



DEW F0001731501

Your ref: online form 6936973

Date: 3 OCT 2018

Office of the Group  
Executive Director, People  
and Performance

81-95 Waymouth Street  
Adelaide SA 5000

GPO Box 1047  
Adelaide SA 5001  
Australia

Ph: 08 8204 9473

[www.environment.sa.gov.au](http://www.environment.sa.gov.au)

Tom Koutsantonis MP

[REDACTED]  
[REDACTED]

Dear Mr Koutsantonis

I refer to your application pursuant to the *Freedom of Information Act 1991* (the Act) received by the Department for Environment and Water (DEW) on 21 May 2018 seeking access to:

- "1. All correspondence, minutes, memos, advice, documents, briefings, emails, sms and meeting notes relating to a list of all public sector employees employed in a ministerial office.*
- 2. All draft correspondence, minutes, advice, documents, briefings, emails, sms and meeting notes relating to a list of all public sector employees employed in a ministerial office.*
- 3. All correspondence, minutes, memos, advice, documents, briefings, emails, sms and meeting notes held relating to a request or instruction to create or access a list of all public sector employees employed in a ministerial office.*
- 4. All draft correspondence, minutes, memos, advice, documents, briefings, emails, sms and meeting notes held relating to a request or instruction to create or access a list of all public sector employees employed in a ministerial office.*
- 5. The names of all Public Sector employees assigned to a Ministerial Office in DEWNR/DEW over the last five years.*
- 6. All correspondence, minutes, memos, advice, documents, briefings, emails, sms and meeting notes relating to a list, creation of a list or access to a list of all public sector employees employed in a ministerial office between the ministerial office of the Hon David Speirs MP and the Chief Executive of the DEWNR or the DEW.*
- 7. All draft correspondence, minutes, memos, advice, documents, briefings, emails, sms and meeting notes relating to a list, creation of a list or access to a list of all public sector employees employed in a ministerial office between the ministerial office of the Hon David Speirs MP and the Chief Executive of the DEWNR or the DEW.*
- 8. The dates, time and agendas of all meetings scheduled between the Chief Executive of the DEWNR or the DEW and the office of the Hon David Speirs MP, the names of public sector employees who attended and were invited, all meeting notes, advice, briefings, memos, minutes and action items resulting from those meetings and prepared for those meetings and all documents relating to those meetings including any drafts.*

*9. Any other relevant information relating to the creation, request, access, direction or instruction regarding a list of public sector employees employed in a Ministerial Office supported by the DEWNR or the DEW."*

On 23 May 2018, you advised the DEW FOI Unit to separate the original request into four (4) separate requests. This determination relates to one (1) of these which was registered on that date as follows:

*"Since 17 March 2018*

- 1. All correspondence, minutes, memos, advice, documents, briefings, emails, sms and meeting notes relating to a list of all public sector employees employed in a ministerial office (including draft versions).*
- 2. All correspondence, minutes, memos, advice, documents, briefings, emails, sms and meeting notes held relating to a request or instruction to create or access a list of all public sector employees employed in a ministerial office (including draft versions).*
- 3. Any other relevant information relating to the creation, request, access, direction or instruction regarding a list of public sector employees employed in a Ministerial Office supported by the DEWNR or the DEW."*

As the agency did not determine the application within 30 days of receiving it, by the operation of section 19(2)(b) of the FOI Act, the agency is taken to have determined the application by refusing access.

However, section 19(2a) of the FOI Act, provides that an agency may give access to a document on an application after the period within which it was required to deal with the application (and any such determination is to be taken to have been made under this Act).

## **DETERMINATION**

Searches of the Department's records have found thirteen (13) documents held by this agency within scope of your request.

As a DEW Accredited FOI Officer, I have determined to grant you full access to four (4) documents, partial access to eight (8) documents and refuse access to one (1) document. Section 20 of the Act provides that an agency may refuse access to a document if it is an exempt document under the Act.

The documents, or parts of the document to which I am refusing access and the reasons for the refusal are summarised in the attached document schedule and explained in more detail below.

### **Document number 1, 7, 9 and 12**

Information not relating to a direction, instruction, access or creation of a list of public sector employees in a Ministerial Office supported by DEW has been marked as out of scope of your request.

