

COAST PROTECTION BOARD

Minutes of Meeting No. 484

Friday 18 June 2021, 9:35am– 12:40pm

Teams/Rooms 7.5, Level 7, 81 Waymouth Street

1. WELCOME

Mr Jeff Tate opened the meeting at 9.35am and recognised a quorum. The Board accepted the agenda and noted where decisions were required.

2. KAURNA ACKNOWLEDGEMENT

The Board acknowledged the Kurna people.

3. PRESENT

Board Members

Mr Jeff Tate (Presiding Member)

Ms Amanda Wilson (via Teams)

Mr James Buder

Ms Joanne Davidson

Ms Annabel Sandery

Professor Bronwyn Gillanders (via Teams) left meeting at 12pm

Advisory Committee Member

Mr Bill Jamieson (Chair, Metropolitan Seaside Council Committee) (via Teams)

Mr Peter Halton (Regional Coastal Local Government- Wattle Range Council) (via Teams)

Mr Adam Gray (SA Coastal Council Alliance) (via Teams)

Department for Environment and Water (DEW) Staff

Ms Cate Hart (Executive Director, Environment, Heritage & Sustainability)

Dr Neil McFarlane (Director, Climate Change, Coast and Marine)

Dr Murray Townsend (Manager, Coast and Marine)

Mr Jason Quinn (Team Leader, Coastal Programs) Item 8.3

Ms Judith Kirk (Team Leader, Policy & Advice, Coast and Marine)

Ms Rose Ryan (Support Officer Coast and Marine)

Guests

Mr Ben Perry - College of Science & Engineering, Flinders University Item 10.6

APOLOGIES

Mr Lea Bacon (Local Government Association)

4. DECLARATION OF CONFLICTS OF INTEREST

J Buder declared a conflict of interest with item 10.1A.

A Wilson declared a conflict of interest with item 11.1 and 10.6.

A Sandery declared a conflict of interest with item 11.1.

No other conflicts were declared.

5.1 CONFIRMATION OF MINUTES

The draft minutes of meeting No 483 held 7 May 2021 were received by the Board.

Resolution: *Approve the Minutes of Meeting No.483 (7 May 2021).*

5.4 BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETING (ACTION REPORT)

The Board reviewed business arising from minutes of the previous meeting held on 7 May 2021.

The Board resolved to:

Note: *The business arising from Minutes of previous meeting (Meeting Action Report).*

6. PRESIDING MEMBER REPORT

The Presiding Member provided a verbal update for his report on:

- Environment Resources Development Committee Eyre Peninsula and Yorke Peninsula field trip.
- Eyes on Eyre Strategy - Board involvement.
- Witton Bluff Base Trail Inquiry Report release.
- EPA Dredging Guidelines - meeting with the EPA.
- Productivity Commission review into tourism regulations.
- Additional metrics in relation to Development Application reporting.
- Assessment of the Board's budget component against the Board's functions in the Act.
- Consideration of the need for a Board communication plan.
- Discussion around the establishment of a Science Advisory Committee.

A list of 2020-21 Coast Protection Board unsuccessful Grant applications was tabled.

The Board resolved to:

Note: *The Presiding Member Report.*

7.1 ENVIRONMENT, RESOURCES & DEVELOPMENT COMMITTEE INQUIRY (ERDC) UPDATE

The Presiding Member provided an update of the ERDC Inquiry.

The Environment, Resources and Development Committee (ERDC) visited the Limestone Coast on 6 to 8 April, Eyre Peninsula on 31 May to 2 June 2021, and Yorke Peninsula on 15 and 16 June 2021. The Manager for Coast and Marine attended the Limestone Coast trip and he and the Presiding Member attended the other trips, which visited key sites and met with authors of a number of submissions to the ERDC.

Following the discussion, the Board resolved to:

Note: *The update provided on the Environment, Resources and Development Committee Inquiry.*

Action: J Kirk to prepare a paper summarising the submissions to the ERDC for the 30 July 2021 meeting.

