

# COAST PROTECTION BOARD

Minutes of Meeting No. 479  
Friday 30 October 2020  
(9:30am– 12:25pm) Office & One Teams

## 1. WELCOME

Mr Jeff Tate opened the meeting at 9.30am and recognised a quorum. The Board accepted the agenda noted where decisions were required.

## 2. KAURNA ACKNOWLEDGEMENT

The Board acknowledged the Kurna people.

## 3. PRESENT

### **Board Members**

Mr Jeff Tate (Presiding Member) - Office  
Professor Bronwyn Gillanders - Teams  
Ms Joanne Davidson - Office

### **Advisory Committee Member**

Mr Adam Gray (SA Coastal Council Alliance) - Teams  
Mr Bill Jamieson (Chair, Metropolitan Seaside Council Committee) - Office  
Mr Peter Halton (Regional Coastal Local Government- Wattle Range Council) - Teams

### **Department for Environment and Water (DEW) Staff**

Ms Cate Hart (Executive Director, Environment, Heritage & Sustainability) - Teams  
Dr Neil McFarlane (Director, Climate Change, Coast and Marine) - Office  
Dr Murray Townsend (Manager, Coast and Marine) - Office  
Ms Rose Ryan (Support Officer, Coast and Marine) - Office  
Mr Arron Broom (Principal Coastal Policy Planner) Item 10.1.a - Office

### **Guests**

Associate Professor Charlie Huveneers - Flinders University - Item 9.1a - Office  
Ms Kylie Weymouth - Planning & Land Use Services- Attorney-General's Department  
Item 10.1a - Office

## APOLOGIES

### **Board Members**

Ms Amanda Wilson  
Ms Annabel Sandery

### **Advisory Committee**

Mr Lea Bacon, Local Government Association

## 4. DECLARATION OF CONFLICTS OF INTEREST

There were no other conflicts of interest declared by Board members.

## 5.1 CONFIRMATION OF MINUTES

The draft minutes of meeting No 478 held 25 September 2020 were received by the Board.

The Board resolved to:

**Accept:** Minutes of Meeting No. 478 (25 September 2020).

**Note:** The out-of-session paper on the approval to recommend direction of refusal for the proposal of land Division 1 into 4 for development application number 20000296, CPB 108/20 for 8 mile creek.

## **5.2 BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETING (ACTION REPORT)**

The Board reviewed business arising from minutes of the previous meeting held 25 September 2020.

The Board resolved to:

**Note:** The business arising from Minutes of previous meeting (Meeting Action Report

## **6. PRESIDING MEMBER REPORT**

The Presiding Member provided a verbal update for his report;

- Prior to the Board meeting the Presiding Member made contact with all members regarding the altering of the Board meeting cycle from monthly to 6 weekly.
- On 30 September the Presiding Member attended a forum for Landscape SA Presiding Members. The Presiding Member of the Alinytjara Wilurara Landscape Board, Mr Parry Agius inquired about the Board's approach to Aboriginal engagement. In consideration of the Board's approach to Aboriginal engagement which has been initiated (Item 9.1(c)), it would seem to require development of Board policy, not primarily Board processes. Subsequently, the Presiding Member has been invited to attend the fourth meeting of the Alinytjara Wilurara Landscape Board early December.
- On 16 October the Presiding Member attending a meeting with Vicki-Jo Russell of Trees for Life to discuss lessons and opportunities from the development of the Nature of SA strategy for the SA Coastal Strategy. Ms Russell has expertise in facilitation, community engagement, planning, policy and partnership development, and project appraisals for the environmental sector. The meeting was attended by DEW staff Dr Neil McFarlane, Dr Murray Townsend and Ms Talia Radan.
- The Presiding Member attended an online meeting for the South Australian Coastal Councils Alliance.

The Board resolved to:

**Note:** The Presiding Member Report.

## **7.1 SA COASTAL STRATEGY PROGRESS UPDATE**

N McFarlane provided the Board with a verbal summary of the paper.

The Department and Presiding Member consulted with Vicki-Jo Russell. Key points were the need to assess the successes of past approaches to the development of new strategies and how new approaches can be adopted in relation to the SA Coastal Strategy. Key themes and aspects for an approach were identified to further develop the discussion paper.