### **Document number 1, 5, 7, 9, 10 and 12**

Schedule 1, Clause 6(1) of the Act states that:

## **6—Documents affecting personal affairs**

- 6(1) *A document is an exempt document if it contains matter the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).*

The full release of this document would involve the unreasonable disclosure of information concerning personal affairs, thus those parts are exempt pursuant to Clause 6(1) of the FOI Act.

## **Document number 2 and 11**

Schedule 1, Clause 9(1) of the Act states that:

### **9 — Internal working documents**

- (1) *A document is an exempt document if it contains matter—*
- (a) that relates to—*
    - (i) any opinion, advice or recommendation that has been obtained, prepared or recorded; or*
    - (ii) any consultation or deliberation that has taken place, in the course of, or for the purpose of, the decision-making functions of the Government, a Minister or an agency; and*
  - (b) the disclosure of which would, on balance, be contrary to the public interest.*

Clause 9(1)(b) of Schedule 1 of the Act requires me to weigh up the public interest when determining whether to allow access to the above information.

Factors I have considered in favour of the public interest from any such release are:

- It would support the object and intent of the Act which promotes public access to documents and facilitation of more effective participation in law and policy making processes and administration.
- The importance of transparency and openness and the interest the public has in the operations of Government.

Factors I have considered contrary to the public interest for any such release are:

- The document is a working document that contains opinions and recommendations that have not been endorsed by a committee or executive group.
- Information discussed is preliminary in nature and is undeveloped and its release would hinder the deliberative process of the agency.
- The information within document 11 is incomplete and release of the information would be an inaccurate representation. The final version has been released under FOI application F0001739601.

In making my determination, I have considered the public interest factors in favour of disclosure, particularly the objects of the Act which promote full disclosure of documents. I have weighed this against the factors contrary to the public interest and consider that there are real grounds for an expectation that disclosure would have an adverse effect on deliberative processes of the agency. I have also considered whether the public interest would be served by disclosure of the tentative views of agency officers expressed during the course of deliberations while still forming and developmental.

Based on the above considerations, I have determined that disclosure of parts of the documents could reasonably be expected to detrimentally affect full and frank deliberations within the agency and therefore those parts are considered exempt, pursuant to clause 9(1)(a)(i) of the Act, as disclosure would, on balance, be contrary to the public interest.

#### **Attachments to documents number 10 and 13**

Section 20(1)(b) of the Act states that if the documents are otherwise available for inspection (e.g. via internet sites, annual reports, newspapers, online publications etc.), access to the document can be refused.

I hereby determine to refuse access to the attachments to documents 10 and 13 under Section 20(1)(b) the Act as this information has been provided to you in a previous FOI application determination (application reference F0001739601).

As a DEW Accredited FOI Officer, I wish to advise you that I have determined that documents discovered by the Acting Chief Executive from his notebook fall primarily within the scope of the request for your other application numbers F0001739602 and F0001739603. To avoid duplication, those documents discovered by the Acting Chief Executive will be provided to you in the determination of applications F0001739602 and/or F0001739603.

#### **DISCLOSURE LOG**

In accordance with [PC045 – Disclosure logs for Non-personal information](#) once a determination has been provided, the agency is required to make available on our website information and documents that have been disclosed. Information will be publicised online at <http://www.environment.sa.gov.au/about-us/freedom-of-information/foi-disclosure-log>.

#### **FEES AND CHARGES**

There is no charge for processing this application.

#### **YOUR APPEAL RIGHTS**

If you are dissatisfied with this determination, you are entitled to exercise your rights to internal review and appeal as outlined in the attached documentation, by completing the attached Application for Review of Determination. If you decide to apply to exercise your rights to review, the completed form must be returned within 30 days to:

Chief Executive  
Department for Environment and Water  
GPO Box 1047  
ADELAIDE SA 5001

If you have any queries in relation to the above please contact a Freedom of Information Officer on telephone (08) 8463 6625 or email [DEW.FOI@sa.gov.au](mailto:DEW.FOI@sa.gov.au).

