functions, objectives and deliverables	<p>The functions of the Council are set out in Section 5A of the Act, and include administration of the Register, advice to the Minister for Environment and Water on heritage matters, advice to the Minister responsible for Planning, and the initiation and support of community awareness programs that promote public understanding and appreciation of the State's heritage.</p> <p>Council has developed a 'Strategic Plan towards 2025' that includes goals and desired outcomes under the three pillars of 'Protect', 'Conserve' and 'Promote'. Council's Strategic Plan can be downloaded from the Council's web page on the Department for Environment and Water web site. To deliver the Strategic Plan, Council worked towards actions outlined in its 2022-23 action plan and many of these are reported on under 'The agency's performance' section of this annual report.</p>

Reconciliation	<p>The Council recognises and respects Aboriginal people as the State's first people, the traditional custodians of our skies, lands, waters, animals and plants. The full Statement of Intent is available at:</p> <p>https://www.environment.sa.gov.au/topics/heritage/sa-heritage-council/reconciliation</p>
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Our organisational structure

In accordance with Section 5 of the Act, the Council consists of nine members and two acting members appointed by the Minister for Climate, Environment and Water.

The members are:

Ms Sandra Verschoor (Chairperson)

Ms Jan Ferguson AM (Deputy Chairperson)

Ms Eleanor Walters

Mr Marcus Rolfe

Mr David Brooks

Mr Gavin Leydon

Ms Katrina McDougall

Mrs Deborah Lindsay

Mr Stephen Schrapel

Mr Robert Donaldson (Acting Member)

Mr Simon Weidenhofer (Acting Member)

Ms Sandy Verschoor and Mr David Brooks were appointed 1 April 2023, with a term of expiry of 31 March 2026.

All other board members were appointed on 2 April 2021, with a term expiry of 1 April 2024.

Changes to the agency

During 2022-23 there were no changes to the agency's structure and objectives because of internal reviews or machinery of government changes.

Our Minister (s)

The Hon Dr Susan Close MP was appointed as the Minister for Climate, Environment and Water in March 2022.

The Minister has responsibility and administration of the *Heritage Places Act 1993*, under which the Council operates.

Our Executive team

The Council is supported in its function by staff from Heritage South Australia within the Department for Environment and Water.

Ms Sandra Verschoor was appointed by the Minister as Chair of the Council for a three-year term - 1 April 2023 to 31 March 2026.

Fellow Council members elected Ms Jan Ferguson OAM as Deputy Chair of the Council for a period of 1 year from 30 March 2023 to 29 March 2024.

Legislation administered by the agency

Heritage Places Act 1993

Other related agencies (within the Minister's area/s of responsibility)

The Council is supported in its administration of the Act by the Department for Environment and Water.

The agency's performance

Performance at a glance

The Council has responsibility to the Minister for Climate, Environment and Water. The Council's core functions relate to the entry of State Heritage Places in the South Australian Heritage Register and its administration.

The Council met nine times in the reporting period. The following is a list of the number of meetings each Council member attended:

Ms Sandra Verschoor - 1

Mr Keith Conlon OAM (resigned as Chairperson 31 March 2023) - 6

Ms Jan Ferguson AM (Deputy Chairperson) - 7

Ms Eleanor Walters - 8

Mr David Brooks - 2

Mr Marcus Rolfe - 4

Ms Margaret (Peggy) Brock AM (resigned as a member 27 October 2022) - 1

Mr Gavin Leydon - 6

Ms Katrina McDougall - 7

Mrs Deborah Lindsay - 5

Mr Stephen Schrapel - 7

Mr Robert Donaldson (Acting Member) - 2

Mr Simon Weidenhofer (Acting Member) - 4

Agency specific objectives and performance

The current Government was elected on 20 March 2022 and had an election platform relating to heritage. Two policies in that platform related to the role of the Council being:

- Legislate to require proposed demolition of state heritage sites are subject to full public consultation and a public report from the Council.
- To investigate National heritage listing for Martindale Hall, Ayers House, Edmund Wright House, Fort Largs.

