

COAST PROTECTION BOARD

Minutes of Meeting No. 472

Friday 6 December 2019

(9:40am– 12:35pm) Room 7.5 – Keith Walker Room
Level 7, 81-95 Waymouth Street Adelaide

MEETING OPENED

Mr A Holmes opened the meeting at 9.40am and recognised a quorum. The Board adopted the meeting agenda.

1. PRESENT

Board Members

Mr Allan Holmes (Presiding Member)
Ms Amanda Wilson
Ms Kathryn Galpin
Prof Patrick Hesp

Advisory Committee Member

Ms Anita Crisp (Coastal Council Alliance)
Mr Bill Jamieson (Metropolitan Seaside Council)

Department for Environment and Water (DEW) Staff

Dr Neil McFarlane (Director, Climate Change, Coast and Marine)
Dr Murray Townsend (Manager, Coast and Marine)
Ms Rose Ryan (Support Officer, Coast and Marine)
Mr Arron Broom (Principal Coastal Planner) Item 12 & 13
Mr James Guy (Project Manager Securing Our Coast) Item 9
Mr Kym Gerner (Coastal Planner) Item 15
Mr Jason Quinn (Team Leader, Coastal Projects) Item 16 & 17
M Lauren Burton (Senior Policy Officer) Item 8
Ms Sharie Detmar (Team Leader, Coastal Monitoring & Evaluation) Item 12 and 16
Ms Felicity Beswick (Coastal Programme Officer) Item 12

Guest

Ms Heidi Alleway (Executive Officer, Research Engagement, University of Adelaide) Item 8
Ms Joanne Davidson (South Australian Tourism Commission)
Mr Mark Western (Director, Integrated Coasts) Item 16

APOLOGIES

Board Members

Prof Bronwyn Gillanders
Ms Alison Collins

Advisory Member

Mr Peter Halton (Regional Coastal Local Government- Wattle Range Council)

The Presiding Member welcomed Ms Joanne Davidson to the Board. J Davidson will be replacing K Galpin as a representative from South Australian Tourism Commission. Mr Stephen Smith will no longer represent the Local Government Association on the Board Advisory Commission, Mr Lea Bacon will replace him in 2020.

2. DECLARATION

P Hesp declared a possible conflict of interest with item 16. A Wilson declared a possible conflict of

There were no additional conflict of interests declared by the Board.

Note: *The Declaration of Conflict of Interest paper.*

3. CONFIRMATION OF MINUTES

The draft minutes of meeting No 471 held 25 October 2019 were received by the Board. Following discussion, the Board resolved to:

Accept: *Minutes of Meeting No. 471 (25 October 2019).*

4. BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETING (ACTION REPORT)

The Board discussed business arising from minutes of the previous meeting (held 25 October 2019) and actions recorded in the action list.

The Board resolved to:

Note: *The business arising from Minutes of previous meeting (Meeting Action Report).*

5. PRESIDING MEMBER REPORT

Nothing to report from the Presiding Member.

Note: *The Presiding Members Report.*

6. CPB STRATEGIC DIRECTION 2019-2024

Note: *The Strategic Direction document.*

7. CPB OPERATIONAL WORKING DRAFT

Note: *CPB Operational Working Draft.*

8. SA COASTAL STRATEGY

H Alleway provided the Board with an update on the progress of the SA Coastal Strategy. H Alleway invited members to provide information on their thoughts on the paper.

Following discussion, the Board resolved to:

Note: *The update on the progress of the SA Coastal Strategy.*

Action: *A Holmes and H Alleway to liaise with the Minister for Environment and Water to confirm his endorsement of the Strategy process.*

Action: *H Alleway and L Burton to identify communication processes for the announcement of the Coastal Strategy to the wider community and present this to the Board at the Feb 2020 meeting.*

Approve: *The recommended revised Strategy goals and draft project outcomes.*

9. SECURING THE FUTURE OF OUR COAST

J Guy provided a verbal update on the progress of the projects in the Securing the Future of Our Coast Protection Board Minutes of Meeting #472 (6 December 2019)

The Board noted that:

- The Chief Executive of DEW has written to the Chief Executives of the Department of Planning, Transport and Infrastructure and the Department of Treasury and Finance, requesting that they nominate a representative for membership of the Project Steering Group. The first meeting of the Steering Group will be held 4 February 2019.
- Membership of the Project Management Group (including representatives from West Beach Parks and the Cities of Charles Sturt and Port Adelaide Enfield has been finalised, with the first meeting to be held 9 December 2019.
- Discussions are being held with potential members of the Community Reference Group for the project. Formal invitations are expected to be sent out in late December, with the first meeting to be held in early March 2020.
- The current priorities for the Project Manager are to prepare a detailed project plan, finalise the Community Engagement Strategy, and complete recruitment to the project team.