8.1 REVIEW LOCAL GOVERNMENT ADVISORY COMMITTEE - SURVEY RESULTS

The Board's Monitoring and Review Program includes an annual review of the effectiveness of the Local Government Advisory Committee and its Terms of Reference. At the Board's 7 May 2021 meeting a decision was made to conduct a short survey of Board members and the Local Government Advisory Committee members.

Key ideas and suggestions received in the survey were summarised under the following headings:

- Value of the Local Government Advisory Committee
- Terms of Reference
- Representation on the Committee

Following discussion, the Board resolved to:

Note: *The paper on the Review of the Local Government Advisory Committee.*

Resolution: *To consider diversity in future appointments of Advisory Committee members.*

Resolution: *To maintain the current Local Government Advisory Committee Terms of Reference and include in future Board agendas a standing item allowing Local Government Advisory Committee Members an opportunity to table issues relevant to the Board.*

Action: *Include in future Board agendas a standing item for Local Government Advisory Committee Members to table issues relevant to the Board.*

8.2 FINANCE REPORT

Following discussion, the Board resolved to:

Note: *The Finance Report.*

8.3 BEACH PROFILE PORTAL DEMONSTRATION

J Quinn provided the Board with a presentation on the Beach Profile Portal. DHI recently completed Version 2 of the portal, with upgrades and improvements made to Version 1.

The next step in the process will be internal DEW meetings to determine how to make the portal publicly available. Following discussion, the Board resolved to:

Note: *The presentation on the beach profile portal.*

8.4 BOARD RELATIONSHIPS WITH AGENCIES

The Monitoring and Review Program adopted by the Board includes an annual report to the Board on relationships with specific agencies with greater impacts on coastal management as a way of monitoring the effectiveness of relationships and their role in assisting the Board achieving its business.

M Townsend discussed with the Board the various agencies in attachment 1 and their current relationships with the Board. The Board discussed whether any relationships with Agencies needed to be escalated to higher levels of formality or engagement to improve their effectiveness.

Following discussion, the Board resolved to:

Note: *The assessment of Board relationships with agencies and the resulting impacts on coastal management.*

Resolution: *No agencies in attachment 1 require escalation to a higher level of formality or engagement with the Board.*

Action: *To add South Australian Tourism Commission to the table of agencies in attachment 1.*

9.1 CPB RELATIONSHIPS ENGAGEMENT

The CPB Relationship Pie is used as a framework for further development of the Board's identified relationships and possible future relationships.

Following discussion, the Board resolved to:

Note: *CPB Relationship Radar.*

Action: *Discussion of the Board's relationship with Local Government and Education and Research to take place at its July 2021 meeting.*

9.2 FIRST NATIONS CULTURAL TRAINING - AUDIT RESULTS

J Kirk provided the Board with an overview of the paper.

The Board completed an audit of cultural awareness training which Board members may have undertaken in the past. The audit was taken to inform future training requirements of Board members in order for the Board to meet its requirements under the correspondence received from the Premier of South Australia on 8 April 2021.

Following discussion, the Board resolved to:

Note: *The audit of cultural awareness training completed by Board Members.*

Action: *To seek input from the First Nations Partnerships and Reconciliation Unit in DEW regarding the appropriate training to meet the requirements on Board members.*

Resolution: *All Board members should be strongly encouraged to undertake introductory level training required as a group to meet the minimum requirements.*

Resolution: *Provide the opportunity for Local Government Advisory members to participate in the introductory level training at their own request.*

10.6 PROPOSAL FOR LONG TERM MORPHOLOGICAL MODELLING OF THE ADELAIDE COAST

Ben Perry, a PHD student from Flinders University, provided the Board with a presentation for his University scholarship project proposal on long term morphological modelling of the Adelaide coast. Following discussion, the Board resolved to:

Note *The presentation by Mr Ben Perry from Flinders University on his university scholarship project proposal.*

Approve: *The re-allocation of funds from the Board's 2020/21 Works Programme for a scholarship of \$51,000 to fully fund delivery of Phases 1 and 2 of the project over 18 months, noting likely matching funding from Flinders University which would extend work a further 18 months.*