At the Council's 13 October 2022 meeting, the Council concluded that these four places would not meet the threshold for National heritage listing and wrote to the Minister for Climate, Environment and Water in those terms.

Agency objectives	Indicators	Performance
Advice to the Minister for Climate, Environment and Water	<p>The Council provides a communique to the Minister after each meeting to inform her of outcomes of those meetings.</p> <p>The Minister is also provided with a copy of the public facing “Heritage News”.</p>	To provide for and promote the conservation of places of State Heritage significance to the Minister

<p>To administer the Register and to identify places and related objects of State Heritage significance, and to enter them in the Register.</p>	<p>Places confirmed in the South Australian Heritage Register: 8 (Eight)</p> <ul style="list-style-type: none"> • St Margaret Mary's Catholic Church, Kurna Country, 286 Torrens Road, Croydon (18 August 2022 meeting) • Outbuilding, former Reynell's Winery and Farm Complex, Kurna Country, 38 - 44 Panalatinga Road, Old Reynella (18 August 2022 meeting) • Catholic Church of the Holy Name, Kurna Country, 80 Payneham Road, Stepney (18 August 2022 meeting) • Former Callington Smelting Works, Peramangk Country, 22 Callington Road, Callington (18 August 2022 meeting) • Dwelling (former 'Woodgate'), 5 Fitzroy Terrace, Thorngate (8 December 2022 meeting) • St Alphonsus's Catholic Church, Bunganditj Country, 87 George Street, Millicent (30 March 2023 meeting) • Everard Court (flats), Kurna Country, 46 Anzac Highway, Everard Park (15 June 2023 meeting) • Semaphore Carousel, Kurna Country, Esplanade, Semaphore (15 June 2023 meeting) <p>Places provisionally entered in the South Australian Heritage Register: 9 (Nine)</p> <ul style="list-style-type: none"> • St Alphonsus' Catholic Church, Bunganditj Country, 87 George Street, Millicent (18 August 2022 meeting) • Dwelling (Former 'Woodgate'), Kurna Country, 5 Fitzroy Terrace, Thorngate (18 August 2022 meeting) • Nelly Creek Fossil Flora, Arabana Country, Oodnadatta Track, Callana (8 December 2022 meeting) • Poole Creek Fossil Flora Complex, Arabana Country, South of Kati Thanda South (8 December 2022 meeting) • Everard Court (flats), Kurna Country, 46 Anzac Highway, Everard Park (8 December 2022 meeting) • Dr Kent's Paddock Housing Complex (Stage 1), Kurna Country, 3-57 Capper Street & 28-48 Rundle Street, Kent Town (8 December 2022 meeting) • Semaphore Carousel, Kurna Country, Esplanade, Semaphore (16 February 2023 meeting) 	<p>Promotes understanding and appreciation of South Australia's heritage.</p>
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	<ul style="list-style-type: none"> • Tantanoola Caves Complex, Boandik Country, Tantanoola Caves Conservation Park, 32047 Princes Highway, Tantanoola (15 June 2023 meeting) • St John Vianney's Catholic Church, Kurna Country, 544 Glynburn Road, Burnside (15 June 2023 meeting) <p>Objects Confirmed: 0 (Zero)</p> <ul style="list-style-type: none"> • Nil <p>Places Designated: 0 (Zero)</p> <ul style="list-style-type: none"> • Nil <p>Places not accepted for listing: 2 (Two)</p> <ul style="list-style-type: none"> • Rosary School Hall, Kurna Country, 9-19 Gladstone Road, Prospect (16 February 2023 meeting) • Yankalilla Bay Homestead, 39 Jetty Road, Normanville (1 June 2023 meeting) <p>Amendments to the listing of Places: 1 (One)</p> <ul style="list-style-type: none"> • Secretary's Office, Adelaide Showground, Kurna Country (14 March 2023 meeting) <p>Places removed from the South Australian Heritage Register: 1 (One)</p> <ul style="list-style-type: none"> • Thebarton Police Barracks removed under the provisions of <i>The New Women's and Children's Hospital Act 2022</i>. <p>This Act was assented to on 19 January 2023 and the Thebarton Police Barracks was removed administratively from the South Australian Heritage Register on 6 February 2023.</p> <p>Places removed under Direction from the Heritage Minister: 0 (Zero)</p> <ul style="list-style-type: none"> • Nil <p>Heritage Agreements: 0 (Zero)</p> <ul style="list-style-type: none"> • Nil <p>Better Heritage information: 2 (Two)</p> <ul style="list-style-type: none"> • Minlaton Showground Pavilion, West Terrace Minlaton • Former Showground Pavilion and Wall, 4 Perry Road, Kapunda 	
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<p>To provide advice on the development and effectiveness of heritage conservation programs, policies, initiatives and incentives.</p>	<p><u>Historic Themes for South Australia</u></p> <p>The Council updated this document and agreed that it would be a “living document” meaning changes can be made when required. It can be downloaded from Council’s webpage:</p> <p>https://www.environment.sa.gov.au/topics/heritage/sa-heritage-council/historic-themes-of-south-australia</p> <p><u>Planning System Implementation Review</u></p> <p>The Council sent a submission to the Expert Panel on Planning Reform on 29 November 2022.</p> <p><u>Adaptive Reuse</u></p> <p>The Council provided advice to the State Planning Commission on a possible amendment of the Planning and Design Code regarding adaptive reuse of State Heritage Places in July 2022.</p> <p><u>Guideline: Consultation with Aboriginal people</u></p> <p>The Council consulted with State Aboriginal Heritage Committee on a Draft Guideline around consultation with Aboriginal Nations prior to consideration of places for provisional entry where they are considered an “owner”.</p> <p><u>Guideline for Interpreting State Heritage Criteria</u></p> <p>The Council provided comments and updated this document. It can be downloaded here:</p> <p>https://cdn.environment.sa.gov.au/environment/docs/her-gen-assessment-criteria-guide.pdf</p>	<p>Contributes to sound heritage conservation programs that benefit the public good.</p>
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The operation and enforcement of the Act.	Policies and Procedures <p>The Council's policies and procedures are subject to continuous review as a matter of good governance.</p> <p>The Council agreed that its policies and procedures are made available to the public through its website. They are available here:</p> <p>https://www.environment.sa.gov.au/topics/heritage/sa-heritage-council/policies-and-procedures</p>	Sound governance gives the public confidence in the decision making of the Council.
In connection with the administration of the Act.	<u>Council's activities in 2022-23</u> <p>In July 2023, the Council released a document communicating its activities for the previous financial year. This is a public facing document separate to the formal annual reporting requirements, specifically designed for promotional purposes. It is available at:</p> <p>https://www.environment.sa.gov.au/topics/heritage/sa-heritage-council</p>	

Corporate performance summary

The Council's corporate services are provided by Department for Environment and Water.

Employment opportunity programs

Program name	Performance
Not applicable	Not applicable

Agency performance management and development systems

Performance management and development system	Performance
Department for Environment and Water staff supporting the Council's operations undertake a performance review and development program with their managers.	Two performance review and development sessions are held on an annual basis.
Induction of Council members	An induction session is held for Council members upon appointment.
Risk Register	A Risk Register tracks risks to the Council and enables risk mitigation measures.
Heritage Assessment Report quality management	The Department for Environment and Water has implemented a range of measures to ensure the quality of heritage assessment reports which inform the decisions of the Council about the entry of nominated places in the Register.
Conflict of Interest	The Council has a robust policy on the management of any declarations of conflict of interest. The Council reports to the Minister on this matter after each meeting through a communique.
Freedom of Information	<p>A freedom of information (FOI) request can be made of the Council as it is deemed an "agency" for the purposes of the FOI Act. Reporting on FOI requests during the reporting period is done separately. Information can be found on the Council's webpage. It is available here:</p> <p>https://www.environment.sa.gov.au/topics/heritage/sa-heritage-council/freedom-of-information-requests</p>

Work health, safety and return to work programs

Program name	Performance
The Council abides by the relevant health and safety policies and procedures adopted by the Department for Environment and Water to meet whole of Government legislative requirements.	Reporting on this matter is contained within the Department for Environment and Water Annual Report 2022-23.

Workplace injury claims	2022-23	2021-22	% Change (+ / -)
Total new workplace injury claims	0	0	0%
Fatalities	0	0	0%
Seriously injured workers*	0	0	0%
Significant injuries (where lost time exceeds a working week, expressed as frequency rate per 1000 FTE)	0	0	0%

*number of claimants assessed during the reporting period as having a whole person impairment of 30% or more under the Return to Work Act 2014 (Part 2 Division 5)

Work health and safety regulations	2022-23	2021-22	% Change (+ / -)
Number of notifiable incidents (<i>Work Health and Safety Act 2012, Part 3</i>)	0	0	0%
Number of provisional improvement, improvement and prohibition notices (<i>Work Health and Safety Act 2012 Sections 90, 191 and 195</i>)	0	0	0%

Return to work costs**	2022-23	2021-22	% Change (+ / -)
Total gross workers compensation expenditure (\$)	0	0	0%
Income support payments – gross (\$)	0	0	0%

***before third party recovery*

Data for previous years is available at: <https://data.sa.gov.au/data/dataset/south-australian-heritage-council-annual-report-data>

Executive employment in the agency

Executive classification	Number of executives
SAES Level 1	0

Data for previous years is available at: <https://data.sa.gov.au/data/dataset/south-australian-heritage-council-annual-report-data>

The [Office of the Commissioner for Public Sector Employment](#) has a [workforce information](#) page that provides further information on the breakdown of executive gender, salary and tenure by agency.

Financial performance

Financial performance at a glance

The Council does not have a budget of its own. The operating costs of the Council is managed through the Department for Environment and Water and this information can be found in its annual report.

The following is a brief summary of the overall financial position of the agency. The information is unaudited.

Statement of Comprehensive Income	2022-23 Budget \$000s	2022-23 Actual \$000s	Variation \$000s	2021-22 Actual \$000s
Total Income	0	0	0	0
Total Expenses	0	0	0	0
Net Result	0	0	0	0
Total Comprehensive Result	0	0	0	0

Statement of Financial Position	2022-23 Budget \$000s	2022-23 Actual \$000s	Variation \$000s	2021-2022 Actual \$000s
Current assets	0	0	0	0
Non-current assets	0	0	0	0
Total assets	0	0	0	0
Current liabilities	0	0	0	0
Non-current liabilities	0	0	0	0
Total liabilities	0	0	0	0
Net assets	0	0	0	0
Equity	0	0	0	0

Consultants disclosure

The following is a summary of external consultants that have been engaged by the agency, the nature of work undertaken, and the actual payments made for the work undertaken during the financial year.

Consultancies with a contract value below \$10,000 each

Consultancies	Purpose	\$ Actual payment
All consultancies below \$10,000 each - combined	Various	0

Consultancies with a contract value above \$10,000 each

Consultancies	Purpose	\$ Actual payment
Nil	Not applicable	\$0
	Total	\$0

Data for previous years is available at: <https://data.sa.gov.au/data/dataset/south-australian-heritage-council-annual-report-data>

See also the [Consolidated Financial Report of the Department of Treasury and Finance](#) for total value of consultancy contracts across the South Australian Public Sector.

Contractors disclosure

The following is a summary of external contractors that have been engaged by the agency, the nature of work undertaken, and the actual payments made for work undertaken during the financial year.

Contractors with a contract value below \$10,000

Contractors	Purpose	\$ Actual payment
All contractors below \$10,000 each - combined	Various	\$0

Contractors with a contract value above \$10,000 each

Contractors	Purpose	\$ Actual payment
Nil	Not applicable	\$0
	Total	\$0

Data for previous years is available at: <https://data.sa.gov.au/data/dataset/south-australian-heritage-council-annual-report-data>

The details of South Australian Government-awarded contracts for goods, services, and works are displayed on the SA Tenders and Contracts website. [View the agency list of contracts](#).