The Board reiterated that working closely with the community will be critical to the success of the project and noted that extensive community engagement will occur in 2020.

Following discussion, the Board resolved to:

Note: *The update on the Securing the Future of Our Coast.*

10(a)(b) BOARD FUND AND WORKS PROGRAMME- 31 October 2019

M Townsend provided an overview of the Board Fund and Works Programme.

Following discussion, the Board resolved to:

Note: *The Board Fund and Works Programme - 31 October 2019.*

Action: *The possible redistribution of funds within the Board's Works Programme will be dealt with by an Out-of-Session paper should it become necessary prior to the February 2020.*

11. IMPROVED BOAT RAMP DEVELOPMENT OUTCOMES

M Townsend provided an overview of the Improved Boat Ramp Development paper.

Following discussion, the Board resolved to:

Action: *M Townsend to "road test" the policy and process changes suggested in the agenda item within a regional council.*

Action: *A Broom to review the policy on boat ramp assessments for the Coast Protection Board's consideration by April 2020. DEW to subsequently develop communications to stakeholders.*

Action: *M Townsend to engage with the Department for Planning, Transport and Infrastructure on Board's concerns and proposed reforms regarding its boat ramp assessments*

12. CPB PRELIMINARY ASSESSMENT RETENTION SHACK PROCESS

A Broom provided an overview of the preliminary assessment of Life Tenure Shack Sites.

Following discussion, the Board resolved to:

Approve: The attached draft Board letter and preliminary assessment of life tenure shacks on Crown land and within Parks.

13. PLANNING REFORM

A Broom updated the Board on the progress of the Planning Reform – Planning and Design Code (Phase 2 – Rural Areas).

Following discussion, the Board resolved to:

Note: The verbal update on Planning Reform.

14. SIGNIFICANT PROPOSALS REPORT

M Townsend provided the Board with an update on the Significant Development Proposals paper.

Following discussion, the Board resolved to:

Note: The Significant Proposals Report.

15. DEVELOPMENT APPLICATION ACTIVITY REPORT – October 2019

K Gerner provided a verbal update on the summary of the October 2019 Development Application Activity report.

Following discussion, the Board resolved to:

Note: The Development Applications Activity Report (October 2019).

16. ASSESSING COASTAL RISK IN SOUTH AUSTRALIA

M Western provided the Board with a presentation on a two-tiered approach for assessing coastal risk in South Australia. M Western has completed coastal adaptation studies for three coastal councils, using the same approach and methodology. This method and reporting has been refined over time and developed in collaboration with partners including P Hesp from Flinders University. M Western provided an overview of the approach and the tools that could be used for other South Australian coastal councils.

Note: The Board noted the presentation from M Western.

17. ADELAIDE METROPOLITAN BEACHES UPDATE- November 2019

J Quinn provided an update on the Adelaide Metropolitan Beaches Update - November 2019.

Following discussion, the Board resolved to:

Note: The Adelaide Metropolitan Beaches Update - November 2019.

18. MANAGER'S REPORT

M Townsend provided a verbal update to support the Manager's Report.

Items discussed included:

- Meeting with Holdfast Bay Council staff
- Port Augusta transshipment facility
- Coast Protection Grant Funding
- South Australian Coastal Conference
- Exercise Patawalonga
- LiDAR priorities

The Board resolved to:

Note: *The Manager's Report.*

19. MEDIA

Following discussion, the Board resolved to:

Note: *All media items 1 to 12.*

20. CORRESPONDENCE

Following discussion, the Board resolved

Note: *All correspondence items 1 - 10.*

21. ANY OTHER BUSINESS

No other business discussed.

22. TOPICS FOR MEW

The Presiding Member of the Board requested that the following items be included in the Communique to the Minister:

- SA Coastal Strategy
- Securing the Future of Our Coastline
- Boast ramp development
- Preliminary assessment - life tenure shack sites
- Changes to the LGA boundaries/low water mark

CLOSE and DATE OF NEXT MEETING


The Presiding Member thanked K Galpin for her contributions on the Board and wished her well for the future. J Davidson will be replacing K Galpin as a representative from South Australian Tourism Commission.

A Holmes closed the meeting at 12:35pm.

Next Coast Protection Board Meeting:

The next Coast Protection Board meeting (#473) is scheduled for 15 February 2020 in Room 7.5 Keith Walker room, level 7, 81 Waymouth street Adelaide.

COAST PROTECTION BOARD

 14/2/2020

Date:

