

COAST PROTECTION BOARD

Minutes of Meeting No. 485
Friday 30 July 2021, 9.30am -12.15pm
Meeting via Microsoft Teams

1. WELCOME

This meeting was held via Microsoft Teams due to COVID-19 health and safety measures.

Mr Jeff Tate opened the meeting at 9.30am and recognised a quorum. The Board accepted the agenda and noted where decisions were required.

2. KAURNA ACKNOWLEDGEMENT

The Board acknowledged the Kaurna people.

3. PRESENT

Board Members

Mr Jeff Tate (Presiding Member)
Ms Amanda Wilson
Mr James Buder
Ms Joanne Davidson
Ms Annabel Sandery
Professor Bronwyn Gillanders

Advisory Committee Member

Mr Peter Halton (Regional Coastal Local Government - Wattle Range Council)
Mr Adam Gray (SA Coastal Council Alliance)
Mr Lea Bacon (Local Government Association)

Department for Environment and Water (DEW) Staff

Ms Cate Hart (Executive Director, Environment, Heritage and Sustainability) left at 11:59am
Dr Murray Townsend (Manager, Coast and Marine)
Ms Judith Kirk (Team Leader, Policy and Advice, Coast and Marine)
Mr James Guy (Project Manager, Securing our Coast, Coast and Marine) Item 10.2 (11:49am-12:08pm)
Ms Nicole Pelton (Policy and Project Officer, Coast and Marine) left at 10:47am
Ms Bomi Chun (Board Support Officer, Dog and Cat Management Board)

Guests

Mayor Kay Rasheed (Kingston District Council) Item 9.5 (11:23am-11:48am)
Ms Nat Traeger (Chief Executive Officer, Kingston District Council) Item 9.5 (11:23am-11:48am)
Mr David Worthley (Manager Assets and Infrastructure, Kingston District Council) Item 9.5 (11:23am-11:48am)

Apologies

Mr Bill Jamieson (Chair, Metropolitan Seaside Council Committee)
Dr Neil McFarlane (Director, Climate Change, Coast and Marine)

4. DECLARATION OF CONFLICTS OF INTEREST

A Wilson declared a conflict of interest with item 8.3 (3.2.2) and 10.3.

A Sandery declared a conflict of interest with item 10.3 and 9.5 (a perceived conflict of interest).

J Buder declared a conflict of interest with item 10.1A.

No other conflicts were declared.

5.1 CONFIRMATION OF MINUTES

The draft minutes of meeting No 484 held 18 June 2021 were received by the Board.

Resolution: *Approve the Minutes of Meeting No.484 (18 June 2021).*

5.2 BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETING (ACTION REPORT)

The Board reviewed business arising from minutes of the previous meeting held on 18 June 2021. The Board resolved to:

Note: *The business arising from Minutes of previous meeting (Meeting Action Report).*

6. PRESIDING MEMBER REPORT

The Presiding Member provided a verbal update for his report on the following matters:

- Meeting with J Buder regarding the Jetties Strategy being developed by DIT and the Middle Beach boat ramp.
- Briefing with CSIRO regarding a flood mitigation project at Port Adelaide.
- Forum for Presiding Members of DEW Boards and Councils was postponed until August as a result of the COVID-19 lockdown.
- Microsoft Teams meeting with DEW CE (John Schutz) and Executive Director (Cate Hart) regarding the proposed Climate Science Advisory Committee and increasing the presence of the Board's representatives in the region.

The Board resolved to:

Note: *The Presiding Member Report.*

7.1 ENVIRONMENT, RESOURCES & DEVELOPMENT COMMITTEE INQUIRY (ERDC) UPDATE

J Kirk provided a high level summary of the review of the submissions received by the ERDC. Key themes emerging were identified for discussion by the Board. The ERDC are continuing to hear from those who have provided submissions with it likely the Board and DEW will be called to present later in the year.

Following the discussion, the Board resolved to:

Note: *The update provided on the Environment, Resources and Development Committee Inquiry.*

Action: *To discuss the development of a communication plan for the Board to improve communication and transparency with key stakeholders.*

7.2 ESTABLISHMENT OF A CLIMATE SCIENCE ADVISORY COMMITTEE

The Board discussed the function of the proposed Climate Science Advisory Committee and agreed the Committee should be an independent source of information and advice to assist the Board in decision making and understanding climate change matters.

