Domestic/Regional Travel – *(April 2017)*

Chief Executive of Department of Environment, Water and Natural Resources

No of travellers	Destination	Reasons for Travel	Travel Itinerary[1]	Cost of Travel[2]	Travel Receipts[3]
1	*Melbourne, VIC*	*4-5 April* *World Congress on Public Health*	*n/a*	*$969.90*	*See attached*

Approved for publication - (11 July 2017)

Disclaimer - Note: These details are correct as at the date approved for publication. Figures may be rounded and have not been audited.

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[1] Scanned copies of itineraries to be attached (where available).
[2] Excludes salary costs.
[3] Scanned copies of all receipts/invoices to be attached.

Carlson Wagonlit Travel

CARLSON WAGONLIT AUS PTY LTD BRANCH: A15960
LEVEL 14
33 KING WILLIAM ST ABN: 83 069 087 538
ADELAIDE
SA 5000 PHONE: 08-8124-9300

TO: DEPT ENV WATER AND NATURAL RES
CUSTOMER AND CORP SVCS LOCATOR : HTJSXG
ATTN KHANH NGUYEN OUR REF : AEM0455670C
GPO BOX 1047 AGENT : SELF BOOKING SELF BOOKING
ADELAIDE SA 5001

T A X I N V O I C E

INV NO: 60258-17
DATE: 10MAR17
PAGE: 1

FOR: MS SANDRA JOY PITCHER
ORDER NUMBER: LOUISE LESNICKI
COST CENTRE: 00793

- - - - - - - - - - - - - - - I T I N E R A R Y - - - - - - - - - - - - - - - - - -

*** AIR/RAIL/BUS ***

FROM	TO	CARRIER	FLT/CL	ST	DATE	DEPART	ARRIVE	MEALS	BAGS
ADELAIDE	MELBOURNE	QANTAS AIR 73H	674 Q	OK	04APR	6:40A	8:30A	BREAK	1PC
MELBOURNE	ADELAIDE	QANTAS AIR 73H	675 Q	OK	05APR	8:20A	9:10A	BREAK	1PC

- - - - - - - - - - - - - - - - - - - C O S T -

QANTAS AIRWAYTKT NO QF 1331 372221 INCL 41.08 TAX 263.64
GST 26.36
DOM OBT FEE TKT NO DOB 1 9.00
GST 0.90
*** TOTAL EXCLUDING GST 272.64
*** TOTAL GST 27.26
*** TOTAL CHARGES THIS INVOICE *** 299.90
*** BALANCE DUE THIS INVOICE **** 299.90

.....
.....

PLEASE REMIT ALL PAYMENT DUE TO:
CARLSON WAGONLIT TRAVEL
ACCOUNTS RECEIVABLE
LEVEL 6, 333 QUEEN STREET
MELBOURNE VIC 3000

Carlson Wagonlit Travel. Accounts Receivable, Locked Bag A3010 Sydney South NSW 1235

Copy

RECEIPT

ABN: 85 239 661 365
WCPH 2017
ICMS Australasia
GPO Box 3270 Sydney
NSW, Australia, 2001
Ph: 02 9254 5000 Fx: 02 9261 3552
E: info@wcph2017.com

3-7 APRIL 2017
15th WORLD CONGRESS ON PUBLIC HEALTH
2017 MELBOURNE AUSTRALIA
VOICES • VISION • ACTION

Receipt No. : 2297 On: 21/03/2017

Received From : Ms Clare Nicolson

Total Paid : 440.00

Details:

Ref:	6380	Sandy Pitcher	Conferences	440.00

Ms Sandy Pitcher
Chief Executive
Department Of Environment, Water And Natural Resources
81-95 Waymouth Street
ADELAIDE SA 5000

PER: _____
Conference Secretariat

HILTON MELBOURNE SOUTH WHARF
2 CONVENTION CENTRE PLACE,SOUTH WHARF
MELBOURNE , VI 3006
Australia
TELEPHONE +61390272000 • FAX +61390272001
Reservations
www.hilton.com or 1 800 HILTONS

	Room Number	605 /K1
SANDY PITCHER	Arrival Date	04/04/2017 09:34:00
	Departure Date	05/04/2017 07:54:00
8195 WAYMOUTH ST	Adult/Child	1/0
	Room Rate	230.00 AUD
ADELE -- 5000	Rate Plan	GO
AUSTRALIA	AL	
	Hilton Honors #	

RECEIPT

Confirmation Number 3329625496	ABN	75 118 585 792
	Folio No/Che	667535 A

HILTON MELBOURNE SOUTH WHARF 11/05/2017 4:26 PM

DATE	DESCRIPTION	Cashier	REF NO	GUEST CHARGES	CREDIT	BALANCE
04/04/2017	GUEST ROOM	HANA	5297785	$230.00		
05/04/2017	VS *0060	CADC	5298266		-$230.00	
			BALANCE			$0.00

Total All Charges	$230.00
TOTAL INCLUDES GST OF	$0.00
INCLUDES TOTAL GST OF	$20.91

Guest Signature _____

Thank you for choosing to stay at the Hilton Melbourne South Wharf. As we strive to deliver a perfect 10 experience, please let us know if you have any suggestions for improvement. We look forward to welcoming you back soon.