The discussion paper is currently being redrafted to include the highlighted key themes.

Following discussion, the Board resolved to:

**Note:** The progress on the development of the SA Coastal Strategy.

**Note:** The key themes to guide the Discussion Paper.

## **7.2 CPB BOARD GOVERNANCE**

M Townsend provided the Board with a verbal summary of the paper.

Arising from the Board's workshop held in July and subsequent Board meetings, initiatives to clearly describe the Boards governance arrangements, and to make them easily accessible have been requested;

- A central web-based site for Board members to have access to the necessary documents regarding the Board's functions, authority, decision –making, delegations and processes.
- A clear description of the Board's governance arrangements.

Investigations on how to further develop these ideas is currently taking place.

Following discussion, the Board resolved to:

**Note:** The briefing on the Board's governance arrangements.

**Approve:** The proposal to create a web-based information site for the Board, with clear descriptions of the authority and processes with which the Board operates.

## **8.1 MONITORING ACTIVITY DISCUSSION, STAGE 1- PHYSICAL MONITORING**

M Townsend provided the Board with a verbal summary of the paper.

A draft monitoring and evaluation assessment meeting framework demonstrating the key programs, the data, evaluation, outputs, review and associated outcomes was considered by the Board.

Monitoring hot spots or what could be considered as areas of concern on the coast was discussed.

Following discussion, the Board resolved to:

**Note:** The briefing on how the Board can be provided with information on the state of the South Australian coast, including trends and targets from various data collected by DEW and other organisations.

**Approve:** The Board to assess the state of the South Australian coast annually, at a dedicated session.

**Action:** Areas of concern (Hot Spots) for the Coast to be included in the assessment framework.

**Action:** B Gillanders to provide M Townsend with a report on the Spencer Gulf marine monitoring program.

## **9.1 CPB RELATIONSHIPS RADAR**

The CPB Relationship Pie continues to evolve and will be used as a framework for further development of the Board's identified relationships and possible future relationships.

Following discussion, the Board resolved to:

**Note:** The CPB Relationship Radar.

### **9.1(b) RELATIONSHIPS WITH RESEARCH ORGANISATIONS**

A table was provided to the Board which briefly described and prioritised the Board's and DEW'S current and possible interactions with various research organisations.

Following discussion, the Board resolved to:

**Note:** *The briefing on the Board's and DEW'S current engagement and relationships with research organisations.*

**Note:** *The Engagement with research organisations table.*

**Action:** *A paper on the next steps required to place for the development of the Boards relationship with research organisations will be provided to the Board during early 2021.*

### **9.1(a) COASTAL RESEARCH NEEDS, GAPS & COMMUNICATION OF RESEARCH OUTCOMES**

Associate Professor Charles Huveneers from Flinders University provided the Board with a presentation on Research Needs, Gaps and Communication of Research Outcomes. The presentation focused on 3 areas:

- Introduction on what is currently happening at Flinders University.
- What research priorities have been identified.
- Public Communication.

Discussions continued following the presentation.

It was identified that the Board's role may be in the areas of:

- Advocacy- additional research funding, facilitating small projects which may develop further.
- Facilitator- access to research outcomes.
- Regulator- Development application approvals.
- Strategic Planning- Identification of research gaps, user of research materials.
- Ownership- As an owner of assets along the coast.
- Assessing and interpreting the best science and providing this information to the public.

Following discussion, the Board resolved to:

**Note:** *The presentation from Associate Professor Charlie Huveneers from the Flinders University.*

**Note:** *To include areas of concern (hot spots) on the coast in the area of coastal needs, gaps and communication of research outcomes*

**Action:** *A paper to be provided to the Board on its potential roles and values in the area of research and communication needs in early 2021.*

### **9.1(c) CPB ABORIGINAL ENGAGEMENT**

On 30 September the Presiding Member attended a forum for Landscape SA Presiding Members. The Presiding Member of the Alinytjara Wilurara Landscape Board, Mr Parry Agius inquired about the Board's approach to Aboriginal engagement. This prompted a broader consideration of the Board's Aboriginal engagement, as related to its functions.

A table was presented to the Board connecting current and possible future engagement to its functions and activities.