10.1(A) DEVELOPMENT ACTIVITY REPORT

Following discussion, the Board resolved to:

Note: *The Development Applications Activity Report.*

10.1(B) AQUACULTURE - TOURISM DEVELOPMENT

M Townsend provided the Board with an overview of the paper. Following discussion, the Board resolved to:

Note: *The Aquaculture (Tourism Development) Amendment Bill and potential implications for the Coast Protection Board.*

10.2 COASTAL MANAGEMENT UPDATE

M Townsend provided an update on current works. Following discussion, the Board resolved to:

Note: *The report on engagement activities and progress on coastal projects in delivering Coast Protection Board-related priorities.*

10.3 FUNDING REALLOCATIONS

The Presiding Member provided the Board with an overview of the paper. A number of proposals were approved out-of-session for the reallocation of funds for 2020-21 including:

- SA Coastal Flood Mapping
- Maintenance of Cooina Road
- Kingston Council for storm damage repair
- Grant for assessment of potential blue carbon sites

Following discussion, the Board resolved to:

Note: *The reallocations of funds for 2020-2021 agreed out-of-session.*

10.4 GRANT PROCESS 2021-2022

The Presiding Member provided the Board with an overview of the paper. The Regional Coast Protection Grant Program and the Coast Protection Fund Grant Program administered by the Board with support from the Department (DEW) will be opening soon for 2021-22 year.

Following discussion, the Board resolved to:

Note: *The Grant Process 2021-22 paper and attachments.*

Approve: *2021-22 grant program Guidelines (Attachment 1), Application Form (Attachment 2) and methodology used to assess and prioritise grant applications (Attachment 3).*

Approve: *Following the Minister's letters to the Mayors being issued, the Board will send email invitations to the coastal council Chief Executives (Attachment 4) to announce the opening of the 2021-22 Coast Protection Grant Program. The letters will also acknowledge that unsuccessful applications for 2019-20 have only just been notified.*

10.5 SOUTH AUSTRALIAN GOVERNMENT PROCUREMENT FRAMEWORK

The South Australian Government has adopted a new approach to procurement, with each primary agency developing a new framework, and authorities having the option to align with their support agency, another agency or develop its own framework.

Following discussion, the Board resolved to:

Resolution: *That the Board resolves to align with the Department for Environment and Water as the Host Public Authority for its procurement framework.*

Action: *That the Presiding Member signs the agreement to use the procurement framework of the Department for Environment and Water.*

10.7 MANAGER'S REPORT

M Townsend provided an update on the Manager's Report. Topics discussed:

- Balgown boat ramp-Yorke Peninsula
- Port Broughton foreshore- District Council of Barunga West
- Healthy Coorong, Healthy Basin- Coorong Infrastructure Investigation Project.
- St Kilda mangrove update

The Board resolved to:

Note: *the Manager's Report.*

11.1 CORRESPONDENCE

The Board resolved to:

Note: *All correspondence items.*

Action: DEW to provide the Board with a draft response letter to correspondence received on 15 June from the City of Holdfast Bay at the 30 July 2021 meeting.

11.2 MEDIA

The Board resolved to:

Note: the media items.

12. ANY OTHER BUSINESS

The Board discussed the idea of forming a Science Advisory Committee to advise the Board.

No other business discussed.

Note: Other business raised.

Action: A report to be presented to the Board at its July 2021 on potential advice for establishing a Science Advisory Committee.

13. TOPICS FOR MINISTER ENVIRONMENT AND WATER

- EPA Dredging Guidelines
- Meeting with Productivity Commission
- ERDC Inquiry Update on the Tour
- Eyes on Eyre
- Science Advisory Committee
- Advisory Committee
- Flinders University Scholarship
- First Nations Training

Next Coast Protection Board Meeting:

The next Coast Protection Board meeting (#485) is scheduled for 30 July 2021.

The Presiding Member closed the meeting at 12.40pm.

COAST PROTECTION BOARD



Date: 2/8/21