Following the discussion, the Board resolved to:

Resolution: Form a Climate Science Advisory Committee, subject to any requirements of the Minister for Environment and Water, to provide advice in addition to existing advisors in DEW and the Premier's Climate Change Council.

Approved: The draft Climate Science Advisory Committee Terms of Reference subject to the agreed changes.

Approved: The proposed initial membership of the Climate Science Advisory Committee.

Action: To amend the draft Terms of Reference with the following changes in bold to be added:

a) Under '1. Purpose/Role' amend the paragraph "The Climate Science Advisory Committee has been formed ~~to advise~~ **[to provide independent advice to]** the Coast Protection Board...".

b) And the second bullet point to read "information, **[methods]** and programs to determine likely impacts and risks resulting from projected climate change on the South Australian coast."

c) Under '2. Membership' add a paragraph(s) about the membership skill sets that the Board is seeking from members.

7.3 DIRECTIONS STATEMENT UPDATE

J Kirk provided an update on the proposed structure and timeline of the Directions Statement.

The Board agreed to re-activate the Steering Committee as an out-of-session group to progress the development of the Directions Statement.

The Board discussed the need to address key issues identified in the ERDC submissions in the Directions Statement. The intent of the Statement is to provide policy direction for coastal management. Once the ERDC have released their findings, the Statement and future consultation with community and stakeholders to develop strategies/plans.

Following discussion, the Board resolved to:

Resolution: Provide comment on the proposed structure of a Directions Statement.

Action: To provide a draft to the Board members for comment before the Steering Committee meeting on 17th August.

Approve: The proposed timeline provided for the development of a Directions Statement.

8.1 FINANCE REPORT

M Townsend presented the finance report noting end of financial year invoices are still being processed which will change the final numbers.

Following discussion, the Board resolved to:

Note: The Finance Report.

8.2 COMPARISON OF THE COAST PROTECTION BOARD'S FUNCTIONS AND ITS EXPENDITURE

The summary table of CPB funding allocation against functions provided a different perspective on the budget and expenditure and could be a useful tool moving forward.

Following discussion, the Board resolved to:

Note: How its expenditure is allocated against its functions under the Coast Protection Act 1972.

8.3 METROPOLITAN COAST PROTECTION DISTRICT MANAGEMENT PLAN REVIEW

The review was part of the Board's annual monitoring process.

Following discussion, the Board resolved to:

Note: The update provided on Adelaide beach management in relation to the Metropolitan Coast Protection District (CPD) Management Plan.

8.4 REVIEW OF THE LETTER OF AGREEMENT WITH THE DEPARTMENT FOR ENVIRONMENT AND WATER

The review was part of the Board's annual monitoring schedule. Besides the change in the Department's name there was no significant update required.

Following discussion, the Board resolved to:

Resolution: Continue with the current agreement with DEW for support, as it remains fit-for-purpose.

9.1 CPB RELATIONSHIPS ENGAGEMENT RADAR

The Board is awaiting a response from First Nations Partnerships regarding the appropriate cultural training for Board members.

Following discussion, the Board resolved to:

Note: CPB Relationship Radar.

9.2 ENGAGEMENT WITH SCIENCE AND RESEARCH ORGANISATIONS

The paper provided a useful summary of engagement and support undertaken to date including recent initiatives. In light of the discussion on the Board's response towards engagement activities, the Presiding Member recommended considering proactive approach in the proposed communications plan.

Following discussion, the Board resolved to:

Note: Current engagement activities with science and research organisations.

Note: That the development of a communications/engagement plan will provide further opportunities to formalise and extend engagement activities.

Resolution: Endorse the continuation of the engagement approach which will be reviewed following delivery of the ERDC recommendations.

9.3 PRODUCTIVITY COMMISSION DRAFT DEVELOPMENT REFERRALS REGULATORY REVIEW REPORT

The Board discussed that the formalisation of the pre-lodgement process would reduce the benefits that facilitate provision of informal advice to guide developers. The informal pre-lodgement has helped the formal process, providing a higher degree of certainty to proponents.

Following discussion, the Board resolved to:

Note: SA Productivity Commission's draft Development Referrals Regulatory Review draft report (Attachment 1).

Note: This briefing on the draft report and preliminary engagement with applicants.

Note: the draft Board submission to the Productivity Commission's draft report (Attachment 2).