Following discussion, the Board resolved to:

**Note:** *The briefing on the Board's and DEW'S current Aboriginal engagement roles and activities on the coast.*

**Resolution:** *To develop an Aboriginal engagement plan by March 2021, with support, input and advice from DEW Aboriginal Engagement staff.*

#### **10.1(b) DEVELOPMENT ACTIVITY REPORT**

The Board resolved to:

**Note:** *The Development Activity Report.*

#### **10.1(c) FIRST QUARTER DEVELOPMENT APPLICATION FEES**

The Board resolved to:

**Note:** *First Quarter Development Application Fees.*

#### **10.1(d) SIGNIFICANT DEVELOPMENT PROPOSALS**

Following discussion, the Board resolved to:

**Note:** *The Significant Development Proposals Paper.*

#### **10.1(a) PLANNING REFORM UPDATE**

K Weymouth and A Broom provided the Board with a presentation update on the Planning and Design Code.

Following discussion, the Board resolved to;

**Note:** *The presentation on the Planning and Design code update.*

**Action:** *A Broom to draft a submission for the 4 December meeting on Phase 3 of the Planning and Design Code (out for public consultation). Submission to repeat the Board's recommendation that a coastal open space subzone apply to the "managed" metropolitan foreshore area. Consultation with the four seaside council staff to occur prior to submission.*

#### **10.2 COASTAL MANAGEMENT UPDATE**

M Townsend provided a verbal update on the paper.

Following discussion, the Board resolved to:

**Note:** *The report on engagement activities and progress on coastal projects in delivering Coast Protection Board-related priorities.*

**Approve:** *The draft response letters presented in attachments 1 and 2 and authorises the Presiding Member of the Board to incorporate any issues raised in discussion at the meeting, then sign and send response letters on behalf of the Board.*

## **10.2(a) MARION BAY LAUNCHING FACILITY**

Following discussion, the Board resolved to:

**Approve:** *The attached letter to the Yorke Peninsula Council providing feedback to the work undertaken to date on upgrading the Marion Bay Boat Launching Facility.*

## **10.3 CPB FINANCE REPORT**

The Board resolved to:

**Note:** *The CPB Fund Financial Statement as at 30 September 2020 and the CPB 2020-2021 Works Program.*

## **10.4 CPB BUDGET-OPTIONS FOR ADDITIONAL FUNDING ALLOCATION**

Following discussion, the Board resolved to;

**Note:** *The additional funding for the 2020-21 budget, is provisional until the State Budget is confirmed 10 November 2020.*

**Approve:** *The recommended allocation of \$140,000 to the LIDAR Western Yorke Peninsula. A decision on how the remaining \$20,000 will be used is still to be determined.*

## **10.5 COAST PROTECTION BOARD MEETING DATES 2021**

A six weekly period between Board meetings was suggested for 2021, with meetings to continue to take place on a Friday.

Following discussion, the Board resolved to;

**Approve:** *The recommended Board meeting dates for 2021.*

## **10.6 MANAGER'S REPORT**

M Townsend provided a verbal update for the Manager's Report.

Topics discussed were the Mangrove loss at St Kilda, City of Salisbury and DEW exercising delegation from the Board in relation to sand carting.

Following discussion, the Board resolved to;

**Note:** *The Manager's Report.*

## **11.1 MEDIA**

The Board resolved to:

**Note:** *No media items were noted.*

## **11.2 CORRESPONDENCE**

The Board resolved to:

**Note:** All correspondence items.

## **12. ANY OTHER BUSINESS**

The audit report resulting from the financial statements in the Boards 2019-20 Annual Report was tabled at the meeting.

No other business discussed.

**Action:** R Ryan to email audit report to all Board members.

## **13. TOPICS FOR MINISTER ENVIRONMENT AND WATER**

- Planning Reform
- 2021 Board Meetings
- Relationships with Research Organisations
- Board Governance
- Assessment of the state of the coast

### **Next Coast Protection Board Meeting:**

The next Coast Protection Board meeting (#480) is scheduled for 4 December 2020.

The Presiding Member closed the meeting at 12:25pm

## **COAST PROTECTION BOARD**

A handwritten signature in black ink, appearing to be 'R Ryan', written over a light blue grid background.

**Date:** 6/12/20