Yours sincerely



Diana Forgione

**ACCREDITED FREEDOM OF INFORMATION OFFICER  
DEPARTMENT FOR ENVIRONMENT AND WATER**



**Freedom of Information application: F00001731501 - Koutsantonis - Employment of Public Sector Staff in Ministers office**

*Scope of request: "Since 17 March 2018*

- 1. All correspondence, minutes, memos, advice, documents, briefings, emails, sms and meeting notes relating to a list of all public sector employees employed in a ministerial office (including draft versions).*
- 2. All correspondence, minutes, memos, advice, documents, briefings, emails, sms and meeting notes held relating to a request or instruction to create or access a list of all public sector employees employed in a ministerial office (including draft versions) .*
- 3. Any other relevant information relating to the creation, request, access, direction or instruction regarding a list of public sector employees employed in a Ministerial Office supported by the DEWNR or the DEW."*

No	Date	Author	Document Description	Determination	Clause	Reason
1	21/03/2018	DEW (M Wilson)	Email	Partial release	6 (1) and out of scope	Documents affecting personal affairs and Information not relating to scope of request
2	22/03/2018	DEW (C Croser-Barlow)	SMS texts - data extracted from text messages	Partial release	9 (1)	Internal working documents
3	22/03/2018	DEW (C Croser-Barlow)	SMS texts - data extracted from text messages	Full release		
4	22/03/2018	DEW (C Croser-Barlow)	SMS texts - data extracted from text messages	Full release		
5	22/03/2018	DEW (C Croser-Barlow)	Email	Partial release	6 (1)	Documents affecting personal affairs
6	23/03/2018	DEW (C Croser-Barlow)	SMS texts - data extracted from text messages	Full release		
7	23/03/2018	DEW (M Wilson)	Email	Partial release	6 (1) and out of scope	Documents affecting personal affairs and attachment is out of scope
8	26/03/2018	DEW (C Croser-Barlow)	SMS texts - data extracted from text messages	Full release		
9	26/03/2018	DEW (C Croser-Barlow)	Email	Partial release	6 (1) and out of scope	Documents affecting personal affairs and attachment is out of scope
10	26/03/2018	DEW (C Croser-Barlow)	Email	Partial release	6 (1) and 20(1)(attachment)	Documents affecting personal affairs and attachment is provided in F0001739601
11	26/03/2018	DEW (C Croser-Barlow)	Email	Refuse	9 (1)	Internal working documents (final version provided in F0001739601)
12	26/03/2018	DEW (C Croser-Barlow)	Email	Partial release	6 (1) and out of scope	Documents affecting personal affairs and attachment is out of scope
13	26/03/2018	DEW (T Guehrer)	Email	Partial release	20(1)(attachment)	attachment provided in F0001739601

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**From:** Wilson, Mark (DEWNR)  
**Sent:** Wednesday, 21 March, 2018 9:52 AM  
**To:** Goodwins, Janice (DEWNR)  
**Cc:** Smith, Gayle (DEWNR)  
**Subject:** FW: Minister's Office Staff [DLM=For-Official-Use-Only]

**Security Classification:**  
 For Official Use Only

For Official Use Only

Hi Janice.

The first group have been done.

Can you please clarify Sharon's status - I have not changed her current access to include Mins office yet as there seems some doubt in your statement below.

I will change the bottom group at 5pm tonight.

Let's know if there are any alterations needed. 

Cheers

Mark

From: Smith, Gayle (DEWNR)  
 Sent: Wednesday, 21 March, 2018 9:21 AM  
 To: Goodwins, Janice (DEWNR) <Janice.Goodwins@sa.gov.au>; Kanak, Jared (DEWNR) <Jared.Kanak@sa.gov.au>  
 Cc: West, Adam (DEWNR) <Adam.West@sa.gov.au>; MacGregor, Angus (DEWNR) <Angus.MacGregor@sa.gov.au>;  
 Burton, Lauren (DEWNR) <Lauren.Burton@sa.gov.au>; Terry, Kim (DEWNR) <Kim.Terry@sa.gov.au>; Walker, Erin  
 (DEWNR) <Erin.Walker@sa.gov.au>; Forgione, Diana (DEWNR) <Diana.Forgione@sa.gov.au>; Whittlesea, Leonie  
 (DEWNR) <Leonie.Whittlesea@sa.gov.au>; Moyle, Sharon (DEWNR) <Sharon.Moyle@sa.gov.au>; Nicholas, Lauren  
 (DEWNR) <Lauren.Nicholas@sa.gov.au>; Wilson, Mark (DEWNR) <Mark.Wilson@sa.gov.au>; Buckley, Joseph  
 (DEWNR) <Joseph.Buckley2@sa.gov.au>  
 Subject: RE: Minister's Office Staff [DLM=For-Official-Use-Only]

For Official Use Only

Hi Janice

We will work on this now. Mark has given Michael MacDonald yesterday, 10 visitor access cards to distribute in the interim.

