



**FEE \$ 514.00**  
**ALL GST exempt**  
**1/7/23 - 30/6/24**  
Form No. AP04v2

## ADELAIDE PLAINS APPLICATION FOR TRANSFER OF WATER LICENCE FOR CHANGE OF LICENCE HOLDERS

*Pursuant to Section 125 of the Landscape South Australia Act 2019*

*A person who furnishes information to the Minister or another authority under the Landscape South Australia Act 2019 (the Act) that is false or misleading in a material particular is guilty of an offence. Maximum penalty: \$20 000.*

**Please tick relevant prescribed wells area:**

**Northern Adelaide Plains PWA**

**Dry Creek PWA**

**Central Adelaide PWA**

**Please complete Sections 1 to 7 below and write N/A in sections not relevant to your application.**

**If there is insufficient space on this form, please indicate the total number of additional pages attached**

Throughout this document some fields are marked with \* which denotes a mandatory field. If the supporting information submitted is insufficient and not provided in a timely manner, it could lead to your application being returned/refused or placed on hold.

### 1. APPLICANT DETAILS

|   |            |                |          |
|---|------------|----------------|----------|
| <b>TRANSFEROR</b> - *Transferor's details (Provide details in full – as they appear on the licence) |            |                |          |
| Name 1:   |            |                |          |
| Name 2:   |            |                |          |
| Name 3:   |            |                |          |
| Name 4:   |            |                |          |
| If Body Corporate ACN   |            | Licence Number |          |
| Company Name  |            | Contact Name   |          |
| Address   |            |                |          |
| Town/Suburb   |            | State          | Postcode |
| Home Phone  | Work Phone | Mobile Phone   |          |
| Email   |            |                |          |

|   |            |              |          |
|---|------------|--------------|----------|
| <b>TRANSFeree</b> - *Name(s) of potential licence holder(s) – as they are to appear on the licence<br><b>NOTE:</b> The names provided must be legal entities. |            |              |          |
| Name 1:   |            |              |          |
| Name 2:   |            |              |          |
| Name 3:   |            |              |          |
| Name 4:   |            |              |          |
| If Body Corporate ACN   |            |              |          |
| Company Name  |            | Contact Name |          |
| Address   |            |              |          |
| Town  |            | State        | Postcode |
| Home Phone  | Work Phone | Mobile Phone |          |
| Email   |            |              |          |

|                             |                |            |            |          |
|-----------------------------|----------------|------------|------------|----------|
| <b>For Office Use Only:</b> | Application No | Receipt No | Invoice No | Batch No |
| Date Received: _____        |                |            |            |          |
| Amount Paid: \$ _____       |                |            |            |          |
| Area:                       |                |            |            |          |

**2. ABSOLUTE (PERMANENT) / LIMITED (TEMPORARY) TRANSFER REQUEST AND DETAILS**

WE HEREBY REQUEST THAT APPROVAL BE GIVEN FOR:

2.1 THE **ABSOLUTE / LIMITED** TRANSFER (delete whichever does not apply)  
of WATER LICENCE NUMBER \_\_\_\_\_  
with its TOTAL WATER ALLOCATION.

2.2 THE LIMITED TRANSFER BEING FOR A PERIOD (complete only if relevant):

COMMENCING ON: 01 / 07 / \_\_\_\_\_ (write year)

EXPIRING ON: 30 / 06 / \_\_\_\_\_ (write year)

Please Note: limited transfers will have effect for a full licence year, eg 1 July to 30 June.

TOTAL AMOUNT PAID OR PAYABLE FOR THE WATER  
(EXCLUDING LAND PRICE):

\$

**3. OTHER INFORMATION**

Please include any additional information that you think will support your application:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**4. METER READING\***

Please provide the transferor(s) (sellers) meter reading(s) with this application.  
This will assist in determining your application.

| Meter Number | Date of Reading | Meter Reading |
|--------------|-----------------|---------------|
|              |                 |               |
|              |                 |               |
|              |                 |               |
|              |                 |               |
|              |                 |               |
|              |                 |               |

## 5. OPTIONAL DELAYED REGISTRATION OF APPROVED TRANSFER

For absolute (permanent) transfers, the transferor may request a *delayed registration* transfer. This allows parties a period of two months from the approval date to arrange financial settlement prior to finalising the transfer. Within that two month window, a separate application must be submitted requesting that registration of the transfer on The Water Register take place. Should the application to register the transfer not be received within a period of two months, DEW will not register the transfer and the application will lapse.

If approved, please delay registration of this transfer on The Water Register

**NOTE:** By ticking this box you acknowledge that the transfer will NOT be registered on The Water Register following approval of the transfer. To register this transfer, an application to register an approved transfer of a Water Licence or Water Access Entitlement on The Water Register must be submitted by the transferor (seller) within two months of the approval date.

**NOTE:** If this box is not ticked, registration of this transfer on The Water Register (if approved) will occur immediately subsequent to approval.

**NOTE:** This option is applicable to absolute (permanent) transfers only.

**ALL APPLICANTS MUST SIGN AND DATE THIS APPLICATION**

Please be aware that it is an offence to provide information on this form that is false or misleading.

**6. SIGNATURE OF THE TRANSFEROR (SELLER)**

**NOTE: Each applicant must complete ONE (only) of the following alternatives**

I/We declare that the information that has been provided on this application is true and correct.

**Note: If signing as a company, two position bearers must sign e.g. Director, Secretary. If only one Director then Sole Director must be stated as position held.**

**1. Where the applicant is an individual or two or more persons**

|            |           |      |
|------------|-----------|------|
| Print Name | Sign Here | Date |
| Print Name | Sign Here | Date |
| Print Name | Sign Here | Date |
| Print Name | Sign Here | Date |

**2. Where the applicant is a company or an incorporated association and authorised persons sign on behalf of the organisation**

|                                 |               |
|---------------------------------|---------------|
| Print Name of authorised person | Position held |
| Signature                       | Date          |
| Print Name of authorised person | Position held |
| Signature                       | Date          |

The person(s) duly authorised to sign for and on behalf of:  
(print name of company or incorporated association)

**3. Where the applicant is a company or an incorporated association and the seal is affixed:**

The Seal of: (print name of company or incorporated association)

was hereby affixed in the presence of:

|               |                  |      |
|---------------|------------------|------|
| Signature     | Affix Seal Here: |      |
| Print Name    |                  |      |
| Position held |                  | Date |
| Signature     |                  |      |
| Print Name    |                  |      |
| Position held |                  | Date |

**ALL APPLICANTS MUST SIGN AND DATE THIS APPLICATION**

Please be aware that it is an offence to provide information on this form that is false or misleading.

**7. SIGNATURE OF THE TRANSFEREE (BUYER)**

**NOTE: Each applicant must complete ONE (only) of the following alternatives**

I/We declare that the information that has been provided on this application is true and correct.

**Note: If signing as a company, two position bearers must sign e.g. Director, Secretary. If only one Director then Sole Director must be stated as position held.**

**4. Where the applicant is an individual or two or more persons**

|            |           |      |
|------------|-----------|------|
| Print Name | Sign Here | Date |
| Print Name | Sign Here | Date |
| Print Name | Sign Here | Date |
| Print Name | Sign Here | Date |

**5. Where the applicant is a company or an incorporated association and authorised persons sign on behalf of the organisation**

|                                 |               |
|---------------------------------|---------------|
| Print Name of authorised person | Position held |
| Signature                       | Date          |
| Print Name of authorised person | Position held |
| Signature                       | Date          |

The person(s) duly authorised to sign for and on behalf of:  
(print name of company or incorporated association)

**6. Where the applicant is a company or an incorporated association and the seal is affixed:**

The Seal of: (print name of company or incorporated association)

was hereby affixed in the presence of:

|               |                  |  |
|---------------|------------------|--|
| Signature     | Affix Seal Here: |  |
| Print Name    |                  |  |
| Position held | Date             |  |
| Signature     |                  |  |
| Print Name    |                  |  |
| Position held | Date             |  |

**Return application and payment to:**  
Department for Environment and Water  
GPO Box 1047  
ADELAIDE SA 5001

**Make cheques or money orders payable to:**  
Department for Environment and Water  
**For credit card payments or other payment options, please telephone:**  
(08) 8463 6876

**Office Location:**  
Customer Service Centre  
81-95 Waymouth Street  
ADELAIDE SA 5000

**Email address:** [DEWwaterlicensing@sa.gov.au](mailto:DEWwaterlicensing@sa.gov.au)