



DEW F0001739601

Your ref: online form 6936973

Date: 3 OCT 2018

Office of the Group  
Executive Director, People  
and Performance

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Tom Koutsantonis MP



Dear Mr Koutsantonis

I refer to your application pursuant to the *Freedom of Information Act 1991* (the Act) received by the Department for Environment and Water (DEW) on 21 May 2018 seeking access to:

*"1. All correspondence, minutes, memos, advice, documents, briefings, emails, sms and meeting notes relating to a list of all public sector employees employed in a ministerial office.*

*2. All draft correspondence, minutes, advice, documents, briefings, emails, sms and meeting notes relating to a list of all public sector employees employed in a ministerial office.*

*3. All correspondence, minutes, memos, advice, documents, briefings, emails, sms and meeting notes held relating to a request or instruction to create or access a list of all public sector employees employed in a ministerial office.*

*4. All draft correspondence, minutes, memos, advice, documents, briefings, emails, sms and meeting notes held relating to a request or instruction to create or access a list of all public sector employees employed in a ministerial office.*

*5. The names of all Public Sector employees assigned to a Ministerial Office in DEWNR/DEW over the last five years.*

*6. All correspondence, minutes, memos, advice, documents, briefings, emails, sms and meeting notes relating to a list, creation of a list or access to a list of all public sector employees employed in a ministerial office between the ministerial office of the Hon David Speirs MP and the Chief Executive of the DEWNR or the DEW.*

*7. All draft correspondence, minutes, memos, advice, documents, briefings, emails, sms and meeting notes relating to a list, creation of a list or access to a list of all public sector employees employed in a ministerial office between the ministerial office of the Hon David Speirs MP and the Chief Executive of the DEWNR or the DEW.*

8. *The dates, time and agendas of all meetings scheduled between the Chief Executive of the DEWNR or the DEW and the office of the Hon David Speirs MP, the names of public sector employees who attended and were invited, all meeting notes, advice, briefings, memos, minutes and action items resulting from those meetings and prepared for those meetings and all documents relating to those meetings including any drafts.*

9. *Any other relevant information relating to the creation, request, access, direction or instruction regarding a list of public sector employees employed in a Ministerial Office supported by the DEWNR or the DEW."*

On 23 May 2018, you advised the DEW FOI Unit to separate the original request into four (4) separate requests. This determination relates to one (1) of these which was registered on that date as follows:

*"The names of all Public Sector employees assigned to a Ministerial Office in DEWNR/DEW over the last five years."*

As the agency did not determine the application within 30 days of receiving it, by the operation of section 19(2)(b) of the FOI Act, the agency is taken to have determined the application by refusing access.

However, section 19(2a) of the FOI Act, provides that an agency may give access to a document on an application after the period within which it was required to deal with the application (and any such determination is to be taken to have been made under this Act).

#### **DETERMINATION**

Searches of the Department's records have found records within the scope of your request that has been extracted as one (1) document.

As a DEW Accredited FOI Officer, I have determined to grant you full access to this one (1) document.

#### **DISCLOSURE LOG**

In accordance with [PC045 – Disclosure logs for Non-personal information](#) once a determination has been provided, the agency is required to make available on our website information and documents that have been disclosed. Information will be publicised online at <http://www.environment.sa.gov.au/about-us/freedom-of-information/foi-disclosure-log>.

#### **FEES AND CHARGES**

There is no charge for processing this application.

**YOUR APPEAL RIGHTS**

If you are dissatisfied with this determination, you are entitled to exercise your rights to internal review and appeal as outlined in the attached documentation, by completing the attached Application for Review of Determination. If you decide to apply to exercise your rights to review, the completed form must be returned within 30 days to:

Chief Executive  
Department for Environment and Water  
GPO Box 1047  
ADELAIDE SA 5001

If you have any queries in relation to the above please contact a Freedom of Information Officer on telephone (08) 8463 6625 or email [DEW.FOI@sa.gov.au](mailto:DEW.FOI@sa.gov.au).

Yours sincerely

A handwritten signature in blue ink, appearing to read 'D Forgione', is positioned below the 'Yours sincerely' text.

Diana Forgione  
**ACCREDITED FREEDOM OF INFORMATION OFFICER**  
**DEPARTMENT FOR ENVIRONMENT AND WATER**

Surname & Initials
ANDREW T G
BAILEY C
BATES T L
BENISON M M
BLOSS C
BREW K M
BRUNOLI N
BURTON L
BUTLER A M
CERMAK L P
CHARLTON T N
CHILCOTT B W
CHLADEK T
COAD A
DIGENIS I
DJUKANOVIC L K
FISCHER A M
FORGIONE D
GRIEVE K M M
HERSHMAN H T
HODSON L S
HOLMES J P
JAGT A M
JARMAN E N
JENSEN L R
KANDOLA S S
KARAPONARLIDIS S
KELLY R L
LENDRUM E M
LEWIS G H
MACDONALD M D
MACGREGOR A
MARSDEN B A
MCCLELLAND R J
MCDONAGH M O
MCINNES M A
MOONEY T D
MOYLE S
MROCZEK K I
NEHOW I T J
OVERDEVEST N D
OXLADE L A
PARISI E
PARTOU A
PEREJMA L I
POTTS K N
PROBST C F
RICH S S
RICHARDSON K

ROWNEY K A
SCHIRRU M
SHARP J L
SMITH C L J
STEEL I R M
STEWART P M
TAI A
TERRY K L
TIDDY M T
TOMASI P
WALKER E
WEBSTER S R
WEST A