Regards

Gayle

From: Goodwins, Janice (DEWNR)  
Sent: Wednesday, 21 March, 2018 8:29 AM  
To: Smith, Gayle (DEWNR) <Gayle.Smith2@sa.gov.au <mailto:Gayle.Smith2@sa.gov.au> >; Kanak, Jared (DEWNR) <Jared.Kanak@sa.gov.au <mailto:Jared.Kanak@sa.gov.au> >  
Cc: West, Adam (DEWNR) <Adam.West@sa.gov.au <mailto:Adam.West@sa.gov.au> >; MacGregor, Angus (DEWNR) <Angus.MacGregor@sa.gov.au <mailto:Angus.MacGregor@sa.gov.au> >; Burton, Lauren (DEWNR) <Lauren.Burton@sa.gov.au <mailto:Lauren.Burton@sa.gov.au> >; Terry, Kim (DEWNR) <Kim.Terry@sa.gov.au <mailto:Kim.Terry@sa.gov.au> >; Walker, Erin (DEWNR) <Erin.Walker@sa.gov.au <mailto:Erin.Walker@sa.gov.au> >; Forgione, Diana (DEWNR) <Diana.Forgione@sa.gov.au <mailto:Diana.Forgione@sa.gov.au> >; Whittlesea, Leonie (DEWNR) <Leonie.Whittlesea@sa.gov.au <mailto:Leonie.Whittlesea@sa.gov.au> >; Moyle, Sharon (DEWNR) <Sharon.Moyle@sa.gov.au <mailto:Sharon.Moyle@sa.gov.au> >; Nicholas, Lauren (DEWNR) <Lauren.Nicholas@sa.gov.au <mailto:Lauren.Nicholas@sa.gov.au> >  
Subject: Re: Minister's Office Staff [DLM=For-Official-Use-Only]

Hi guys

My mistake - got my days mixed up last night . Can the new team have access to the Minister's Office I from this morning, not Thursday

Sorry for the mix up.

Cheers

Janice

On 20 Mar 2018, at 8:06 pm, Goodwins, Janice (DEWNR) <Janice.Goodwins@sa.gov.au <mailto:Janice.Goodwins@sa.gov.au> > wrote:

For Official Use Only

Hi Gayle and Jared



Just to advise the names of the temporary DEWNR Minister's Office staff who will need access to the Minister's Office from early tomorrow (Thursday):

- \* Adam West - Principal MLO
- \* Angus McGregor - MLO
- \* Lauren Burton - MLO
- \* Kim Terry - Office Manager
- \* Erin Walker - Parliament and Cabinet Officer
- \* Diana Forgione - Correspondence
- \* Leonie Whittlesea - Correspondence

Please can you advise when access has been organised so these staff can come up to Level 10.

If the new Minister has not identified an EA, we will also need access for Sharon Moyle.

The Receptionist is still to be advised. I hope to have that person identified by midday tomorrow.

Staff from the previous Minister's Office need to continue to have access tomorrow (there will be some handover). Their access needs to be removed at COB.

Out of Scope





Out of Scope




Many thanks and happy to discuss.

Cheers

Janice

Janice Goodwins  
Director Office of the Chief Executive

Department of Environment, Water and Natural Resources P (08) 8463 7171 | M  Level 10, 1  
Waymouth Street, Adelaide, SA, 5000 GPO Box 1047, Adelaide, SA, 5001 <<http://www.environment.sa.gov.au/>>  
[environment.sa.gov.au](http://www.environment.sa.gov.au/) | <<http://www.naturalresources.sa.gov.au/>> [naturalresources.sa.gov.au](http://www.naturalresources.sa.gov.au/) |  
<<https://data.environment.sa.gov.au/>> [envirodata.sa.gov.au](https://data.environment.sa.gov.au/) | <<http://www.parks.sa.gov.au/>> [parks.sa.gov.au](http://www.parks.sa.gov.au/)  
<<https://twitter.com/SADEWNR>> Twitter | <<https://www.youtube.com/user/enviromentsagovau>> YouTube |  
<<http://www.environment.sa.gov.au/goodliving/home>> Good Living

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DATA EXTRACTED FROM CAROLINE CROSER-BARLOW (CCB) SMS

Thursday 22 March 9:12 am

CCB to Danielle Elston

DE: A list of people who have every worked in mins office???! 9 - Internal Working Document

CCB: Oh wow. Where did you get that request?