Resolution: Adopt a policy position of:

Support for the current practice by Department for Environment and Water staff of pre-lodgement discussions to:

- a) Ensure that an applicant understands the Board's policy requirements, to guide the preparation of a development application.
- b) Assist applicants submit a compliant development application (in accord with the PDI Act) that reduces the need for Requests for Further Information.

9.4 LGAC STANDING ITEM

No items were received.

9.5 PRESENTATION – KINGSTON DISTRICT COUNCIL, NAT TRAEGER, CEO

Nat Traeger, CEO Kingston District Council and Mr David Worthley, Manager Assets and Infrastructure provided a presentation on the Council's coastal management issues and challenges with Cape Jaffa Marina, Wyomi Beach erosion and Maria Creek infrastructure project. Mayor Kay Rasheed (Kingston District Council) also attended the meeting.

Following discussion, the Board resolved to:

Note: The presentation from the Kingston District Council.

Action: DEW to prepare a paper on the issues and challenges raised by the Kingston District Council including consideration of what role the Board may have in addressing them.

10.1A DEVELOPMENT APPLICATIONS ACTIVITY REPORT

Since the last meeting's report, additional information included in this report are:

- Categorisation of conditions.
- Pre-lodgement activity checkbox.
- Detailed description of projects.

Following discussion, the Board resolved to:

Note: The Development Applications Activity Report.

10.2 COASTAL MANAGEMENT – JUNE-JULY 2021 UPDATE

James Guy (Project Manager, DEW) provided a presentation on:

- An update on current works and delivery of the 'Securing the future of our coastline' project and beach replenishment activities occurring along metropolitan beaches.
- Six upcoming public information sessions in August-September 2021.

- Photos of metro coasts impacted by the recent storm events.

Following discussion, the Board resolved to:

Note: *The report on engagement activities and progress on coastal projects in delivering Coast Protection Board related priorities.*

Note: *The presentation on progress delivering the Securing the future of our coastline project by James Guy, Project Manager DEW.*

10.3 REPLY LETTER TO CITY OF HOLDFAST BAY REGARDING BEACH REPLENISHMENT AT GLENELG NORTH

M Townsend explained that the draft response to the Council proposes to continue a collaborative approach towards maintaining sand on the Glenelg North end of the beach as part of the regular beach replenishment activities.

Following discussion, the Board resolved to:

Note : *The letter from the City of Holdfast Bay regarding the Glenelg North Beach (Attachment 1).*

Note: *The draft letter to the City of Holdfast Bay (Attachment 2).*

*** Break 11.10am-11.15am ***

10.4 MANAGER'S REPORT

M Townsend provided an update on the Manager's Report. Topics discussed:

- Visit to the District Council of Grant and other neighbouring councils besides the Kingston District Council due to COVID-19 lockdown.
- Attendance at the National Climate Resilience and Adaptation Strategy Workshop.
- Port Adelaide flood mitigation – two case studies.
- Tennyson – remediation of Coast Protection Board land.

The Board resolved to:

Note: *The Manager's Report.*

Action: *To keep the Board up to date on the progress of Port Adelaide flood mitigation case studies.*

11.1 CORRESPONDENCE

The Presiding Member mentioned whether copy of the full grant agreement with Flinders University could be provided for noting.

The Board resolved to:

Note: *All correspondence items.*

11.2 MEDIA

The Board resolved to:

Note: *The media items.*

12. ANY OTHER BUSINESS

No other business discussed.

Note: *Other business raised.*

13. TOPICS FOR MINISTER ENVIRONMENT AND WATER

- ERDC Submissions summary.
- Proposed Climate Science Advisory Committee.
- Direction Statement timeline.
- CP Act functions against CPB expenditure.
- Metropolitan Coast Protection District Management Plan review.
- Productivity Commission draft Development Referrals Regulatory Review Report.
- Presentation from Kingston District Council.
- Development Applications Activity Report.
- Coastal Management update.
- Briefing and photos of the recent impact of storms on the coast.

Next Coast Protection Board Meeting:

The next Coast Protection Board meeting (#486) is scheduled for Friday 10 September 2021.

The Presiding Member closed the meeting at 12:15pm.

COAST PROTECTION BOARD

A handwritten signature in black ink, appearing to be 'M. King', is written on a light-colored background.

Date: 10 September 2021