The website also provides details of [across government contracts](#).

Other information

Nil.

Risk management

Risk and audit at a glance

Members of the Council are subject to the risk management policies of the Department for Environment and Water.

Fraud detected in the agency

Category/nature of fraud	Number of instances
Nil	Not applicable

NB: Fraud reported includes actual and reasonably suspected incidents of fraud.

Strategies implemented to control and prevent fraud

The Council abides by the Code of Conduct for Public Sector employees.

Data for previous years is available at: <https://data.sa.gov.au/data/dataset/south-australian-heritage-council-annual-report-data>

Public interest disclosure

Number of occasions on which public interest information has been disclosed to a responsible officer of the agency under the *Public Interest Disclosure Act 2018*:

Zero

Data for previous years is available at: <https://data.sa.gov.au/data/dataset/south-australian-heritage-council-annual-report-data>

Note: Disclosure of public interest information was previously reported under the *Whistleblowers Protection Act 1993* and repealed by the *Public Interest Disclosure Act 2018* on 1/7/2019.

Reporting required under any other act or regulation

Act or Regulation	Requirement
Nil	Not applicable

Reporting required under the *Carers' Recognition Act 2005*

Not applicable.

Public complaints

Number of public complaints reported

Complaint categories	Sub-categories	Example	Number of Complaints 2022-23
Professional behaviour	Staff attitude	Failure to demonstrate values such as empathy, respect, fairness, courtesy, extra mile; cultural competency	0
Professional behaviour	Staff competency	Failure to action service request; poorly informed decisions; incorrect or incomplete service provided	0
Professional behaviour	Staff knowledge	Lack of service specific knowledge; incomplete or out-of-date knowledge	0
Communication	Communication quality	Inadequate, delayed or absent communication with customer	0
Communication	Confidentiality	Customer's confidentiality or privacy not respected; information shared incorrectly	0
Service delivery	Systems/technology	System offline; inaccessible to customer; incorrect result/information provided; poor system design	0
Service delivery	Access to services	Service difficult to find; location poor; facilities/ environment poor standard; not accessible to customers with disabilities	0
Service delivery	Process	Processing error; incorrect process used; delay in processing application; process not customer responsive	0
Policy	Policy application	Incorrect policy interpretation; incorrect policy applied; conflicting policy advice given	0
Policy	Policy content	Policy content difficult to understand; policy unreasonable or disadvantages customer	0

Complaint categories	Sub-categories	Example	Number of Complaints 2022-23
Service quality	Information	Incorrect, incomplete, out-dated or inadequate information; not fit for purpose	0
Service quality	Access to information	Information difficult to understand, hard to find or difficult to use; not plain English	0
Service quality	Timeliness	Lack of staff punctuality; excessive waiting times (outside of service standard); timelines not met	0
Service quality	Safety	Maintenance; personal or family safety; duty of care not shown; poor security service/ premises; poor cleanliness	0
Service quality	Service responsiveness	Service design doesn't meet customer needs; poor service fit with customer expectations	0
No case to answer	No case to answer	Third party; customer misunderstanding; redirected to another agency; insufficient information to investigate	0
		Total	0

Additional Metrics	Total
Number of positive feedback comments	0
Number of negative feedback comments	0
Total number of feedback comments	0
% complaints resolved within policy timeframes	N/A

Data for previous years is available at: <https://data.sa.gov.au/data/dataset/south-australian-heritage-council-annual-report-data>

Service Improvements

The Council has a complaint feedback form on its website.

The Council has established a system for Freedom of Information requests through its website.

Compliance Statement

The Council is compliant with Premier and Cabinet Circular 039 – complaint management in the South Australian public sector	Y
The Council has communicated the content of PC 039 and the agency's related complaints policies and procedures to employees.	Y

Appendix: Audited financial statements 2022-23

Financial services are provided to the Council by the Department for Environment and Water. Finances are audited annually as part of the DEW's financial statements.

Annual report information (including financial statements) is available on the DEW website.