DE: Minister COs - John - Lynne - me

10.06am

CCB: Actually just wanted to test an approach with you re request for MO staff. 9 - Internal Working Document

[REDACTED]

11:49 am

DE: We can do that.

Whilst tricky, I think total compliance best.

John wants to see me at 1.30. I might get clarity on the request then.

11.54am

CCB: I've asked Lynne and got it from her quite directly. Preceded with conversation about politicisation of staff. I am happy to totally comply but in relation to advisors - who I genuinely don't know if we have their details on system.

DE: We don't have their details on the system but am doing a manual work through to see if any advisers are working in the department.

12.14pm

CCB: Ok prepare the list

DE: The whole list?

CCB: Yes - what their role was, level etc

DE: Okay. Can do that for departmental staff easily

DE: Ministerial is just based on staff lists.

CCB: Yep I want what their role was not what it is now

12.44pm

DE: It's staff still in the agency

CCB: Who is doing the work? 9 - Internal Working Document

DE: Tricia.

9 - Internal Working Document

CCB: Did she come to you by phone or email?

DATA EXTRACTED FROM CAROLINE CROSER-BARLOW (CCB) SMS

DE: Phone

CCB: Was it 'I am asking you for this?' Or 'how should we respond to this?'

DE: I am asking you for this.

DATA EXTRACTED FROM CAROLINE CROSER-BARLOW (CCB) SMS

**CCB to Adam Kilvert**

**Thursday 22 March, 12.20pm**

CCB: Hey sensitive question around being asked for list of staff who worked in minister's office.

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DATA EXTRACTED FROM CAROLINE CROSER-BARLOW (CCB) SMS

**CCB to Lynne Hare**

**Thursday 22 March, 9.44am**

CCB: Can I confirm the direction re list of former MO staff? Uncomfortable with framing and wonder if we've got the question quite right?



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**From:** Croser-Barlow, Caroline (DEWNR)  
**Sent:** Thursday, 22 March, 2018 12:29 PM  
**To:** Hare, Lynne (DEWNR)  
**Cc:** Elston, Danielle (DEWNR)  
**Subject:** Clarification

**Follow Up Flag:** Flag for follow up  
**Flag Status:** Flagged

Hi Lynne

It would be good if you could clarify with Callum whether he means advisors or all staff, including the public sector act staff.



If the latter this will include people like corro officers and MLOs, noting that those staff are often agency staff we have put in to support.

Re advisors we actually didn't do their payroll but can manually generate a list from archived Ministerial Office staff lists.

Also, is it for a list of all staff who worked there, or a list of all staff still in the agency?

Cheers

Caroline

**Dr Caroline Croser-Barlow**  
**Group Executive Director, People and Performance**  
**Department of Environment, Water and Natural Resources**  
P 08 846 33497 | M  6 - Documents  
 affecting

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DATA EXTRACTED FROM CAROLINE CROSER-BARLOW (CCB) SMS

**CCB to Lynne Hare**

**Friday 23 March 11.02am**

CCB: I think the other thing to ask Cullen is what he thinks he will do with the names of people once he has them. Like, if they believe they are politicised, useful to understand they are PS ACT employees and so not necessarily able to terminate them.

**12.00pm**

LH: I do need to talk to you about John's views on what we provide regarding previous employees when you get a sec.

CCB: I can talk right now if you like.

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**From:** Wilson, Mark (DEWNR)  
**Sent:** Friday, 23 March, 2018 1:16 PM  
**To:** Moyle, Sharon (DEWNR)  
**Subject:** FW: Ministers office Phone Numbers [DLM=For-Official-Use-Only]  
**Attachments:** Ministerial Directory for agencies - March 2018.doc; Min Office Numbers update Mar 2018.docx

**Security Classification:** For Official Use Only

For Official Use Only

Hi Sharon.

Phone lists attached.

Kim went around yesterday and was doing a floor map of what number was at which deck so she probably has this pretty much under control now.

Cheers

Mark W

From: Wilson, Mark (DEWNR)  
 Sent: Thursday, 22 March, 2018 9:53 AM  
 To: Terry, Kim (DEWNR) <Kim.Terry@sa.gov.au>  
 Subject: Ministers office Phone Numbers [DLM=For-Official-Use-Only]

For Official Use Only

Hi Kim.

Here is a table of the phone numbers in the Minister's Office.

I have separated the cancelled numbers in case there is some reason for you to need to at least refer to them during the change over period. ( But note they are DEAD)

The new number list is not in any order of where they have been allocated. You will need to lift the hand set to see which number is where.



I have also attached the list Michael sent me the other day showing the positions and numbers as they were at that point for historical reference.

Again, if people have any problems please get in touch with myself or Mario direct.

( By all means use the portal for normal maintenance issues, but you are now in the most privileged area where like everything else, the Dept. jumps when the Minister's office wants anything .. Enjoy! )

At the best

Mark Wilson  
Accommodation Officer

Accommodation Team | Finance & Business Services | People and Performance Department of Environment, Water and Natural Resources P (08) 8204 9335 | M [REDACTED] Level 5, 81 Waymouth Street, Adelaide GPO Box 1047, Adelaide, SA 5001 <<http://www.environment.sa.gov.au/>> environment.sa.gov.au | <<http://www.naturalresources.sa.gov.au/>> naturalresources.sa.gov.au | <<https://data.environment.sa.gov.au/>> envirodata.sa.gov.au | <<http://www.parks.sa.gov.au/>> parks.sa.gov.au | <<https://twitter.com/SADEWNR>> Twitter | <<https://www.youtube.com/user/envirodata>> YouTube | <<http://www.environment.sa.gov.au/goodliving/home>> Good Living

<<http://www.environment.sa.gov.au/>>

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DATA EXTRACTED FROM CAROLINE CROSER-BARLOW (CCB) SMS

**CCB to Matt Johnson**

**Monday 26 March 10.17am**

CCB: I was so grateful for you raising the question of staffing and lists.


CCB: I am a bit anxious about it, as per my blurt

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**From:** Croser-Barlow, Caroline (DEWNR)  
**Sent:** Monday, 26 March, 2018 9:08 AM  
**To:** Elston, Danielle (DEWNR)  
**Subject:** Fwd: Minister's Office phone lists (Sensitive) [SEC=Government, DLM=Sensitive]  
**Attachments:** Minister Hunter - May 2014.doc; ATT00001.htm; Ministerial Directory Feb 2016.pdf; ATT00002.htm; Ministerial Directory for agencies - JAN 2018.doc; ATT00003.htm; Ministerial Directory for agencies - January 2015.doc; ATT00004.htm; Ministerial Directory for agencies - January 2016.doc; ATT00005.htm; Ministerial Directory for agencies - June 2015.doc; ATT00006.htm; Ministerial Directory for agencies - June 2017.doc; ATT00007.htm; Ministerial Directory for agencies - Mar 2015.doc; ATT00008.htm; Ministerial Directory for agencies - Nov 2016.doc; ATT00009.htm

**Follow Up Flag:** Flag for follow up  
**Flag Status:** Flagged

No advisors are currently working in the department based on the lists we have.

**Dr Caroline Croser-Barlow**  
**Group Executive Director, People and Performance**  
**Department for Environment and Water**  
**P 08 846 33497 | M** 

Begin forwarded message:

**From:** "Callins, Katanya (DEWNR)" <[Katanya.Callins@sa.gov.au](mailto:Katanya.Callins@sa.gov.au)>  
**Date:** 26 March 2018 at 8:44:38 am ACDT  
**To:** "Croser-Barlow, Caroline (DEWNR)" <[Caroline.Croser-Barlow@sa.gov.au](mailto:Caroline.Croser-Barlow@sa.gov.au)>  
**Subject:** RE: Minister's Office phone lists (Sensitive) [SEC=Government, DLM=Sensitive]

**Sensitive**

Hi,

Please see attached the ones that I had filed. Hope this helps.


**From:** Croser-Barlow, Caroline (DEWNR)  
**Sent:** Sunday, 25 March, 2018 8:48 PM  
**To:** Callins, Katanya (DEWNR) <[Katanya.Callins@sa.gov.au](mailto:Katanya.Callins@sa.gov.au)>  
**Subject:** Minister's Office phone lists (Sensitive)

Hi there

I was wondering - can you hunt through your magic archives and find me as many Minister's Office phone lists as you can for the last five years?

Thanks

Caroline


**Dr Caroline Croser-Barlow**  
**Group Executive Director, People & Performance**  
**Department for Environment and Water**  
**T: +61 8 846 33497 | M:**   
**E: [caroline.croser-barlow@sa.gov.au](mailto:caroline.croser-barlow@sa.gov.au)**

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**From:** Croser-Barlow, Caroline (DEWNR)  
**Sent:** Monday, 26 March, 2018 10:33 AM  
**To:** Hare, Lynne (DEWNR)  
**Subject:** Fwd: Ministers Office staff history [DLM=For-Official-Use-Only]  
**Attachments:** Ministers Office staff history.xlsx; ATT00001.htm

**Follow Up Flag:** Flag for follow up  
**Flag Status:** Flagged

This list is not right, I will try and take some time to fix in the next hour or so.

**Dr Caroline Croser-Barlow**  
**Group Executive Director, People & Performance**  
**Department for Environment and Water**  
**T: +61 8 846 33497 | M: **  
**E: [caroline.croser-barlow@sa.gov.au](mailto:caroline.croser-barlow@sa.gov.au)**

Begin forwarded message:

**From:** "Elston, Danielle (DEWNR)" <[Danielle.Elston2@sa.gov.au](mailto:Danielle.Elston2@sa.gov.au)>  
**Date:** 26 March 2018 at 10:02:46 am ACDT  
**To:** "Croser-Barlow, Caroline (DEWNR)" <[Caroline.Croser-Barlow@sa.gov.au](mailto:Caroline.Croser-Barlow@sa.gov.au)>  
**Subject:** Fwd: Ministers Office staff history [DLM=For-Official-Use-Only]

Danielle Elston  
 Director, Engagement and Delivery  
 DEWNR



Begin forwarded message:

**From:** "Guehrer, Tricia (DEWNR)" <[Tricia.Guehrer@sa.gov.au](mailto:Tricia.Guehrer@sa.gov.au)>  
**Date:** 26 March 2018 at 10:01:32 am ACDT  
**To:** "Elston, Danielle (DEWNR)" <[Danielle.Elston2@sa.gov.au](mailto:Danielle.Elston2@sa.gov.au)>  
**Subject:** Ministers Office staff history [DLM=For-Official-Use-Only]

**For Official Use Only**



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**Button, Katrina (DEW)**

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**From:** Nicholas, Lauren (DEWNR)  
**Sent:** Monday, 26 March, 2018 12:49 PM  
**To:** Croser-Barlow, Caroline (DEWNR)  
**Subject:** RE: Can you send me the list of where Min Office staff have gone? [DLM=For-Official-Use-Only]  
**Attachments:** Minister's Office movements.xlsx  
**Follow Up Flag:** Follow up  
**Flag Status:** Flagged  
**Security Classification:** For Official Use Only

**For Official Use Only**

Hi Caroline

As discussed, please find attached a spreadsheet with staff movements from the Minister's Office.

If you require further information please let me know.

Thanks

Consultant

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 GPO Box 1047, Adelaide, 5001

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 Department for Environment  
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**From:** Croser-Barlow, Caroline (DEWNR)  
**Sent:** Monday, 26 March, 2018 12:14 PM  
**To:** Nicholas, Lauren (DEWNR)  
**Subject:** Can you send me the list of where Min Office staff have gone?

**Dr Caroline Croser-Barlow**

**Group Executive Director, People & Performance**

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**From:** Guehrer, Tricia (DEWNR)  
**Sent:** Monday, 26 March, 2018 11:08 AM  
**To:** Elston, Danielle (DEWNR)  
**Subject:** Ministers Office staff history [DLM=For-Official-Use-Only]  
**Attachments:** Ministers Office staff history.xlsx

**Security Classification:** For Official Use Only

**For Official Use Only**

Hi Danielle

Here is the final spreadsheet.

Those that have now separated (since I started the sheet) are now shown at the bottom of the sheet and those that were in the Ministers Office on 16 March have their end date highlighted in light orange.

Cheers

Tricia