



Government Owned Heritage Fund

Guidelines for Applicants



State Heritage Place 16899 – Glenthorne Park Barn

The South Australian government acknowledges the important economic and community contribution made by heritage places and the need for their conservation. The Government Owned Heritage (GOH) Fund supports the conservation of state-owned State Heritage Places, through the provision of professional and financial assistance. Protected by the

[Heritage Places Act 1993](#), these places are some of the most significant in South Australia and play an important role for the South Australian economy and within communities and cultural landscapes.

Objectives

The objectives of the GOH Fund are to:

- Provide financial incentive to conserve and manage State Heritage Places.
- Provide heritage advice to assist Agencies to deliver projects to a high standard.
- Help Agencies develop conservation documentation and asset surveys for all State Heritage Places.
- Maximise conservation works that enhance the public realm or benefit the wider community.

Who is eligible?

- State-government agencies who own and/or manage government-owned State Heritage Places.
- Incorporated bodies who occupy or care for state government-owned State Heritage Places under formal agreement with the State Government.



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What is eligible?

Places entered in the **South Australian Heritage Register** that are under SA government ownership.

Funding is available for:

- Physical conservation works, including repair work to culturally significant fabric¹ and reinforcing the heritage value of the building, structure, or object.
- Preparing a Conservation Management Plan or other documentation to identify works necessary to conserve culturally significant fabric and/or reinforce the heritage value of the place. Please note: When applying to the fund for the preparation of a Conservation Management Plan (CMP):
 - o An example tender brief is available to view on our website and advice can be sought from Heritage SA.
 - o It would be preferable to include a Heritage SA staff member on the panel to assess fee offers or provide advice on selecting contractors.
 - o A draft version of the CMP must be submitted for Heritage SA staff to review and provide input at both 'statement of significance' and 'conservation policy' stages and before finalisation.
 - o At completion a final copy of the CMP must be provided to Heritage SA in A4 format.
- Costs associated with professional services (including management), approvals, licences and permits integral to the project or program.

This may include, but is not necessarily limited to:

- Reconstruction based on irrefutable evidence.
- Ensuring the structural integrity of a building or structure.
- Planning for the conservation of a place, e.g. Conservation Management Plans.
- Conservation works that facilitate adaptive reuse, supporting conservation of significant fabric.

What is not eligible?

- Works unrelated to fabric conservation, such as purchase of abutting land, buildings, objects, or equipment; relocation of buildings, structures, or fabric; new buildings, additions, and renovations; website development; or signage and interpretation.

¹ Fabric is defined as all physical material of the place including elements, fixtures, contents, and objects. It also includes building interiors, sub-surface remains and excavated material. Conservation is based on a respect for the fabric and is an integral part of good heritage management.



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- General maintenance or compliance activities such as gutter cleaning and painting; upgrading services to align with building codes; pest control maintenance checks and treatments. (Repairs as a result of pest damage may be eligible.)
- Works that have already been completed.

Assessment criteria

GOH funding will only be allocated to the elements of projects relevant to the conservation of heritage fabric. All Funding Applications will be assessed against the following criteria, while having strong regard to the cultural significance of the place and the Burra Charter.

- Level of significance reflected in subject fabric.
- Extent to which work retains or recovers cultural significance with respect to the Burra Charter².
- Risk to significant fabric or integrity if work not undertaken.
- Risk to public safety if work not undertaken.
- Contribution of the project works to the ongoing use of the place/object and/or adaptive reuse.
- Contribution of the project works to the community or public realm.
- Alignment with a Conservation Management Plan or other conservation documentation (including the need to develop the management plan or other conservation documentation).
- Contribution to current SA government priorities, including preservation of State Heritage Places impacted by recent floods, economic stimulus, training and trade programs, heritage tourism and regional development.
- Value for money including extent of agency financial contribution.

Funding

- Funding may be for one or more years and generally needs to be matched by the Agency³. Documentation that may be eligible for full funding includes Conservation Management Plans, Asset Surveys and Climate Risk Assessments.

² The Australia International Council on Monuments and Sites (ICOMOS) Charter for the Conservation of Places of Cultural Significance, otherwise known as the Burra Charter, is a set of principles that have been adopted to create a nationally accepted standard for heritage conservation practice in Australia. Current version adopted 2013.

³ This requirement may be waived in part where it can be shown the entity responsible for care and control of the State Heritage Place is a NFP or is registered with the ACNC and demonstrates (two years of audited financial statements including sponsoring body statements where relevant) that it cannot provide a full matching contribution. The decision to grant such a waiver will remain with the Assessment Panel and will be considered in conjunction with the application and supporting documents.



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- Agencies to provide an invoice for the Grant amount on signing the Funding Agreement. For multi-year projects, an invoice is to be provided at the beginning of each financial year.

Application process

1. Contact Heritage SA for advice and review 'Guidelines for Applicants' to determine eligibility.
2. Define concept and scope for proposed project and obtain detailed cost estimates or quotes.
3. Prepare and submit an online application via the Smarty Grants, grant administration system, including detailed project scope, timeframe and budget; and proof that matched funding is available via supporting letter from Director.
4. Urgent works may be considered out of grant rounds if funds are available. Contact Heritage Project Officer for details.

Project Management

- A Funding Agreement will be developed for all successful applications, including specified milestones.
- Works can commence as soon as the Funding Agreement is signed by both parties.
- Works to be undertaken in accordance with Heritage advice and the SA Government Procurement Framework.
- All projects to be led by a project manager and a recognised heritage professional⁴.
- Where a recognised heritage professional is not included in the recipient project team it is a requirement to maintain regular contact with Heritage SA.
- Heritage SA to be advised of any project delivery delays or anticipated project delays.
- Requests to vary project completion dates to be submitted in writing (email) one month prior to the current completion date supplied.

⁴ A recognised Heritage Professional is defined as a person or company who has had over 10 years of experience in the field of heritage conservation expertise and delivery of heritage conservation projects, as a sector consultant or lead professional. Professional qualifications and peer recognised skills in Architecture and Cultural Heritage Management and membership of a peer-recognised peak heritage organisation, such as Australia ICOMOS, is preferred.



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Further information

Full details on our website <https://www.environment.sa.gov.au/topics/heritage/government-owned-heritage-fund>

Please contact either:

Heritage South Australia on 8372 7521 and select '7' for general enquiries or at DEW.HeritageGrants@sa.gov.au

Heritage Grant Program Manager on 8429 8483 or at DEW.HeritageGrants@sa.gov.au

Smarty Grants

For help with the Smarty Grants online platform, please contact the Smarty Grants Help Desk

E-mail: service@smartygrants.com.au

Phone: Australia +61 3 9320 6888

Support Desk Hours: 9:00am - 5:00pm AEST, Mon - Fri.